Content s
Examination
Library
Government e- Market Place (GEM)
Hostel
Admission
Establishment



VISVA-BHARATI

A Central University and an Institution Of National Importance

<u>User manual for Automation of</u> <u>Examination Management System</u>

The Examination automation system was introduce by Visva-Bharati in the 2015 with a view to facilitated online system of University Examinations through a dedicated platform for management of various exams conducted by the section and keeping its futuristic approach of examination, its diversity and speedy error free output. The Examination Management System was design and develops by Learning Spiral Private Limited, 3A, Auckland Place, 5th Floor, Kolkata – 700 017, E-mail – info@learningspiral.co.in and agreement of understanding was signed accordingly following the recommendation of the committee constituted for the purpose.

The scope of the entire work has been elaborated under various sections and sub-sections which were developed and designed has per the University examination ordinance and Government of India guidelines. Since then the system had been operational - in a phased manner and our requirements validated by them upto the expectation of the Examination Section. Finally it may be maintain that the users of it including all students registered and the users of the Examination Section are immensely benefited by the automation system. Since the modern examination is a dynamic one the developers gave us the opportunity for expansion of any course, newly introduce course of studies etc. matching the ordinances of the University Examinations as

an when required. The University adopted the software of open source technology.

Design and Developed by:

Learning Spiral Private Limited 3A, Auckland Place, 5th Floor, Kolkata – 700 017 info@learningspiral.co.in

CONTENT

A. Administrative Panel for Examination System

- General Section
 - 1. Entrance Checking
 - 2. Registration Reset

In the event of any mistake done by the students at the time of filling the registration form by themselves which they which cannot reset by their own submitted data(s). The administrator is only authorized to reset the form in the section.

- $3. \quad Form 2$
- 4. Invigilator

For Issuing appointment letters to the concern Invigilator for specific Examination.

5. Semester Type

Both even & odd semester examinations are specified in this category.

6. Registration Handler

This is controlled by the administrator for opening the gate way for Examination form fill up for the students.

7. Old Student

It's an searching engine where the Administrator may identify it's previous online registered students.

8. News Update

Any important notification or circular essential for students are displayed in the news section in front page.

9. Header News Update

Scrolling of latest news are shown in the top front of the front page.

- Confidential Section
 - 1. Registration & Migration

For checking the new students applying for examination are verified and generating Registration numbers of students as well as Migration certificate (in original) in this section.

2. Student Data Change

The administrator is only authorized to edit and recast the improper filled up forms.

3. Course Wise Paper

This section is mainly taking care of maintaining the course wise papers (both theory and practical) for all semesters UG & PG even & odd including indicating the marks or credit for respective papers.

4. Add Course

Any registered students of the University perusing UG & PG courses can opted to take any additional course in the nature of Certificate, Diploma etc.

5. Subject Name Change

Any subject name showing error in its nomenclature may be modified in this section and the Administrator is only authorized do the same.

- 6. Course Wise Credit
- 7. Exam Form Handle

At the time of opening and closing the Examination form fill up this Handle is used by the administrator.

- 8. Department Password
- 9. Student Course Checking

This section is used by the administrator for checking the course opted by the student and whether made any mistake for opting to courses simultaneously, which is not admissible as per University Ordinance.

10. Student Report

The details are shown here for each student including their photo identity as well as signature verification and other necessary details submitted by the student(s) online.

11. Exam Status Register

In the event of any students Reported Against(RA) for adopting Unfair Means in any paper of examination are identified and block the gateway for publishing their results.

12. Sign Authority

The scanned signatures of the authorized persons of the Examination Section system are stored and used for issuing admit cards only.

13. Student Photo Check

If any students failed to upload his/her photo identity online are checked in this section.

14. Subject Unit Name Change

If any course or paper showing different units or groups etc. are identified and marked in this section separately with marks and credit etc.

15. User Permission

The different users of examination section are given authorities to perform their job by using their own user name and password (user specific).

16. GEC Schedule

The Generic Elective Courses offered under CBCS system are specified made in this section.

17. New Exam Form

On complication of the student examination form fill up date, if it is found any student inadvertently filled his/her examination forms, those forms where corrected by administrator in this section.

18. AECC Schedule

The course (Ability Enhancing Compulsory Course) newly introduced under CBCS system are recorded and published the schedule of such examinations.

19. Cost Setting

The fees submitted by the students for University examinations are maintained in this section.

20. ALLIED Schedule

This was in operation before the introduction of CBCS course at undergraduate level.

21. User Master

In this sub section different User under administrator are introduce in this section and their respected exit on transfer or retirement if needed.

22. Force Activation

The old students who were not covered under the automation system have been authorized by the administrator for their activation.

- 23. X & XII Registration
- 24. Attendance sheet

The attendance sheet of the students enrolled for appearing in examination are maintain in the section.

- 25. Change Exam Form
- 26. Check Payment

Where the fees submitted by any student is not showing in their respective student portal and the administrator checks the success or failure of payment.

27. Adjust Payment

If any students fails to submit his/her examination fees online that payment is adjusted in this section by the administrator.

28. Migration Issue

The issue of Migration certificate for the students applying for are generated in this section.

29. Provisional Certificate Issue

The issue of Provisional certificate for the students applying for are generated in the is section.

- Pre Exam Activity
 - 1. Paper Setter

The appointment letters of paper setters for theory examinations only are recorded and generated in this section.

2. Examiner Appointment

The appointment letters for the examiner in any paper both theory & practical including Viva-Voce, Project work, Dissertation etc.

3. Paper Setter List

A report of the paper setters appointed during any examination are shown in this section.

4. Examiner Appointment List

A report of the Examiners appointed for any examination shown in this section.

5. Moderation

Letters to the moderators for both internal as well as externals are issued under the section.

6. Paper Setter Report

A report for the paper setters appointed are displayed in this section.

7. Examiner Appointment Report

A report for the Examiner appointment appointed are displayed in this section.

8. Student Exam Form Check

Any regular student applied successfully online for examination are checked by the administrator and the user in this section.

9. Student Exam Form Check Back

Any back student applied online for examination are checked by the administrator and the user in this section.

10. Exam roll Setting

The roll number of the regular students are created under this section.

11. Exam roll Setting Back

The roll number of the back students are created under this section.

12. Descriptive Roll

The descriptive roll of any courses of regular students are generated in this section on basis of examination form fill up.

13. Descriptive Roll Back

The descriptive roll of any course of back students are generated in this section on basis of examination form fill up.

14. Venue Master

The specific venue of examination under any department, section etc. are recorded and indicated in the schedule published.

15. Exam Schedule (Normal)

The proposed examination schedule other than Agricultural Science course of any Department/section are shown and published in this section.

16. Schedule Revise (Normal)

In the event of any revised proposal submitted by the concern Department/section after publication of the first schedule the revised as well subsequent revised is generated here cancelling or modifying the earlier one.

17. Exam Schedule (Ag.)

For the Agriculture science course the examination schedule are shown and published in this section.

18. Schedule Revise (Ag.)

In the event of any revised proposal submitted by the Agricultural Science department after publication of the first schedule the revised as well subsequent revised are generated here.

19. Schedule Publish

The examination schedule once published it will be automatically reflected in the respective student portal.

20. Schedule Publish (Revised)

In the event of any revised proposal published that will also be reflected automatically in the respective student portal.

21. Paper Wise Total

A report is been generated in this section showing the number of students applied for any respective paper.

- 22. Paper Wise List
- 23. Exam Form Count
- 24. Paper Tagging

After issuing appointment letter to the examiners their name were tagged to the respective papers for issuing blank award sheet before evaluation.

25. Venue Wise List

It is a report generated after publication of all examination schedule where it shows the total list of the number of examinations, number venues etc. and timing on any specific date.

- Post Exam Activity
 - 1. Absentee Paper Wise

On receipt of attendance sheet after the examination and those who enable to sit or appear in the examination their absentee statement is recorded in this section by user.

- 2. Date Wise Absentee List
- 3. UFM Register

If any students caught for adopting Unfair means in the examinations hall and reported against their list maintained in this section.

4. UFM Meeting

After selection of the date for appearing before the Disciplinary committee constituted for the purpose the date & time of appearance of the students is generated in this section.

5. UFM Report

After completion of the appearance of the above case the report recommended by the concern authority shown and published here.

- 6. UFM Minute 3
- 7. Thesis

Only under the Agriculture Science department of Post-Graduation course a thesis paper is being examined and evaluated under this section as per ordinance.

8. Marks

Entry of evaluated marks after error free submission are recorded in this section by the user and administrator.

- 9. Marks Unlock
- 10. Descriptive Roll Marks Receive
- 11. Descriptive Roll Back Marks Receive
- 12. Status Report
- 13. Exam Roll Search
- 14. TDL Print
 - Reports
 - 1. Question paper

In this section any user or administrator can see and take a print out if necessary for the previous semester question papers.

- 2. Registration Status
- 3. Course Mapping
- 4. TR Wise Count

The report of the tabulation register (TR)so generated after the examination that can identify the number of award sheet received and which are still pending for submission on any specific date.

5. Teacher List

The list so prepared online which shows the total number of faculty members category wise as Internal, External and guest teacher etc. in any given department.

6. Teacher Edit

The data submitted online under the name of any respective teacher on the above categories can be edited by the administrator.

7. Paper Tagged

A report generated in the section showing the name of the teacher tagged for evaluation for theory and practical papers.

- 8. Student List With Out Exam roll
- 9. Statistics Report
- 10. Course Wise Student List
- 11. 1st Year Admitted Student
- 12. Add Question Paper

After completion of the examination the set of question papers prepared were scanned and displayed in this section for knowledge of the students.

13. Course Wise Syllabus

The course wise syllabus are uploaded in the section for digital submission to the paper setters along with their appointment letters online.

14. Course Wise Exam Form

A module prepared for checking the number of students enrolled for their previous semester examination already appeared.

15. Course Wise Pass out

A report prepared for the total number of course and the pass out students.

16. Student History

A report shows the history of all students including the former students registered under automation system.

17. Student Pass out Report

A report is being prepared after publication of the results showing the total number of pass outs under various categories such as — General, SC, ST, OBC, Girls including transgender, Foreign students etc.

- 18. Student Appeared
- 19. Semester Wise Student List
- 20. Year Wise Student List

A report shows year wise student list for both even & odd semester examination.

21. Course Pattern Settings

The pre decided papers of any course already determined indicated in the section for showing the students while filling up the forms.

- 22. Review Report
- 23. Venue Wise Count

24. Data for Scholarship

A report generated under the section showing the total merit list of students (maximum 10 number) during any session across the University amongst the examination at UG and PG level respectively.

- 25. Gender Wise Merit Count
 - 26. Exam Form Fill Up Status
 - Tabulation Section
 - Pass Out Data Upload(FINAL)
 - 2. Pass Out Data Upload(PG)
 - 3. X/XII Back Student Details
 - 4. Grade Card Date Declaration

After publication of the results this section opens the gateway for review form fillup by the students.

5. Grade Card Declaration

On publication of results the section open the gateway for showing Result and Marksheetthe their respective portal.

- 6. Grade card Declared Report
- 7. Create TR from Previous Session

The TR prepared for the previous examination for any course or semester is being duplicated in toto in this section for preparation of the next examination.

- 8. Previous Pass Out Data
- 9. Previous Back Student
- 10. Previous Pass Out Data For Final result
- 11. Back Student Lost Chance
- 12. TR Heading Creation

Any heading necessary for depicting in the tabulation register is being created in this section.

13. TR Mapping with Course

After preparation of TR the merging of such is generated in this section.

14. TR Credit & Graph

The credit structure prepared is shown in this section for displaying in the TR.

15. TR Wise Column Setting

The number of columns required for preparation of TR is generated here.

16. TR Column Header Setting

The templates of the Result ad marksheet identified under this section.

- 17. TR Process CMD
- 18. TR Finalization Setting

After publication of all individual end semester examinations during any year the finalization of marksheets are prepared for the back students.

19. TR Process

The processing of the entire TR is being calculated after submission of the valid data.

20. TR Book

The validation of the TR is made with a specific date after checking with the manual tabulation register for final verification.

21. TR Final Report

The TR finally validated in the section.

22. TR Declaration

The result sheet is published for all the semester examinations indicating the date of publication.

23. Grade Card Settings

To identify of the mark sheet for any course.

24. Grade Card Process

Grade card / mark sheets are generated from the section.

- 25. With Held Mark sheet
 - Supplementary Section

A provision for conducting supplementary examination at any given point of time for both even & odd semester examinations including practical papers has been created in this section as an precautionary measures if needed in future.

- 1. Exam Form Supple
- 2. Exam Form Check Supple
- 3. Supple Paper Wise List
- 4. Marks Entry Supple
- 5. TR Heading Creation Supple
- 6. TR Column Supple Checking
- 7. TR Process Supple
- 8. Paper Setter Supple
- 9. Examiner Appointment Supple
- 10. Descriptive Roll Supple
 - Other Activity
 - 1. Merit List

A report and certificates are generated on the basis of ranking or merit list of examinations.

- Review Section
- 1. Exam Form Check Review

The user can check and confirm the forms of review submitted online and give the validation.

2. Review Report

A report is being generated here showing the details were the number of students and the number of papers etc. applied for Re-evaluation department wise and paper wise.

3. Student Review

In the event were the students unable to submit their fees or forms online and on the basis of their offline forms the administrator validates their entitlement for reevaluation.

4. Review Marks

The marks received after re-evaluations are recorded in the sub-section.

5. TR Heading Creation review

The headings of different indicators is created for Tabulation sheet of re-evaluation.

6. TR Column Review Checking

To identify the templates used for tabulation.

7. TR Process Review

In the sub-section the final run is done before publication of the review result after checking with manual tabulation registered.

• Grievance Section

Since the examination section does not deal with matter for grievances of any students now, but the section is created anticipating its future requirement if ordered.

- 1. Grievance Register
- 2. Grievance Report
- 3. Grievance Statistic
- 4. Grievance Tracking
- 5. Grievance Tracking All
- 6. Grade Card Declaration

• Degree Certificate Section

1. Pass out Student

A report is being generated in this section to identified for the total number of students qualified successfully as well as the number of students remains unsuccessful as per their semester examinations. In this section the Bengali name shows as submitted a students can been edited by the administrator.

2. Degree Issue

The Final degree certificate to the eligible candidates are generated in this subsection.

3. Honors Update

The bi-lingual (English & Bengali) structures are created in this section for publication of the results bi-lingualy (as per University ordinance).

- PHD
 - 1. Documents Verification

A reference number is generated for the students registered in the University for their Ph.D. degree after completion of the formalities of other sections.

2. Upload Thesis

The digital thesis submitted by the Ph.D. students is uploaded here for onward transmission to the examiners for evaluation.

Add Panel Examiner

After the approval of the competent authority the name of examiners so selected are recorded here.

4. PHD Examiner Tracking

After approval by the competent authority the examiners are connected through the system, such as acceptance to evaluate the thesis and subsequent reminder of it. And also reminder issued for not responding by the examiner after a limit of time as per ordinance.

5. Declaration of Result

A note sheet is being generated in this section for placing it before the competent authority of the person or persons eligible for award of Ph.D. degree.

6. Awaiting for final Confirmation

The Ph.D. result published in the section after the approval of the competent authority.

7. Final Degree

The Provisional Ph.D. certificate is generated in the sub-section as well as showing the report of the number of students qualified during a period of time.

8. PHD Profile Report

A detail report is being generated in this section about the entire status of a Ph.D. candidates.

• Master Creation

The administrator is authorities to create the following masters as per the requirements of the University examinations.

- 1. Institute Master
- 2. Bhavana Master
- 3. Department Master
- 4. Course Master
- 5. Combination Master
- 6. Course Category Master
- 7. Syllabus
- 8. Session
- 9. Semester
- 10. Enrolment Checklist
- 11. State Master
- 12. Other User Master
- Mapping Section

The mapping of the University examinations through various Bhavanas/Vibhaga/with academic Departments as per their discipline and course of studies are interlinked in this section.

- 1. Institute Bhavana
- 2. Bhavana Department
- 3. Department Honours
- 4. Honours Combination
- 5. Add Combination

B. Student portal of Examination System

1. View Student Data

To view the student data sheet submitted for examinations.

2. Add Another Course

A student can add any course of their choice on completion of a specific course of studies.

3. Application Form for Exam.

Application form shows in the student portal for their used online submission.

4. Application Form for Review

Review Application form shows in the student portal to choose their interest for reevaluation.

5. Submit your Bengali Name

A student can submit his/her Bengali script name here.

6. View Exam. Schedule & Admit Card

The Exam. Schedule & Admit card etc. are shown in the respective student portal.

7. Old Questions paper(s)

The old question papers of the previous semester are shown in the section for the students.

8. View Syllabus

The students can see his/her syllabus of studies in this section.

9. View Grade Card

The digital marksheet is shown to the student here.

10. Payment

The student can make his/her Regular examination fees in this section.

11. Review Payment

The student applied for review can make his/her payment in this section.

12. Submit NAD ID

The National Academic Depository (NAD) as introduce by the Govt. of India – the student has to submit his/her NAD ID here.

13. Mobile No. Change

A submitted mobile number given by any students previously can be modified in the section.

14. Application Form for Migration Certificate

The students can apply for Migration certificate in this section.

15. Application Form for Provisional Certificate

The students can apply for Provisional certificate in this section.

16. Ph.D

The Ph.D. registered students has to submit his/her Ph.D. thesis details before submission of Ph.D. thesis in this section.

17. Change Password

A student is authorized to change his/her previous password for using examination portal in this section.

C. Teacher/ Evaluator Portal of Examination System

- 1. Teacher Details Entry
- 2. Question Paper
- 3. Change Password
- Post Exam Activity
 - 1. Paper Setter & Examiner List

A teacher can see the number of paper(s) given to him/her during any course of examination.

2. Absentee Entry

The teachers are authorized in the section to indicate any student absent during any examination on the attendance sheet.

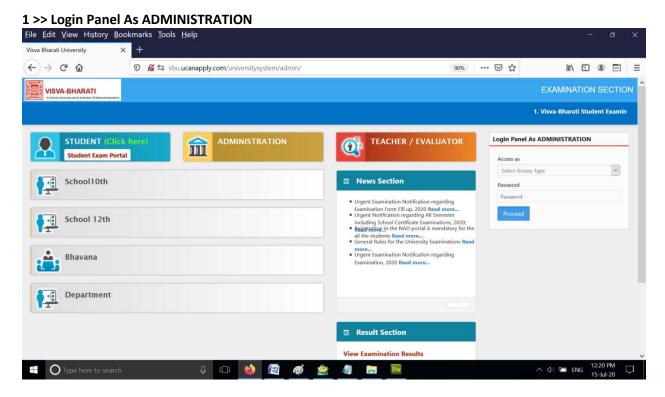
3. Teacher Marks

A teacher is authorized in the section to submit his/her online marks of evaluation and submit online in this section.

- Reports
 - 1. Course Wise Syllabus

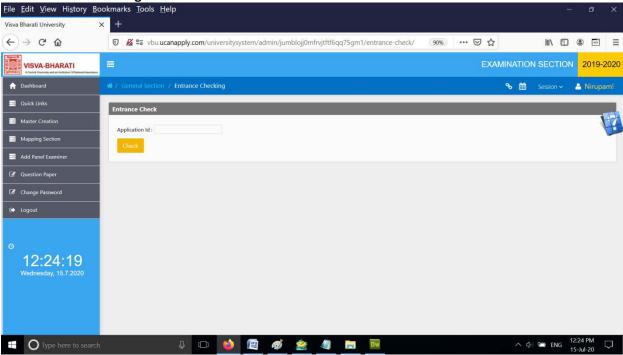
The teachers can view their respective syllabus in this section.

A. Administrative Panel for Examination System

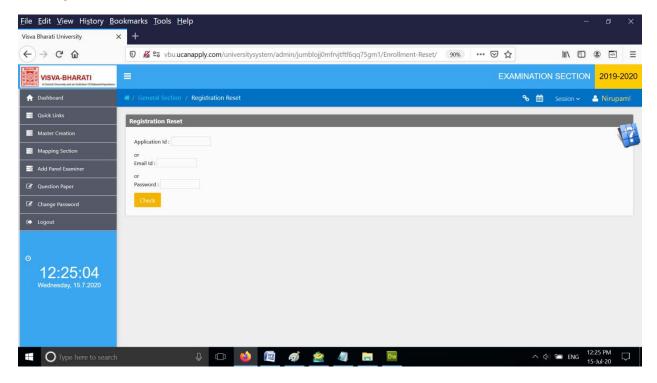


I >> General Section

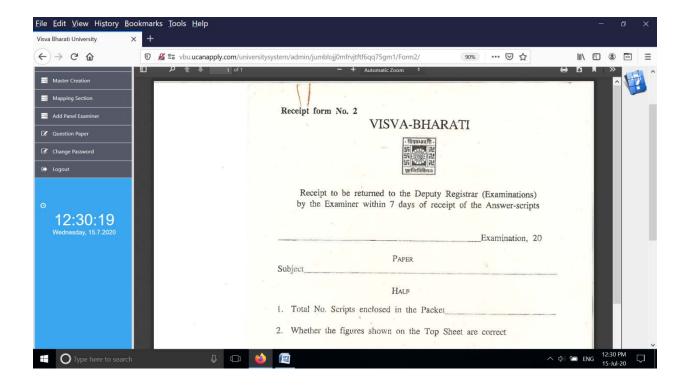
1 >> Entrance Checking



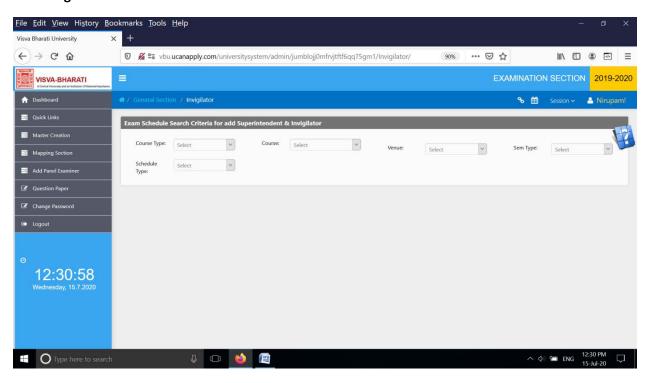
2 >> Registration Reset



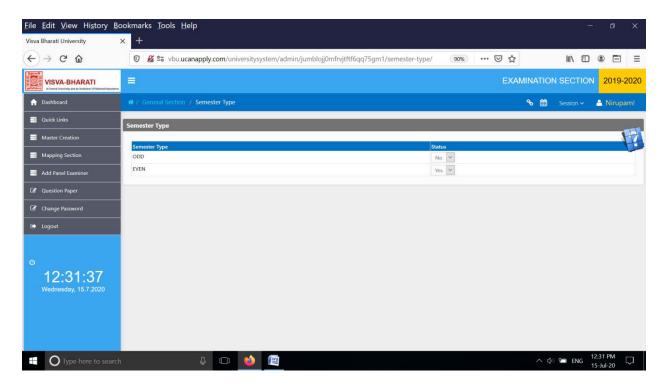
3 >> Structure of Form2



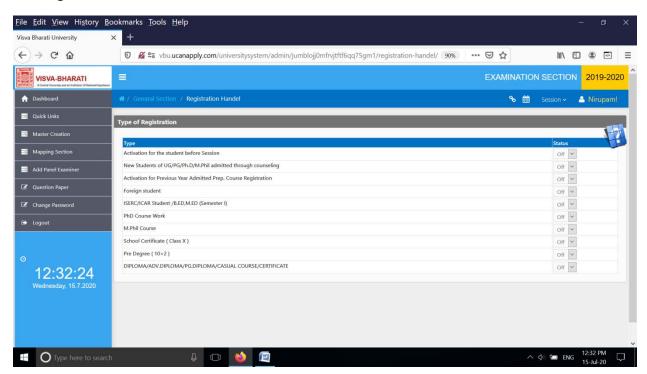
4 >> Invigilator



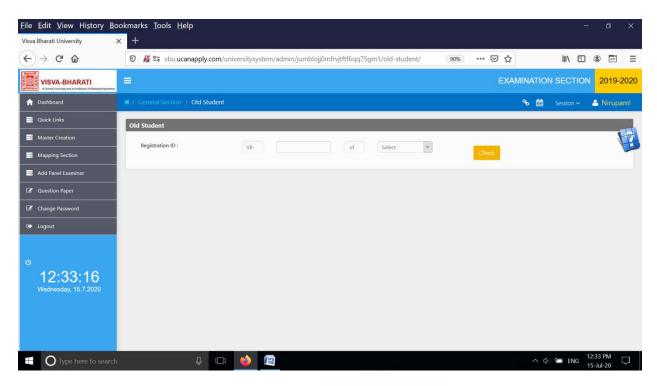
5 >> Semester Type



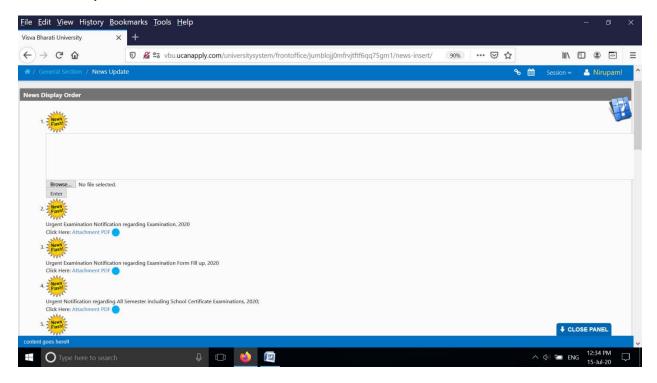
6 >> Registration Handel



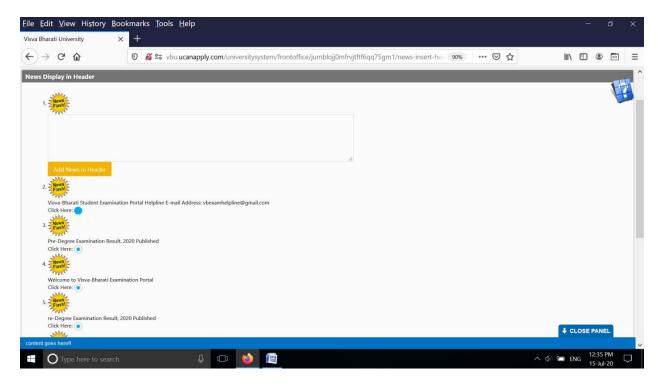
7 >> Old Student List



8 >> News Update Control

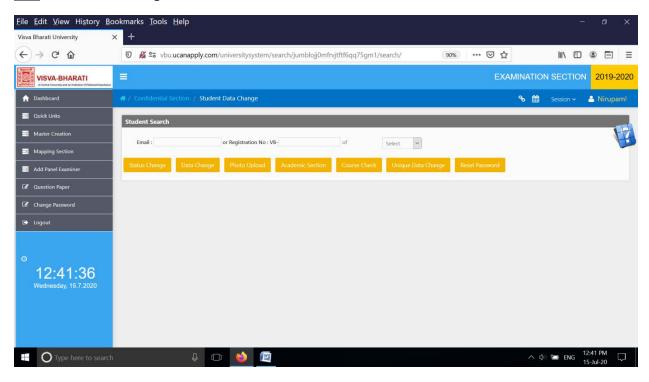


9 >> Top Header News Update

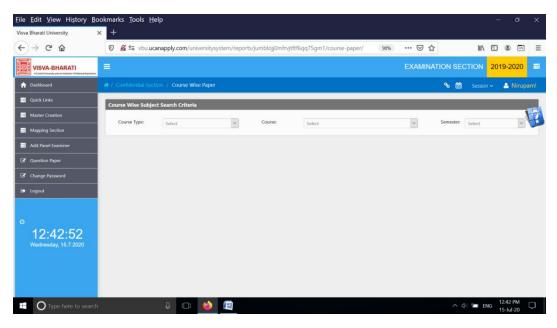


II >> Confidential Section

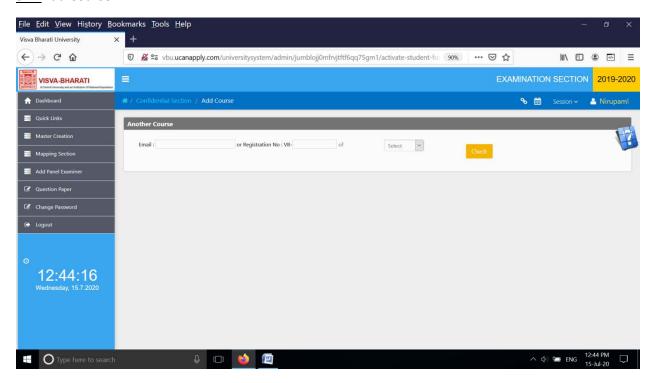
1 >> Student Data Change



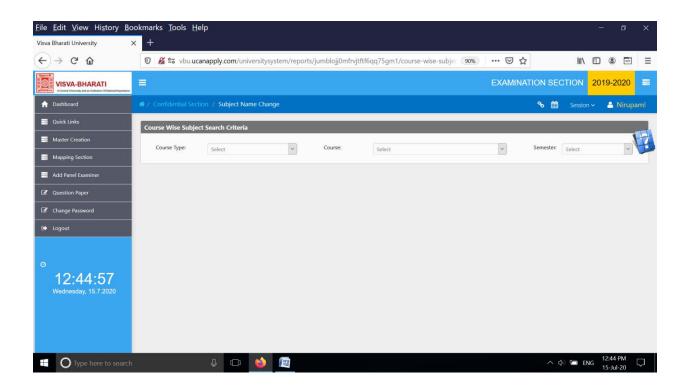
2 >> Course Wise Paper



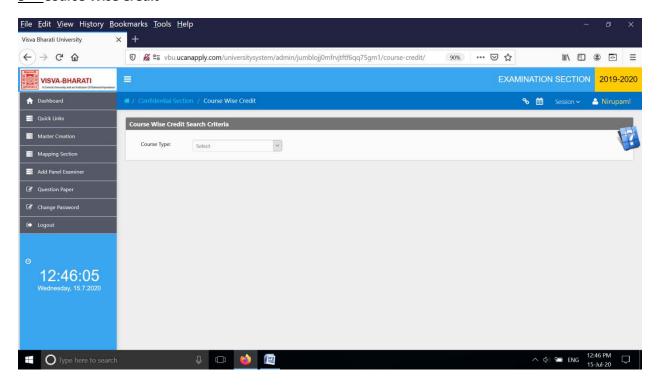
3 >>Add Course



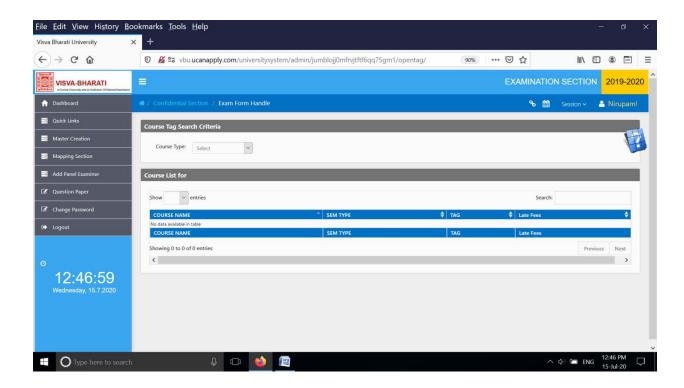
4 >> Subject Name Change



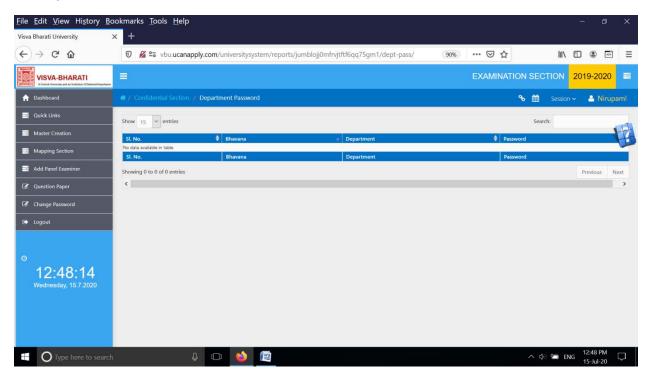
5 >> Course Wise Credit



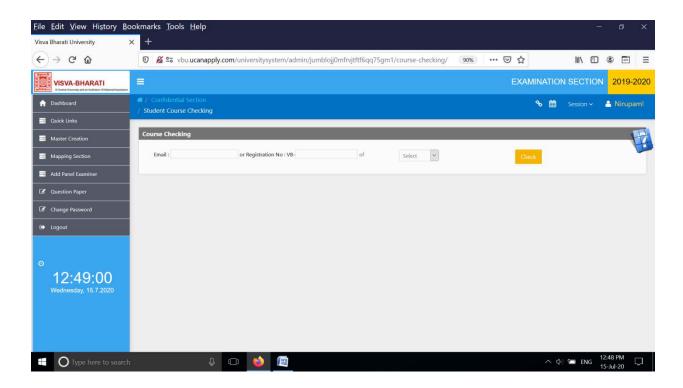
6>>Exam Form Handle



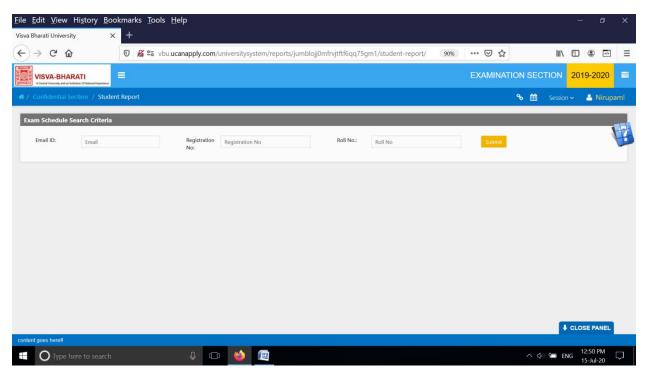
7 >> Department Password



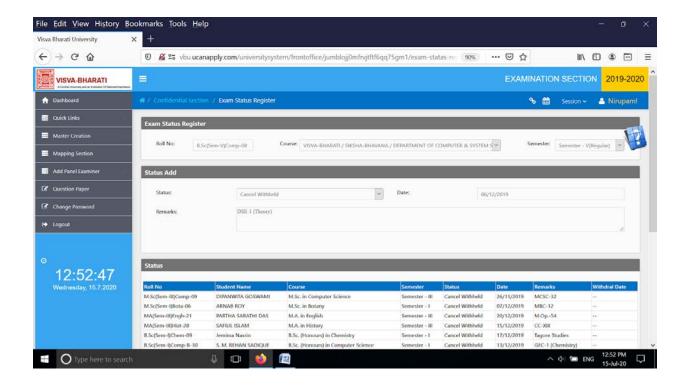
8 >> Student Course Checking



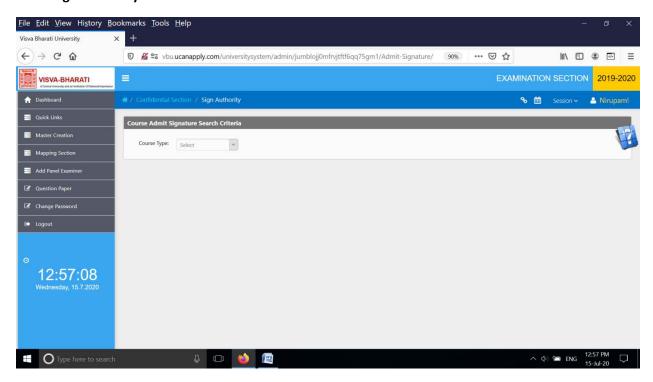
9 >> Student Report



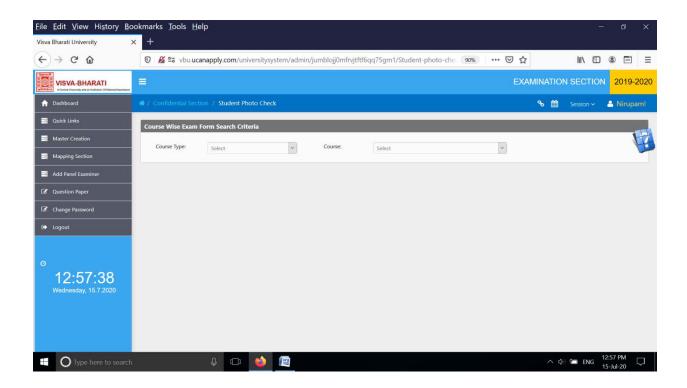
10 >> Exam Status Register



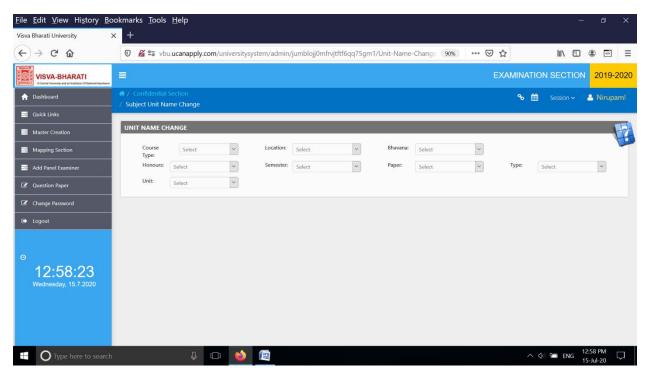
11 >> Sign Authority



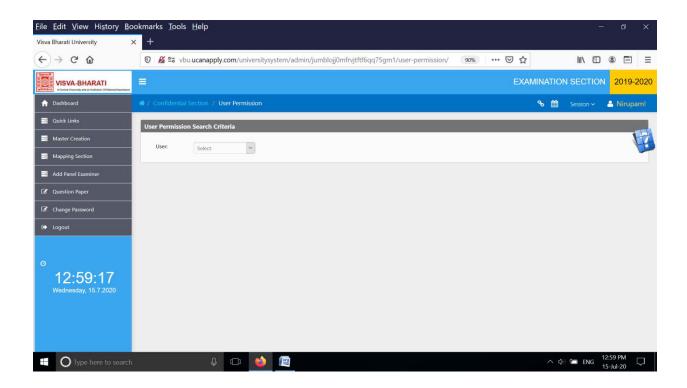
12 >> Student Photo Check



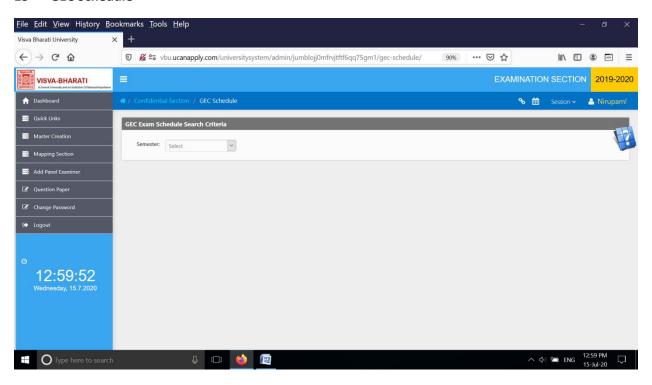
13 >> Subject Unit Name Change



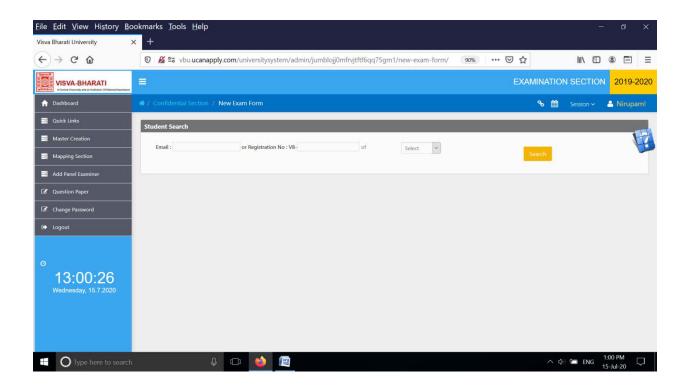
14 >> User Permission



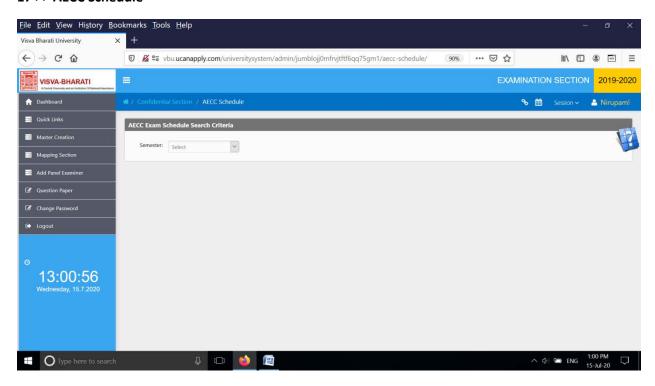
15 >> GEC Schedule



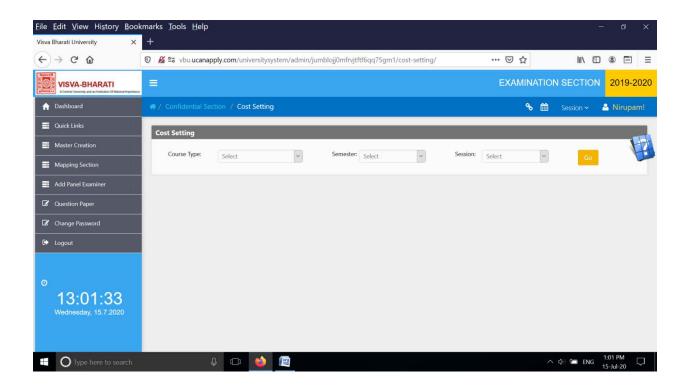
16 >> New Exam Form



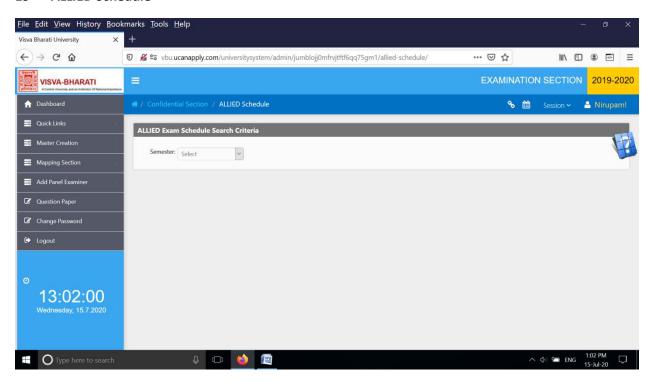
17 >> AECC Schedule



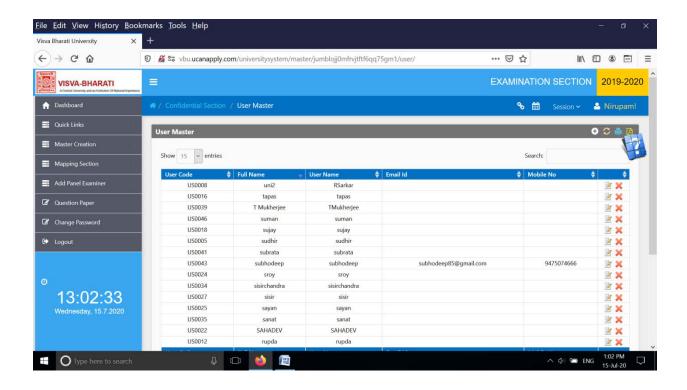
18 >> Cost Setting



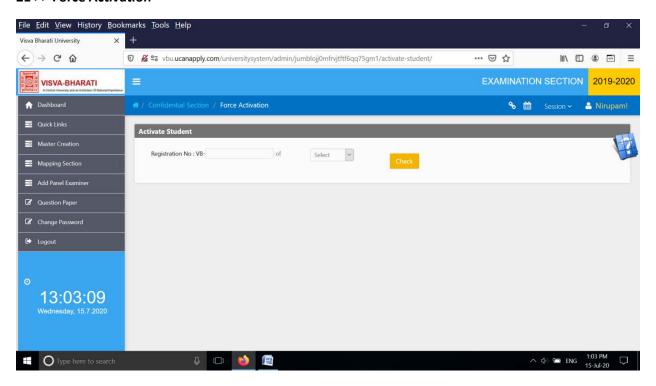
19 >> ALLIED Schedule



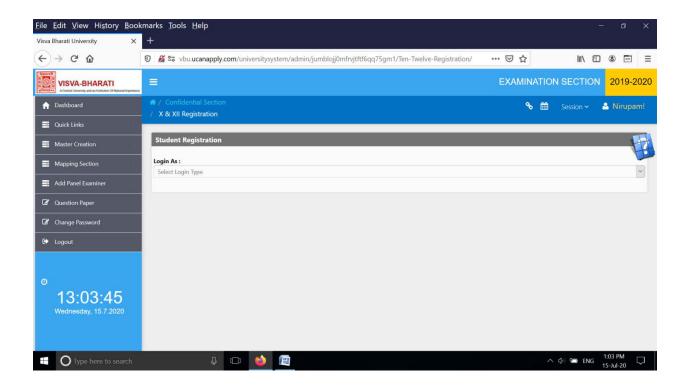
20 >> User Master



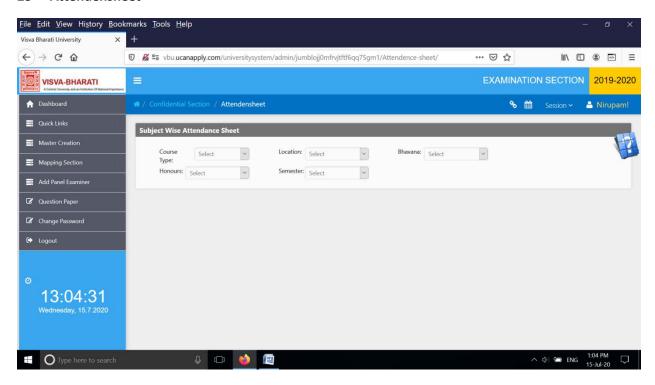
21 >> Force Activation



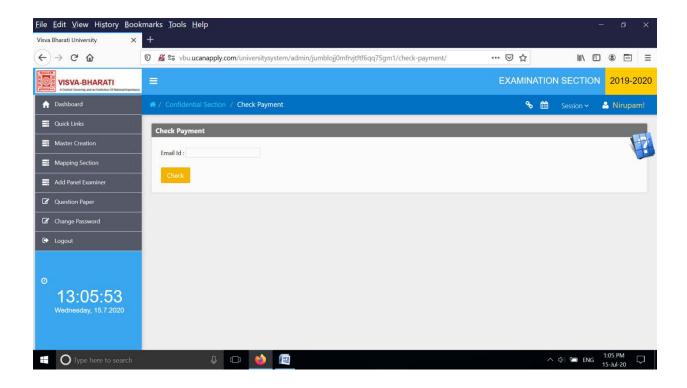
22 >> X & XII Registration



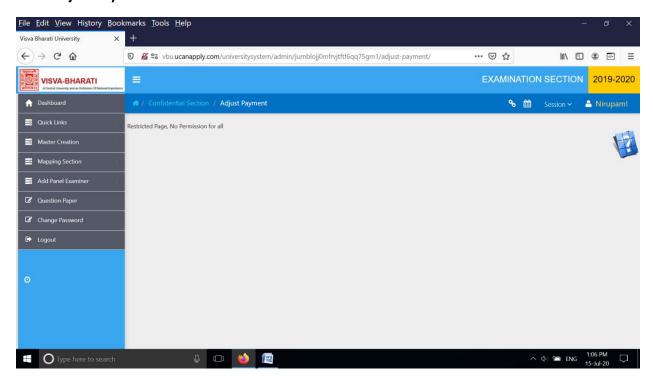
23 >>Attendensheet



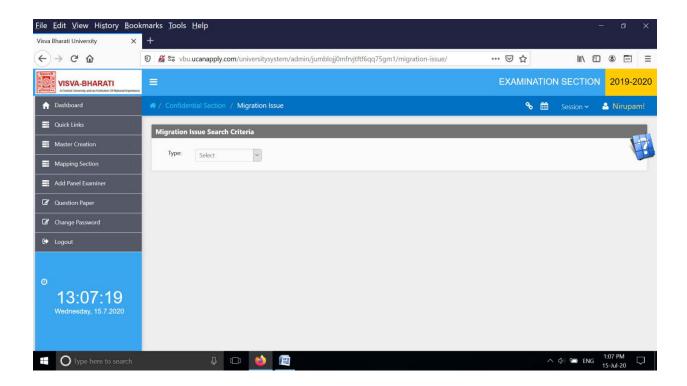
24 >> Check Payment



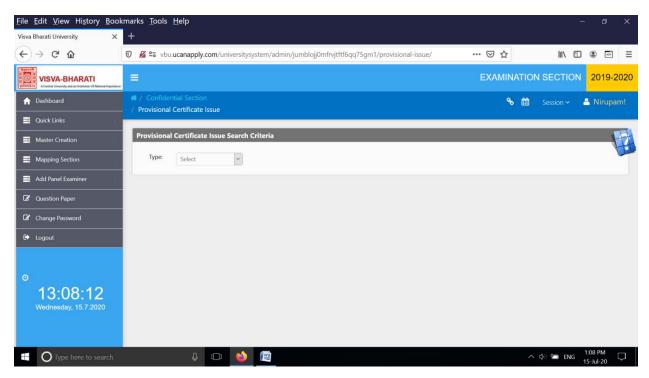
25 >> Adjust Payment



26 >> Migration Issue

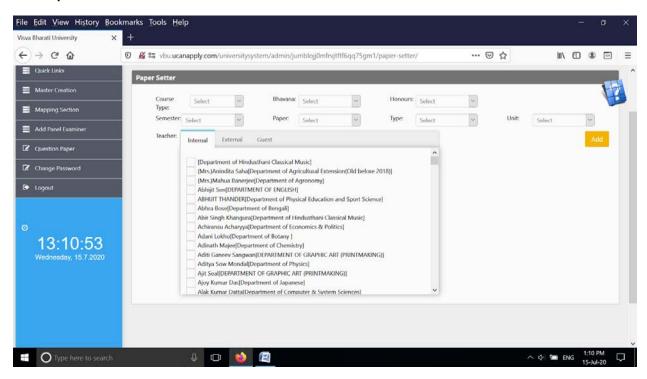


27 >> Provisional Certificate Issue

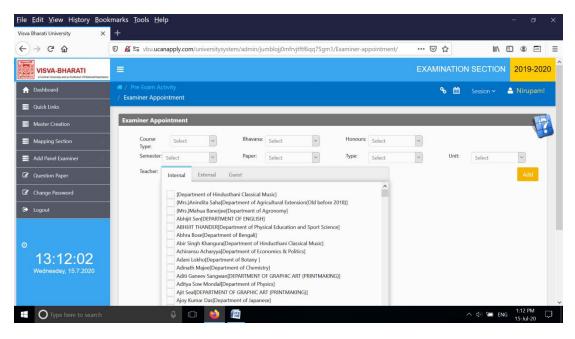


III Pre Exam Activity

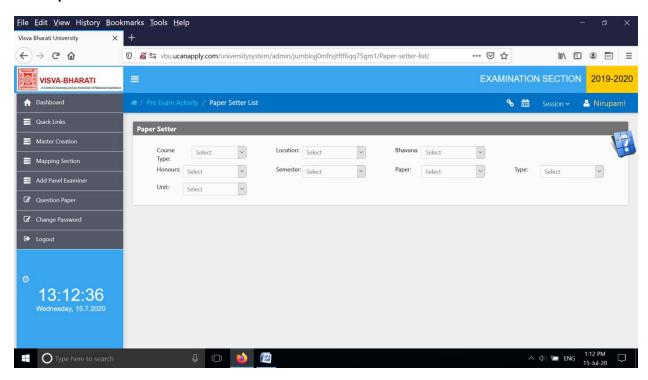
1 >> Paper Setter



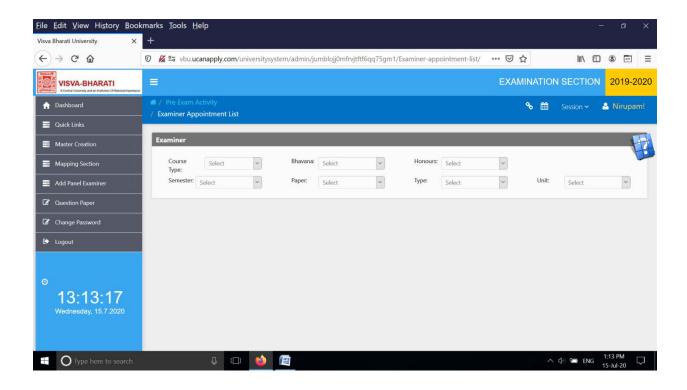
2 >> Examiner Appointment



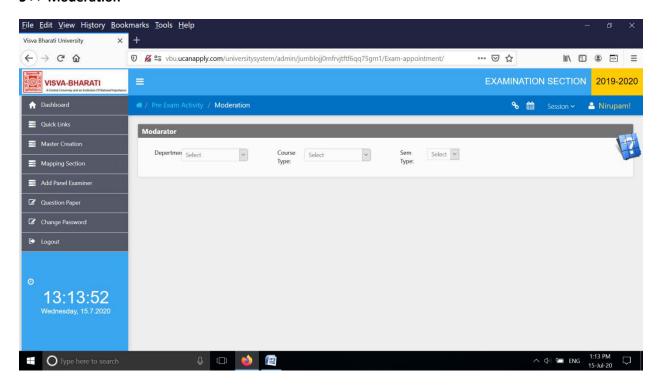
3 >> Paper Setter List



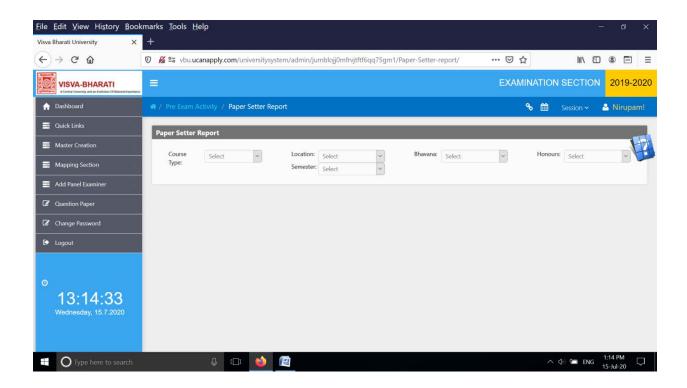
4 >> Examiner Appointment List



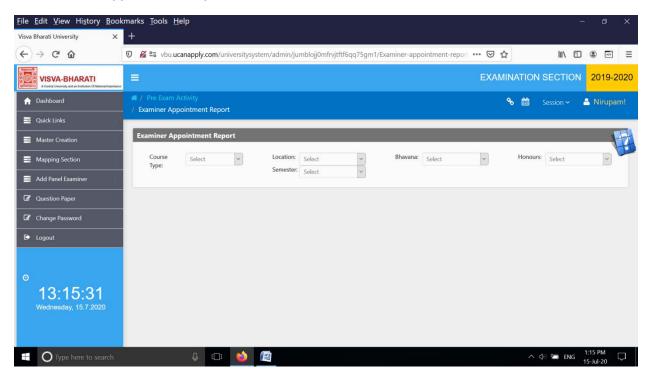
5 >> Moderation



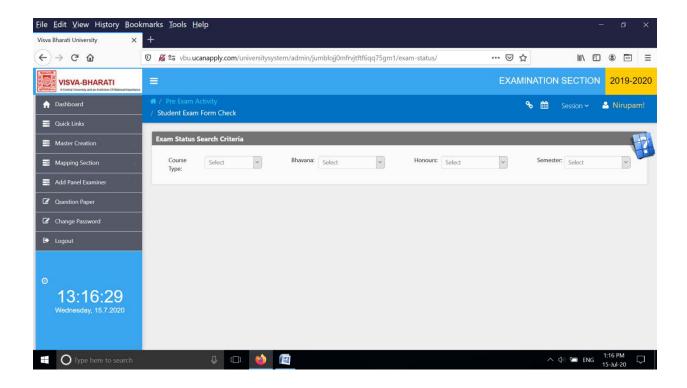
6 >> Paper Setter Report



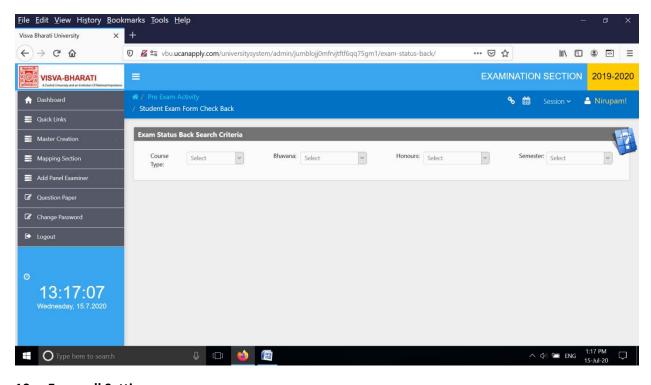
7 >> Examiner Appointment Report



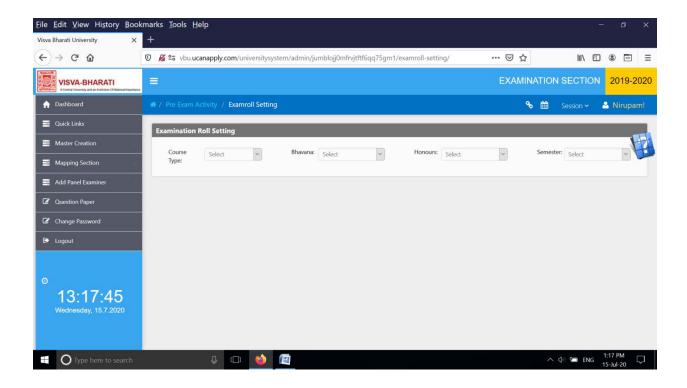
8 >> Student Exam Form Check



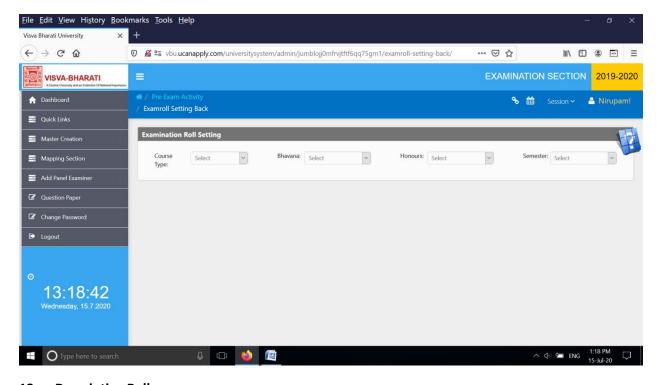
9 >> Student Exam Form Check Back



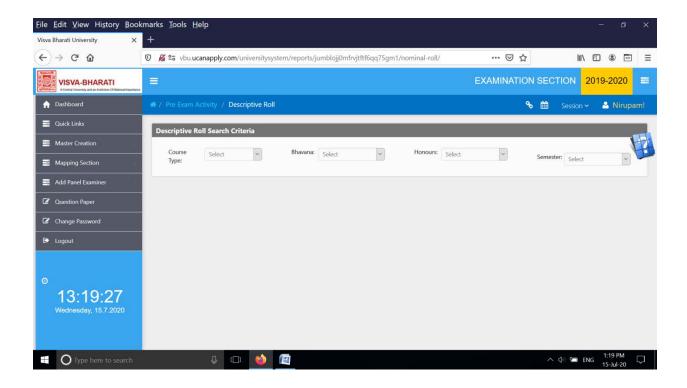
10 >> Examroll Setting



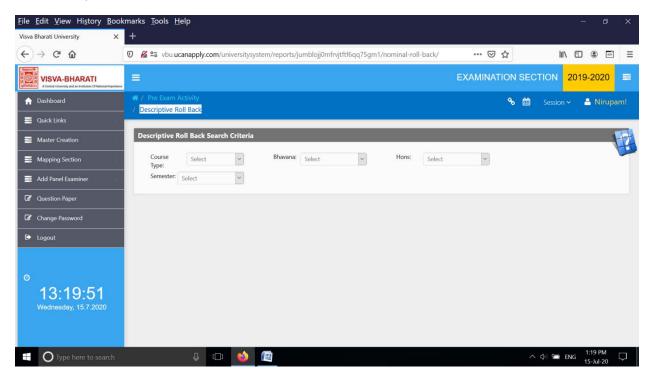
11 >> Examroll Setting Back



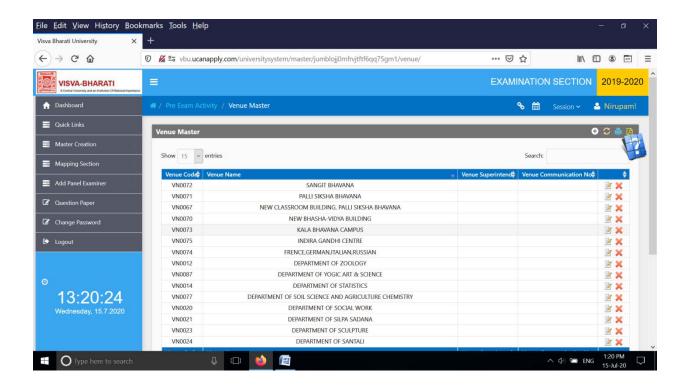
12 >> Descriptive Roll



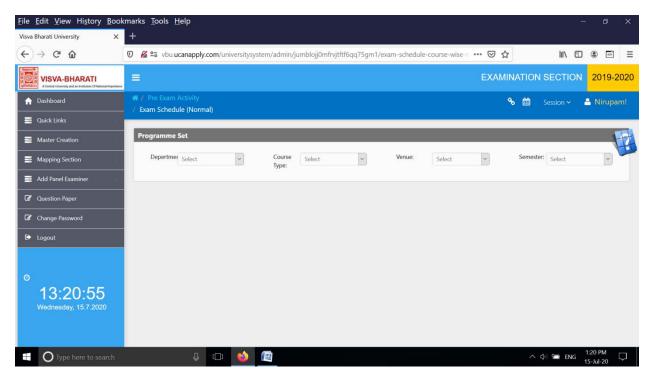
13 >> Descriptive Roll Back



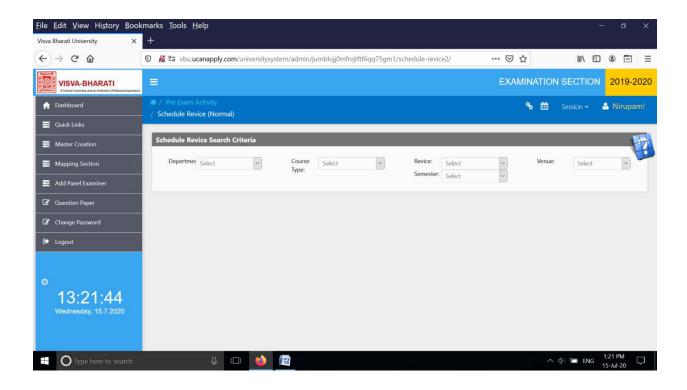
14 >> Venue Master



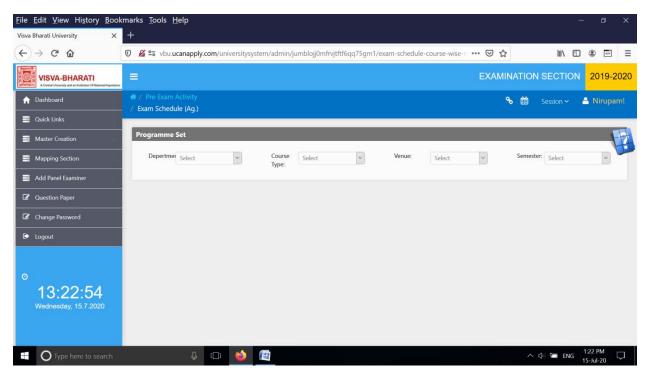
15 >> Exam Schedule (Normal)



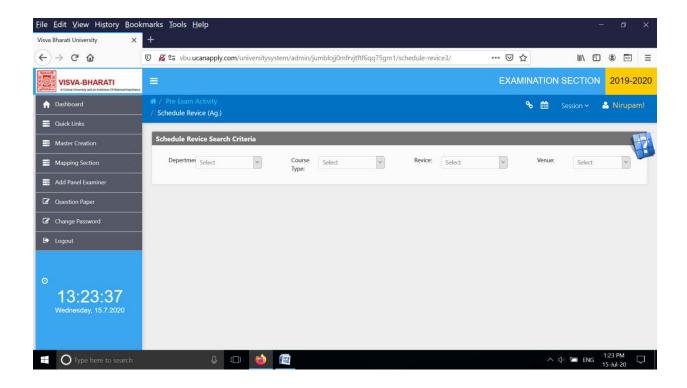
16 >> Schedule Revice (Normal)



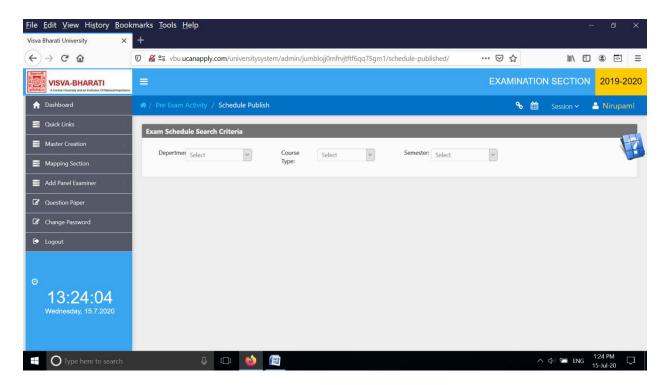
17 >>Exam Schedule (Ag.)



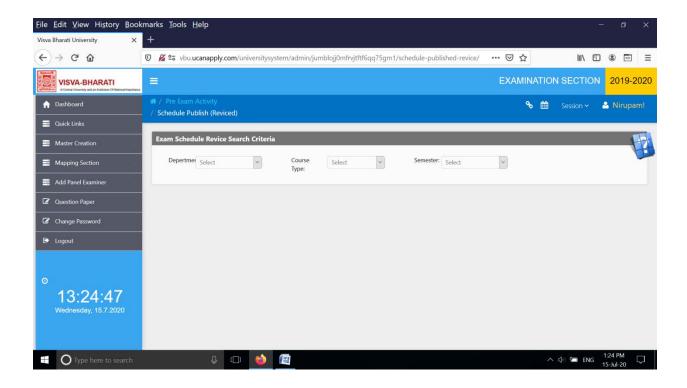
18 >> Schedule Revice (Ag.)



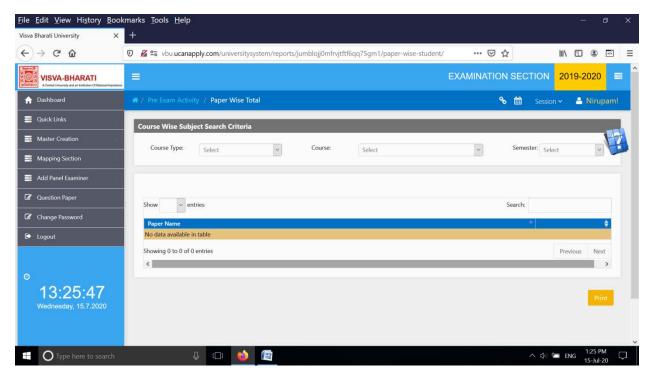
19 >> Schedule Publish



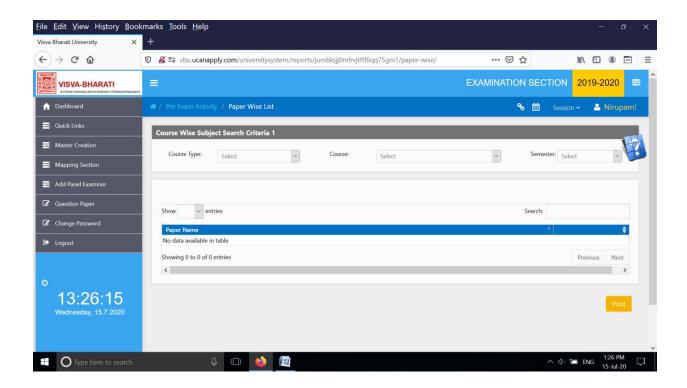
20 >> Schedule Publish (Reviced)



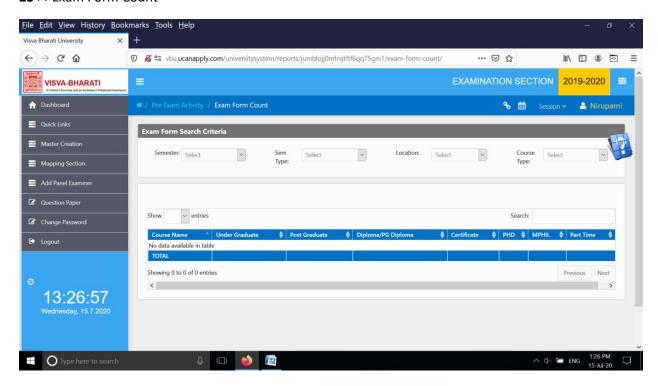
21 >> Paper Wise Total



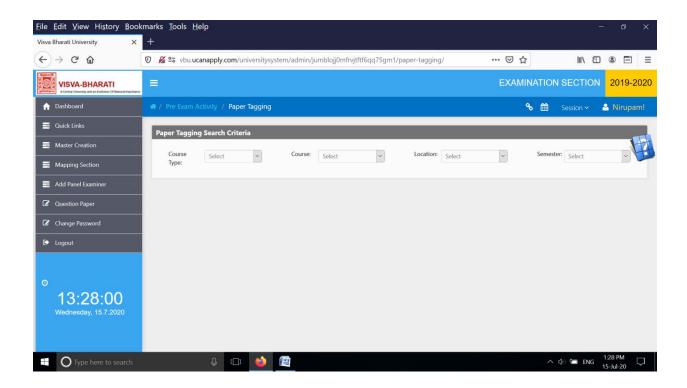
22 >> Paper Wise List



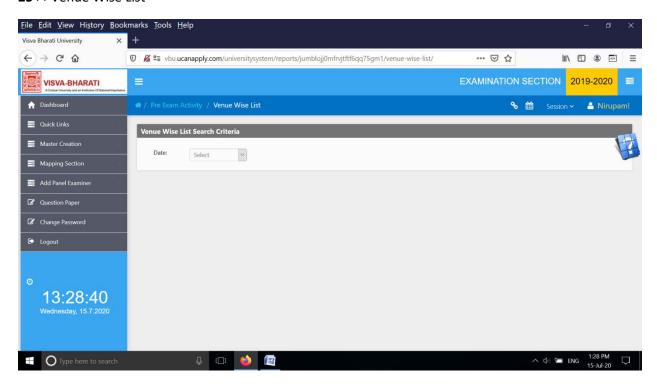
23 >>Exam Form Count



24 >> Paper Tagging

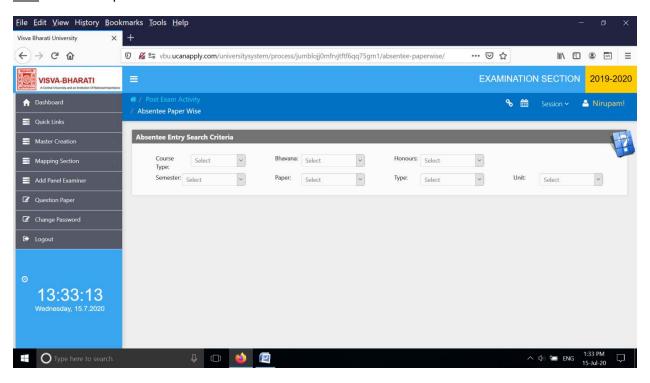


25 >> Venue Wise List



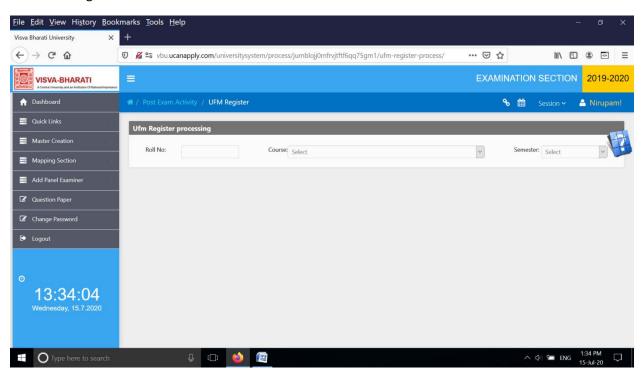
IV Post Exam Activity

1 >> Absentee Paper Wise

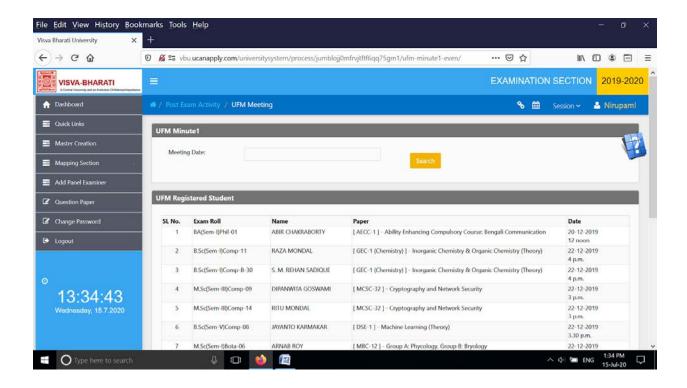


2 >> Date Wise Absentee List File Edit View History Bookmarks Tools Help Visva Bharati University ← → ℃ む ... ☑ ☆ M □ ② ⊡ = VISVA-BHARATI EXAMINATION SECTION 2019-2020 ■ ♠ Dashboard % ∰ Session v ♣ Nirupam! Date Wise Absentee List Quick Links Date Wise Absentee List Search Criteria Master Creation Date from: | Select Mapping Section Date to: Select Add Panel Examiner ☑ Question Paper Show - entries No data available in table Showing 0 to 0 of 0 entries 13:33:40

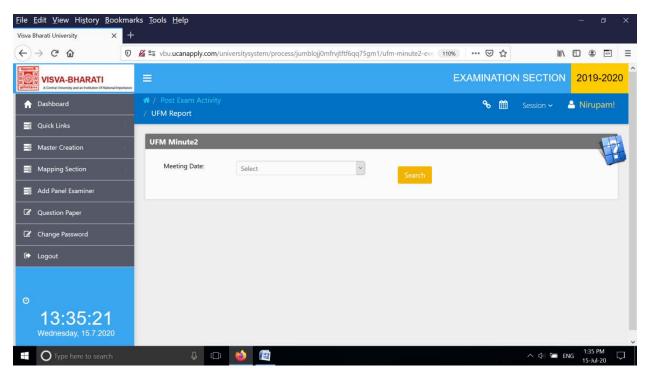
3 >> UFM Register



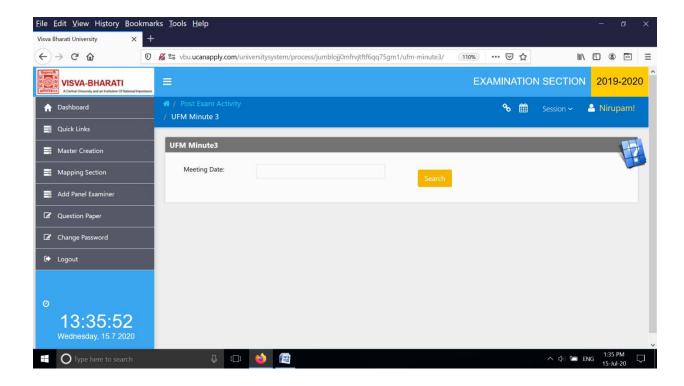
4 >> UFM Meeting



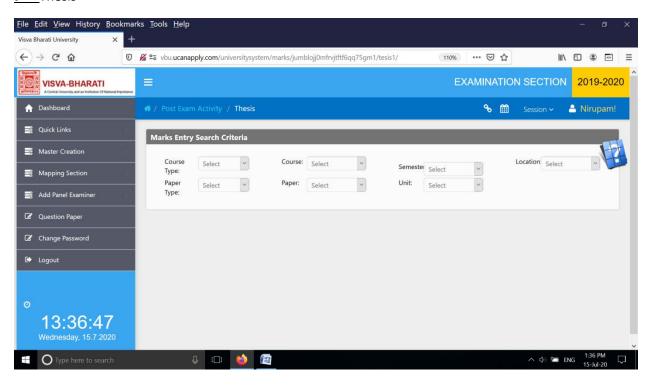
5>>UFM Report



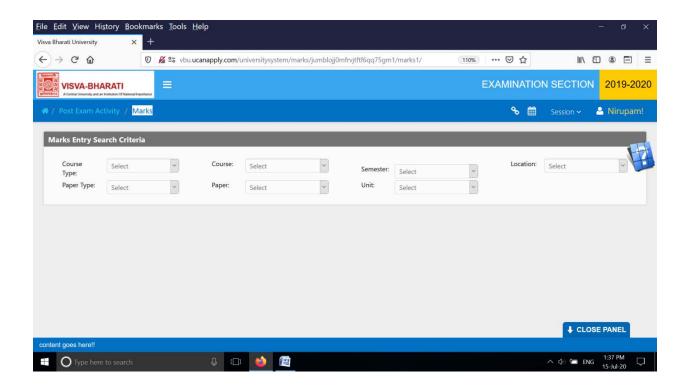
6 >>UFM Minute 3



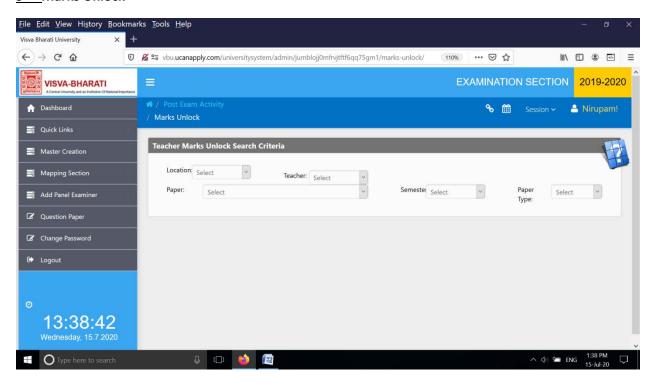
>> Thesis



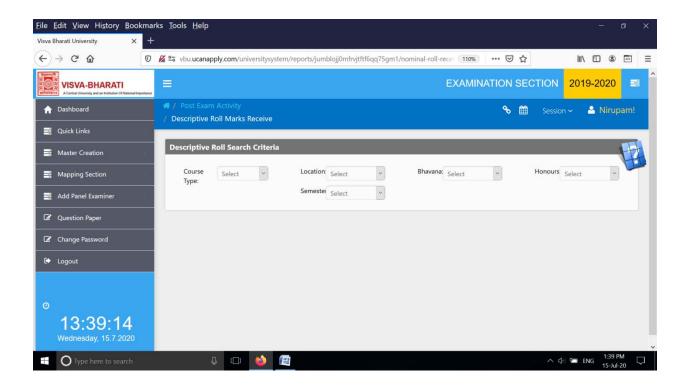
>> Marks



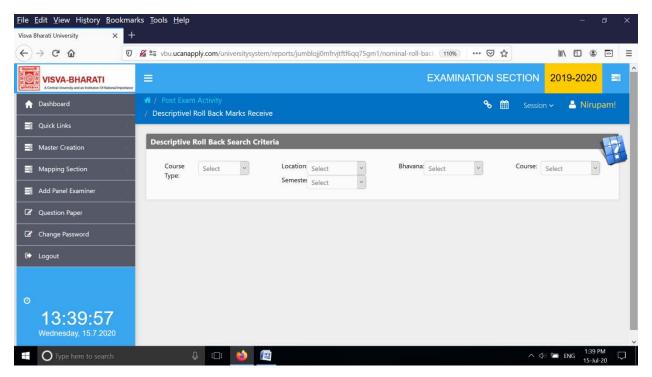
9 >> Marks Unlock



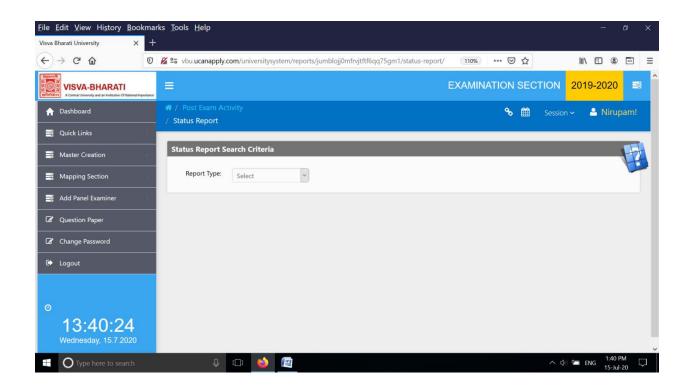
10 >> Descriptive Roll Marks Receive



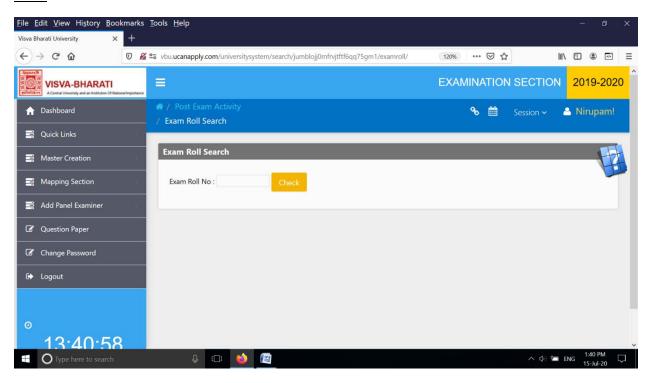
11 >> Descriptivel Roll Back Marks Receive



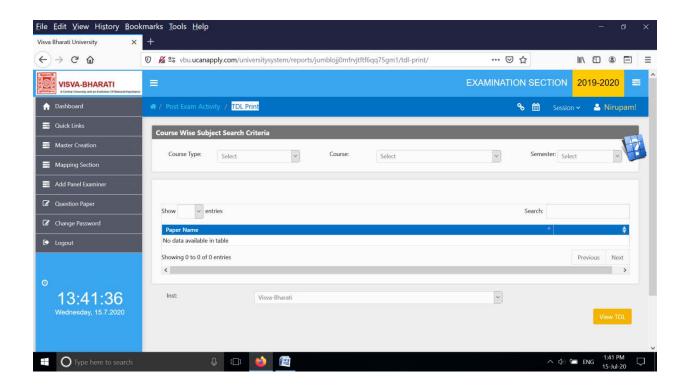
12 >> Status Report



13 >> Exam Roll Search

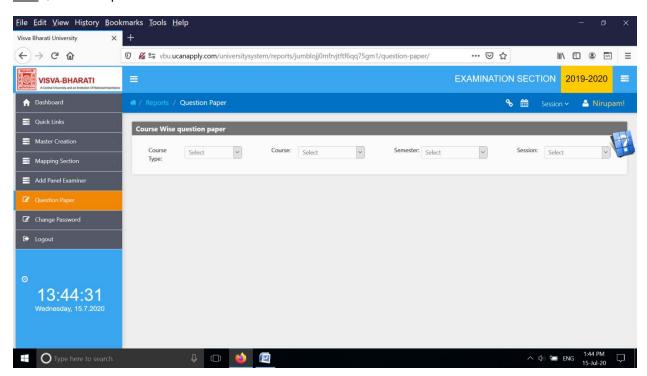


14 >> TDL Print

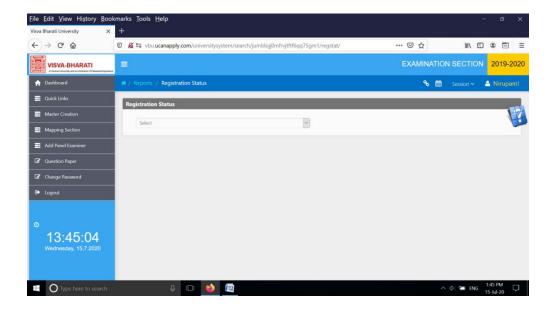


V Reports

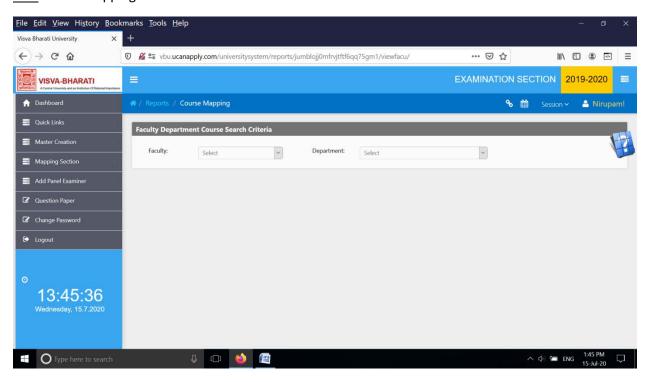
1 >> Question Paper



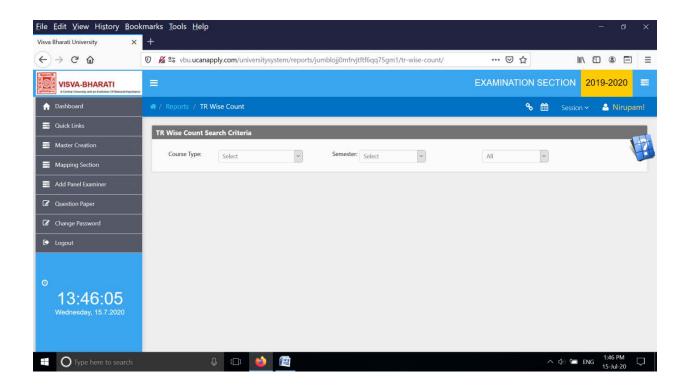
2 >> Registration Status



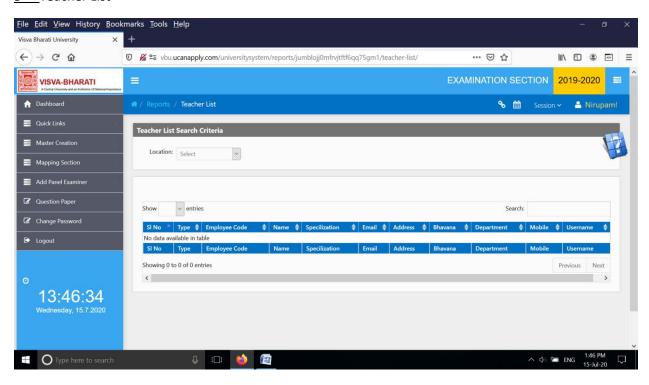
3 >> Course Mapping



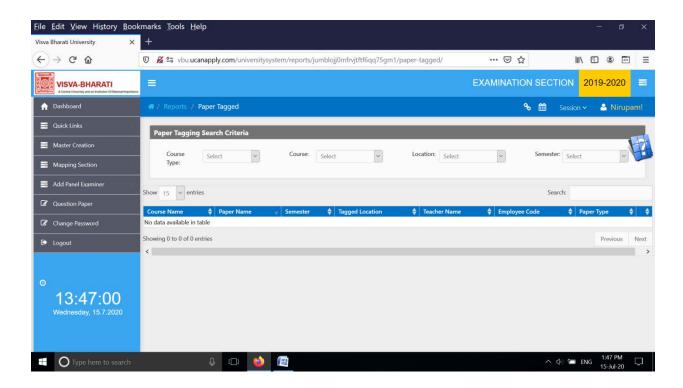
4 >> TR Wise Count



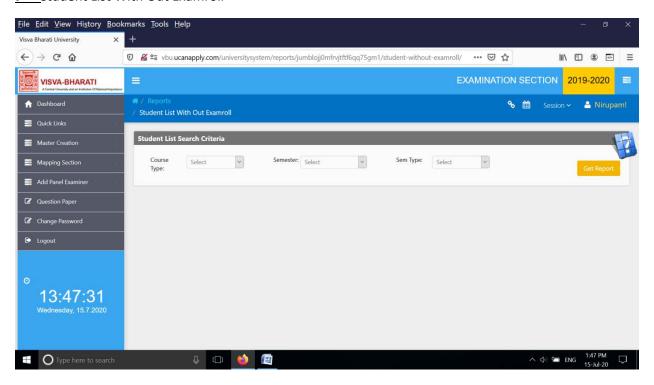
5 >> Teacher List



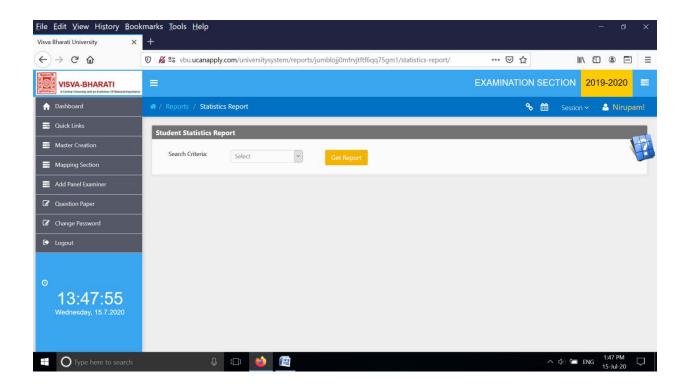
6 >> Paper Tagged



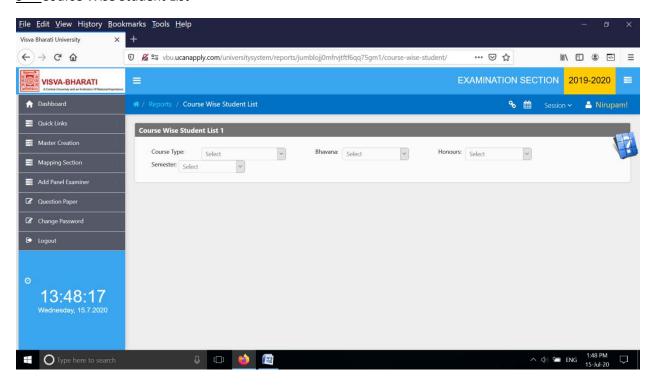
7 >> Student List With Out Examroll



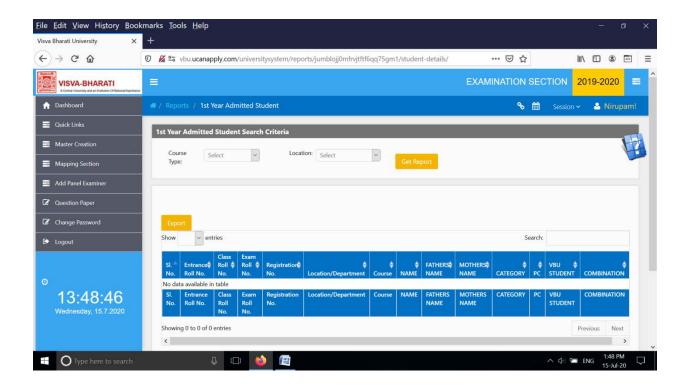
8 >> Statistics Report



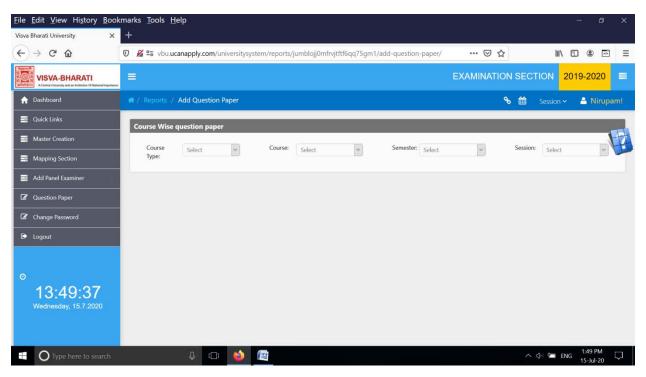
9 >> Course Wise Student List



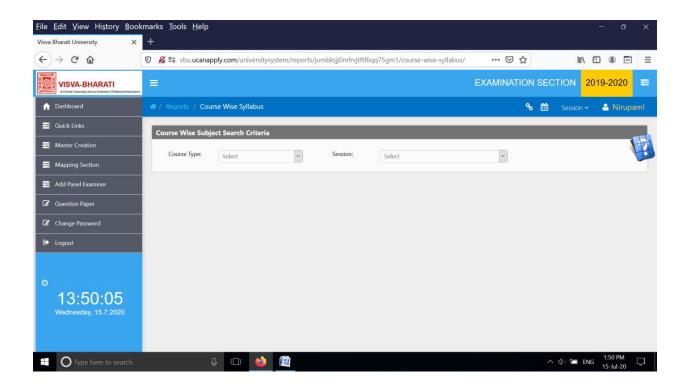
10 >> 1st Year Admitted Student



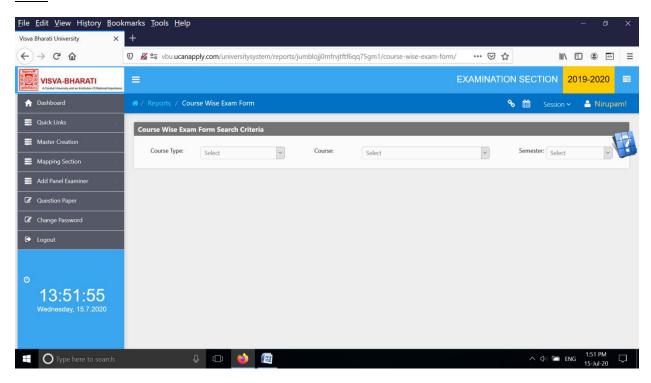
11 >> Add Question Paper



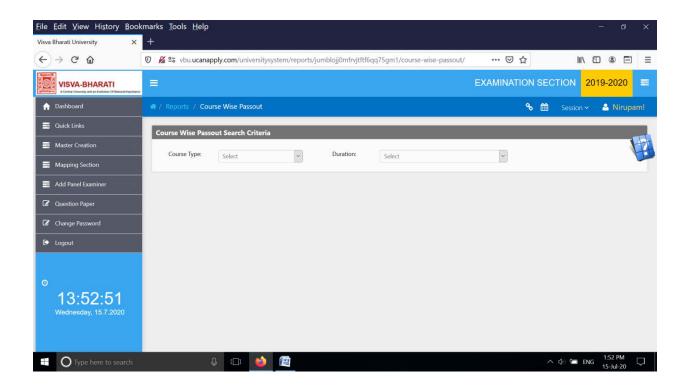
12 >> Course Wise Syllabus



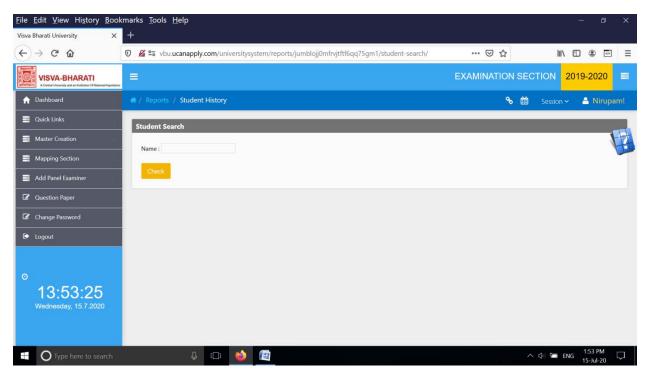
13 >> Course Wise Exam Form



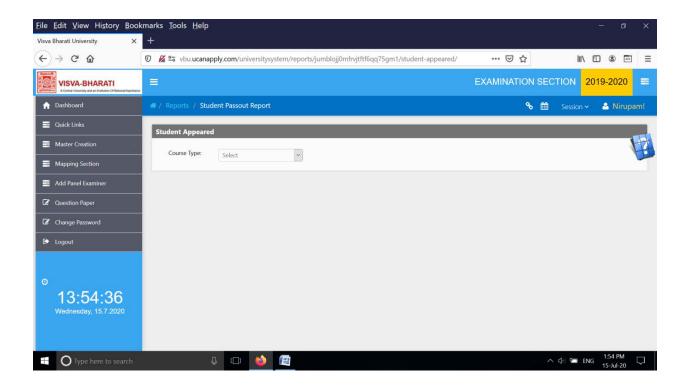
14 >> Course Wise Passout



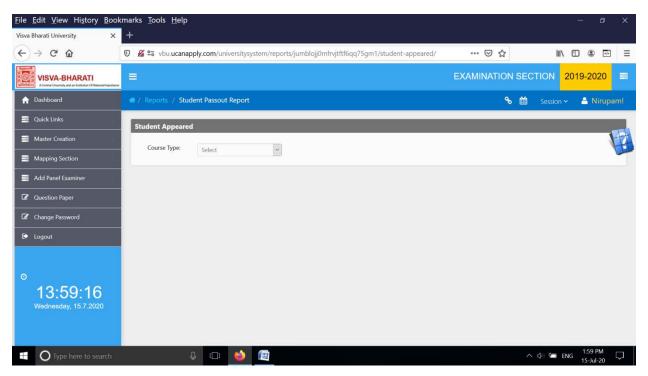
15 >> Student History



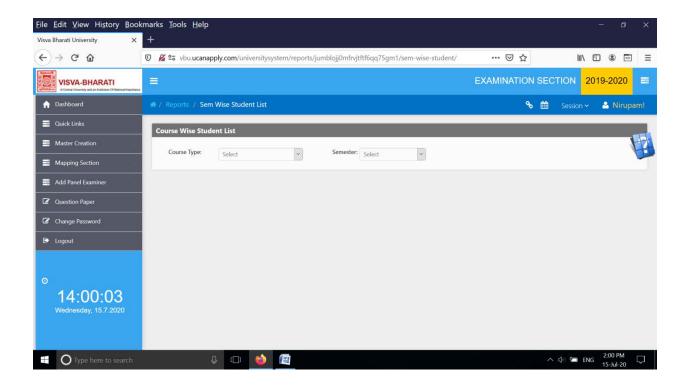
16 >> Student Passout Report



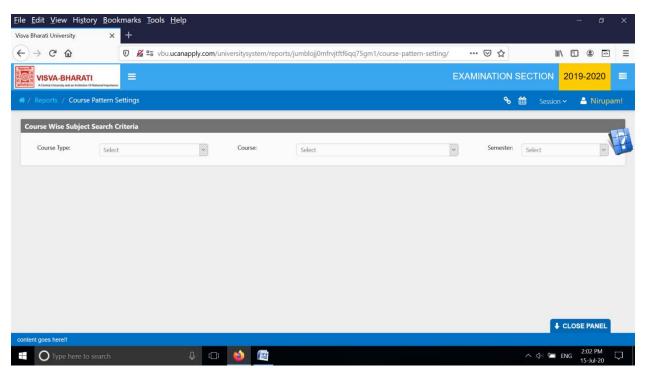
17 >>Student Appeared



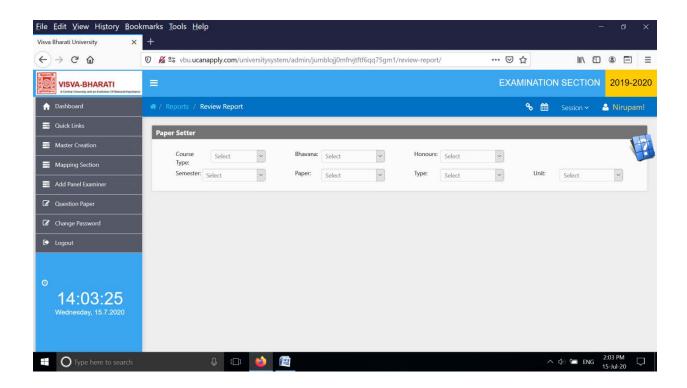
18 >> Sem Wise Student List



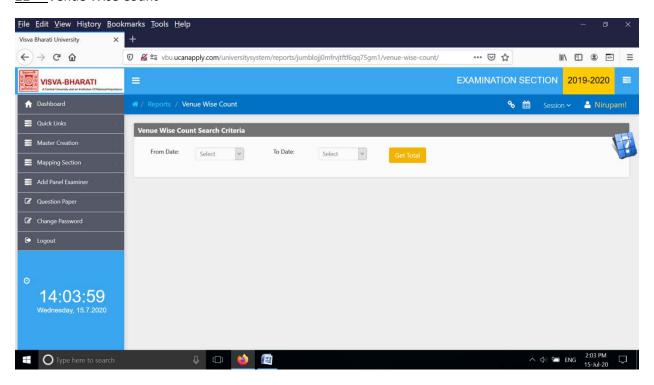
19>> Course Pattern Settings



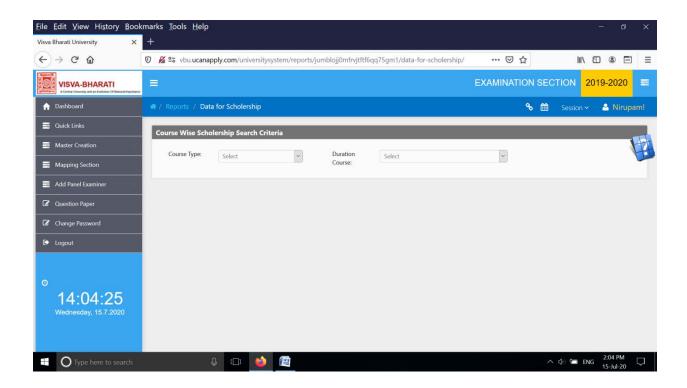
20 >> Review Report



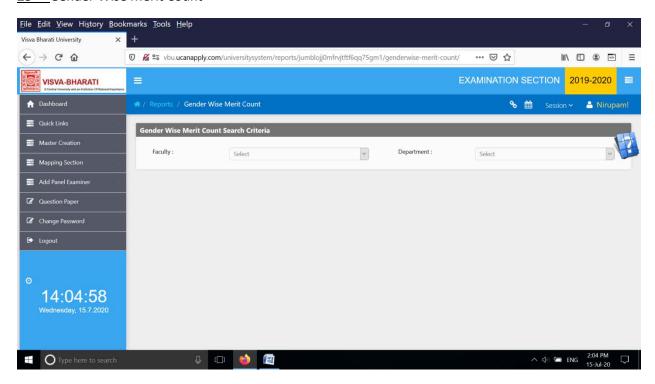
21 >> Venue Wise Count



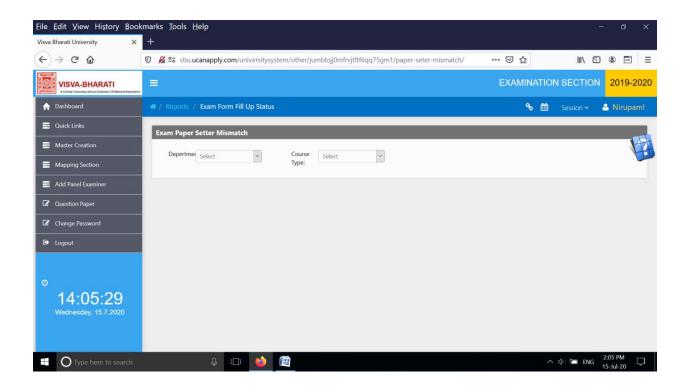
22 >> Data for Scholership



23 >> Gender Wise Merit Count

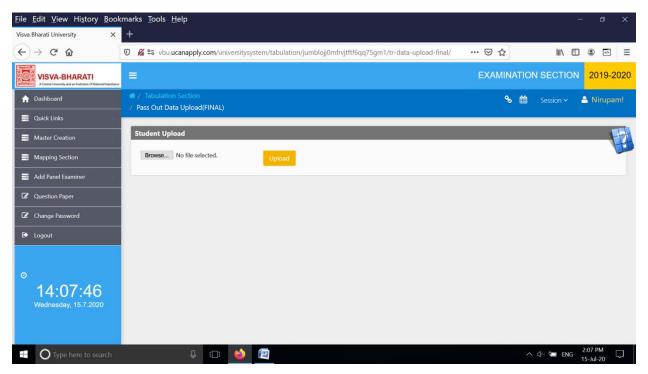


24 >> Exam Form Fill Up Status

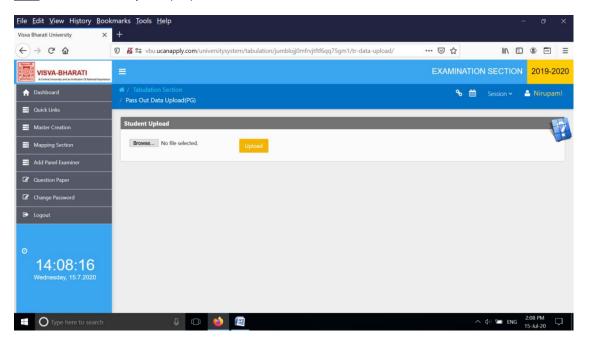


VI Tabulation Section

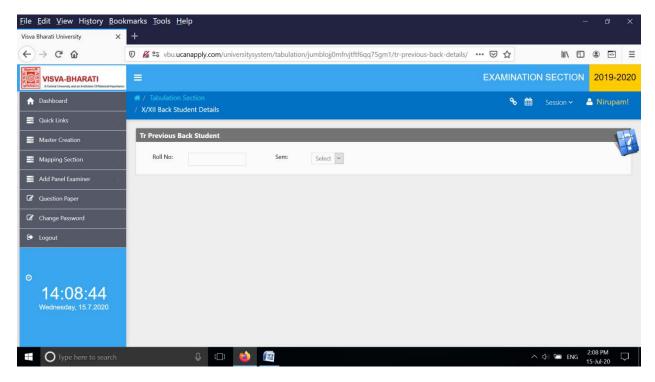
1 >> Pass Out Data Upload(FINAL)



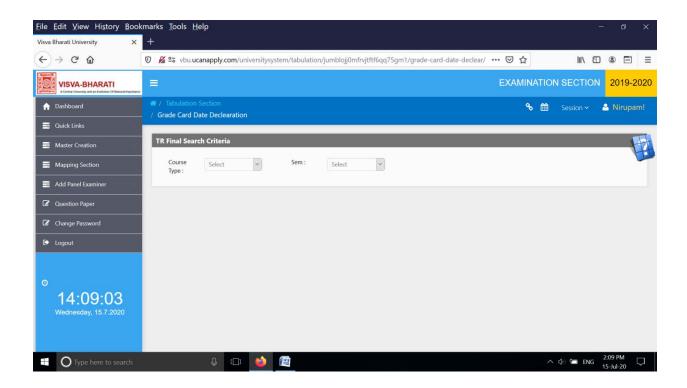
2 >> Pass Out Data Upload(PG)



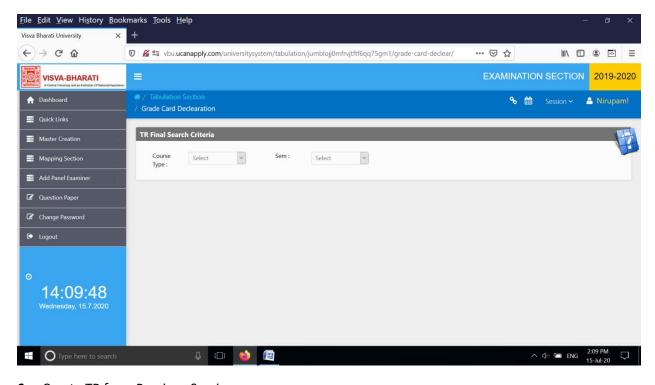
3 >> X/XII Back Student Details



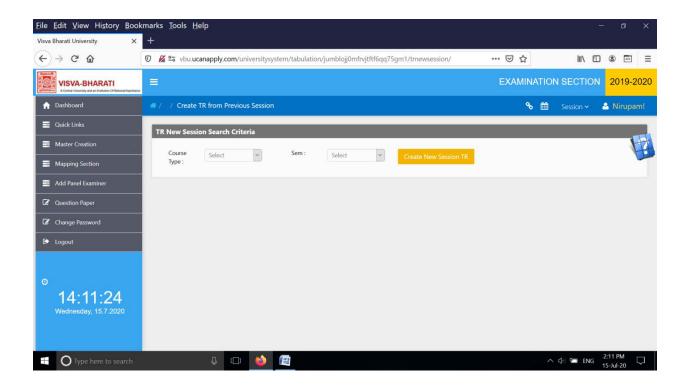
4 >> Grade Card Date Declearation



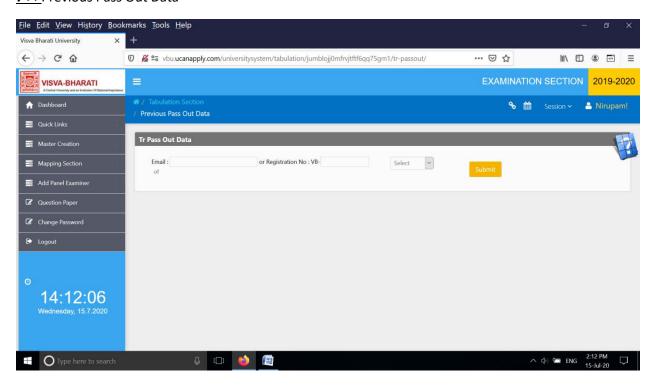
5 >> Grade Card Declearation



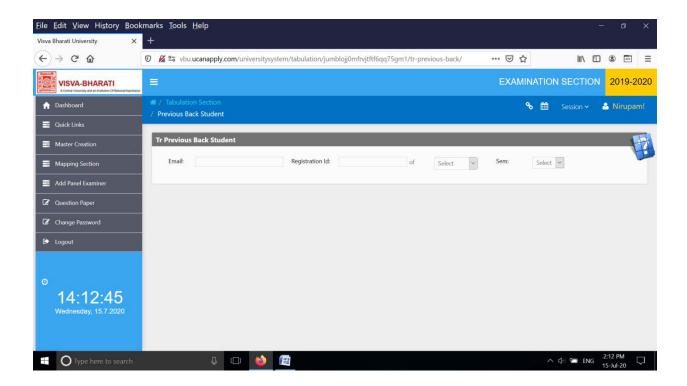
6 >> Create TR from Previous Session



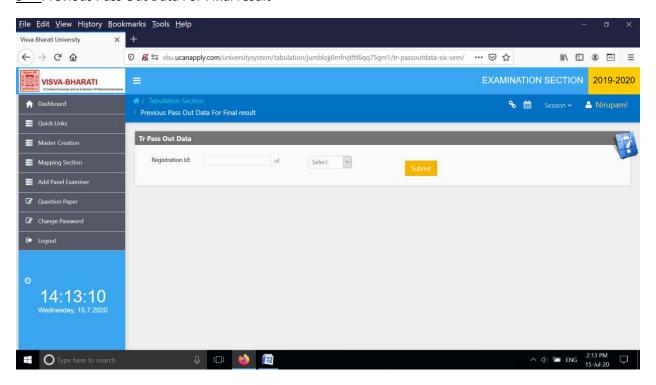
7 >> Previous Pass Out Data



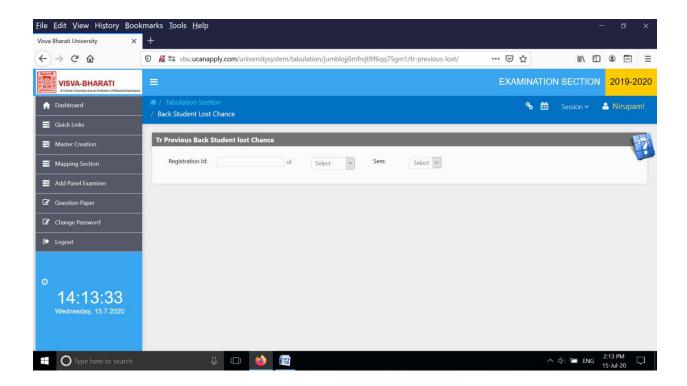
8 >> Previous Back Student



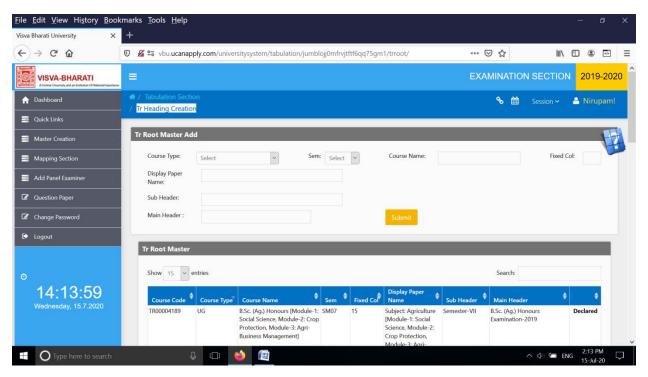
9 >> Previous Pass Out Data For Final result



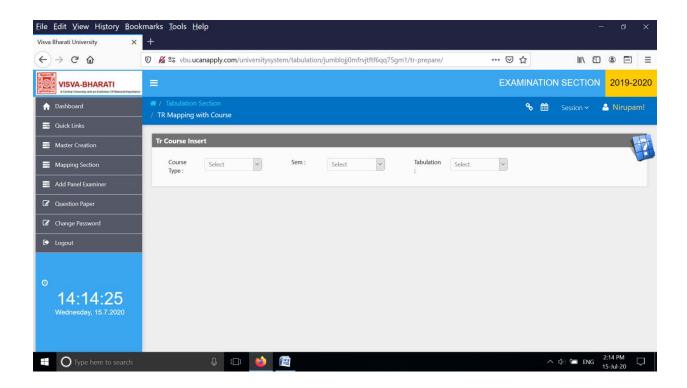
10 >> Back Student Lost Chance



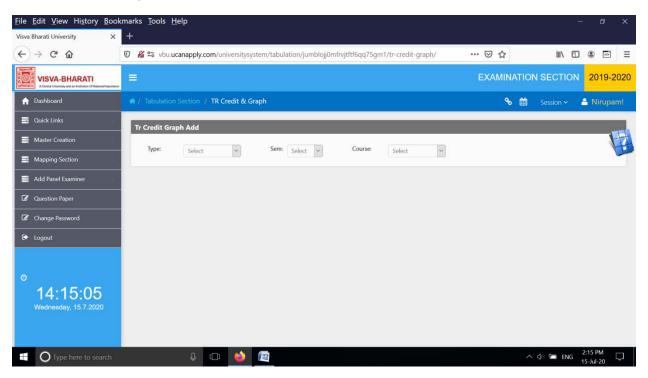
11 >> Tr Heading Creation



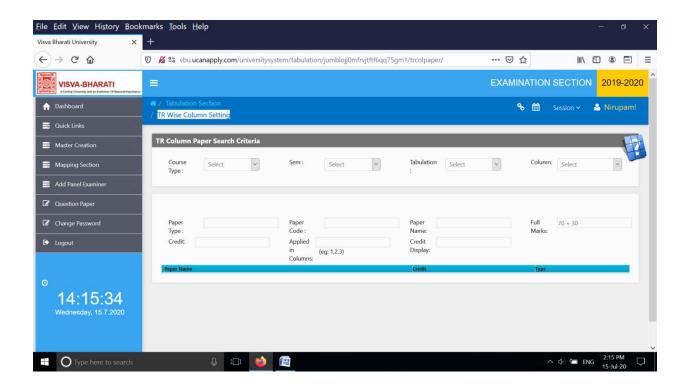
12 >> TR Mapping with Course



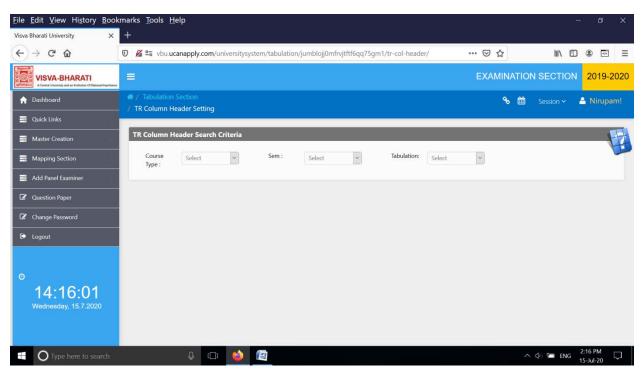
13 >> TR Credit & Graph



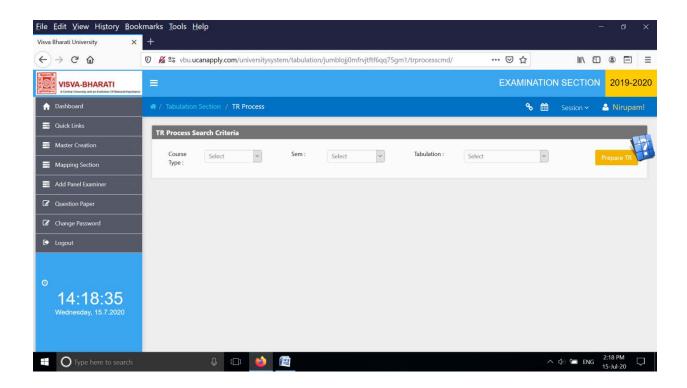
14 >> TR Wise Column Setting



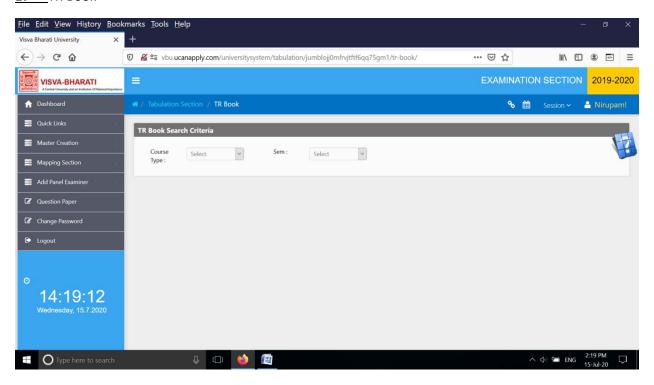
15 >> TR Column Header Setting



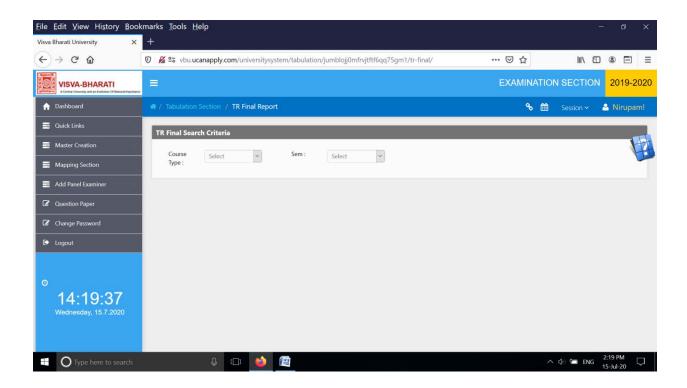
16 >> TR Process



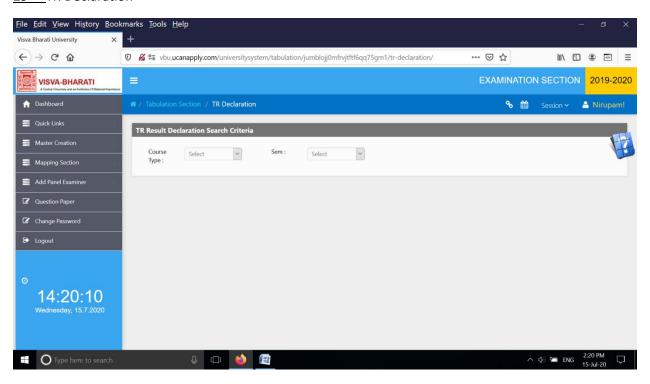
17 >>TR Book



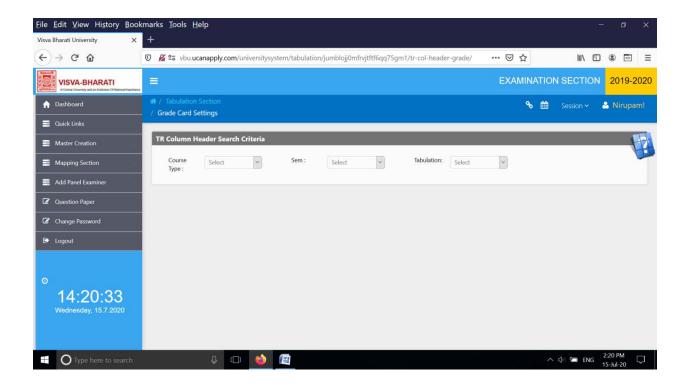
18 >> TR Final Report



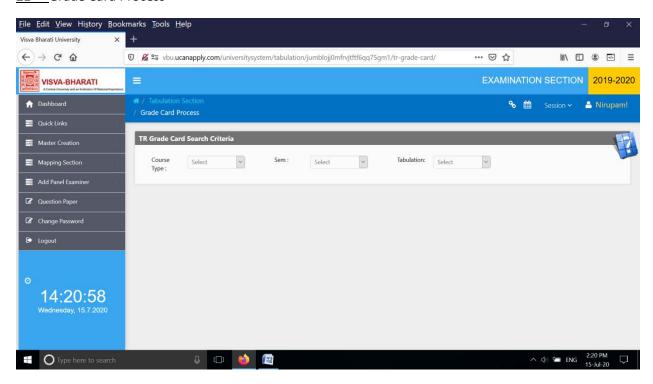
19 >> TR Declaration



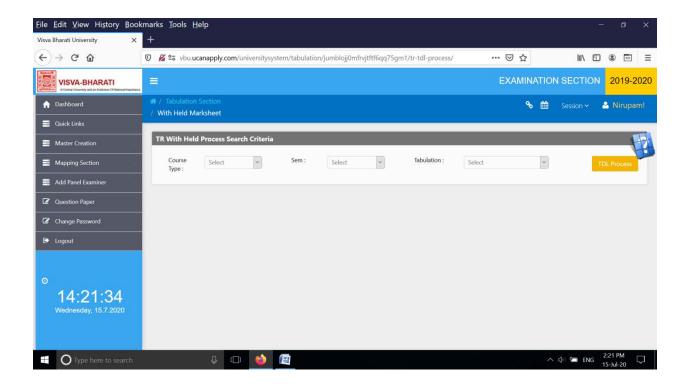
20 >> Grade Card Settings



21 >> Grade Card Process

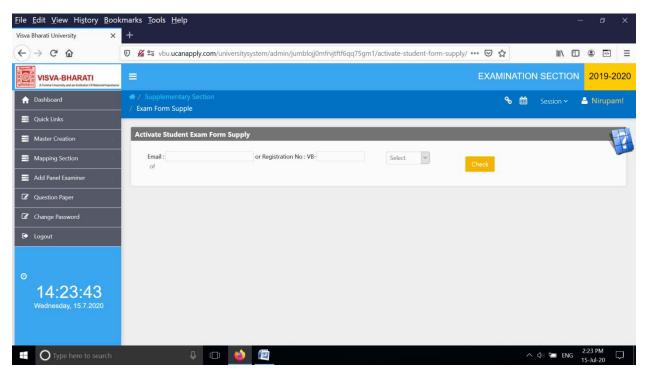


22 >> With Held Marksheet

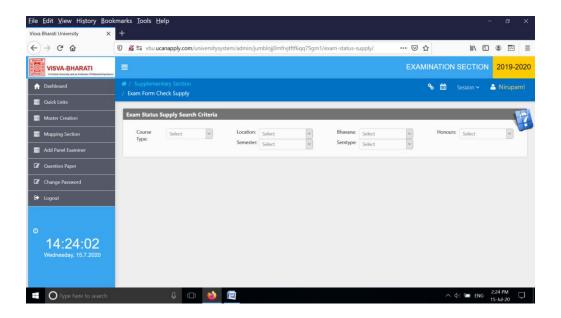


VII Supplementary Section

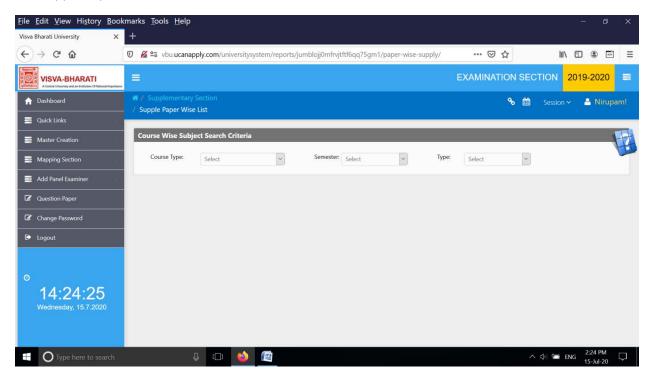
1 >> Exam Form Supple



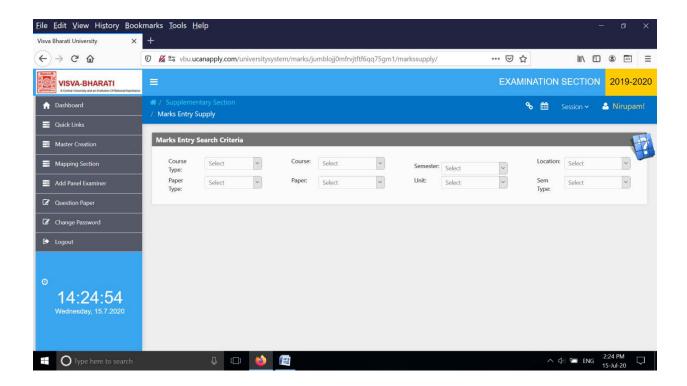
2 >> Exam Form Check Supply



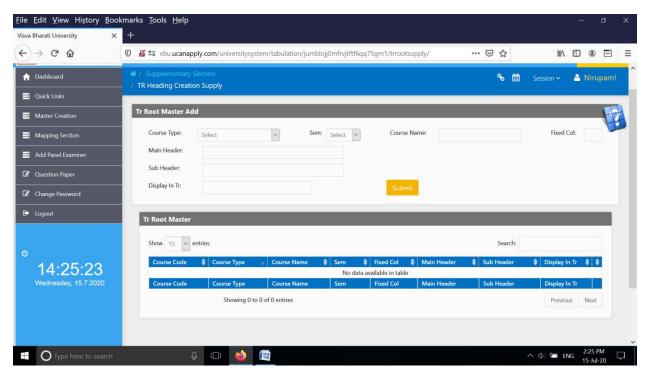
3 >> Supple Paper Wise List



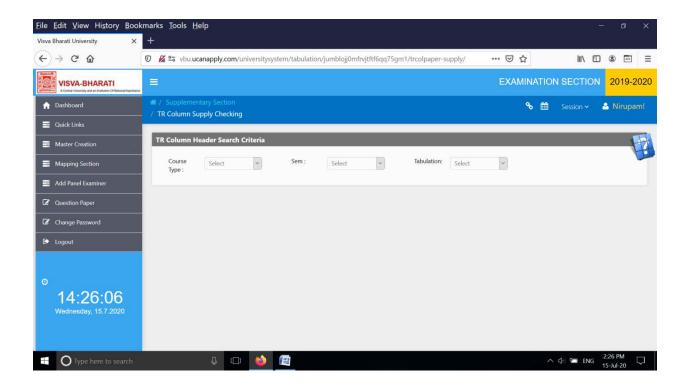
4 >> Marks Entry Supply



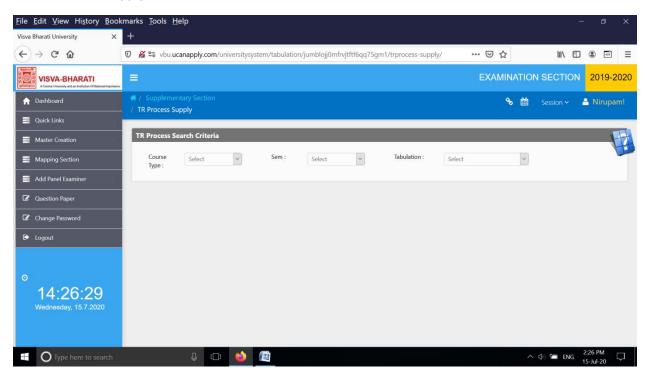
5 >> TR Heading Creation Supply



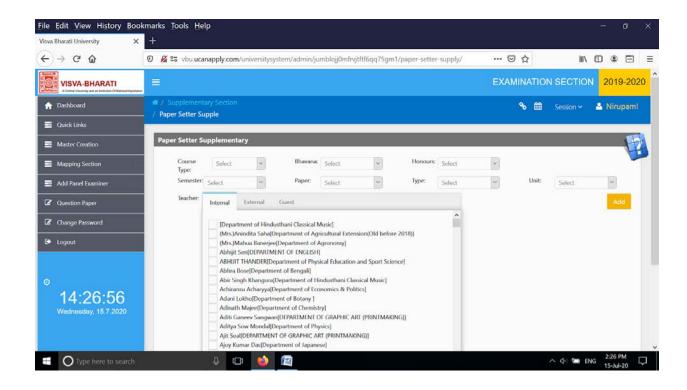
6 >> TR Column Supply Checking



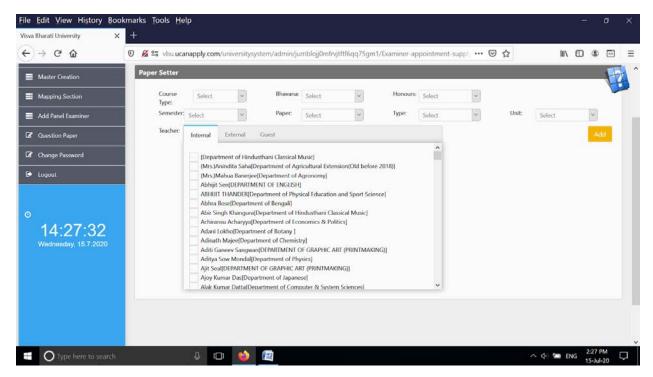
7 >> TR Process Supply



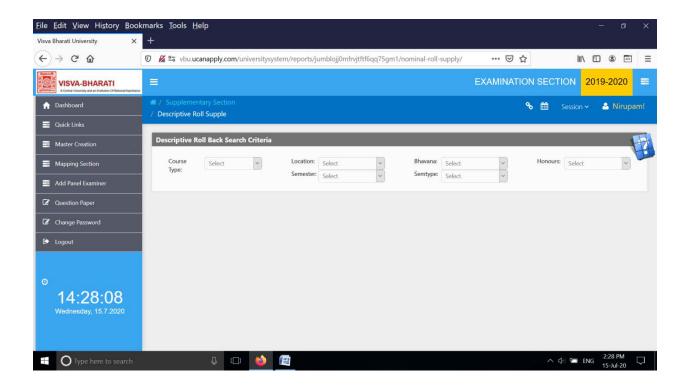
8 >> Paper Setter Supple



9 >> Examiner Appointment Supple

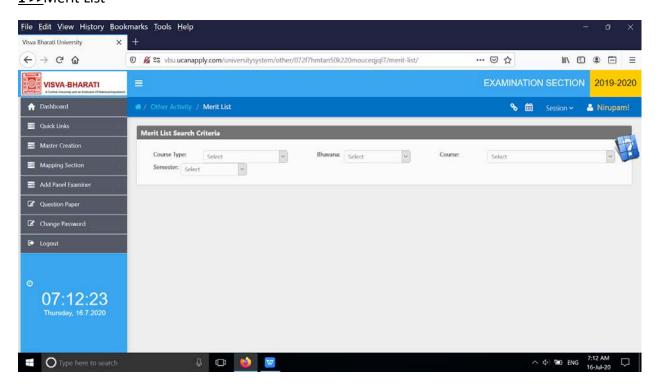


10 >> Descriptive Roll Supple



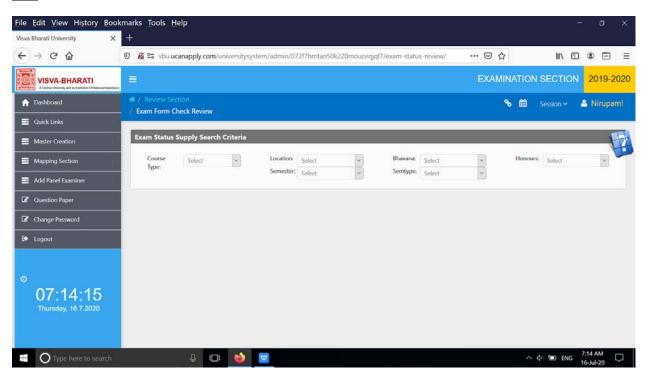
VIII Other Activity

1 >> Merit List

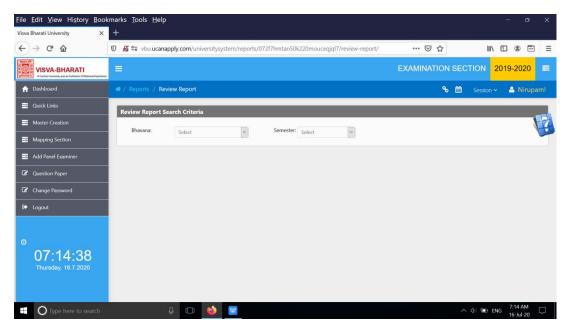


IX Review Section

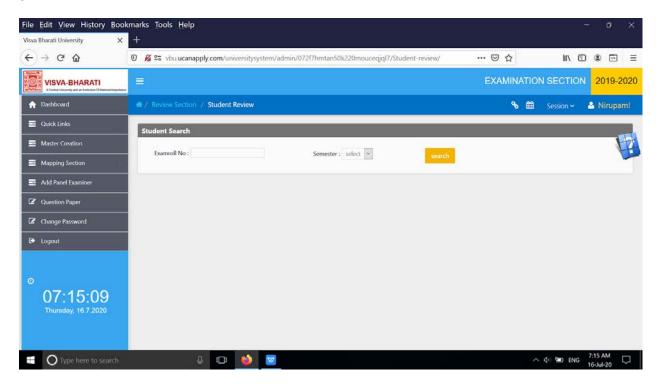
1>>Exam Form Check Review



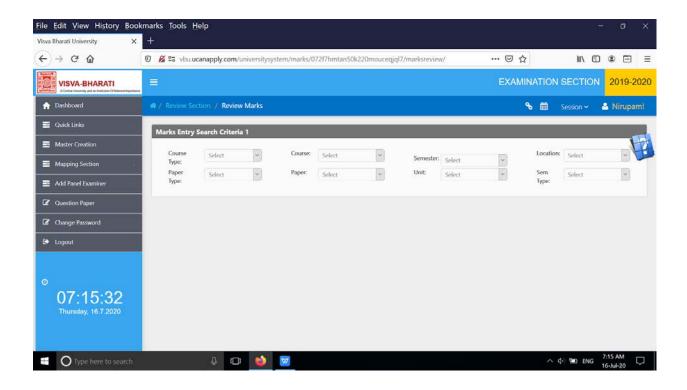
2>>Review Report



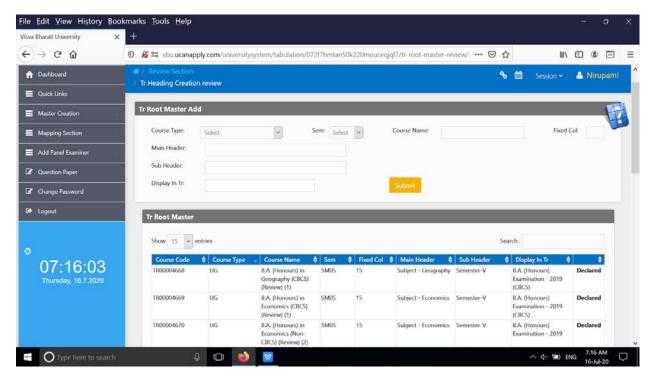
3>>Student Review



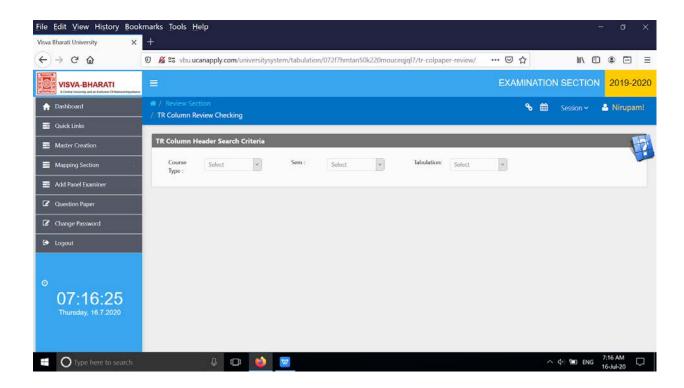
4>>Review Marks



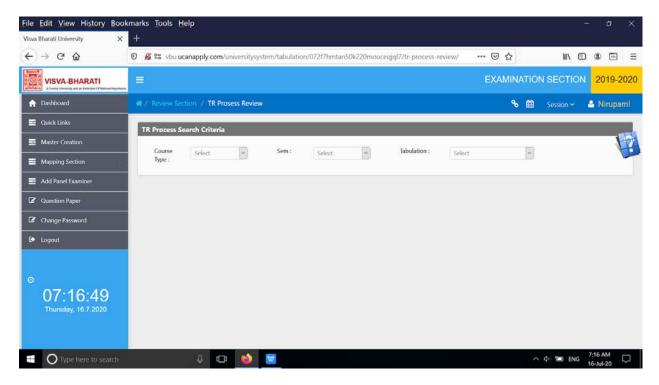
5>>Tr Heading Creation review



6 >> TR Column Review Checking

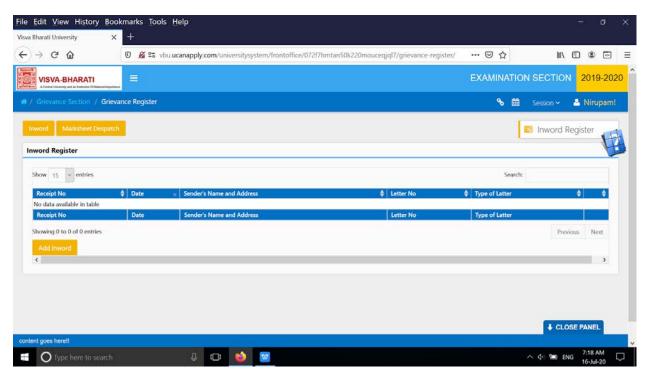


7>>TR Prosess Review

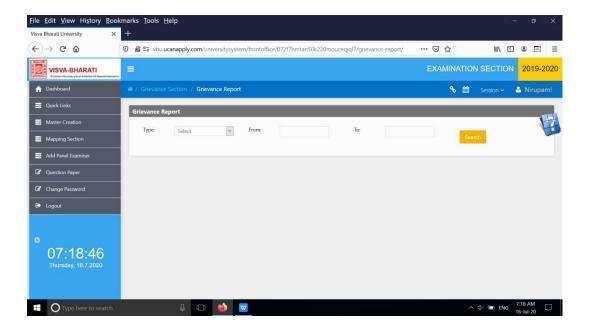


X Grievance Section

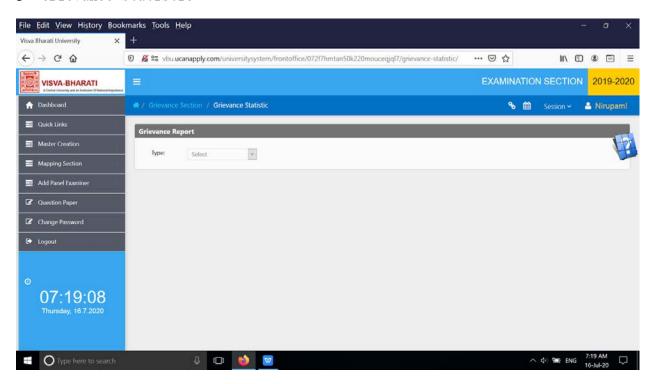
1>>Grievance Register



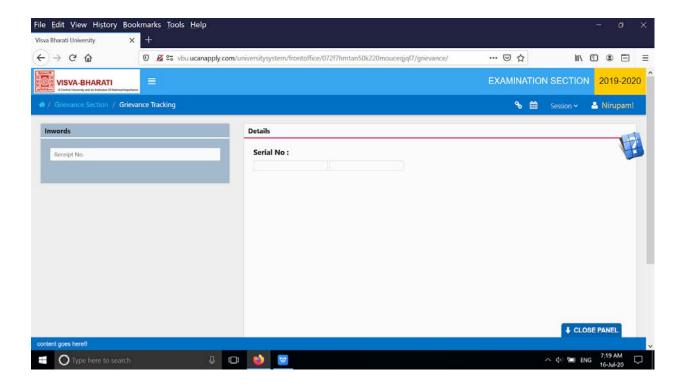
2 >>Grievance Report



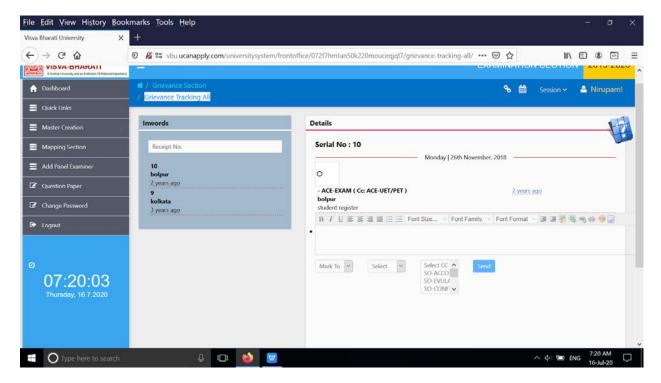
3 >>Grievance Statistic



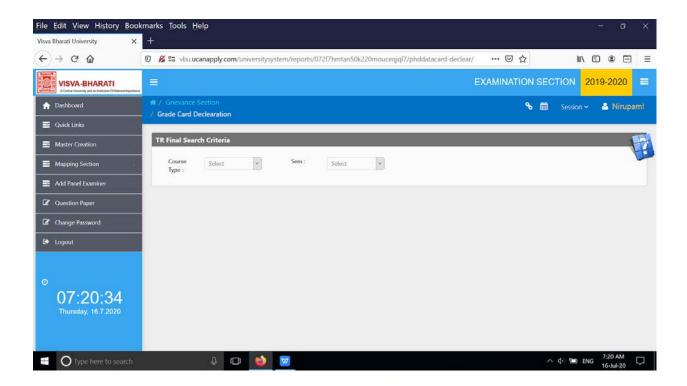
4>>Grievance Tracking



5 >> Grievance Tracking All

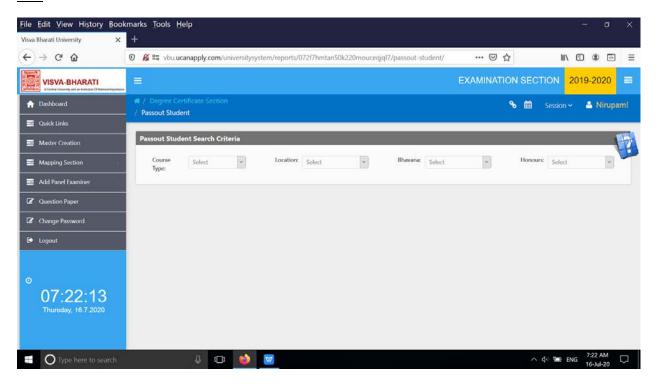


6>>Grade Card Declearation

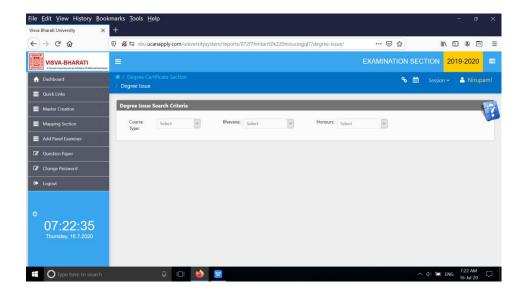


XI Degree Certificate Section

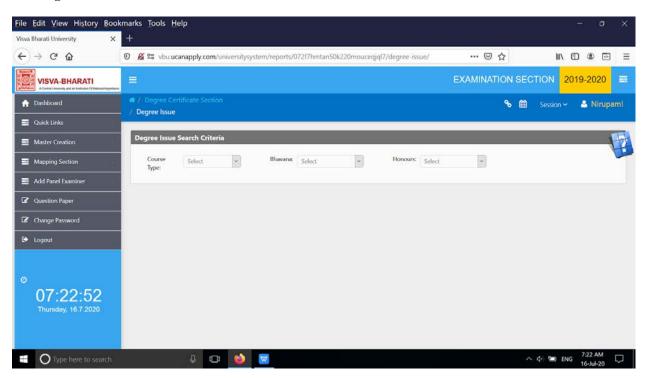
1>>Passout Student



2>>Degree Issue

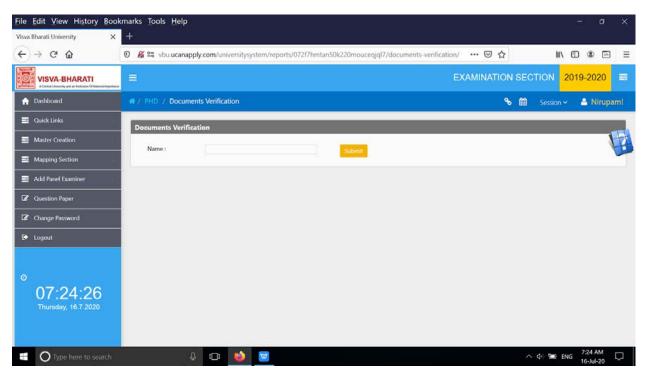


3>>Degree Issue

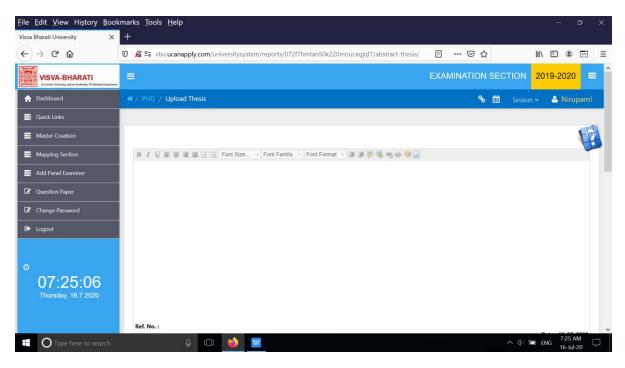


XII PHD

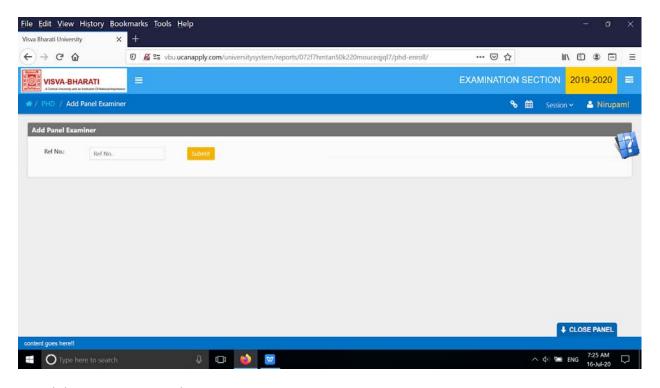
1>>Documents Verification



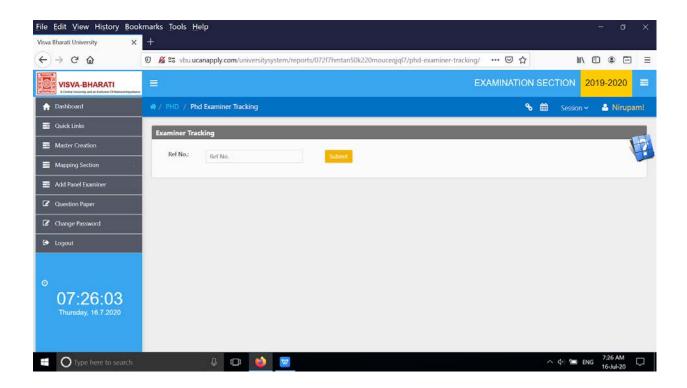
2 >>Upload Thesis



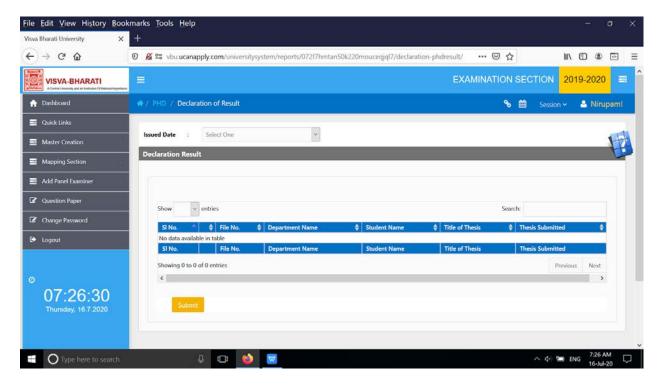
3 >> Add Panel Examiner



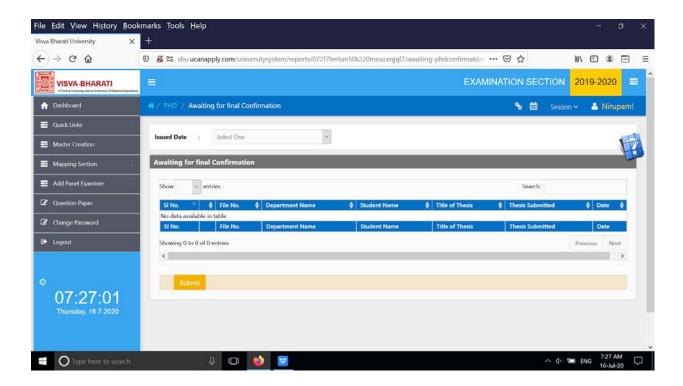
4>>Phd Examiner Tracking



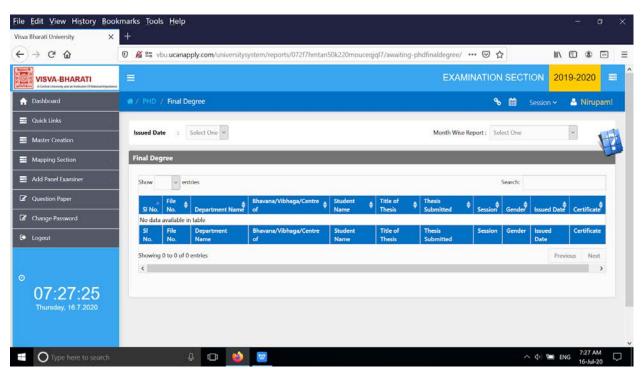
5>>Declaration of Result



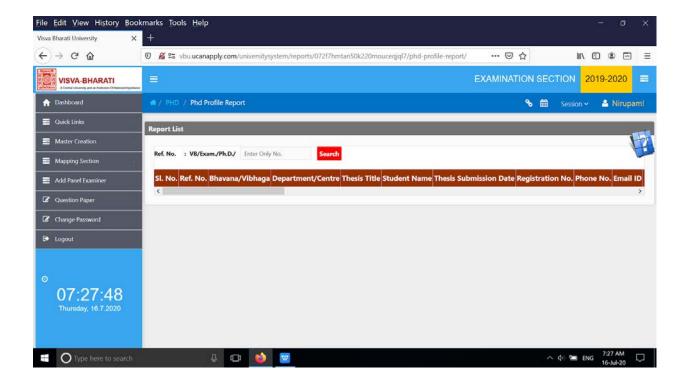
6>>Awaiting for final Confirmation



7>>Final Degree

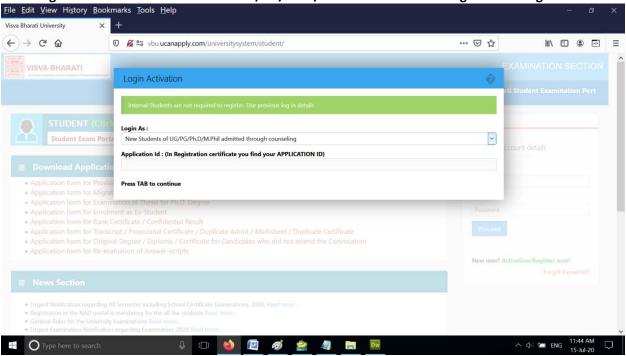


8>>Phd Profile Report

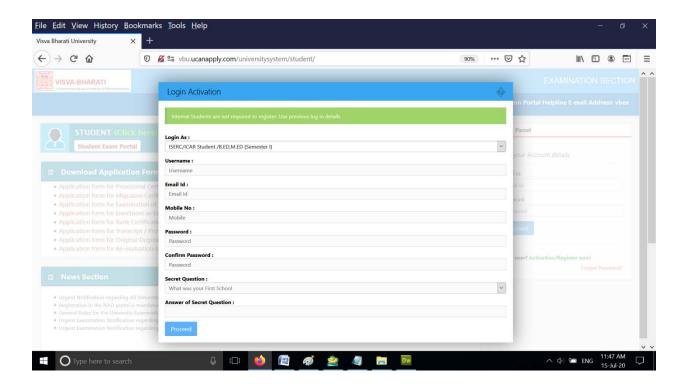


B. Student portal of Examination System

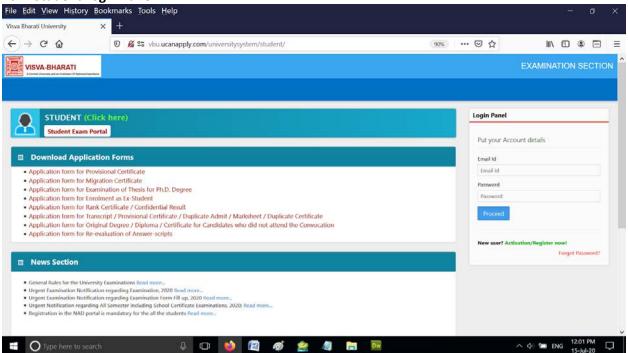
1a >> Registration for New Students of UG/PG/Ph.D/M.Phil admitted through counseling



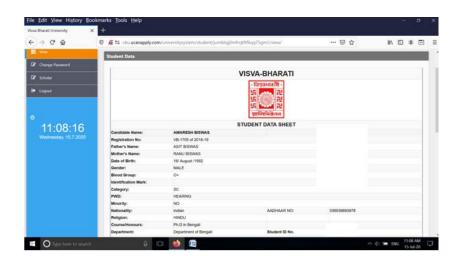
1 b >> Registration for ISERC/ICAR Student /B.ED,M.ED (Semester I)



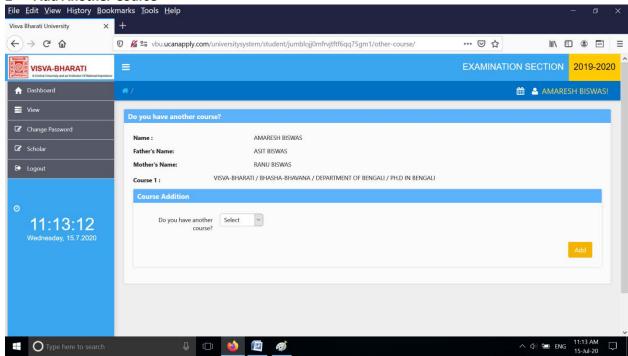
1c>> Student Login Panel



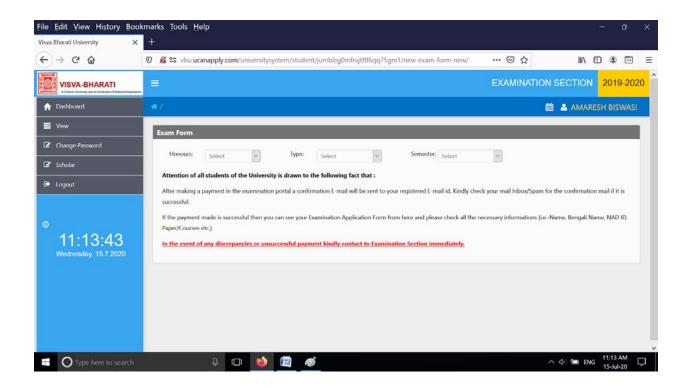
1 >> view Student Data



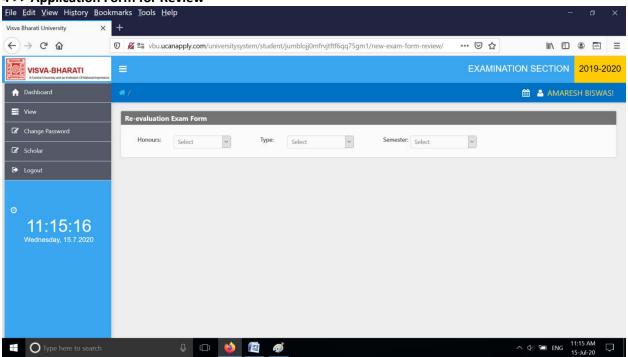
2 >> Add Another Course



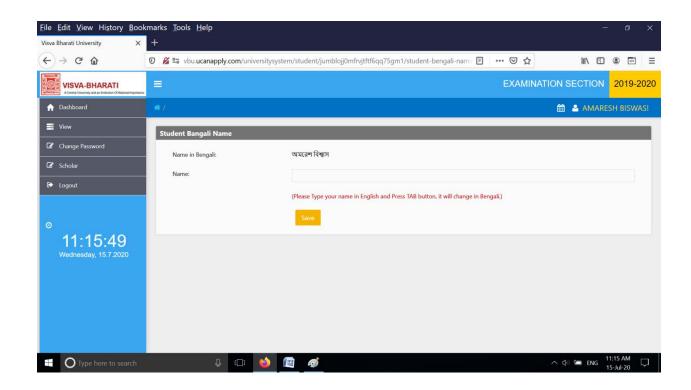
3 >> Application Form for Exam.



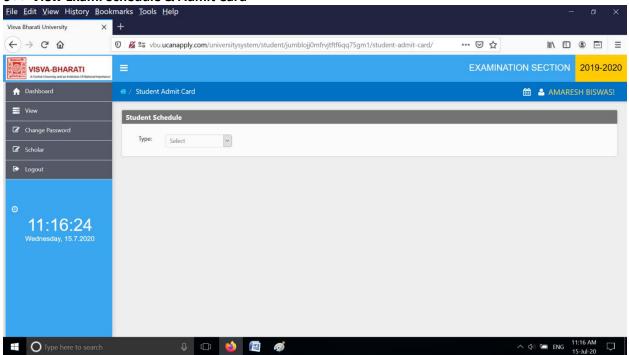
4 >> Application Form for Review



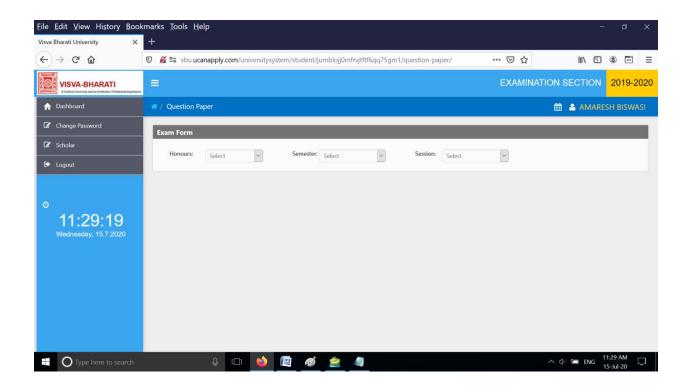
5 >> Submit your Bengali Name



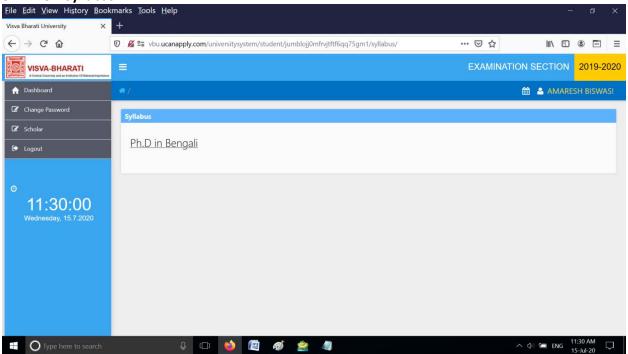
6 >> View Exam. Schedule & Admit Card



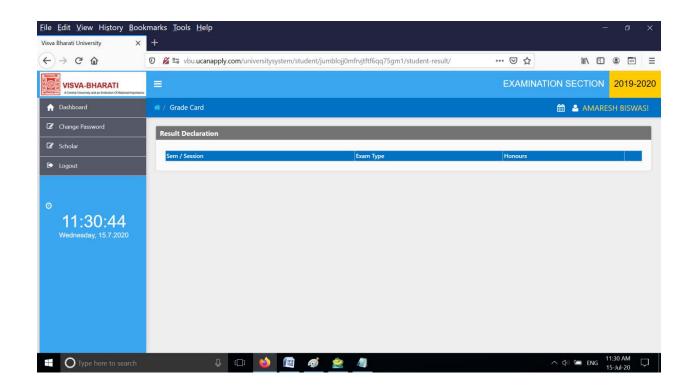
7 >> Old Questions paper(s)



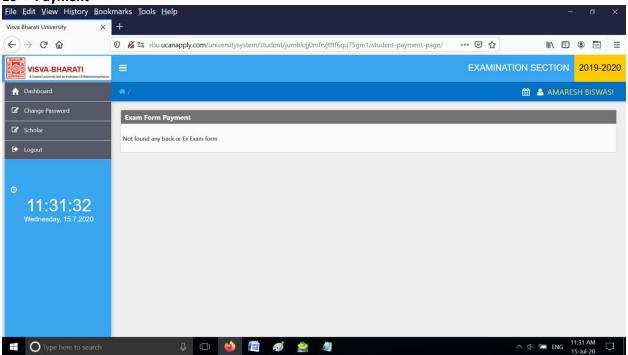
8 >> View Syllabus



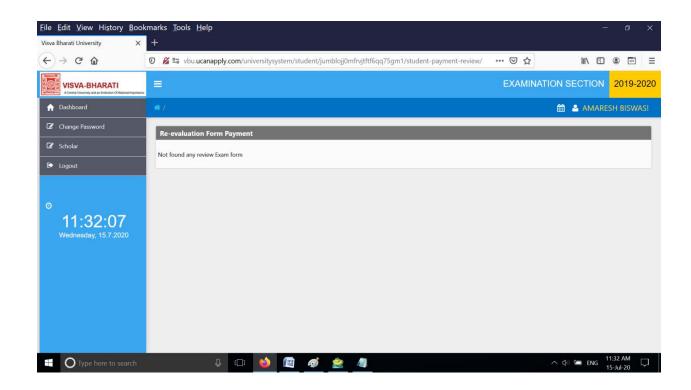
9 >> View Grade Card



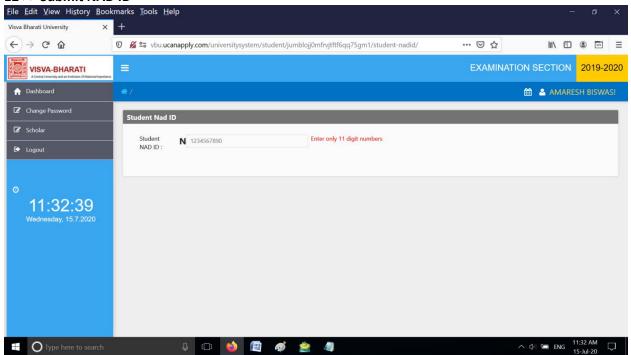
10>> Payment



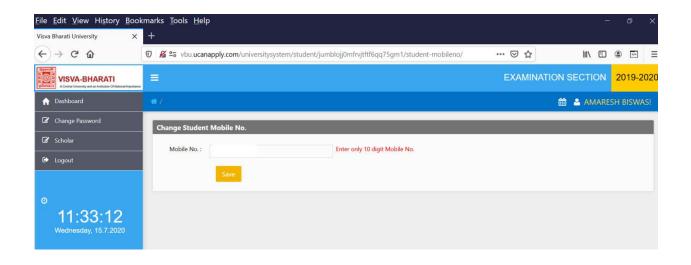
11 >> Review Payment



12 >> Submit NAD ID

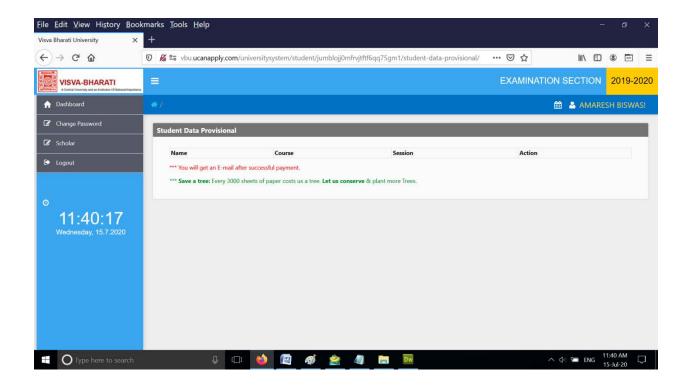


13 >> Mobile No. Change

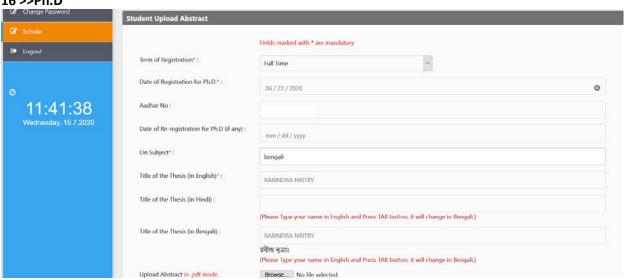


14 >> Application Form for Migration Certificate <u>File Edit View History Bookmarks Tools Help</u> Visva Bharati University ← → @ @ ▼ 25 vbu.ucanapply.com/universitysystem/student/jumblojj0mfrvjtftf6qq75gm1/student-data-migration/ **II**\ □ ● **□** = EXAMINATION SECTION 2019-2020 VISVA-BHARATI ♠ Dashboard 🛗 🚨 AMARESH BISWAS! Student Data Migration ☑ Scholar AMARESH BISWAS Ph.D in Bengali 2018-19 *** You will get an E-mail after successful payment. *** Save a tree: Every 3000 sheets of paper costs us a tree. Let us conserve & plant more Trees. 11:34:22 Type here to search

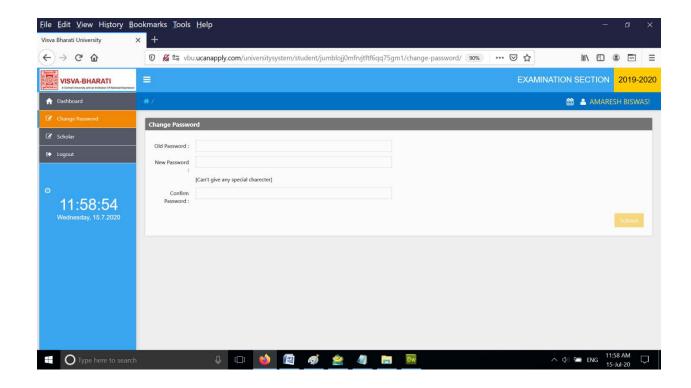
15 >> Application Form for Provisional Certificate



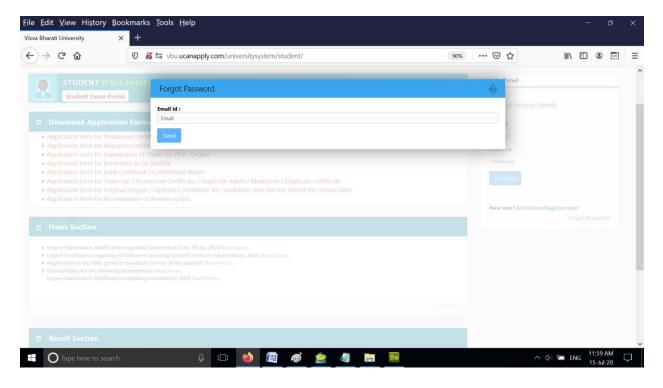
16 >>Ph.D



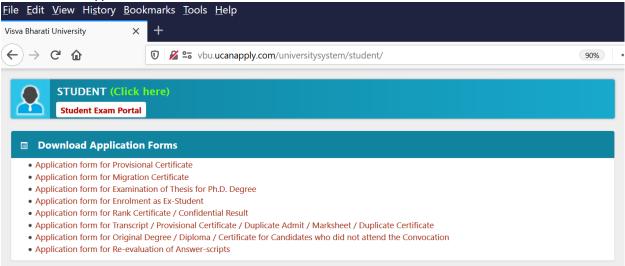
17 >> Change Password

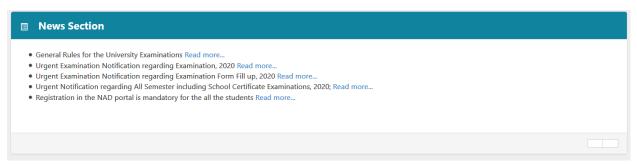


18>>Forgot Password

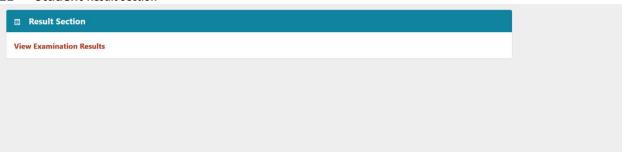


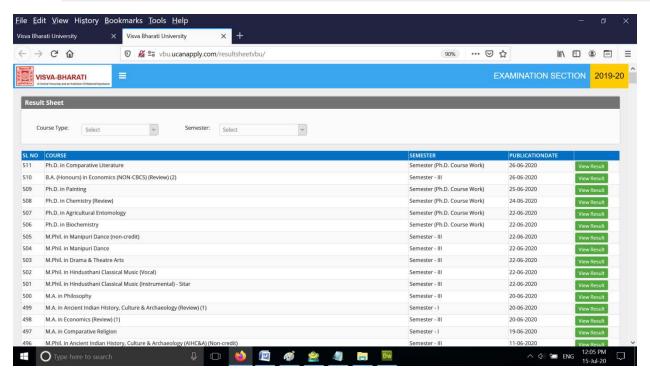
19 >> Download Application Forms





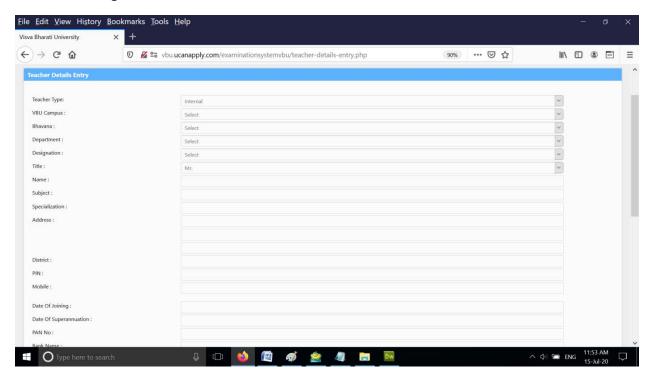
21 >> Student Result Section



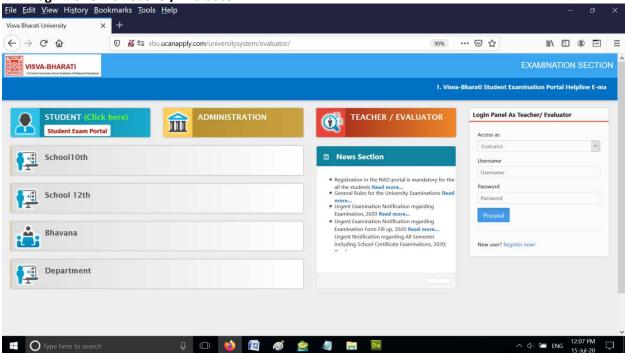


C. <u>Teacher/ Evaluator Portal of Examination System</u>

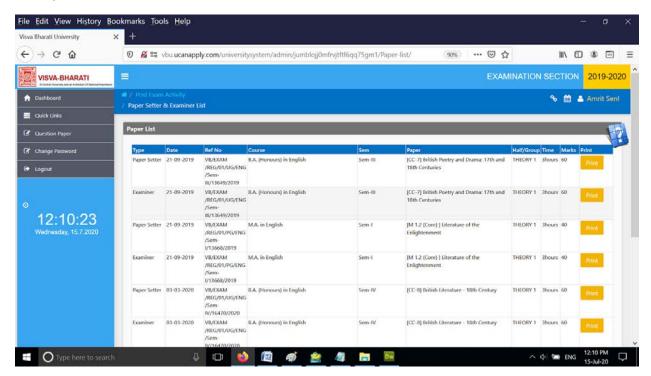
1 >> Teacher Registration



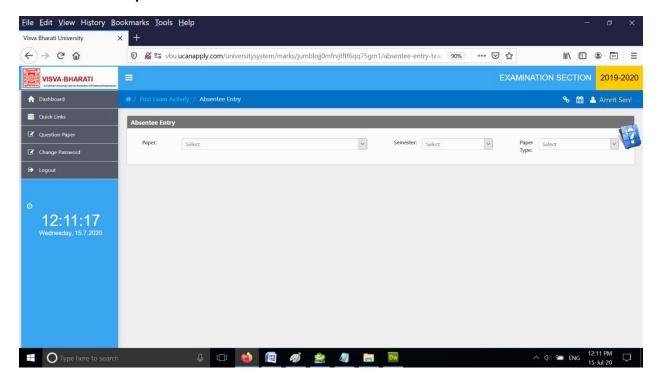
2 >> Login Panel As Teacher/ Evaluator



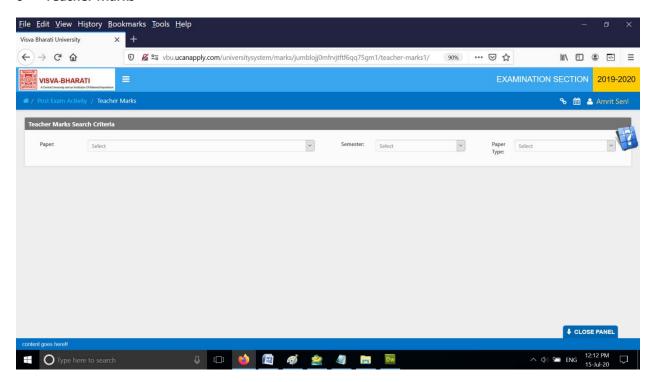
3>>Paper Setter & Examiner List



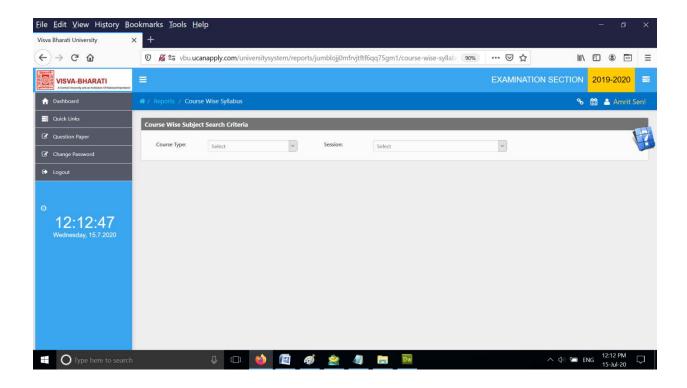
5 >> Absentee Entry



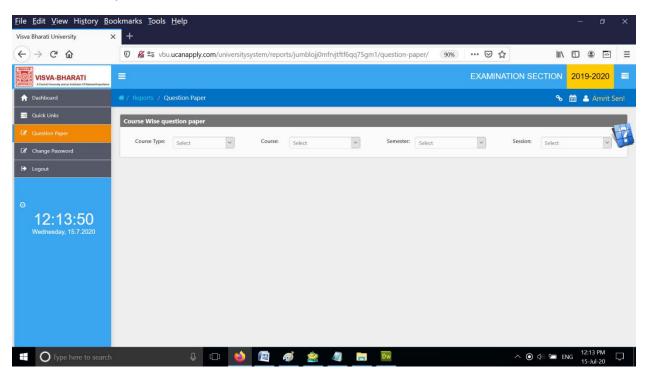
6 >> Teacher Marks



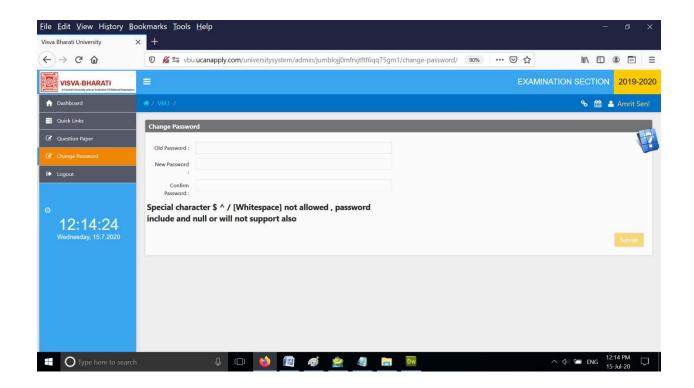
7 >> Course Wise Syllabus

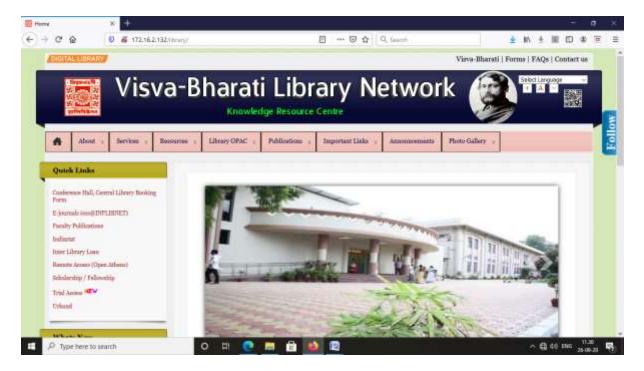


8 >> Question Paper



9>> Change Password





Library Website Homepage



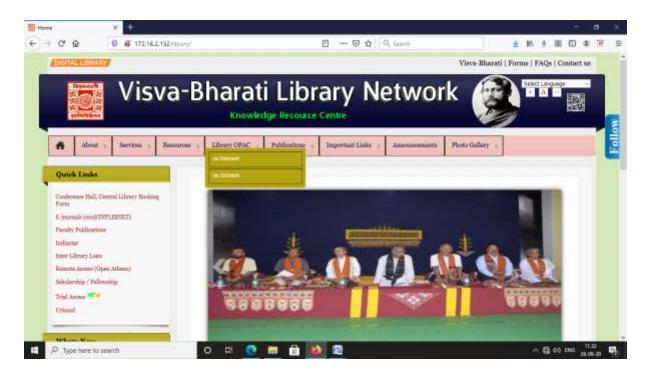
Library Website: About Us



Library Website: Services



Library Website: Resources



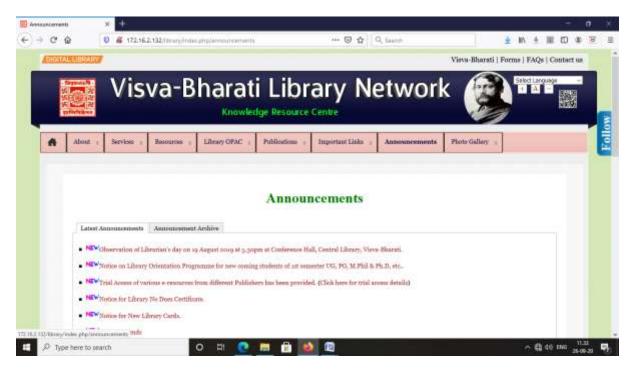
Library Website: OPAC



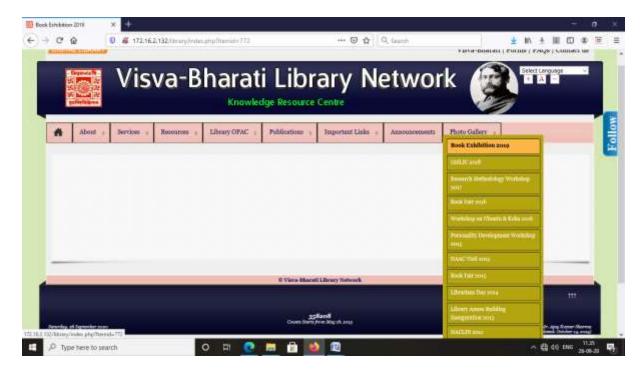
Library Website : Publications



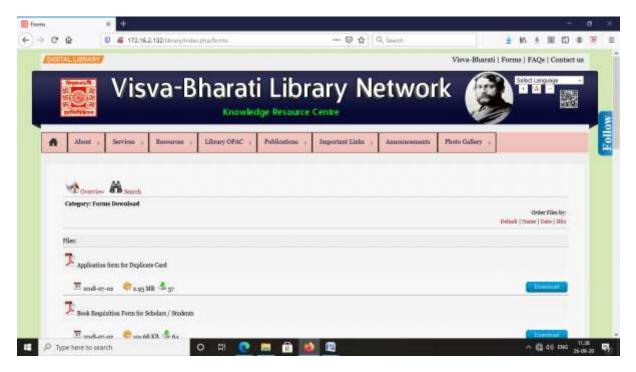
Library Website: Important Links



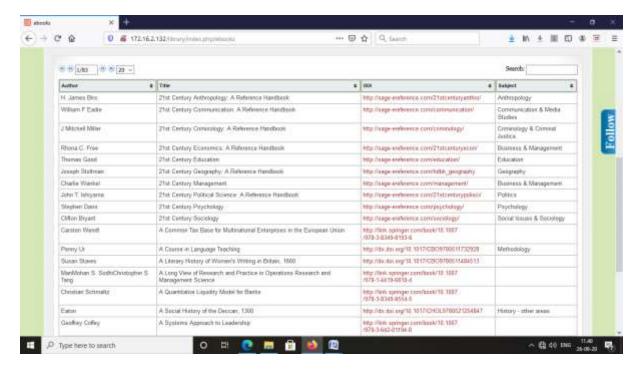
Library website: Announcements



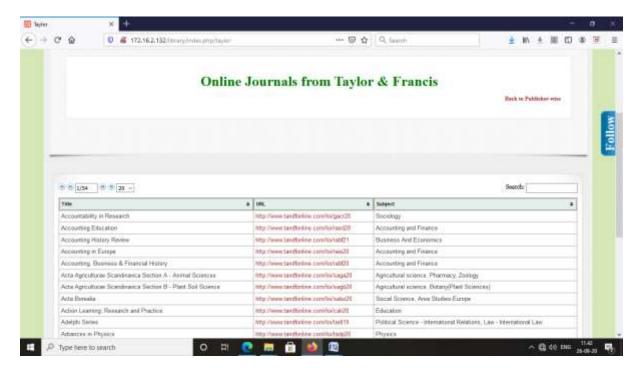
Library Website: Photo Gallery



Library Website: Forms



Library website: List of e-book



Library website: List of e-Journals



BUYER MANUAL

E-Procurement/e-Tender/e-Auction/Smart systems

OF

E-UNIWIZARD

https://mhrd.euniwizarde.com/



Buyer Manual TABLE OF CONTENTS

S.NO	DESCRIPTION	PAGE NO
1	HOME PAGE	2
2	Different Tabs of Home Page	3-6
3	LOGIN SCREEN	7
4	Components of Dashboard	8-13
5	Tender Creation	14
6	Document Upload	15-16
7	Tender Approvers	17-18
8	Corrigendum	19-20
9	Addendum	21-22
10	Start of Tender Opening/Award process	23-35
11	Helpdesk	36



(1). HOME PAGE

Visit URL https://mhrd.euniwizarde.com/. The Home Page of department will appear for Hosting of Tenders. From Home Page Buyer can easily check Announcements, Latest Tender, Popular Tender, search for Tender, and even check which Tender are Ending Soon or Contact Us for any clarifications. Buyer user their log-in Credentials for login over their Portal.

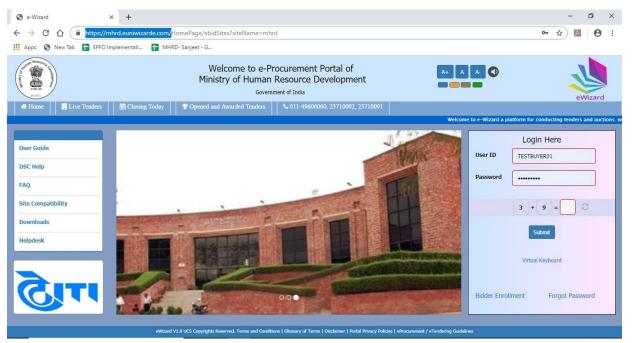


Fig.1

(2). DIFFERENT TABS OF HOME PAGE:

a) **Home:** From Fig.2 Buyer can take view of Home Page. From Home Page Buyer can publish any Announcements, check their Latest Tender, Popular Tender, search for Tender, check which Tender are ending soon, or Contact Us for any clarifications. Buyer can Login via applying their Log-in credentials in the Login section.

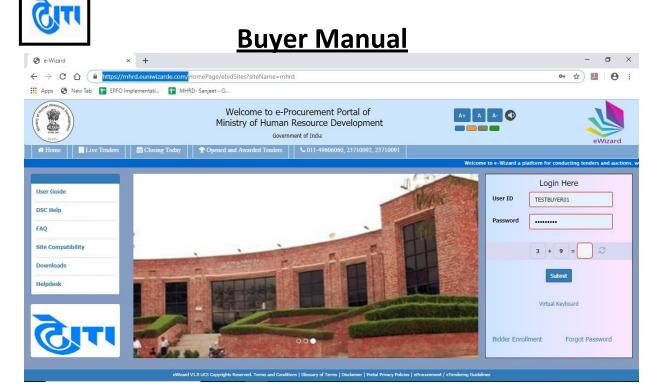
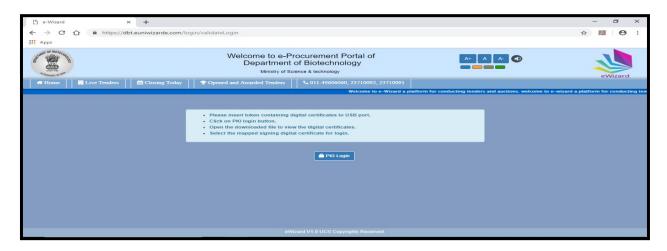


Fig.2

1. Enter User id and Password (******) and Virtual Keyboard (3 +9 =12)

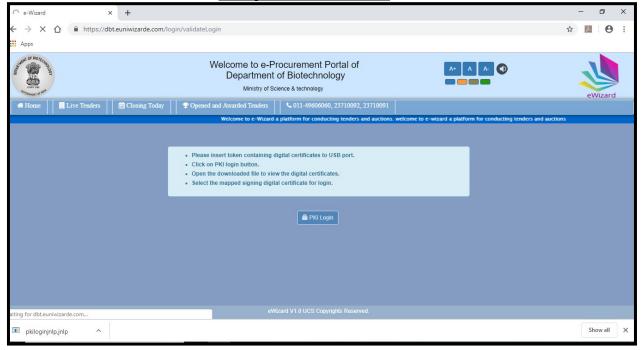


Please insert token containing digital certificates to USB port



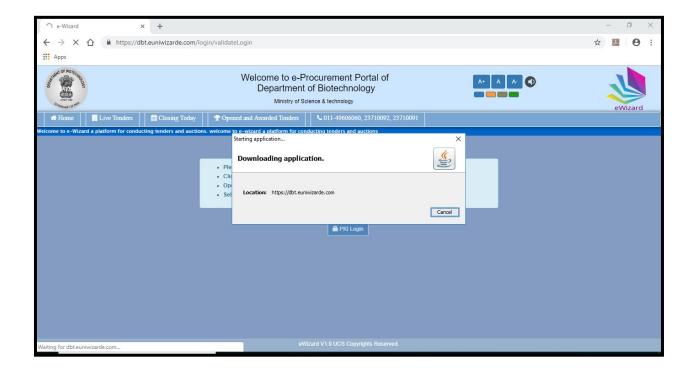
PKIlogjnlp.jnlp click on pop up



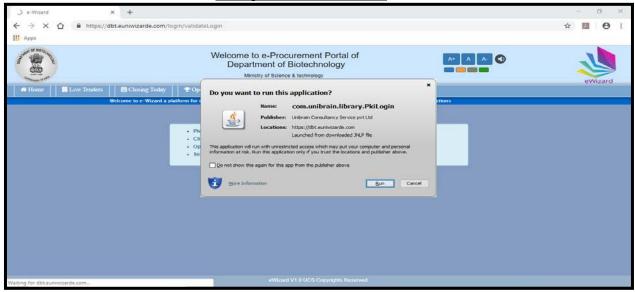


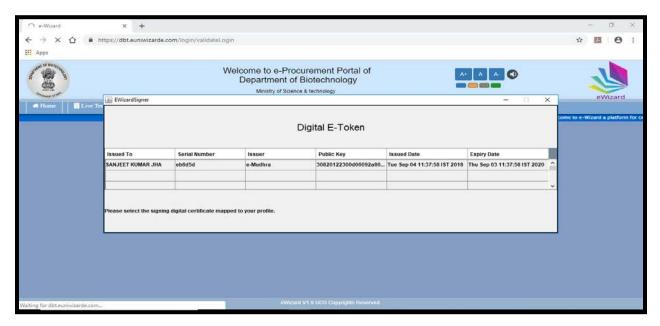
1. Select The Name Appears "Sanjeet Kumar Jha"

Please select the singing digital certificate mapped to your profile





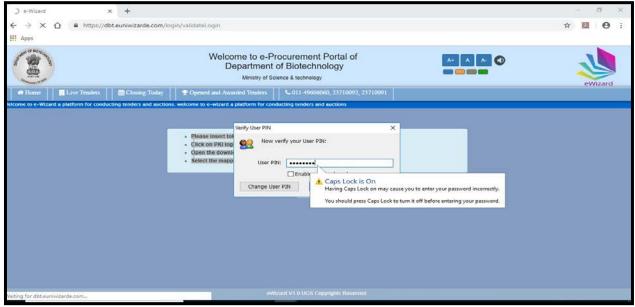




1. Select The Name Appears "Sanjeet Kumar Jha"

Please select the singing digital certificate mapped to your profile





Fill up DSC Password

6.1 Open the downloaded file to view the digital certificates.

Select the mapped signing digital certificate for login.

b) **Latest Tender**: After clicking on the "Latest Tender" option Buyer get a List of Tender which are Live on portal :

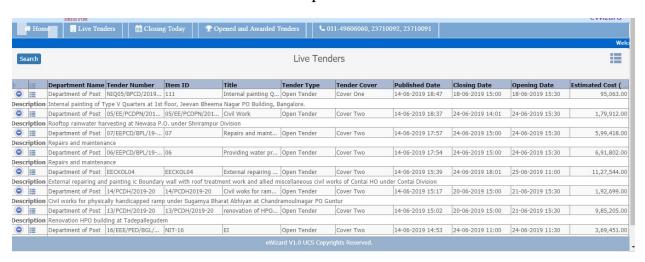


Fig.5

(d) **Contact us**: This section shows useful information on how to reach us, either via helpdesk e-Mail or our helpline number.



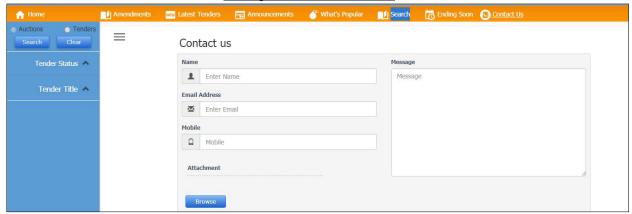


Fig.8

(3).LOGIN SCREEN

i. **Login Screen:** Buyer can login over their portal via applying User Name and Password along with the captcha provided for secure login as shown in the following screen:

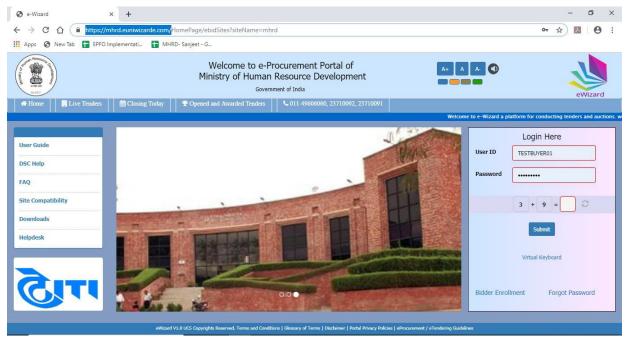


Fig.9

ii. After Login the dashboard will appear as shown below Fig. 10, the details of which are explained further in the next section.



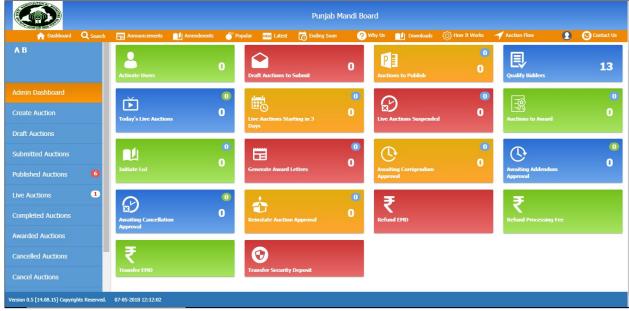


Fig.10

(4). Components of Dashboard

a) **Draft Tender**: Contains a list of all Tender which have been created, but yet not been published and/or waiting for approval.

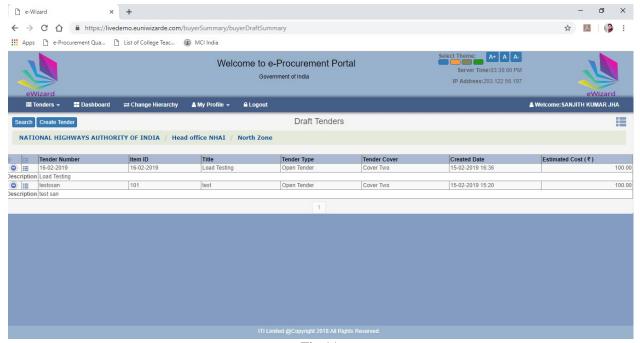


Fig.11



(1). Tender Creation

Tender Creation: To create a Tender, Buyer has to perform the following steps:

i. Click on the "Create Tender" tab. Fill in the Tender ID and select the type of Tender to be created from the list shown below. When you're done, click on Continue Tab.

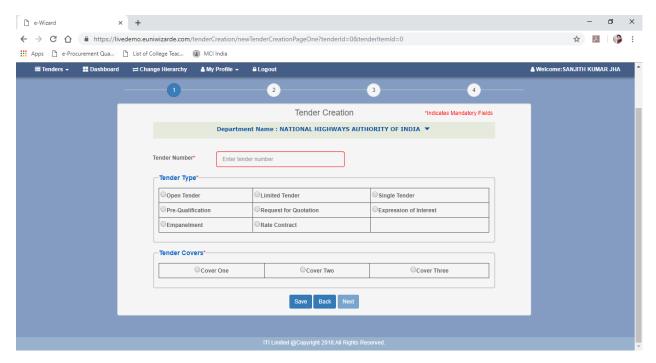
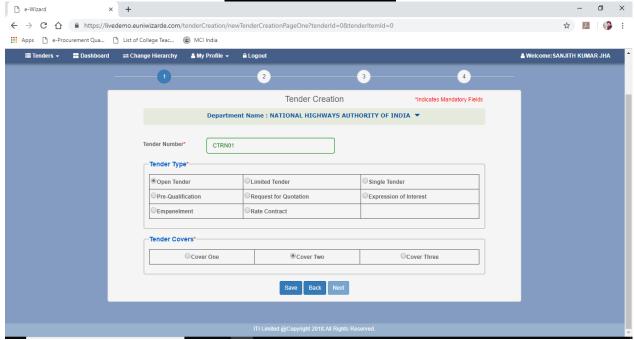
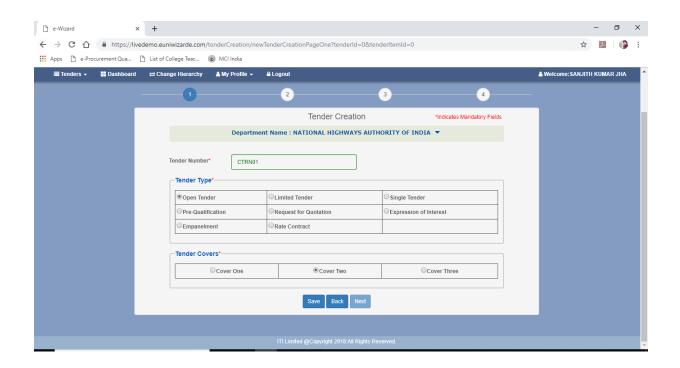


Fig.12

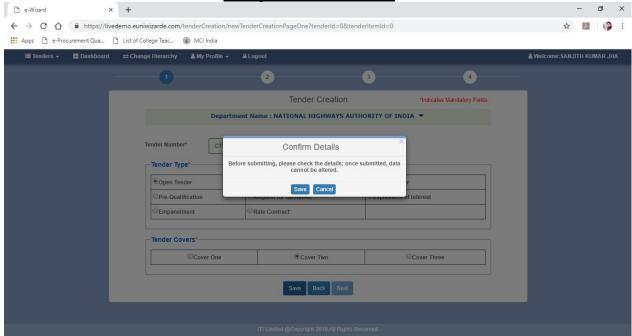
i. Choose an appropriate Title for the Tender and the number of covers it will contain. The description of work to be done is not mandatory, but will prove helpful for the bidders.



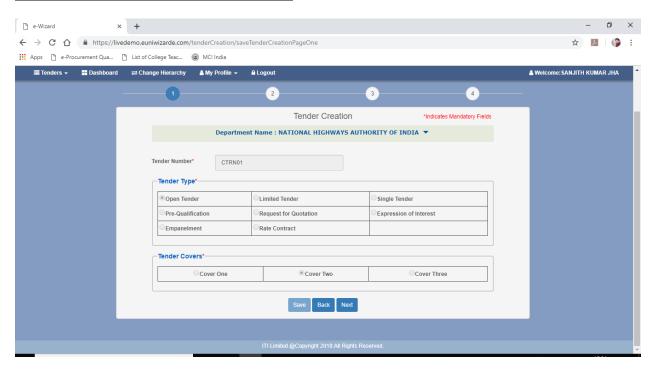






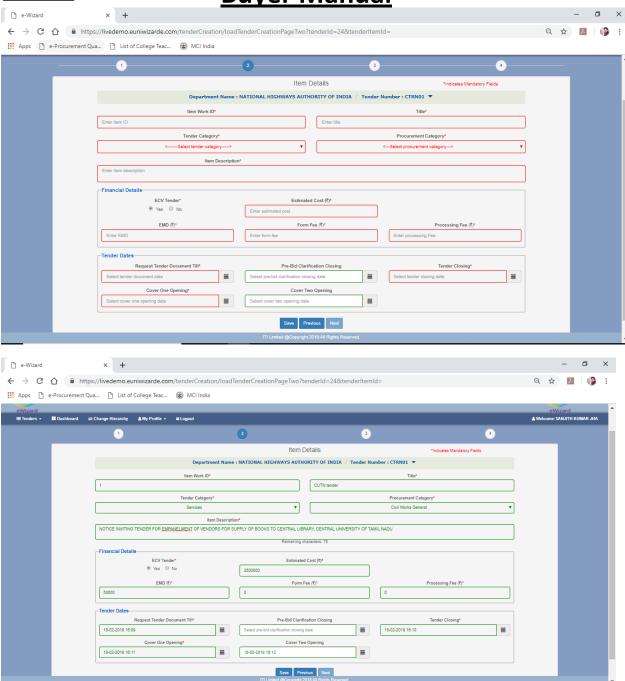


Click on Save and Next button

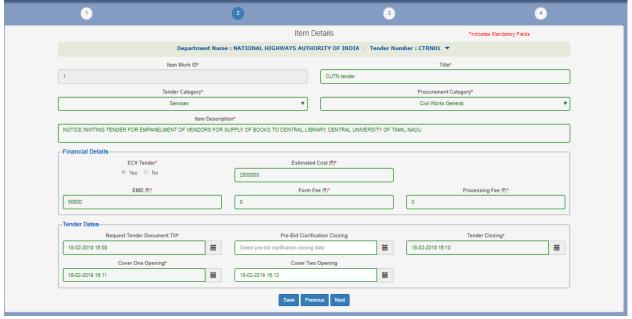


Fill Up all details



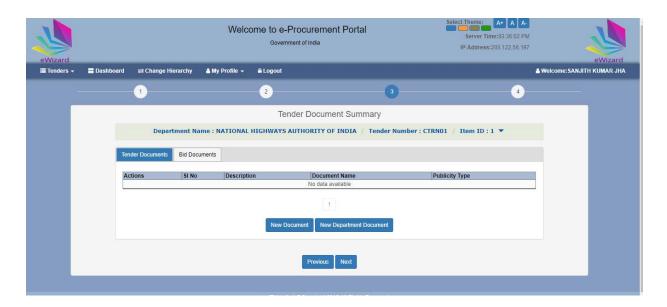






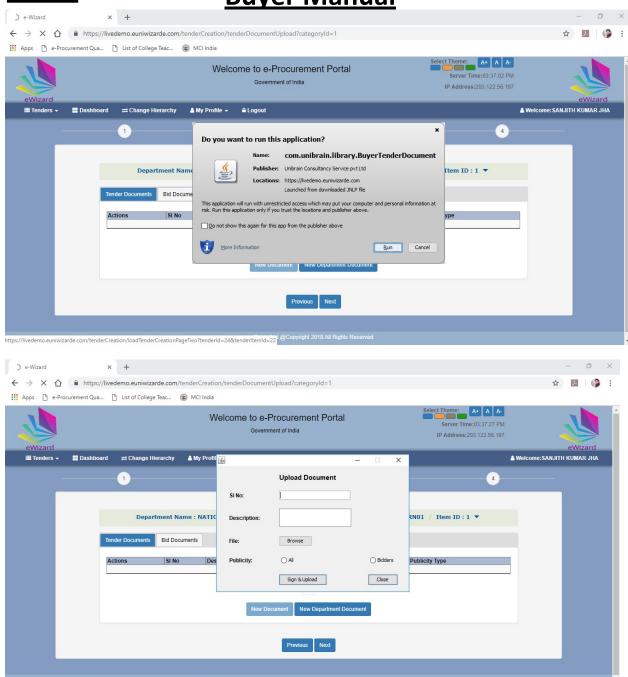
(6).Document Upload

Document Upload: There various separate section available to upload the documents in the Tender such as Bid Documents, Qualifying Documents, and Tender Documents etc. In the "All Documents" section, Buyer can view the attached documents, or detach them for final review also.

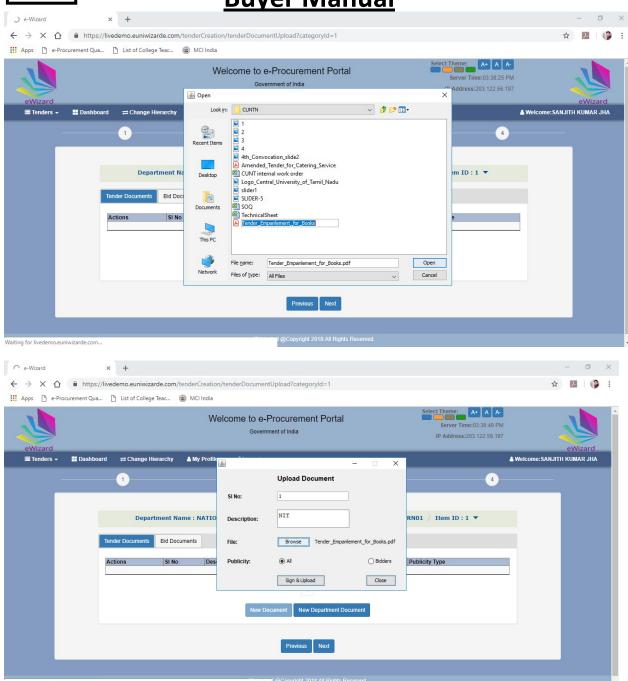




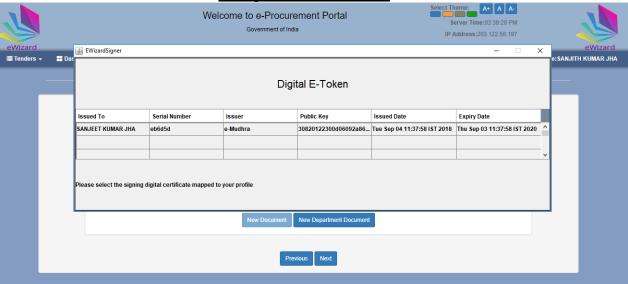
https://livedemo.euniwizarde.com/tenderCreation/loadTenderCreationPageFour

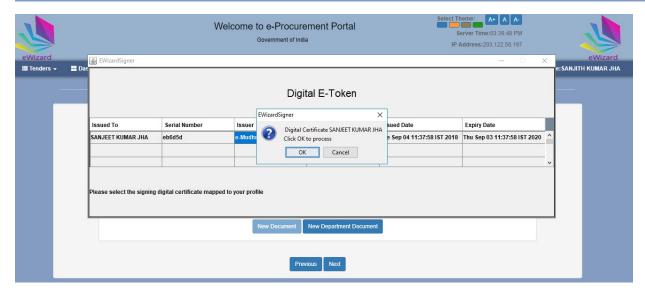


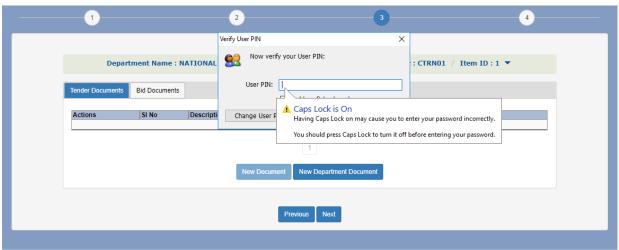




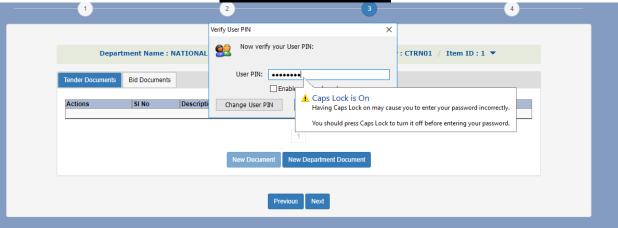


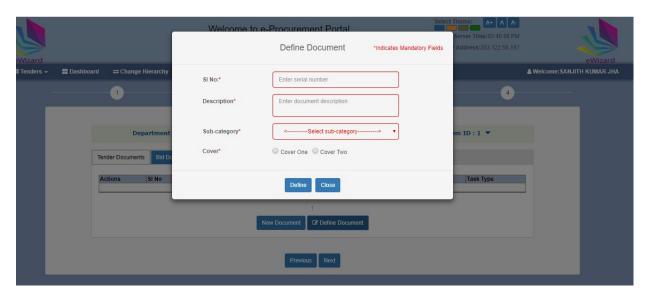


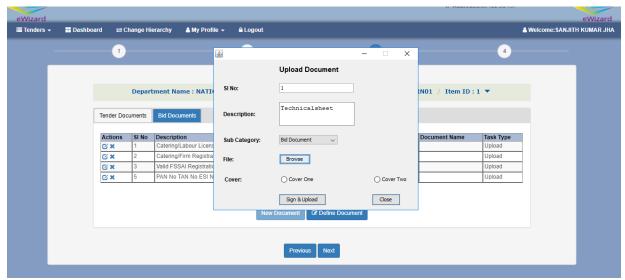




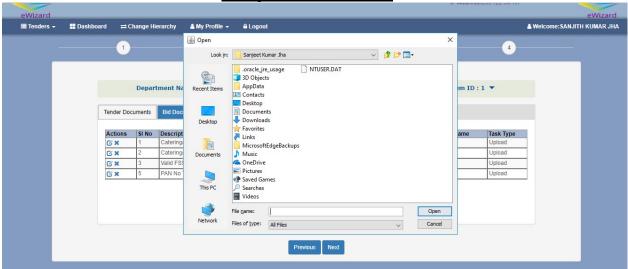


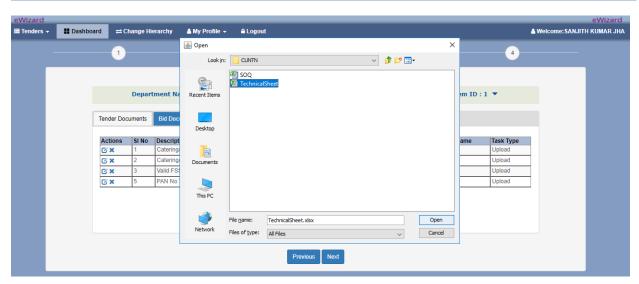




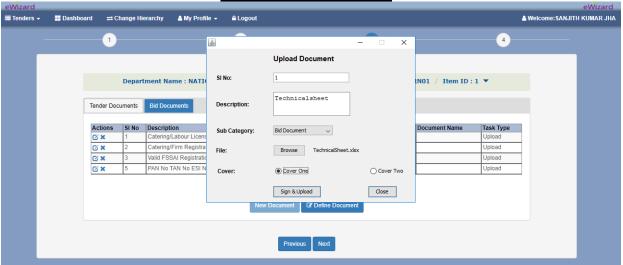


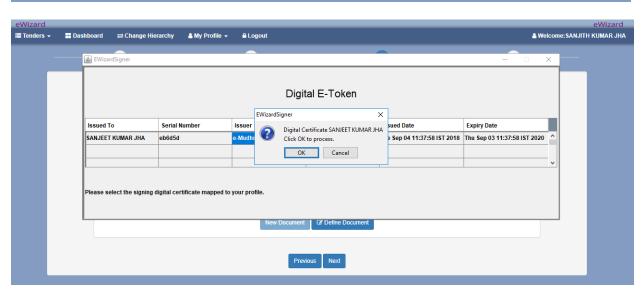




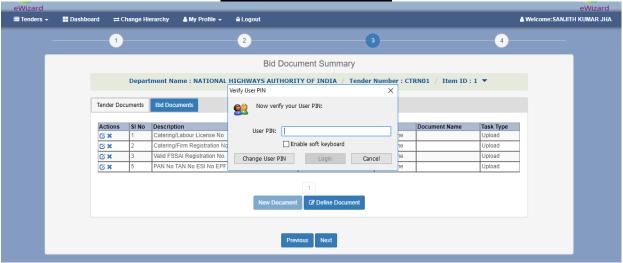


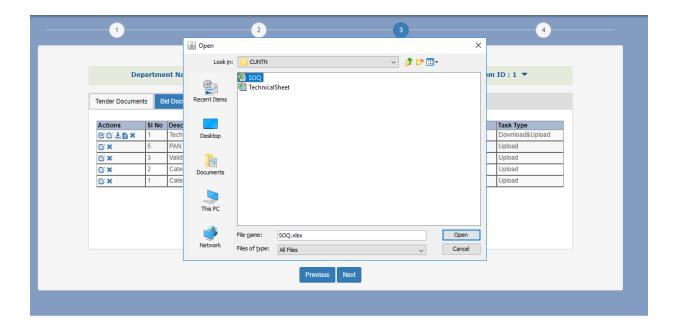




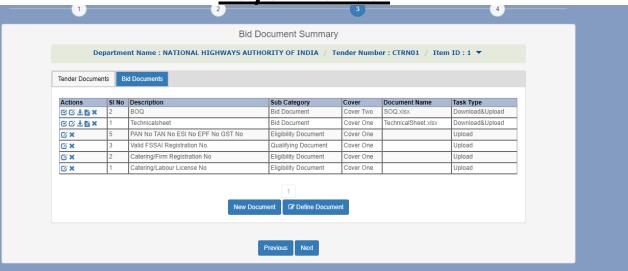












Select The Tender Opening officer and Select Alternate Tender Opening officer



Click On Save button







Click on Submit for Approval



Approve Tender



Clicking "Yes" moves the Tender to the Publish Tender section as shown below:



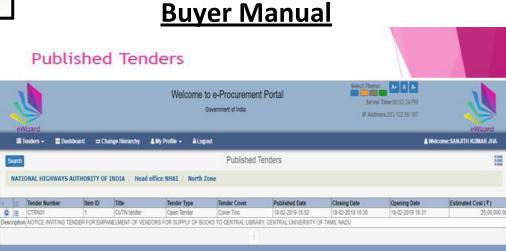
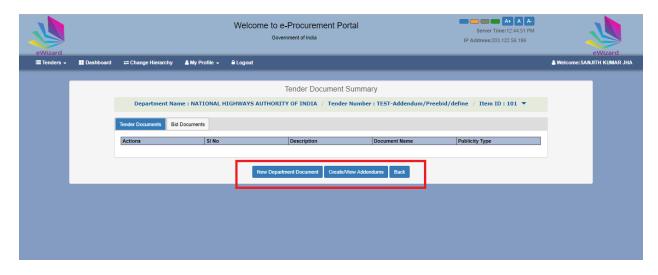


Fig .13

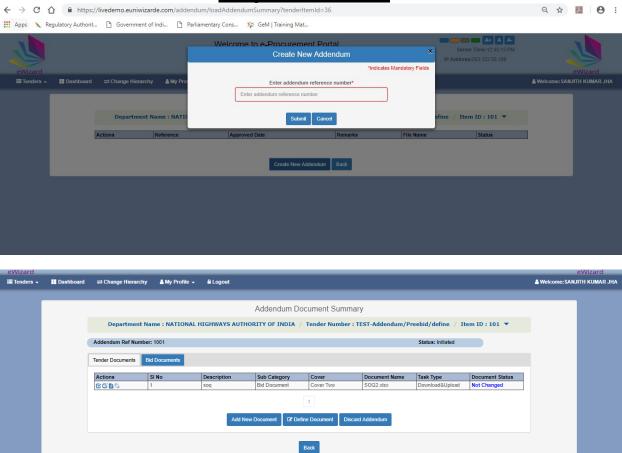
(8).Corrigendum/Addendum

To create a corrigendum, select the Tender from the list of published Tender and click on Create Corrigenda to proceed.

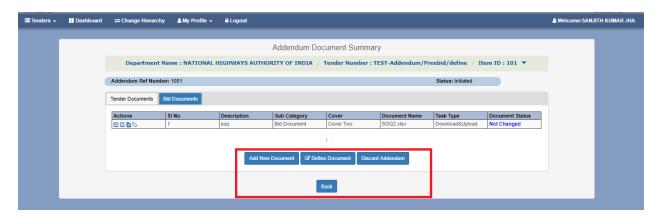


To create an addendum, select the Tender form the list of published Tender and click on Create Addenda to proceed.





After saving the addendum, a notification will show up in the top-right corner of the page.

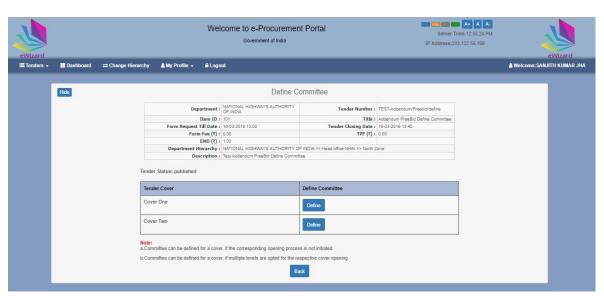


b) Tender Openings starting in: This section consists of Tender whose opening date is within 3 days. It redirects to a filtered list of published Tender.



- c) Clicking on Open Tender leads to this screen. Details of the bidders who have participated in the Tender are reflected here, including the total number of requests, requests rejected, received and withdrawn.
- **d)** Fig. 41show information regarding the Tender id, type of Tender, the number of covers and the details of mandatory members. Check the confirmation box and click on Cover 1 Opening to proceed.

Define View Committee





a) After clicking on Cover 1 Opening, you have to prove your identity by verifying your DSC. Click on Verify to do this. Upon successful verification, the Verify button shows "Verified" instead, and the Next button becomes active. Click on Next to proceed further.



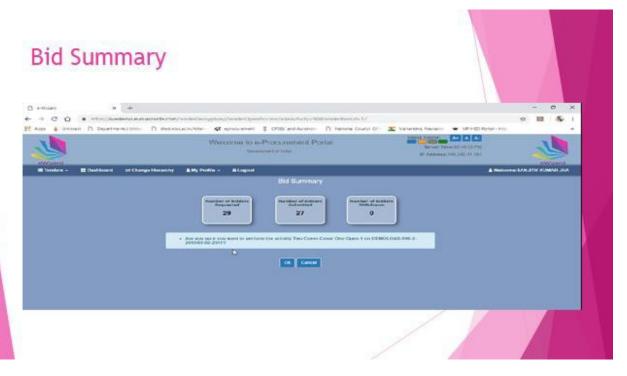
After verifying then click on next button.

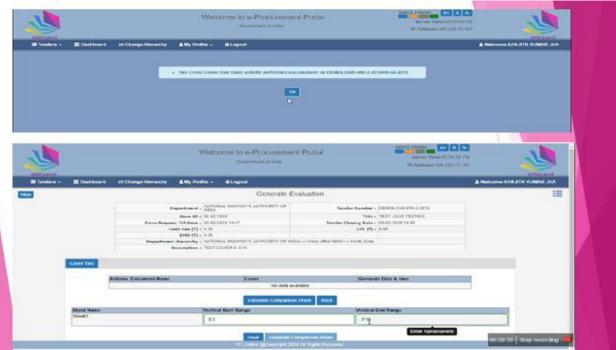
a) Following pop up appears asking to use the appropriate key to decrypt the Tender and the process starts with click on continue



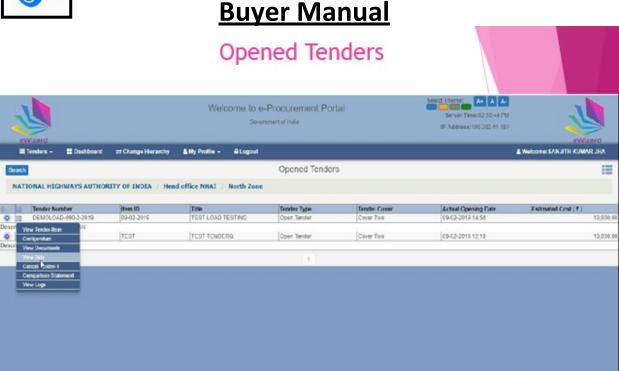










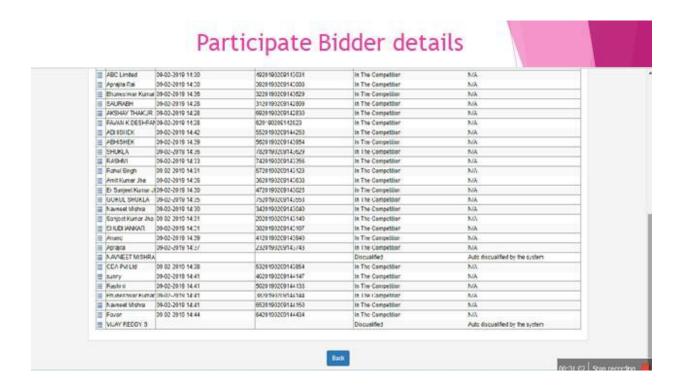


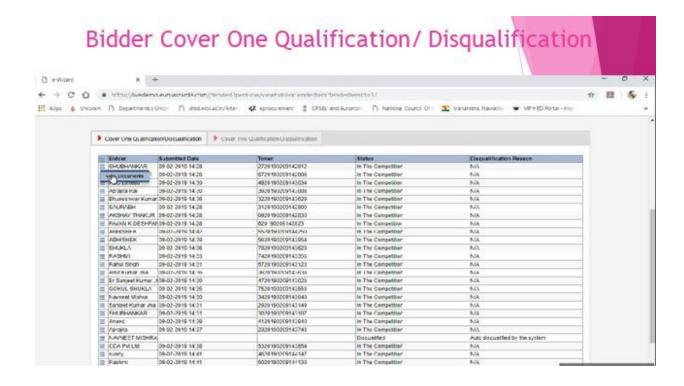
i. The following screen shows the fee payment details and downloads the attachment to see the payment.



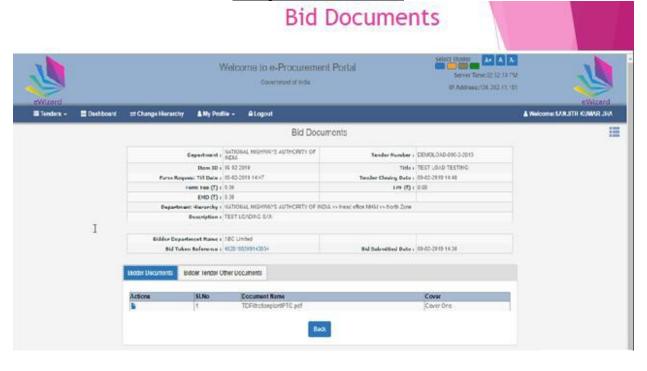
i. After checking the details of payment click on authorize to authorize the payment of respective vendor (we can also reject the vendor if fee payments are not successful).

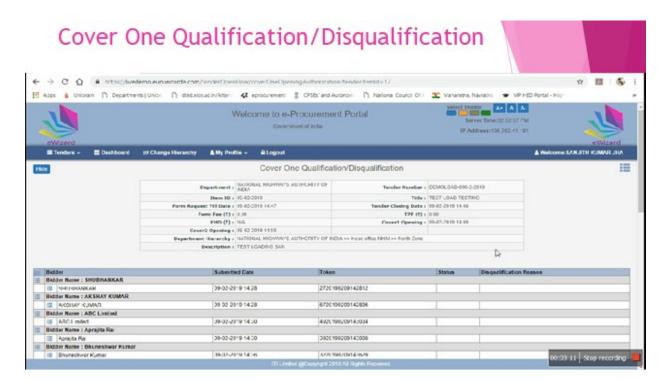






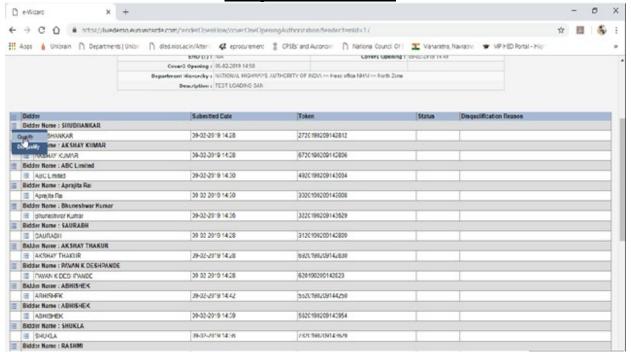




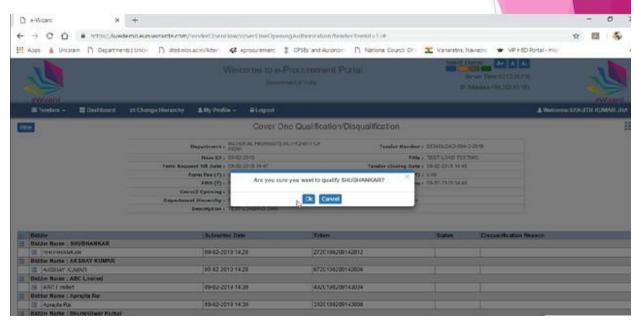


Click On Qualify/Disqualify then click on authorize.



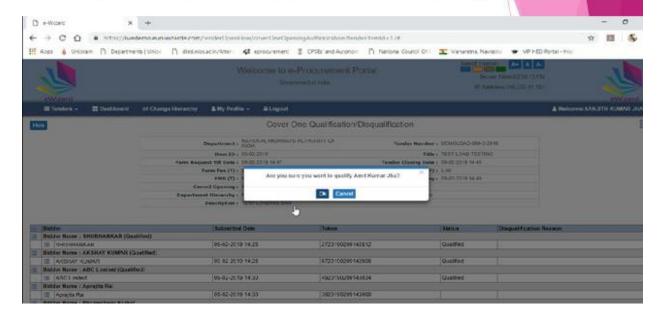


Are you Sure want to Qualify "Bidders"

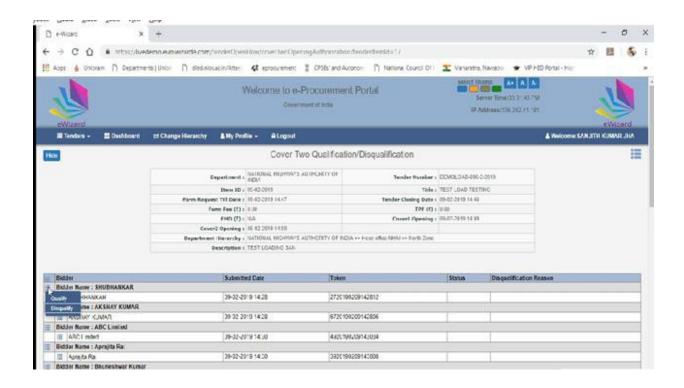




Tender -Cover One Qualification/Disqualification

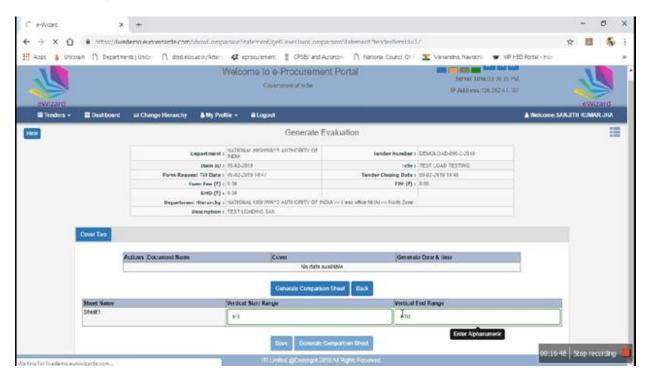


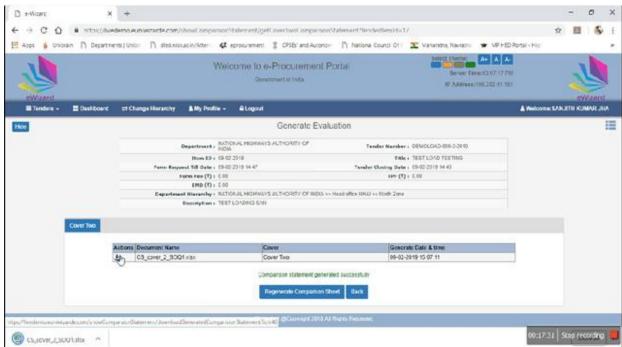
Now click on result documents to generate the comparative of all qualified vendors.





Select the vendor from the list of Documents and check all the documents by downloading the attachments

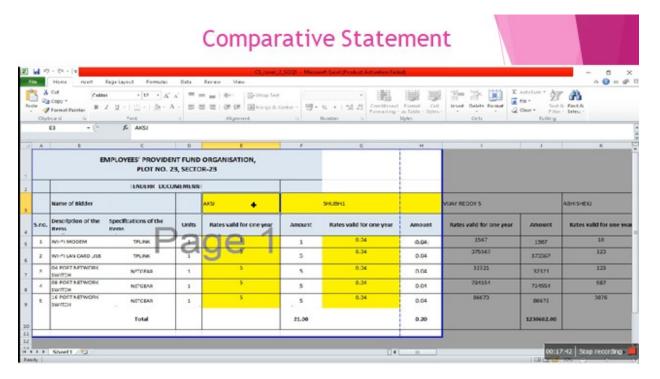




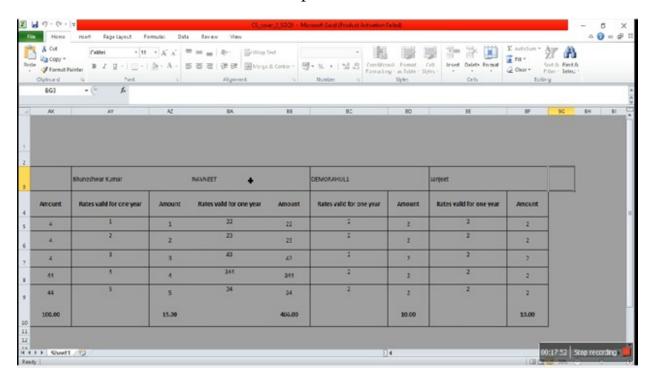
i. Here is the comparative of vendors.



ii. Now click on Excel Download to view the comparative in excel sheet format.



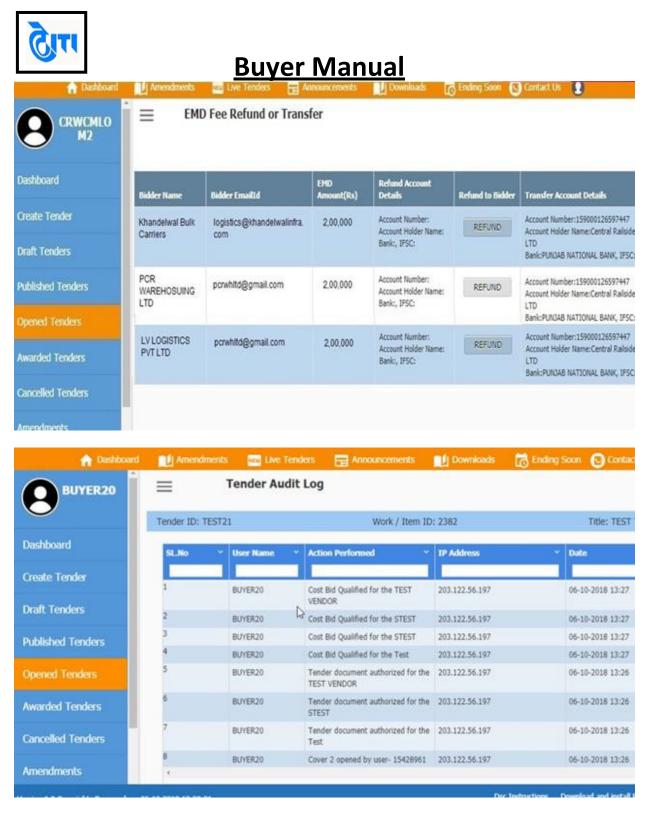
i. Here is the excel format of comparative sheet.





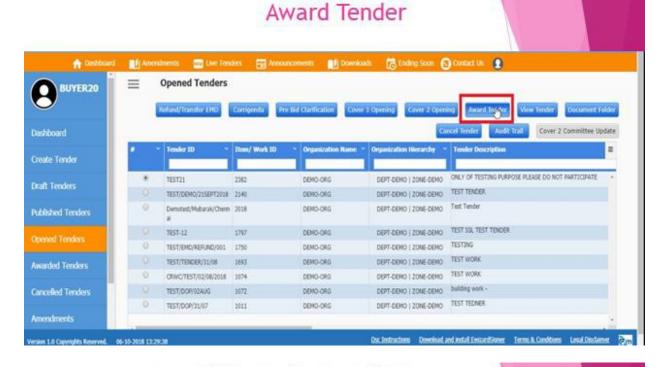
- a) **Transfer EMD**: By clicking on this tab Buyer can easily Transfer EMD's of Bidders via using Online Payment Mode.
- b) **Transfer Security Deposit**: By clicking on this tab Buyer can easily Transfer the Security deposit via using Online Payment Mode.





Tender to Award: This section consists of all the opened Tender which are yet to be awarded. Even from this section Buyer have right to award the





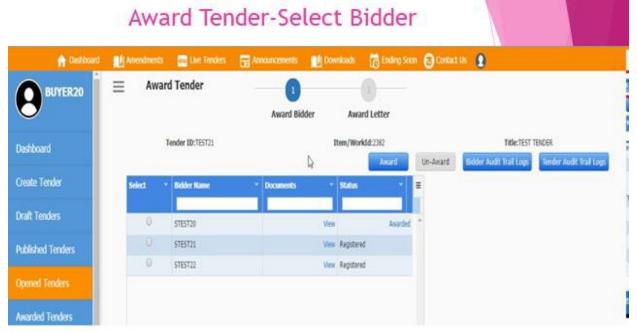


Fig.14

c) Tender, verify the audit trail, view it, generate a Tender report, view the documents folder for the Tender or cancel it.



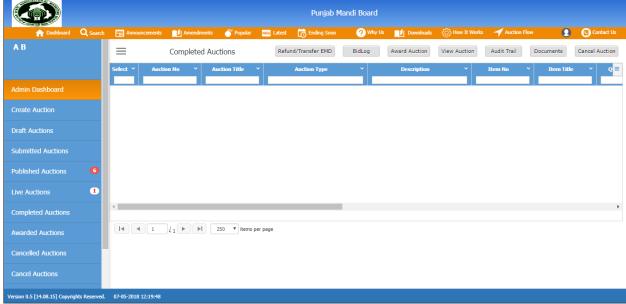


Fig.15

d) **Initiate LOI**: This section consist of all awarded Tender. This section is used to issuing LOI (Letter of Intent). After clicking on the Initiate LOI the following screen will appears:

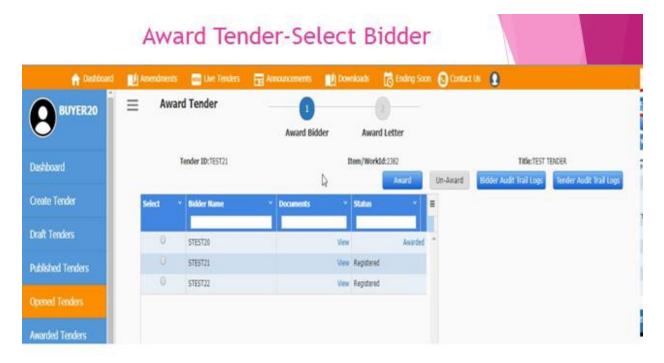


Fig.16



e) **Generate Award Letter**: This section also consist of all the awarded Tender and it is used to generate an award letter for bidder.

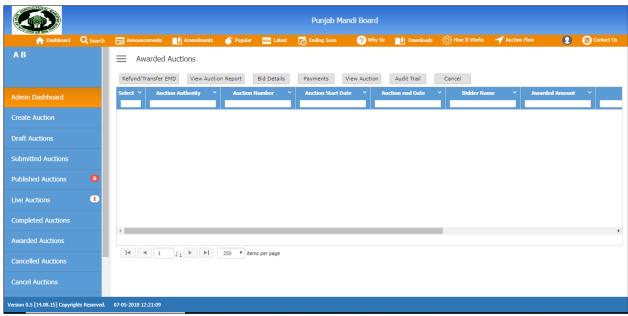


Fig.17

f) **Awaiting corrigendum Approval**: This section consists of the Tender in which corrigenda is created. Buyer can either Approve or Reject the corrigenda accordingly.



Fig.18



g) **Awaiting Addendum Approval**: This section consists of the Tender in which addenda is created. Buyer can either Approve or reject the addenda accordingly.



Fig.19

h) **Awaiting Cancellation Approval:** This section consists of list cancel Tender. Buyer can take decision to approve or reject the Tender which is yet to be canceled, means waiting for final approval.



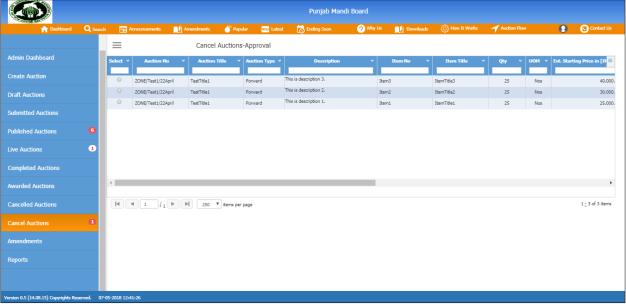


Fig.20

i) **Reinstate Tender Approval**: This section consist of all the cancel Tender. In this section we can reinstate canceled Tender, restoring them to the published Tender section.

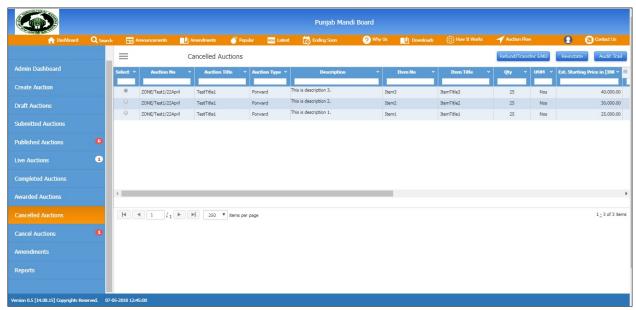


Fig.21



a) A pop up of successful decryption appears.



Fig. 48

Complete Flow of Tender Opening Process.

1. Tender fee/processing fee:-

ii. Select the vendor from the list and click on details to check the payment.



Fig. 49

iii. The following screen shows the fee payment details and downloads the attachment to see the payment.



Fig. 50



iv. After checking the details of payment click on authorize to authorize the payment of respective vendor (we can also reject the vendor if fee payments are not successful).



Fig. 51

v. A pop up appears for confirmation, then click on authorize.



Fig. 52

vi. Now click on continue.



Fig. 53

2. EMD:-



i. Select the vendor from the list and click on details to check the EMD payment details.



Fig. 54

ii. The following screen shows the fee payment details and downloads the attachment to see the payment.



Fig. 55

iii. After checking the details of payment click on "Authorize" Tab to authorize the payment of respective vendor (Buyer can also reject the vendor if fee payments are not successful).



Fig. 56

iv. A pop up appears for confirmation, then click on "Authorize" tab.





Fig. 57

v. Now click on continue.



Fig. 58

3. Document verification:-

i. Select the vendor from the list of Documents and check all the documents by downloading the attachments.



Fig. 59

ii. After checking the documents click on authorize.





Fig. 60

iii. A pop up message will appear for confirmation, please click on "Authorize" Button.



Fig. 61

iv. Now click on continue to proceed further.

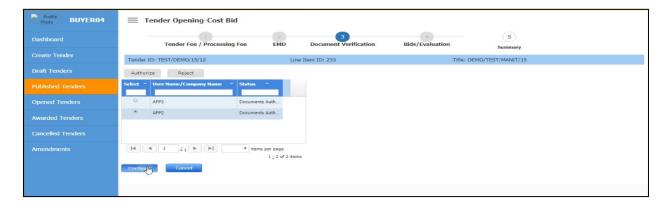


Fig. 62

4. Bids/Evaluation:-



ii. Select the vendor from the list and check the bid documents of vendor by downloading the attachments.



Fig. 63

iii. After verifying the bids documents click on authorize.



Fig. 64

iv. Click on authorize to proceed.



Fig. 65

v. After verifying all the payments and documents, a final list of qualified vendors appears.



vi. Now click on result documents to generate the comparative of all qualified vendors.



Fig. 66

vii. Here is the comparative of vendors.



Fig. 67



viii. Now click on Excel Download to view the comparative in excel sheet format.



Fig. 68

ix. Here is the excel format of comparative sheet.

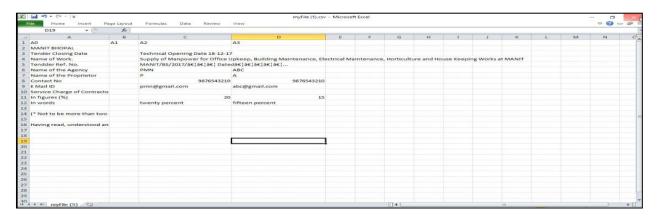


Fig. 69

x. Now click on continue after verify the comparative sheet.



Fig. 70



5. Summary:-

i. Check the summary of qualified vendors.



Fig. 71

ii. Now click on complete.



Fig. 72

iii. Now respective Tender moves in opened Tender section. Here we can the view the Tender.



Fig. 73



Thank you

Mr Sanjeet Kumar Jha -8882495599

Help Desk – A 41, 4th FLOOR, HIMALAYA HOUSE,

(Timings=10am-6pm) 23, KG MARG

NEW DELHI-110001

Email id- ewizardhelpdesk@gmail.com

Phone: 011-49606060.



<u>User manual for Automation of Hostel</u> <u>Management System</u>

The Hostel management system was introduce by Visva-Bharati in the 2019 with a view to facilitated online application for hostel through a dedicated platform for management of hostel seats.

Design and Developed by:

Sketch web Solutions
Flat No. 9,4th Floor,
Minerva Garden, D.H Road, Opp. Joka IIM
Kolkata – 700 104
info@sketchwebsolutions.com

CONTENT

A. Administrative portal of Hostel Management System

- 1) Login using admin email id and password.
 - a) Admin can change there password.
- 2) **Allotment / Student Data**: Here all student list comes .Using filters admin can search particular student data. From here admin can edit student profile, assign allotment, cancel allotment, view profile and also delete the profile. And also admin can download student data in .xls file format.
- 3) **Allotment Card**: Search using student id or student name. From here admin can print Allotment card and Hostel card of that particular student.

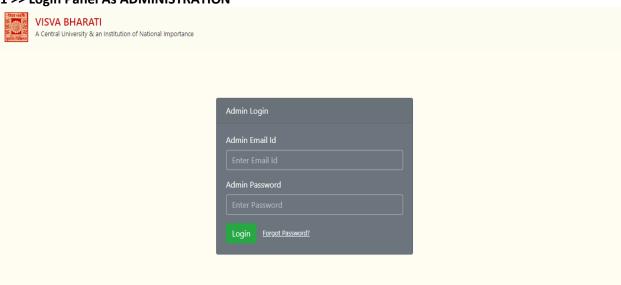
- 4) **Reissue Card**: If any student apply for reissue there card the list shows in this tab. From here admin can view the reason and also change the status.
- 5) **Seat Management**: From this section admin can add rooms, seat and bed and also see the seat availability.
- 6) Hostel Details: Admin can add and edit hostels also download the hostel wise report.
- 7) **Payment Option**: Admin can add and edit payment options and aslo download the list of payment options.
- 8) **Default Payment Report**: Here admin can see all payment details of students and also send send sms.
- 9) **All Payment Report**: Admin can see the payment history and also print the "Payment Receipt" slip.
- 10) Bulk Notice: Admin can generate bulk notice.
- 11) **Complaint**: Here all the complaint list comes.
- 12) **Role Management**: From here admin can add, edit and delete role. And also change the status.
- 13) **Administration**: Admin Can add administration and aslo change the status.
- 14) **Settings**: From here admin can change website content.
 - a) CMS: Admin can update website contents like home, about, hostel etc.
 - b) **Notice**: Admin can add ,edit and delete notice. Also change the status it reflects in the website.

B.Student portal of Hostel Management System

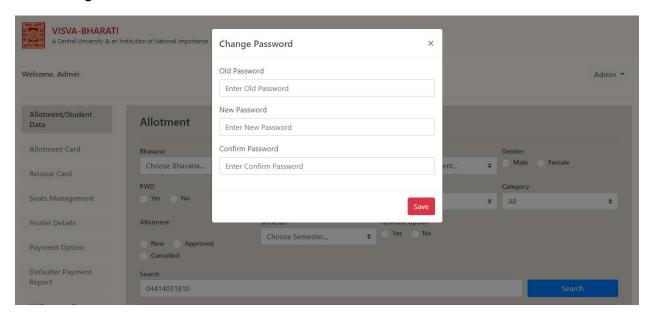
- 1. Login using Student Id and Password.
 - a. Student can change there password.
- 2. **Profile**: Student can edit there profile.
- 3. **Make Payment**: Semester wise student can pay there semester fees.
- 4. **Payment Report**: All the payment history comes into payment report and here student can print the "Payment Receipt" slip.
- 5. Lodge Complain: Here student can add lodge complain.
- 6. **Reissue Card**: Student can submit there GD copy and the reason for reissuing card. After that he / she can apply for reissuing card.

A. Administrative Panel for Hostel Management System

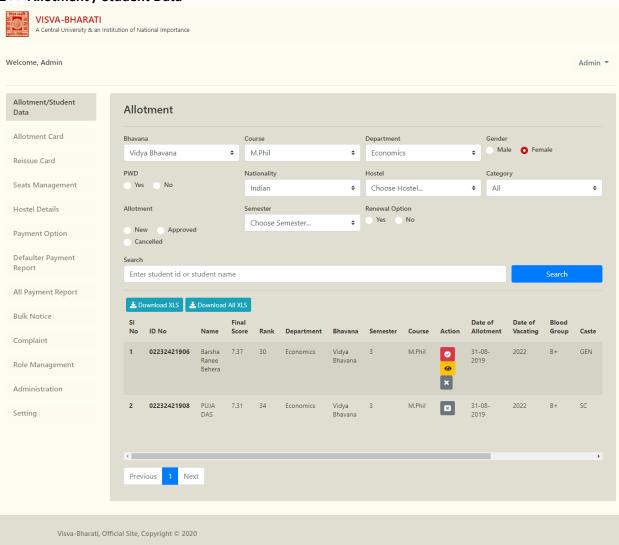
1 >> Login Panel As ADMINISTRATION



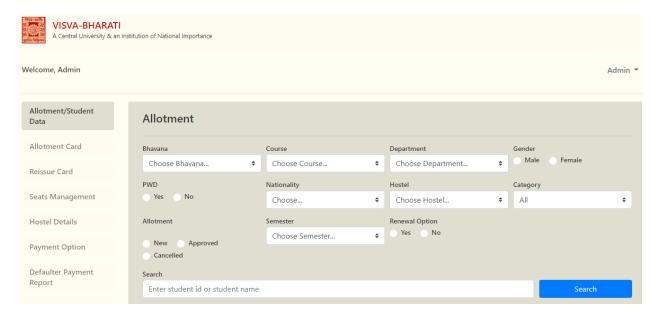
1 a >> Change Password



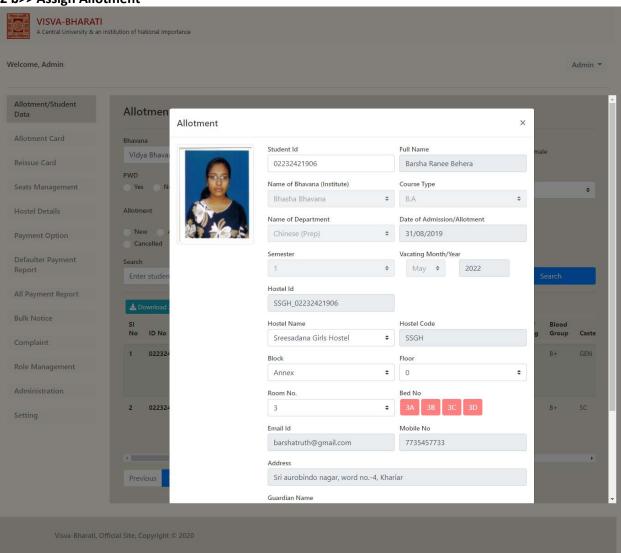
2 >> Allotment / Student Data



2 a >> Allotment Search



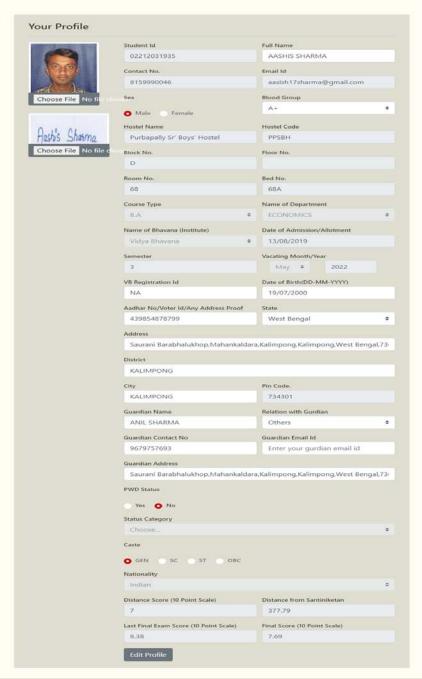
2 b>> Assign Allotment



2 c >> View Allotment

Welcome, AASHIS SHARMA





Administration Hostel

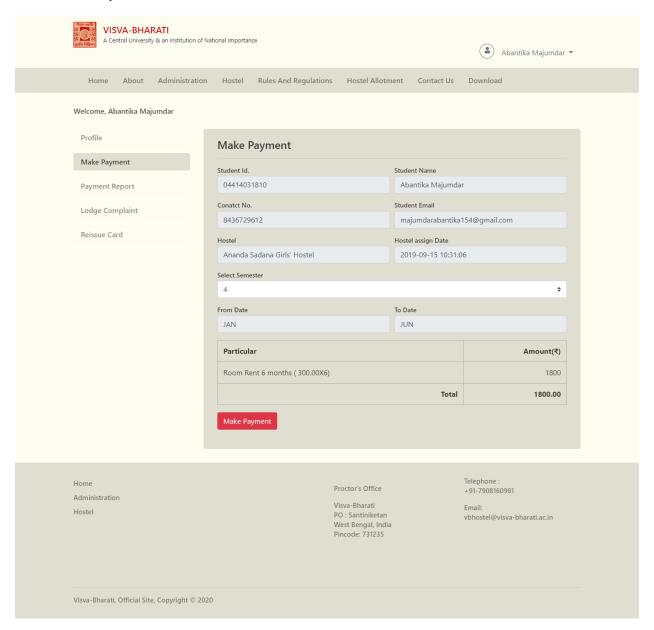
Proctor's Office

Visva-Bharati PO : Santiniketan West Bengal, India Pincode: 731235

Telephone : +91-7908160981

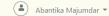
Email: vbhostel@visva-bharati.ac.in

2 d >> Make Payment



2 e >> Payment Report





Home About Administration Hostel Rules And Regulations Hostel Allotment Contact Us Download

Welcome, Abantika Majumdar

Profile

Make Payment

Payment Report

Reissue Card

Lodge Complaint

Payment Report						
SL No	Semester	Hostel Name	Last Payment Done On	Total Paid	Payment For	Action
1	3	Ananda Sadana Girls' Hostel	15-09-2019	1900.00	Hostel Fees	Print

Home

Administration

Hostel

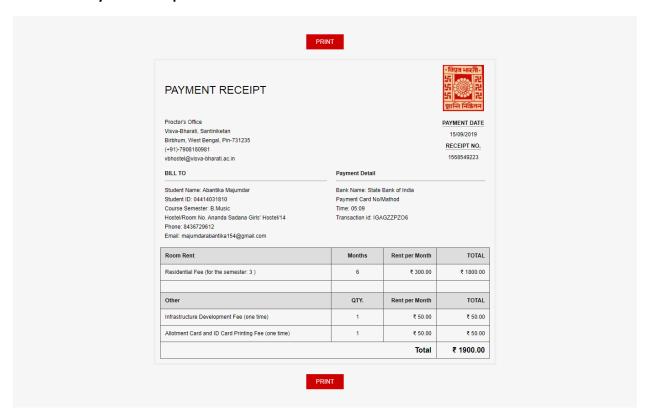
Proctor's Office

Visva-Bharati PO : Santiniketan West Bengal, India Pincode: 731235 Telephone : +91-7908160981

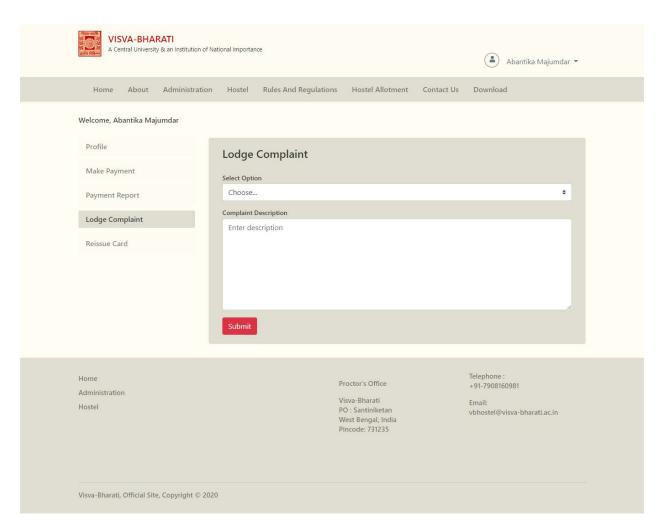
Email: vbhostel@visva-bharati.ac.in

Visva-Bharati, Official Site, Copyright © 2020

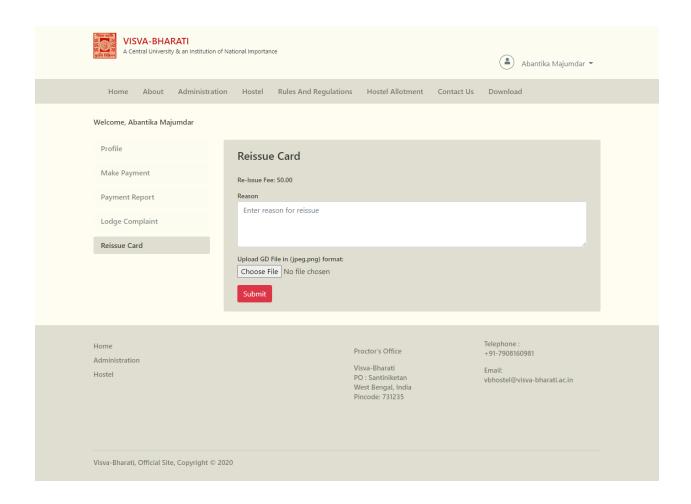
2 f >> Print Payment Receipt



2 g >> Lodge Complaint



2 h >> Reissue Card



2 i >> Edit Student Profile



Welcome, Admin ▼

Allotment/Student Student Id Full Name 03333361905 ABDUL AZIZ Allotment Card Contact No. Email Id Reissue Card 7679673849 azizvbmath@gmail.com Seats Management Blood Group B+ **‡ Hostel Details** Choose File No file chosen Name of Bhavana (Institute) Course Type Payment Option Siksha Bhavana ♦ Ph.D Date of Admission Defaulter Payment Name of Department Abdul Aziz Report \$ 08/31/2019 Mathematics Vacating Month/Year All Payment Report Allotment Semester Choose File No file chosen June 2022 Bulk Notice VB Registration Id Date of Birth Complaint VB-697 OF 2011-12 01/31/1992 Aadhar No/Voter Id/Any Address Proof State Role Management West Bengal Administration Address VILL- RUPRAMPUR, PO- RUPRAMPUR, P.S- MURARAI Setting BIRBHUM Pin Code. City MURARAI 731219 Example - 700104 Guardian Name Relation with Guardian ABUL BASAR Father \$ Guardian Email Id Guardian Contact No 7797664824 Enter Guardian email id Guardian Address VILL- RUPRAMPUR, PO- RUPRAMPUR, P.S- MURARAI, BIRBHUM, 731219 ○ Yes ● No PWD Status Category Blind **‡** Caste ● GEN ○ SC ○ ST ○ OBC Nationality **\$** Indian Distance Score (Calculated) Distance in Km

86.36

7.53

Last Final Exam Score (10 Point Scale)

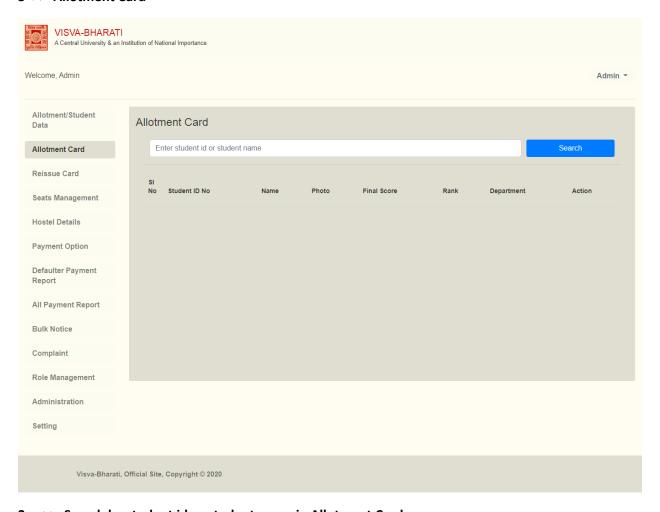
Save

2

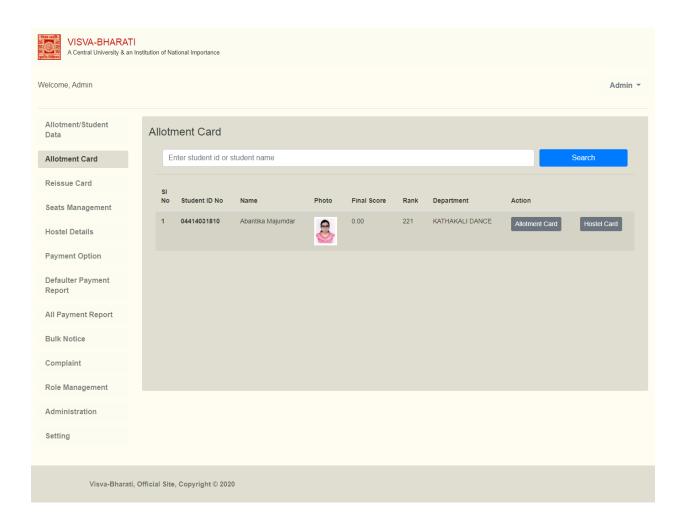
4.77

Final Score (Calculated)

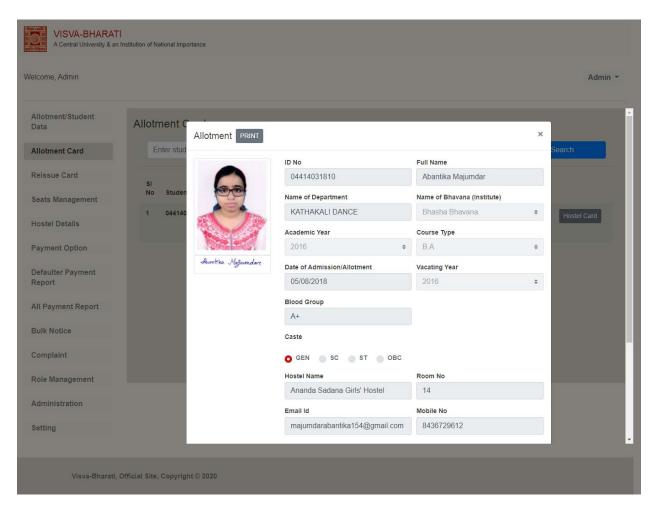
3 >> Allotment Card



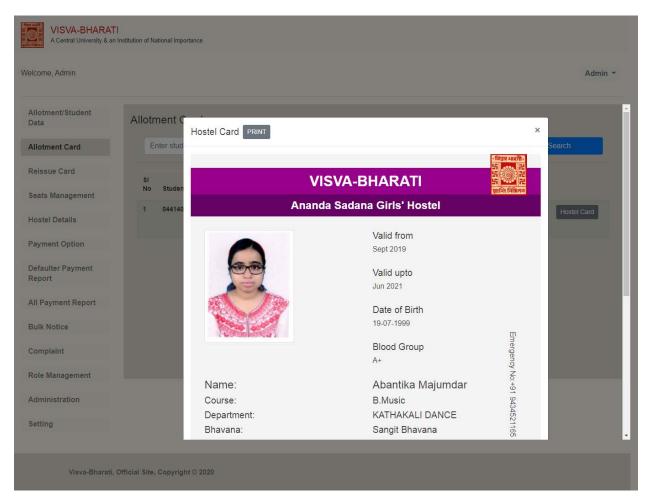
3 a >> Search by student id or student name in Allotment Card



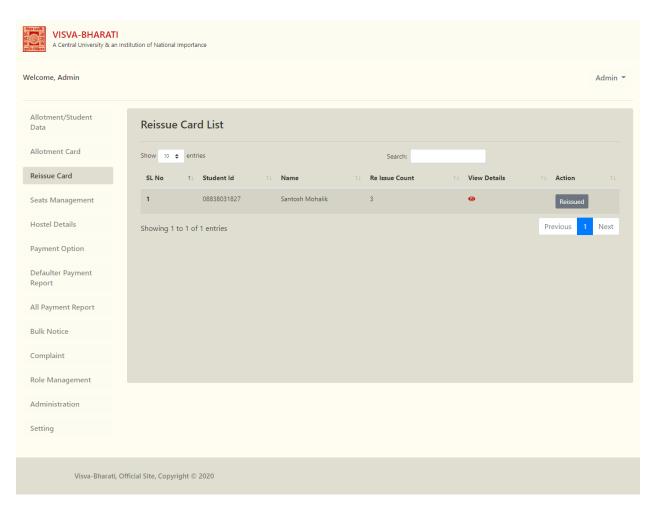
3 b >> Print Allotment Card



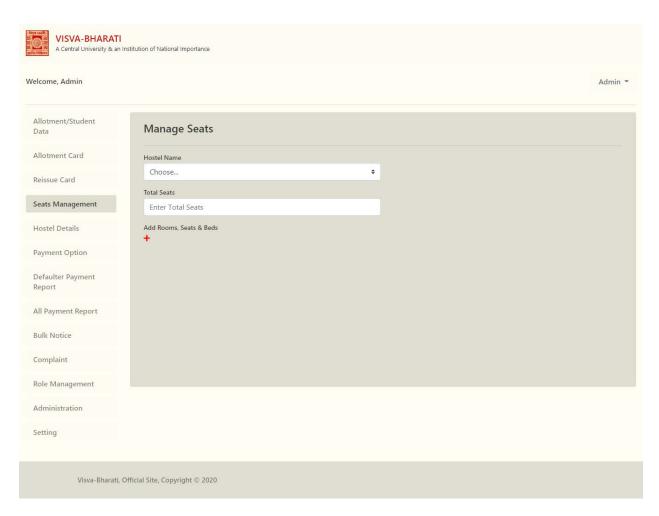
3 c >> Print Hostel Card



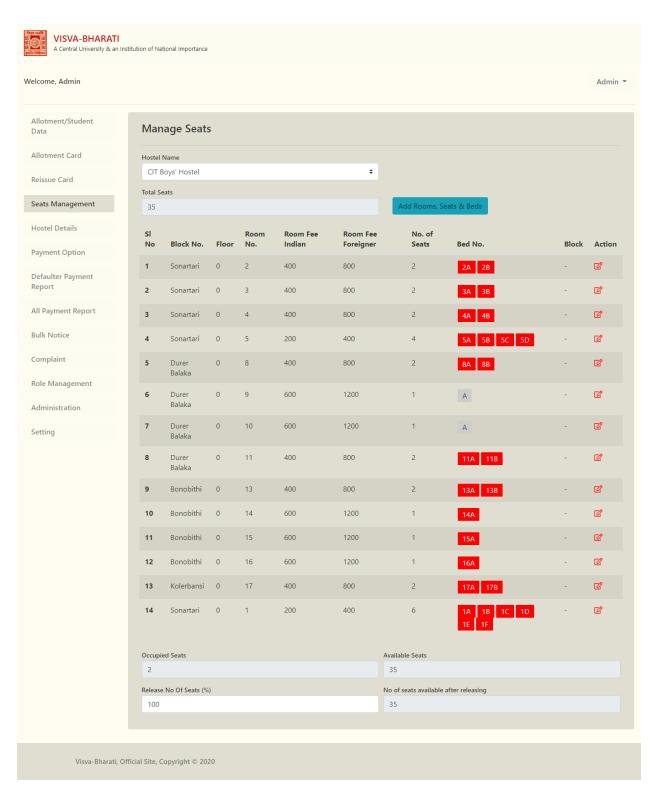
4 >> Reissue Card List



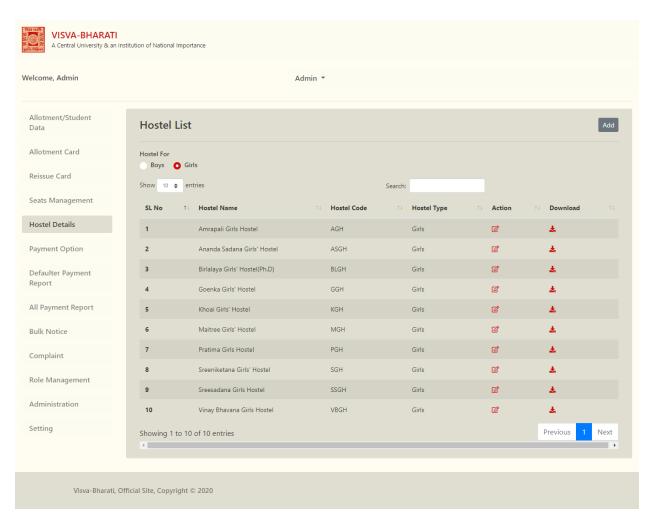
5 >> Seat management



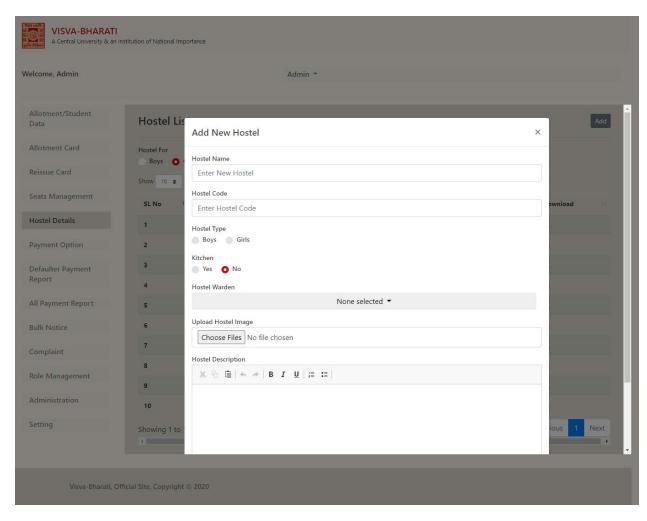
5 a>> Manage Seats



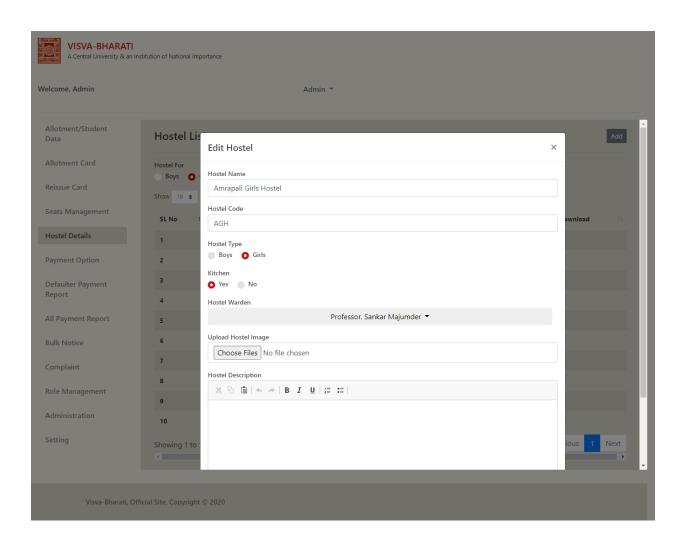
6>> Hostel Details list



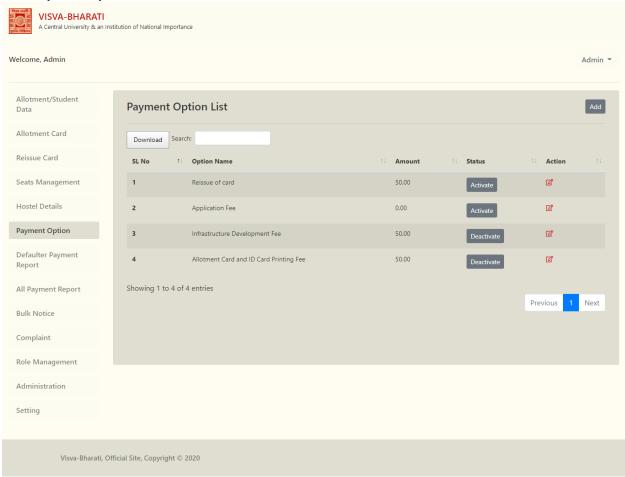
6 a>> Hostel Details Add



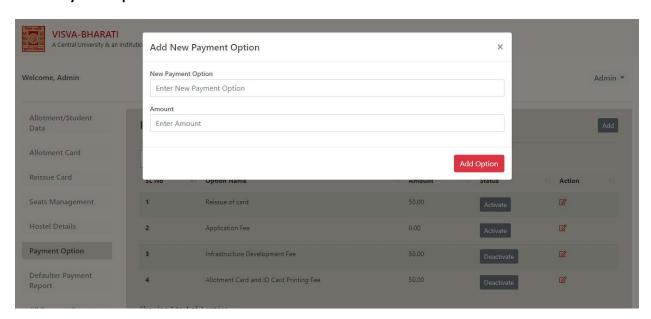
6 b>> Hostel Details Edit



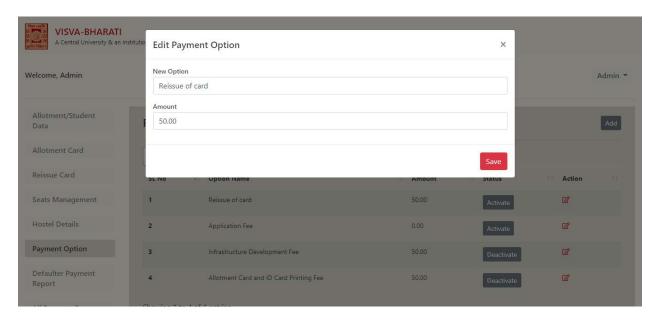
7>> Payment Option List



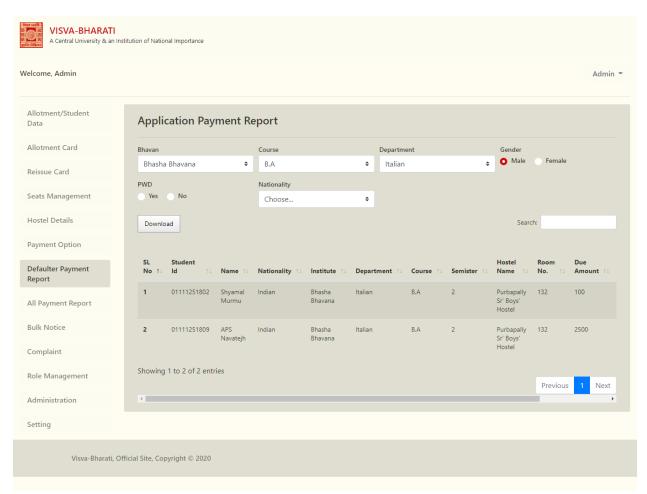
7 a>> Payment Option Add



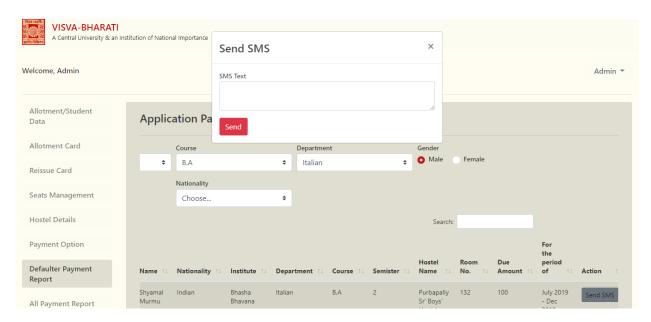
7 b>> Payment Option Edit



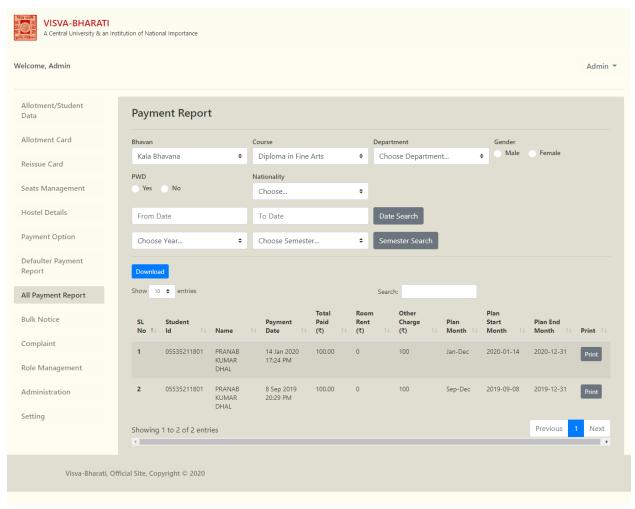
8>> Defaulter Payment Report



8 a>> Send SMS



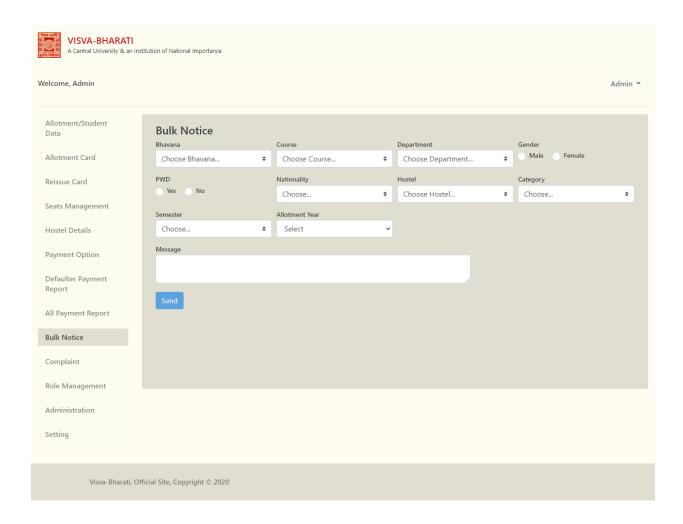
9>> All Payment Report



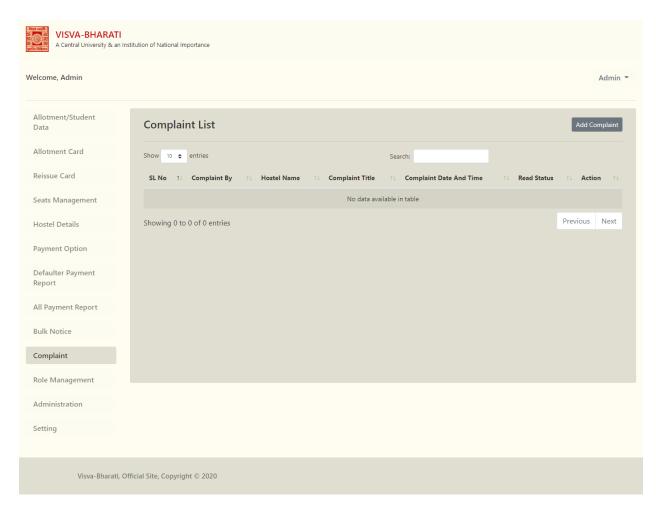
9 a>> Payment Receipt



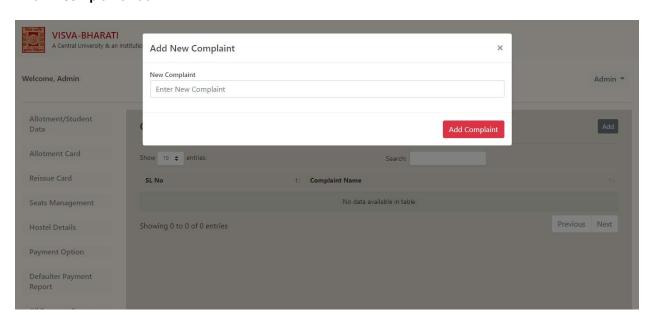
10>> Send Bulk Notice



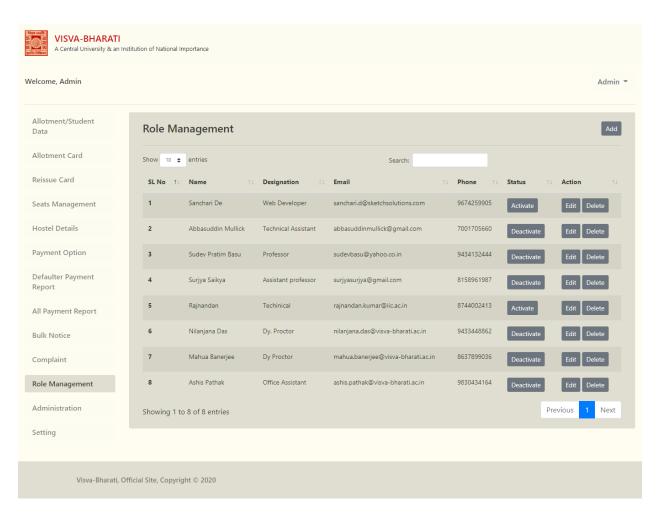
11>> Complaint List



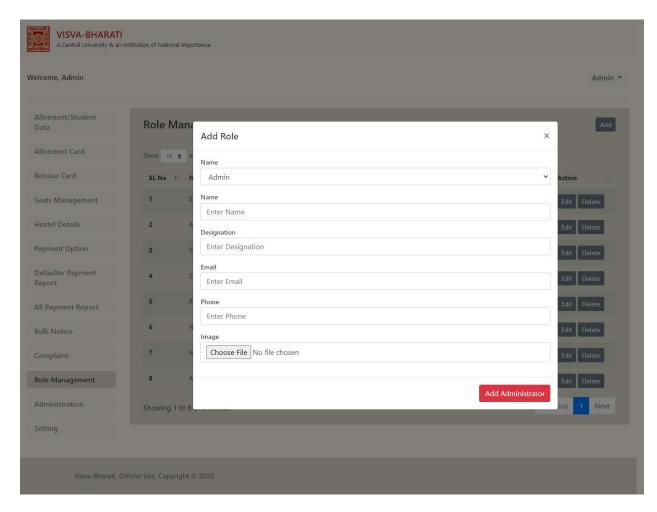
11 a>> Complaint Add



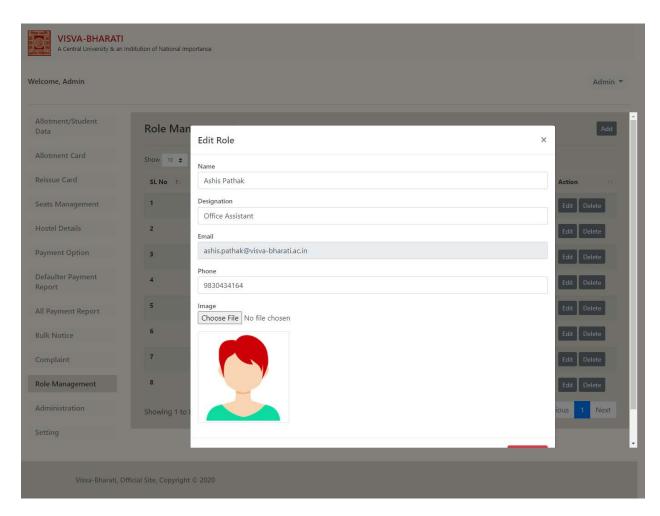
12>> Role Management



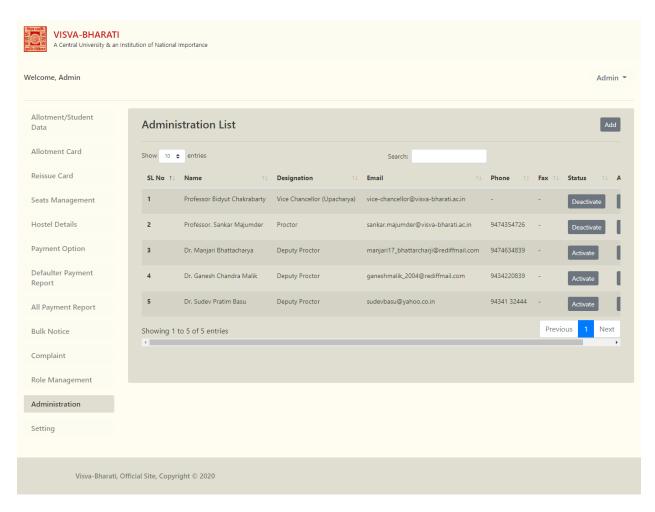
12 a>> Role Management Add



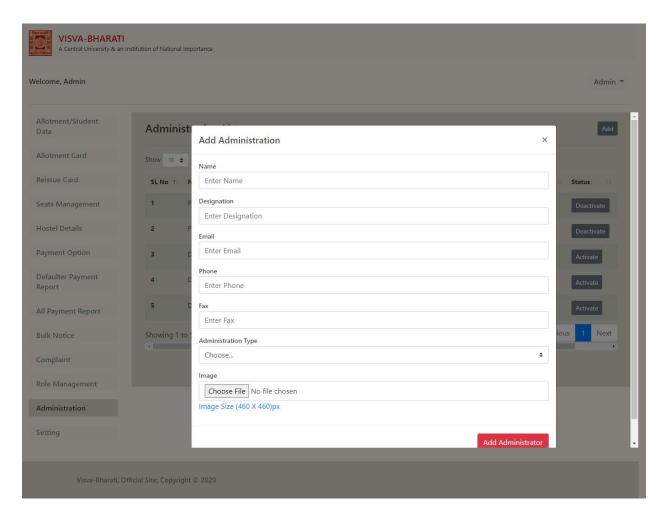
12 b>> Role Management Edit



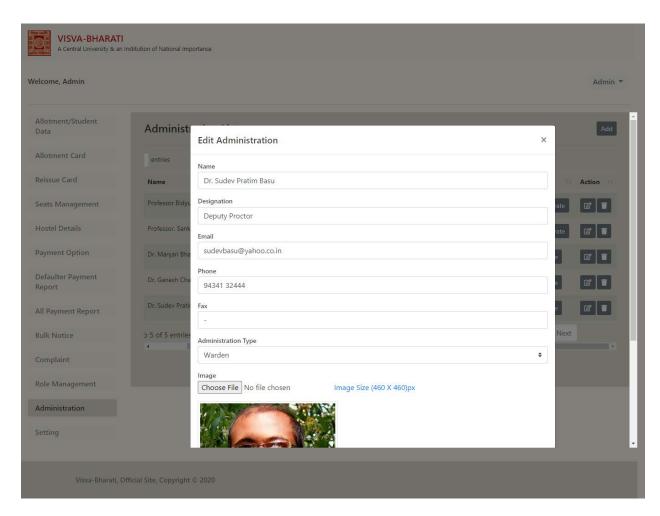
13>> Administration List



13 a>> Administration Add



13 b>> Administration Edit

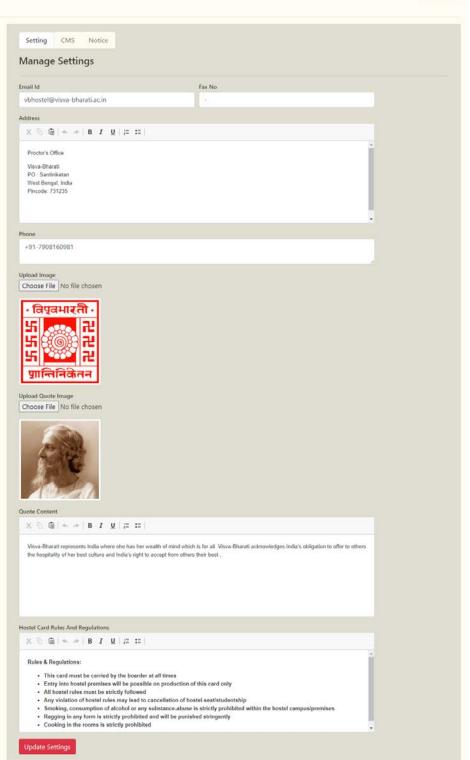


14>> Settings

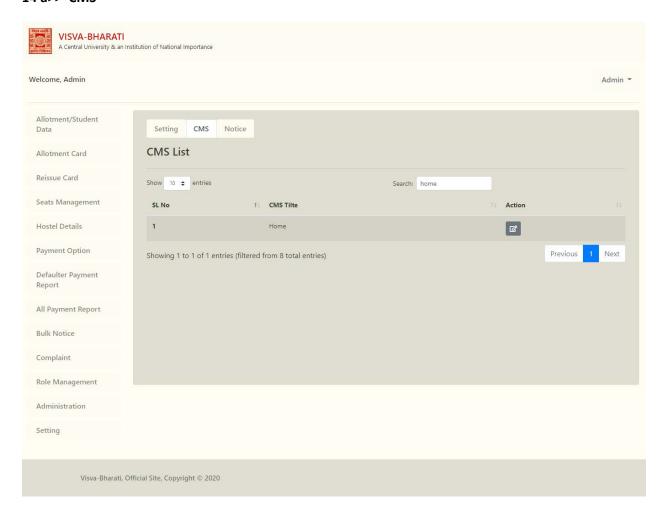


Welcome, Admin

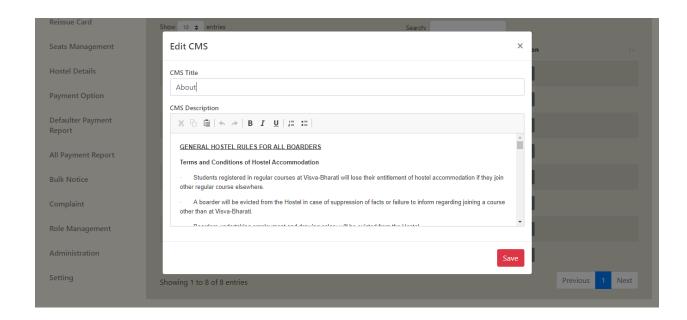




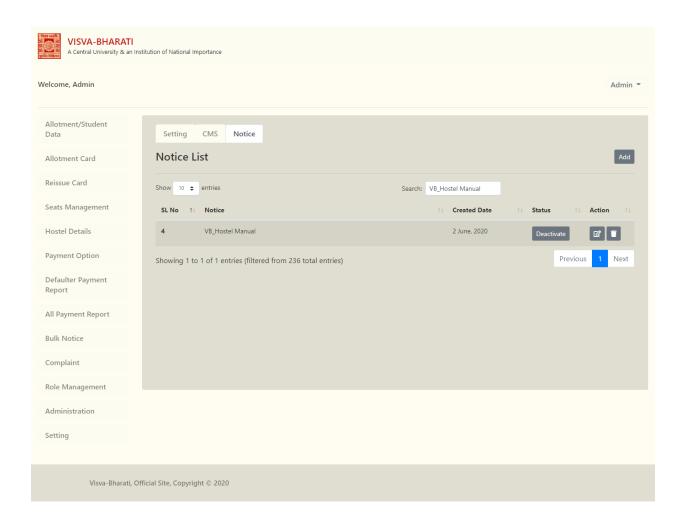
14 a>> CMS



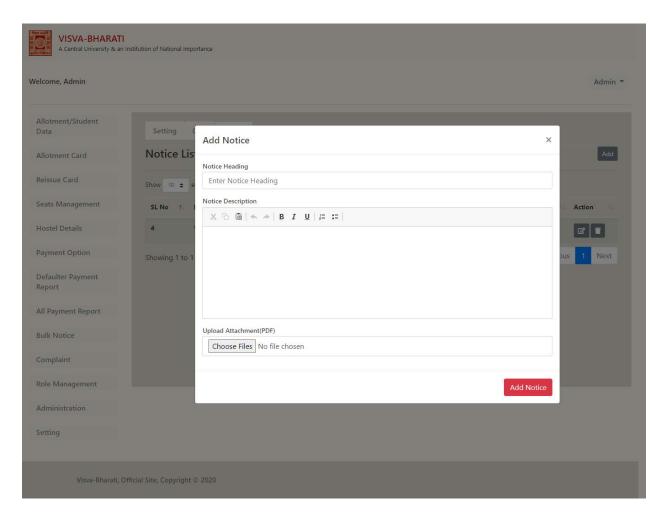
14 c>> CMS Edit



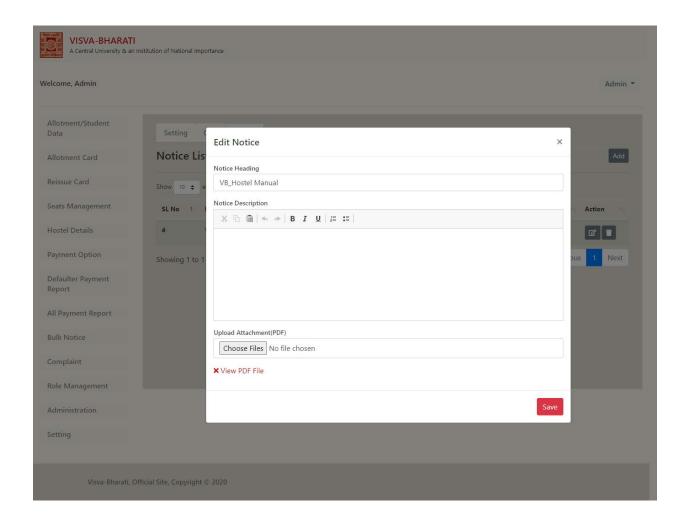
14 d>> Notice



14 e>> Notice Add

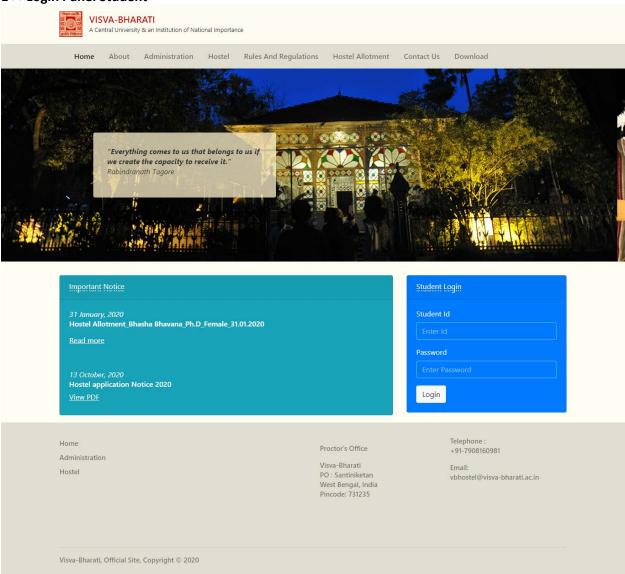


14 f>> Notice Edit

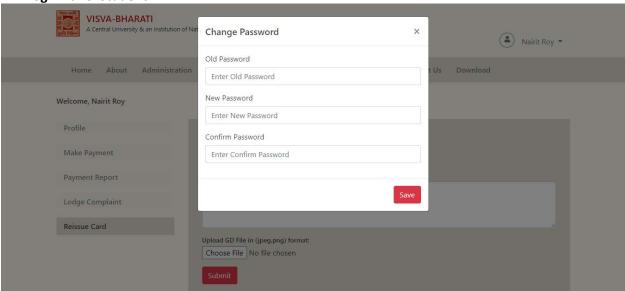


B. Student portal of Hostel Management System

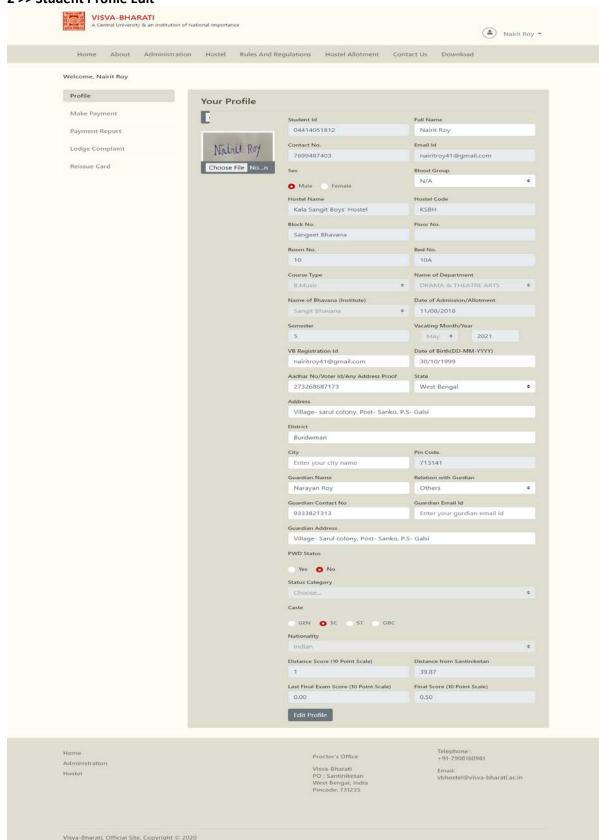
1 >>Login Panel Student



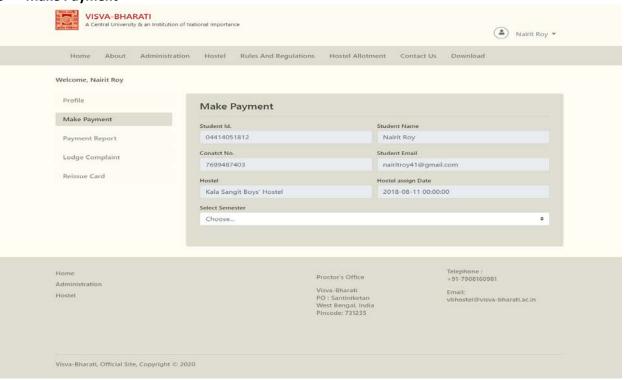
1 >>Login Panel Student



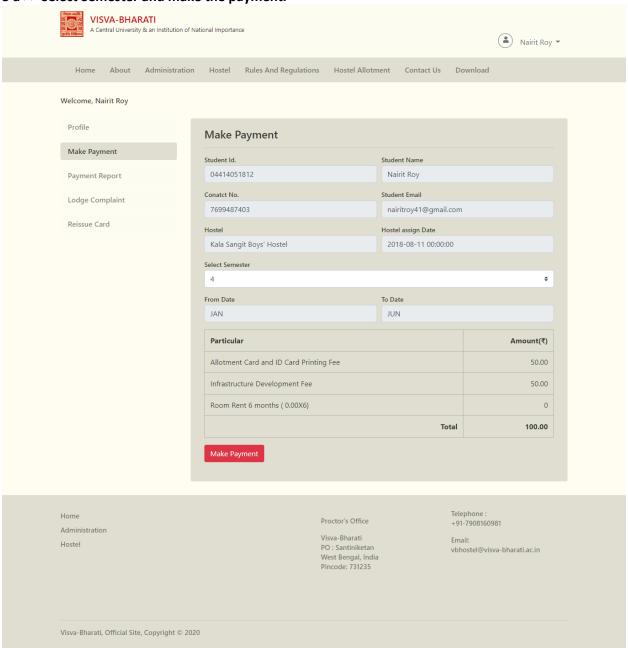
2 >> Student Profile Edit



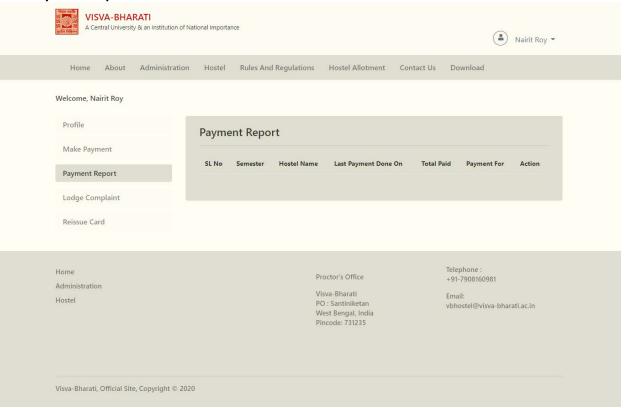
3 >> Make Payment



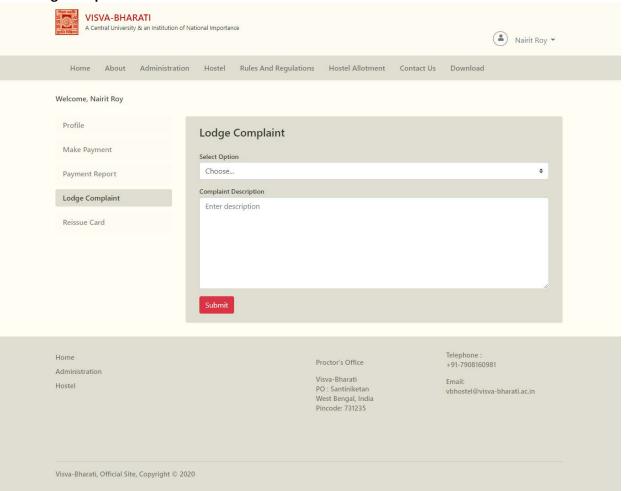
3 a >> Select Semester and make the payment.



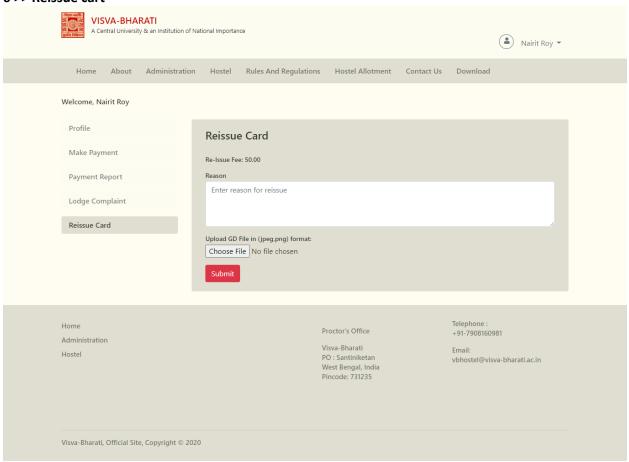
4 >> Payment Report



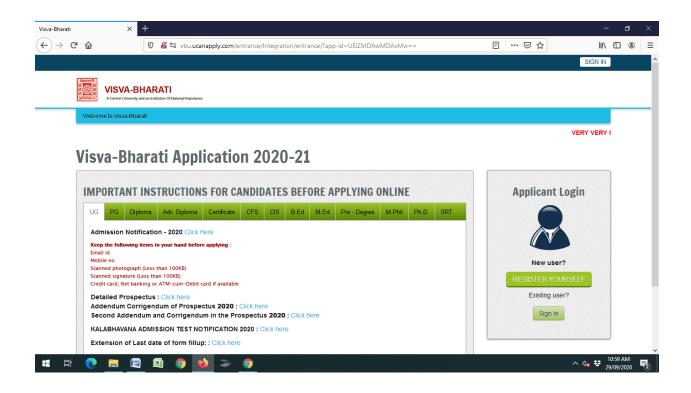
5 >> Lodge complaint

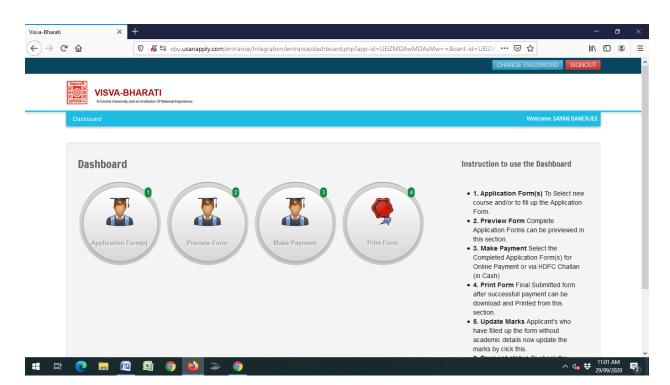


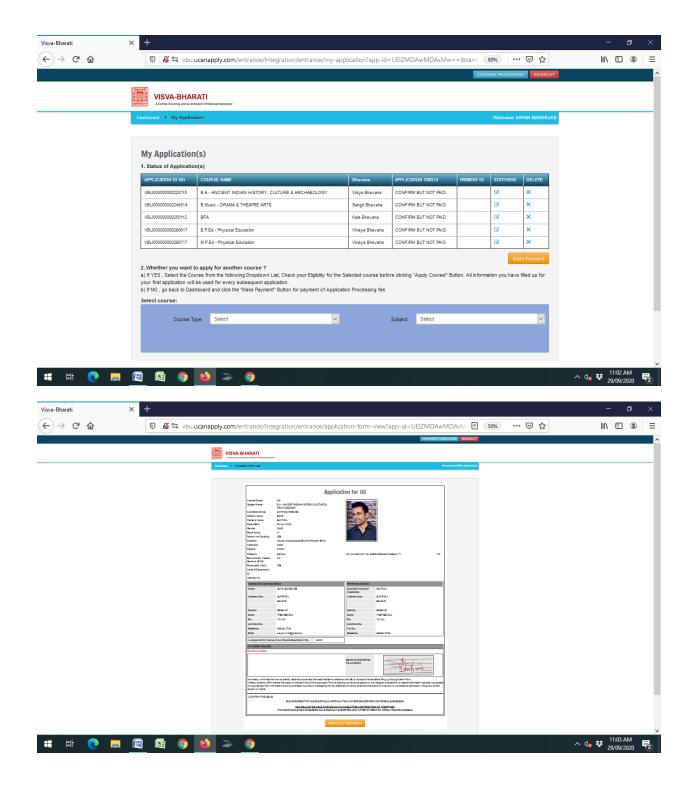
6 >> Reissue cart



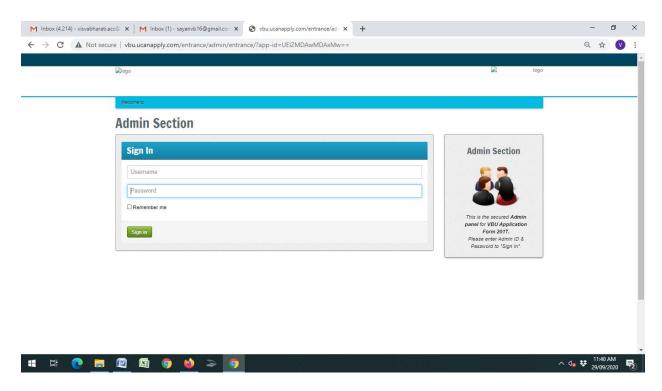
Admission Process



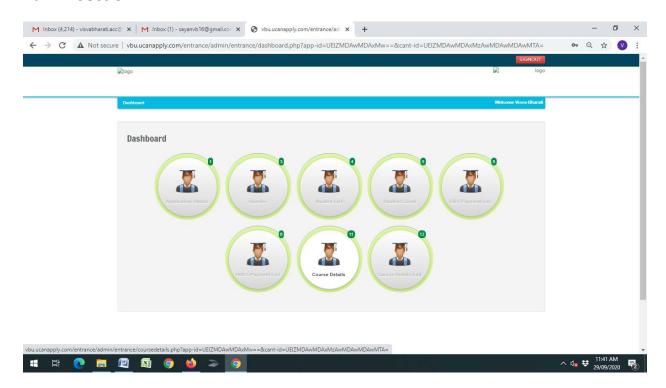




Admission Portal.



Admin Section.



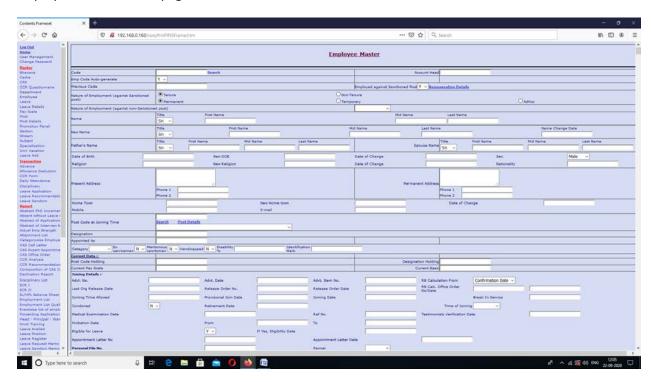
VOIS (Visva-Bharati Online Internal System) is operated through software.

This is first page of the System

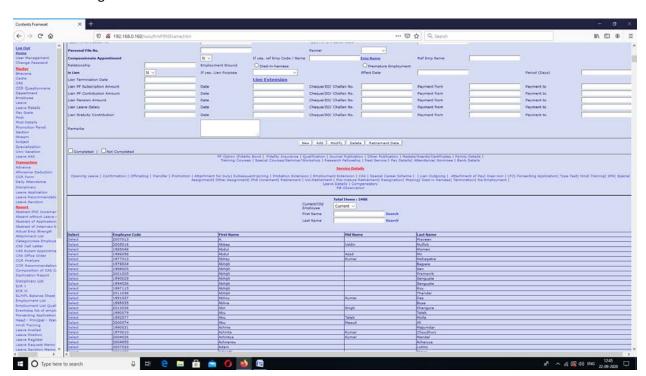




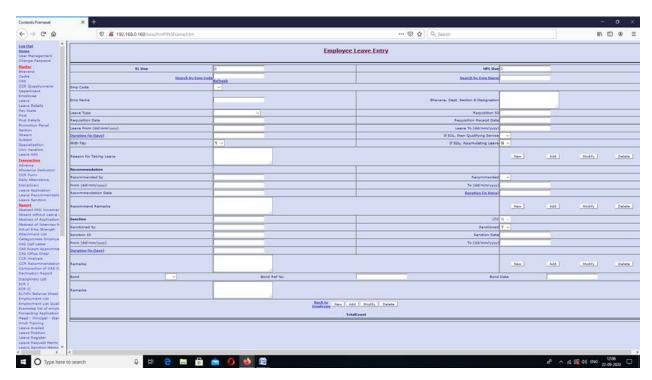
Employee's information page.



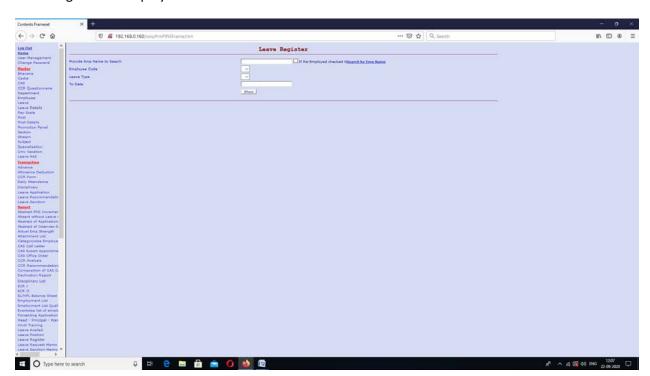
For maintaining LTC records.



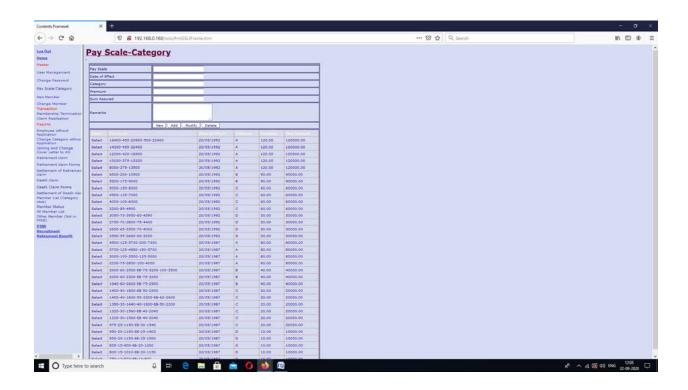
For maintaining leave record of employees



Leave Register of employees



Maturity and Death Claim for the employees under GSLI scheme



Page related to GSLI Scheme

