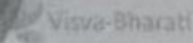


6.4.2 Research Funding for Development & Infrastructure

NAME OF THE BHAVANAS
Bhasha Bhavana (Institute of Languages, Literature & Culture)
Siksha Bhavana (Institute of Science)

6.4.2 Funds/Grants received from government bodies

Bhasha Bhavana (Institute of Languages, Literature & Culture)
Development of Department of Assamese
Establishment and continuation of Centre for Endangered Languages



Registrar Visva-Bharati <registrar@visva-bharati.ac.in>

Regarding sanction of Rs. 10.00 lakh by Govt. of Assam for opening Assamese Department

6 messages

Director of Higher Education, Assam <directorhigherassam123@gmail.com>

Mon, Feb 27, 2017 at 8:33 PM

To: registrar@visva-bharati.ac.in

Cc: Ajay Tewari <ajaytewari93@gmail.com>, provc@visva-bharati.ac.in, dracad@visva-bharati.ac.in

Sir,

An amount of Rs. 10.00 lakh has been sanctioned by the Govt. of Assam for opening of Assamese Department at Visva Bharati University.

Kindly provide your bank account number where we can deposit the amount by tomorrow at 12.00 noon by mail.

Yours Faithfully
Sri B L Sarma, ACS,
Director of Higher Education, Assam.

Registrar Visva-Bharati <registrar@visva-bharati.ac.in>

Mon, Feb 27, 2017 at 8:36 PM

To: Swapan Datta <swpndatta@yahoo.com>, Accounts Officer <ao@visva-bharati.ac.in>, Daibakinandan Das <daibakinandan.das@visva-bharati.ac.in>, "Dr. Prashant Meshram" <pmeshram15@gmail.com>, Finance Officer <fo@visva-bharati.ac.in>

[Quoted text hidden]

Finance Officer <fo@visva-bharati.ac.in>

Mon, Feb 27, 2017 at 9:14 PM

To: Registrar VB <registrar@visva-bharati.ac.in>

Cc: Daibakinandan Das <daibakinandan.das@visva-bharati.ac.in>, Swapan datta <swpndatta@yahoo.com>, "Dr. Prashant Meshram" <pmeshram15@gmail.com>, Accounts Officer <ao@visva-bharati.ac.in>

Bank details :

Name of Account : Visva-Bharati
Bank Account No. 0826050001858
IFSC code. UTBI0BOBC42
Bank Name. United Bank of India

Branch, Bhubandanga Branch

Thanks and regards,

Finance Officer

[Quoted text hidden]

Registrar Visva-Bharati <registrar@visva-bharati.ac.in>

Sat, Mar 4, 2017 at 11:35 AM

To: Assam <directorhigherassam123@gmail.com>

Cc: Finance Officer <fo@visva-bharati.ac.in>, Accounts Officer <ao@visva-bharati.ac.in>, Amit Hazra <amit.hazra@gmail.com>

Sir / Madam,

Please see the bank details.

डॉकेट संख्या-1/कुलपति
 DCT. NO -1/VC
 09 SEP 2017
 कुलपति का कार्यालय
 विश्वभारती
 VICE-CHANCELLOR'S OFFICE
 Santiniketan

Office of the Registrar
 Visva-Bharati
 Docket No. 4374 Date 8-9-17

गणित सदन / Computer Centre
 विश्वभारती / Visva-Bharati
 सारंश सं./Docket No. 636
 तिथि/Date 19.9.17

To
 The Registrar
 Visva-Bharati

Date: 05/09/2017
 डॉकेट एवं प्रेषण
 साधारण विभाग
 विश्वभारती
 दिनांक
 DOCKET & DESPATCH
 GENERAL SECTION
 VISVA-BHARATI
 No. 1/2627 Date. 16/09/17

Subject: Regarding approval of Rs. 1000000/- (Rupees Ten Lakhs) given by the Government of Assam for Assamese Department of Visva-Bharati on March, 2017.

Reference: The resolution of the committee meeting held on 4th September, at 4 p.m. in the Chamber of the Registrar, Visva-Bharati

Sir,

As per the instruction of Honourable Vice-Chancellor of Visva-Bharati, a committee meeting for utilizing the fund of Rs. 1000000/- (Rupees Ten Lakhs) given by the Government of Assam, has been held on 4th September, 2017, at 4 p.m. in the chamber of Registrar. It has been resolved in the meeting supportively that the Assamese Language Unit may utilize the money for departmental development as detailed in Annexure-I.

In this regard, I request for your kind approval.

Any suggestions?

Facilities of Smart class room is
 required.

Sanku Saikia / Deshpande
 15/9/17

Signature

Sangita
 5/9/2017

Dr. Sangita Saikia
 Teacher-in-Charge
 Assamese Language Unit
 Bhasha-Bhavana
 Mobile No- 9475668664
 Email: sangitaz123@gmail.com

Enclosures:

- 1) Resolution of the meeting with the members present.
- 2) Annexure-1 (revised as per meeting discussion)

Dr. S. Saikia
 Chhara - Bho
 21/9/17

Kindly approve the budget.
 S. Ullah
 21/9/17

Hombli v
 For kind permit
 8/9/17

Teacher In-Charge
 Assamese Language Unit
 Bhasha-Bhavana
 Visva-Bharati

Registrar, VB
 Since Assamese
 language courses are
 not available under Mool
 smart class room facilities
 won't be required. LCD Projector
 laptop, UPS/inverter and other
 furniture & fixtures may be
 S. Deshpande

DOCKET & DESPATCH
GENERAL SECTION
VISVA-BHARATI
No. 1/823 Date. 27/03/19
GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA***** GUWAHATI-19.

Office of the Registrar (Chamber)
Visva-Bharati
Date 27/3/19

No. PC/HE/Uni/9/2016/9

Dated Kahilipara the 28th March/2019

From: Smti. G. Phukan, A.C.S.
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To, The Registrar,
Vishwa Bharati University,
Santiniketan, West Bengal.

Sub: Regarding application for permission to utilize the remaining amount of the grant allotted by the Govt. of Assam for Development of Assamese Department of Visva-Bharati, Santiniketan, West Bengal.

Ref. 1) This office letter No. PC/HE/UNI/9/2016/11 dtd. 15/6/2019.
2) letter No. Nil dtd. 20.8.2018 from Dr. Sangita Saikia, Asstt. Prof. cum Teacher i/c.
3) letter No. Nil dtd. 26.2.2019 from Dr. Sangita Saikia, Asstt. Prof. cum Teacher i/c.

Sir,

With reference to the subject cited above, I have the honour to state that during the year 2016-17 the Govt. of Assam in Higher Education Department had released an amount of Rs. 10.00 lakh for Development of Assamese Department at Vishwa Bharati University. Accordingly, you have submitted utilization certificate of Rs. 6,54,470/- of aforesaid amount of Rs. 10.00 lakh. Subsequently, Dr. Sangita Saikia, Asstt. Prof. cum Teacher i/c, Assamese, Bhasha-Bhavana, Vishwa Bharati University has submitted a letter dtd. 26.2.2019 showing utilized amount of Rs. 6,63,650/- and unutilized amount of Rs. 3,36,350/-.

You are, therefore requested take necessary step to deposit the unutilized amount of Rs. 3,36,350/- into Assam state Govt exchequer through Treasury Challan and furnish a copy of same along with a report to this Directorate for onward submission to Govt.

Yours faithfully,

G. Phukan
29/3/19
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

Memo No. PC/HE/ Uni/9/2016/ 9-A

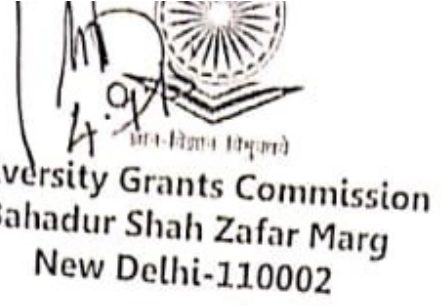
Dated Kahilipara the 28th March/2019.

Copy to :-

- 1) The under Secy. to the Govt. of Assam, Higher Education Department, Dispur Ghy-6 for information with reference to Govt. letter No. AHE. 262/2016/11 dtd. 6.12.2016.
- 2) The P.S. to the Principal Secy. to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6 for information.

Dr. S. Saikia Dept. of Assam OR (A.C.)
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

D.R. (Aes.)
3) Chairman, CFEL



12 AUG 2015
19th August, 2015

No.F. 82-9/2015(CU)

The Under Secretary (FD-III)
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110 002

Subject: Release of Grants-in-aid to Visva Bharati, Shantiniketan, West Bengal, under the scheme of "Establishment of centres for Endangered Languages in Central Universities" during XII Plan for the year 2015-2016.

Sir,

I am directed to convey the sanction of the University Grant Commission for payment of Rs.4,00,00,000/- (Rupees Four Crores only) to Visva Bharati, Shantiniketan, West Bengal, as first installment (50% of approved allocation) towards "Establishment of centres for Endangered Languages in Central Universities" during XII Plan for the year 2015-2016 as per details given below :-

XII Plan Allocation	Name of the Item	(Rs in Lakh)	
		Head of Account	Grant being sanctioned
300.00	Grants-in-aid General (Recurring) (31)	CU General	
		3 (A) 2202.03.102.10.01.31(67)	116.25
		CU SC	
		3 (B) 2202.03.789.03.01.31(67)	22.50
		CU ST	
		3 (C) 2202.03.796.03.01.31(67)	11.25
		Total	150.00
500.00	Grants of Capital Assets (Non-recurring) (35)	CU General	
		3 (A) 2202.03.102.10.01.35(67)	193.75
		CU SC	
		3 (B) 2202.03.789.03.01.35(67)	37.50
		CU ST	
		3 (C) 2202.03.796.03.01.35(67)	18.75
		Total	250.00
800.00		Grand Total	400.00

- The sanctioned amount is debitable to the UGC Schemes as stated above and is valid for payment during the financial year 2015-2016 only.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants in-aid bill and shall be disbursed to and credited to the Registrar, Visva Bharati, Shantiniketan, West Bengal - 731 235 through Electronic mode as per the following details:-

a. Details (Name & Address) of Account Holder	The Registrar, Visva Bharati, Shantiniketan, West Bengal - 731 235.
b. Name & Address of Bank Branch	State Bank of India, Santiniketan Branch Santiniketan - 731 235 Birbhum, West Bengal.
c. Account No.	10598447099
d. Type of Account	Current Account
e. IFSC Code	SBIN0002121
f. MICR Code	731002003

BACK TO MAIN PAGE

4 The Grant is subject to the adjustment...

6.4.2 Funds / Grants received from government bodies for development and maintenance of infrastructure (not covered under Criteria III and V)

CONTENT LIST

SIKSHA BHAVANA (INSTITUTE OF SCIENCE)
NBHM (2015-2016)
NBHM (2016-2017)
UGC (2016-2017)
UGC (2017-2018)
UGC (2018-2019)
UGC (2019-2020)

आदेश ORDER

1. निम्नलिखित विवरण के अनुसार वित्तीय वर्ष 2015-16 हेतु एन बी एच एम पुस्तकालय अनुदान के भुगतान के लिए सक्षम अधिकारी की सस्वीकृति एतद्वारा सूचित की जाती है।

Sanction of the Competent Authority is hereby conveyed for release of NBHM library grant for the financial year 2015-16 to the Universities/ Departments as detailed below.

2. विश्वविद्यालय का नाम : Name of the University:	Vishwa Bharati University
विभाग का नाम, यदि हो तो: Name of the Department, if any.	Department of Mathematics

3. मंजूर की गई राशि Amount Sanctioned:	₹ 620000.00	वर्ष के अनुदान से अव्ययित शेष: Unspent Balance of previous grant:	₹ 0.00
जारी की जाने वाली राशि: Amount to be	₹ 620000.00	Rupees Six Lakh Twenty Thousand Only	

4. अनुदान के ऑनलाइन भुगतान हेतु बैंक का विवरण निम्नलिखित है।
The grant may be paid in to the account of the Institution, as detailed below:

एसबी खाता सं. SB Account Number:	0826050001858
बैंक का नाम Bank Name:	United Bank of India
बैंक की शाखा का नाम Bank Branch:	Bhubandhanga
बैंक का शहर Bank City:	Bolepur
बैंक आईएफएस कोड नं. Bank IFS code No:	UTBI 0 BOB C42
बैंक धारक का नाम Account Holder:	Finance Officer

5. व्यय को निम्नानुसार नामें किया जाए The expenditure is debitble to:

अनुदान सं. Grant Number:	04-परमाणु ऊर्जा
लेखा का मुख्य शीर्ष Head of Account:	3401- परमाणु ऊर्जा अनुसंधान
लेखा का लघु शीर्ष Minor Head of Account:	00 004- अनुसंधान एवं विकास
लेखा का उप शीर्ष Sub Head of Account:	08-यूनिवर्सिटी अनुसंधान संस्थानसोसाइटियों एवं गैर सरकारी संस्थानों के लिए सहायता
लेखा का विस्तृत शीर्ष Object Head of Account:	31- सहायता अनुदान (एनबीएचएम)
वित्तीय वर्ष Financial Year:	2015-16

6. इस आदेश का प्रकाशित साक्षात्कार, पंजीवि की सहमति से जारी किया जाता है।
This is issued with the approval of the Internal Financial Adviser, DAE

(प्रकाश पी. मठपति Prakash P. Mathpati)
अनुभाग अधिकारी आरएंडडी-II Section Officer (R&D-II)

भुगतान एवं लेखा अधिकारी
Pay and Accounts Officer, DAE

Prakash P. Mathpati
7/3/16

भारत सरकार Government of India
परमाणु ऊर्जा विभाग Department of Atomic Energy
अ. एवं वि. II अनुभाग R&D-II Section

अनुशक्ति भवन Anushakti Bhavan,
सी. एस. एम. मार्ग CSM Marg,
मुम्बई Mumbai 400001
दु. Tel: 022-22862763 इमेल EMail: rd2@dae.gov.in

: 2 :

संख्या No: 2/49(2)/2010/Lib Grant/VB/R&D-II/3250

दिनांक Date: 07-03-2016

प्रतिलिपि Copy to:

- लेखा परीक्षा निदेशक, वैज्ञानिक विभाग, आईएपी, वाणिज्य एवं विविध II, पऊवि, मुंबई-400 001
The Director of Audit, Scientific Department, AEAP, Commerce & Misc. II, DAE, Mumbai

परमाणु ऊर्जा विभाग, मुंबई Department of Atomic Energy, Mumbai - 400001

- सदस्य सचिव, एनबीएचएम, पऊवि, मुंबई - 400 001 Member Secretary, NBHM, Mumbai - 400001
- सहायक लेखा अधिकारी (सी.सी.), पऊवि, मुंबई - 400 001. Asstt. Accounts Officer (CC), DAE - 400001

Vishwa Bharati University

Vishwa Bharati University, Department of Mathematics, Viswa Bharati Shantiniketan, West Bengal, 731235

- निदेशक/रजिस्ट्रार/वित्त अधिकारी Director/Registrar/Finance Officer
- प्रमुख, डिपार्टमेंट ऑफ मेथेमेटिक्स Head, Department of Mathematics
ईमेल Email: registrar@visva-bharati.ac.in; fo@visva-bharati.ac.in

**सहायता अनुदान निम्नलिखित शर्तों के तहत जारी किया जाता है:-
The grant is released subject to the following conditions:-**

- इस अनुदान का उपयोग उसी उद्देश्य के लिए किया जाएगा जिसके लिए यह स्वीकृत किया गया है। लेखा परीक्षा फीस, स्टॉफ आदि को मानदेय का भुगतान इस अनुदान से नहीं किया जाएगा। The Grant shall be utilised for the purpose it is granted. Payment of Audit Fees, honorarium to staff etc. shall not be met out of this grant.
- स्वीकृत अनुदान से अधिक व्यय की हुई राशि की प्रतिपूर्ति नहीं की जाएगी। अतः उपयोग प्रमाणपत्र में कोई ऋणात्मक शेष नहीं दर्शाया जाएगा जिसे आगामी अनुदान में समायोजित किया जाना हो। Amount spent in excess of the grant sanctioned shall not be reimbursed. Therefore the Utilization Certificate shall not show any negative balance, to be adjusted in future grants.
- इस अनुदान की प्राप्ति की तिथि से 12 महीनों के अंदर इसे उपयोग करना होगा तथा अनुदान के उपयोग के लिए किसी प्रकार का समय विस्तार इस विभाग से प्राप्त करना होगा। अंतिम उपयोग प्रमाण पत्र इस विभाग को 12 महीनों की अवधि की समाप्ति तक इस विभाग में भेजा जाना चाहिए। इसकी प्राप्ति लंबित रहने पर कोई आगामी अनुदान जारी नहीं किया जाएगा। The grant shall be utilised within 12 months from the date of receipt of the grant and any extension of time for utilization of grant shall have to be obtained from this Department. A provisional utilization certificate should be sent to this Department by the end of the 12 month period, pending receipt of which no future grant will be released.
- स्वीकृत रकम के लिए सीए/एसए द्वारा विधिवत् लेखा परीक्षित अंतिम उपयोग प्रमाणपत्र/लेखों का विवरण संलग्न प्रपत्र में (जीएफआर-19-ए) में संलग्न कर प्रस्तुत किया जाना चाहिए और यदि बिना खर्च की हुई कोई राशि है तो 'भुगतान एवं लेखा अधिकारी', पऊवि, अनुशक्ति भवन, छ.शि.म. मार्ग, मुम्बई 400001 के नाम आहरित डीडी के माध्यम से लौटाई जानी चाहिए तथा अधोहस्ताक्षरी को भेजा जाना चाहिए। The Final Utilization Certificate/Statement of Accounts duly audited by CA/SA for the sanctioned amount should be submitted in the format enclosed (GFR-19-A) and the unspent balance, if any, should be refunded. by means of DD drawn in favour of 'Pay and Accounts Officer', DAE, Anushakti Bhavan, CSM Marg, Mumbai 400001 and sent to the undersigned.

- मंजूरी फाइल Sanction file

(प्रकाश पी. मठपति Prakash P. Mathpati)
अनुभाग (अधिकारी अररएडडी-II) Section Officer (R&D-II)

भारत सरकार Government of India
परमाणु ऊर्जा विभाग Department of Atomic Energy
अ. एवं वि. II अनुभाग R&D-II Section

अनुशक्ति भवन Anushakti Bhavan,
सी एस. एम. मार्ग CSM Marg,
मुम्बई Mumbai 400001

दु. Tel: 022-22862763 इमेल EMail: rd2@dae.gov.in

दिनांक Date: 13-01-2017

संख्या No. 2/49(2)/2010/Lib Grant/VB/R&D-II/739

आदेश ORDER

1. निम्नलिखित विवरण के अनुसार वित्तीय वर्ष 2016-17 हेतु एन बी एच एम पुस्तकालय अनुदान के भुगतान के लिए सक्षम अधिकारी की संस्वीकृति एतद्वारा सूचित की जाती है।

Sanction of the Competent Authority is hereby conveyed for release of NBHM library grant for the financial year 2016-17 to the Universities/ Departments as detailed below:

विश्वविद्यालय का नाम : Name of the University:	Vishwa Bharati University		
विभाग का नाम, यदि कोई हो तो: Name of the Department, if any:	Department of Mathematics		
3 मंजूर की गई राशि: Amount Sanctioned:	₹	680000.00	गत वर्ष के अनुदान से अध्यक्षित शेष: Unspent Balance of previous grant: ₹ 0.00
जारी की जाने वाली राशि: Amount to be	₹	680000.00	Rupees Six Lakh Eighty Thousand Only

4. अनुदान के ऑनलाइन भुगतान हेतु बैंक का विवरण निम्नलिखित है।
The grant may be paid in to the account of the Institution, as detailed below:

एसबी खाता सं. SB Account Number:	0826050001858
बैंक का नाम Bank Name:	United Bank of India
बैंक की शाखा का नाम Bank Branch:	Bhubandhanga
बैंक का शहर Bank City:	Bolepur
बैंक आईएफएस कोड नं. Bank IFS code No:	UTBI 0 BOB C42
बैंक खातेदार का नाम Account Holder:	Finance Officer

5. व्यय को निम्नानुसार नामें किया जाए The expenditure is debitible to:

अनुदान सं. Grant Number:	04-परमाणु ऊर्जा
लेखा का मुख्य शीर्ष Head of Account:	3401- परमाणु ऊर्जा अनुसंधान
लेखा का लघु शीर्ष Minor Head of Account:	00 004- अनुसंधान एवं विकास
लेखा का उप शीर्ष Sub Head of Account:	27 02-अनुसंधान सहायता Research Support
लेखा का विस्तृत शीर्ष Object Head of Account:	31-सहायता अनुदान (सामान्य) Grant-in-aid (General)
वित्त वर्ष Financial Year	2016-17

6. इसे आंतरिक वित्त सलाहकार, पञ्जी की सहमति से जारी किया जाता है।
This is issued with the approval of the Internal Financial Adviser, DAE

(प्रकाश पी. मठपति Prakash P. Mathpati)
अनुभाग अधिकारी आरएंडडी-II Section Officer (R&D-II)

भुगतान एवं लेखा अधिकारी
Pay and Accounts Officer, DAE

भारत सरकार Government of India
परमाणु ऊर्जा विभाग Department of Atomic Energy
अ. एवं वि. II अनुभाग R&D-II Section

अनुशक्ति भवन Anushakti Bhavan,
सी. एस. एम. मार्ग CSM Marg,
मुम्बई Mumbai 400001
दु. Tel: 022-22862763 इमेल EMail: rd2@dae.gov.in

: 2 :

संख्या No: 2/49(2)/2010/Lib Grant/VB/R&D-II/739

दिनांक Date: 13-01-2017

प्रतिलिपि Copy to:

- लेखा परीक्षा निदेशक, वैज्ञानिक विभाग, आईएपी, वाणिज्य एवं विविध II, पऊवि, मुंबई-400 001
The Director of Audit, Scientific Department, AEAP, Commerce & Misc. II, DAE, Mumbai

परमाणु ऊर्जा विभाग, मुंबई Department of Atomic Energy, Mumbai - 400001

- सदस्य सचिव, एनबीएचएम, पऊवि, मुंबई - 400 001 Member Secretary, NBHM, Mumbai - 400001
- सहायक लेखा अधिकारी (सी.सी.), पऊवि, मुंबई - 400 001. Assst. Accounts Officer (CC), DAE - 400001

Vishwa Bharati University

Vishwa Bharati University, Department of Mathematics, Vishwa Bharati Shantiniketan, West Bengal, 731235

- निदेशक/रजिस्ट्रार/वित्त अधिकारी Director/Registrar/Finance Officer
- प्रमुख, डिपार्टमेंट ऑफ मैथेमेटिक्स Head, Department of Mathematics

ईमेल Email: registrar@visva-bharati.ac.in; fo@visva-bharati.ac.in

**सहायता अनुदान निम्नलिखित शर्तों के तहत जारी किया जाता है:-
The grant is released subject to the following conditions:-**

- इस अनुदान का उपयोग उसी उद्देश्य के लिए किया जाएगा जिसके लिए यह स्वीकृत किया गया है। लेखा परीक्षा फीस, स्टॉफ आदि को मानदेय का मुसतान इस अनुदान से नहीं किया जाएगा। The Grant shall be utilised for the purpose it is granted. Payment of Audit Fees, honorarium to staff etc. shall not be met out of this grant.
- स्वीकृत अनुदान से अधिक व्यय की हुई राशि की प्रतिपूर्ति नहीं की जाएगी। अतः उपयोग प्रमाणपत्र में कोई ऋणात्मक शेष नहीं दर्शाया जाएगा जिसे आगामी अनुदान में समायोजित किया जाना हो। Amount spent in excess of the grant sanctioned shall not be reimbursed. Therefore the Utilization Certificate shall not show any negative balance, to be adjusted in future grants.
- इस अनुदान की प्राप्ति की तिथि से 12 महीनों के अंदर इसे उपयोग करना होगा तथा अनुदान के उपयोग के लिए किसी प्रकार का समय विस्तार इस विभाग से प्राप्त करना होगा अर्न्तविषय उपयोग प्रमाण पत्र इस विभाग को 12 महीनों की अवधि की समाप्ति तक इस विभाग में भेजा जाना चाहिए। इसकी प्राप्ति लंबित रहने पर कोई आगामी अनुदान जारी नहीं किया जाएगा। The grant shall be utilised within 12 months from the date of receipt of the grant and any extension of time for utilization of grant shall have to be obtained from this Department. A provisional utilization certificate should be sent to this Department by the end of the 12 month period, pending receipt of which no future grant will be released.
- स्वीकृत रकम के लिए सीए/एसए द्वारा विधिवत् लेखा परीक्षित अंतिम उपयोग प्रमाणपत्र/लेखों का विवरण संलग्न प्रपत्र में (जीएफआर-19-ए) में संलग्न कर प्रस्तुत किया जाना चाहिए और यदि बिना खर्च की हुई कोई राशि है तो 'मुसतान एवं लेखा अधिकारी', पऊवि, अनुशक्ति भवन, सी.एस. मार्ग, मुम्बई 400001 के नाम अह्रित डीडी के माध्यम से लौटाई जानी चाहिए तथा अधोहस्ताक्षरी को भेजा जाना चाहिए। The Final Utilization Certificate/Statement of Accounts duly audited by CA/SA for the sanctioned amount should be submitted in the format enclosed (GFR-19-A) and the unspent balance, if any, should be refunded, by means of DD drawn in favour of 'Pay and Accounts Officer', DAE, Anushakti Bhavan, CSM Marg, Mumbai 400001 and sent to the undersigned.

6 मंजूरी फाइल Sanction file

(प्रकाश पी. मठपति Prakash P. Mathpati)
अनुभाग (अधिकारी आरएंडडी-II) Section Officer (R&D-II)

बिल सं Bill No: NBHM/501

दिनांक Date: 13-01-2017

प्रति हस्ताक्षरित Countersigned for ₹ 680000.00

रूप शब्दों में Rupees Six Lakh Eighty Thousand Only.



VISVA-BHARATI
SANTINIKETAN
DEVELOPMENT SECTION

Memo no. Dev./XII Plan/ 152 / 2016-2017

Dated: 06/01/2017

The Finance Officer
Visva-Bharati

The undersigned is directed to convey the financial sanction of ₹ **1,59,00,000/- (Rupees one crore fifty nine lakh only)** in total accorded by the competent authority as one time measure in favour of the Director/Principal/Head of the respective Bhavana/Department/Centre/Section/Office, details as shown at **Annexure-A** mainly towards procurement of essential consumable articles/items etc. of recurring nature to meet the emergent requirements of Bhavana/Department/Centre/Section/Office concerned during XII Plan period, out of the revised allocation made by the Planning Board of the University for 'Recurring Expenses' under XII Plan General Development Assistance (Recurring head) for the year 2016-2017, with due observance of relevant norms/rules/procedures and respective XII Plan guidelines of UGC as applicable. This is issued subject to ratification by the Planning Board of the University in due course.

Hence, you are requested to make provision of fund out of the head stated above for the respective purpose.

Enclo.: As stated above (**Annexure-A**).

Sd/-
Section Officer
Development Section
Visva-Bharati

Copy forwarded for information & necessary action to:

1. All Director/Principal/Head of respective Bhavana/Department/Centre/Section/Office, V.B. – **As directed, with a request to please ensure the proper and timely utilization of the sanctioned fund in all respect under intimation to the competent authority.**
2. The Registrar, V.B.
3. The Internal Audit Officer, V. B.
4. The Accounts Officer, V. B.
5. The Deputy Registrar & C.S. to Vice-Chancellor, V. B.
6. File: XII Plan.


Section Officer
Development Section
Visva-Bharati



Visva-Bharati
Santiniketan
Development Section

ANNEXURE-A

(₹ in lakh)

Sl. No.	Name of the Bhavana/Department/Centre/Office	Financial sanction out of 'Recurring expenses' under XII Plan GDA (Recurring head)
	Siksha-Bhavana	
1	Siksha-Bhavana Office	2.00
2	Department of Physics	1.00
3	Department of Botany	2.00
4	Department of Zoology	2.00
5	Department of Chemistry	2.00
6	Department of Mathematics	2.00
7	Department of Biotechnology	1.00
8	Department of Statistics	2.00
9	Department of Computer and System Sciences	2.00
10	Department of Environmental Studies	1.00
11	Integrated Science Education & Research Centre	3.00
	Bhasha-Bhavana	
12	Bhasha-Bhavana Office (including Assamese, Marathi & Tamil)	2.00
13	Department of Chinese Language & Culture	1.00
14	Department of Bengali	1.00
15	Department of Odia	1.00
16	Department of Sanskrit, Pali and Prakrit	1.00
17	Department of English and Other Modern European Languages	1.00
18	Department of Arabic, Persian, Urdu and Islamic Studies	1.00
19	Department of Santali	1.00
20	Centre for Comparative Literature	0.50
21	Department of Japanese	2.00
22	Department of Indo-Tibetan Studies	1.00
23	Department of Hindi	2.00
24	Centre for European Languages, Literature and Culture Studies	2.00
	Vidya-Bhavana	
25	Vidya-Bhavana Office	2.00
26	Department of Economics and Politics	1.00
27	Department of Geography	2.00
28	Department of Philosophy and Comparative Religion	2.00
29	Department of Ancient Indian History, Culture & Archaeology	1.00
30	Department of History	1.00
31	Department of Anthropology	3.00
32	Centre for Journalism and Mass Communication	3.00
	Kala-Bhavana	
33	Kala-Bhavana Office	2.00
34	Department of Design	2.00
35	Department of Sculpture	2.00
36	Department of History of Art	2.00
37	Department of Graphic Art	2.00
38	Department of Painting	2.00
	Sangit-Bhavana	
39	Sangit-Bhavana Office	2.00
40	Department of Rabindra Sangit, Dance and Drama	1.00
41	Department of Hindusthani Classical Music (Vocal & Instrumental)	1.00
	Vinaya-Bhavana	
42	Vinaya-Bhavana Office	2.00
43	Department of Physical Education	1.00
44	Department of Education	1.00
45	Patha-Bhavana	4.00
46	Siksha-Satra	4.00

(Contd...2)

08.01.17

6/1/17

	Palli Siksha Bhavana	
47	Palli Siksha Bhavana Office (Including Agril. Farm & Weed Control)	2.00
48	Department of Agronomy	2.00
49	Department of Soil Science & Agricultural Chemistry	4.00
50	Department of Agricultural Engineering	3.00
51	Department of Animal Science	3.00
52	Department of Genetics, Plant Breeding & Crop Physiology	3.00
53	Department of Horticulture & Post Harvest Technology	3.00
54	Department of Agricultural Extension	1.50
55	Department of Agricultural Economics & Agricultural Statistics	3.00
56	Department of Plant Protection	3.00
	Palli Samgathana Vibhaga	
57	Palli Samgathana Vibhaga Office	2.00
58	Department of Silpa Sadana	3.00
59	Department of Social Work	2.00
60	Department of Palli Charcha Kendra (P.C.K.)	2.00
61	Department of Lifelong Learning and Extension	4.00
62	Music Unit, PSV	1.00
	Other Offices/Units/Sections	
63	Office of the Director, PSNS & DSW	2.00
64	Office of the Director, SEI&RR	2.00
65	Office of the Director, V.B. Granthan Vibhaga	2.00
66	Director, Culture & Cultural Relation & Adhyaksha, Rabindra Bhavana	1.00
67	In-Charge, Women's Studies Centre	1.00
68	Proctor	3.00
69	University Librarian (for Central Library & Sectional Libraries)	4.00
70	Visva-Bharati Sports Board	2.00
71	Indira Gandhi Centre	1.00
72	Computer Centre	2.00
73	Internal Quality Assurance Cell (IQAC)	1.00
74	Chief Medical Officer, P.M. Hospital	1.00
75	Joint Registrar (Establishment)	0.50
76	Joint Registrar (Administration)	0.50
77	Joint Registrar & In-charge (Estate)	0.50
78	Joint Registrar, SC/ST Cell	0.50
79	Dy. Registrar (Academic & Research)	1.00
80	Office of the Vice-Chancellor	1.00
81	Office of the Registrar	1.00
82	Development Section	0.50
83	Meeting Section	0.50
84	Finance Office	0.50
85	Accounts Office	0.50
86	Internal Audit Office	0.50
87	Examinations Section	1.00
88	Public Relations & Guest House	1.00
89	Garden Section (including visibility of flower, watering, cleanliness)	3.00
90	Chief Security Officer	0.50
91	Engineering Department	0.50
92	Legal Cell	1.00
93	Santiniketan Press	0.50
94	In-charge, Central Transport Cell	0.50
95	Kala Bhavana Museum	0.50
	GRAND TOTAL	159.00
	(Rupees One crore fifty nine lakh only)	

08.01.17

02/01/17



**VISVA-BHARATI
SANTINIKETAN
DEVELOPMENT SECTION**

Memo no. Dev./Annual Allocation/ 40 /2017-2018

Dated: 05/12/2017

1. Directors/Adhyakshas of Bhavana/Vibhaga, Visva-Bharati.
2. Heads of Academic and Administrative Departments, Centres, Offices, Visva-Bharati.

Sir/Madam,

The undersigned is directed to convey the administrative approval of an allocation not exceeding ₹ 1,52,50,000/- (Rupees one crore fifty two lakh and fifty thousand only) under the item 'Equipment' and ₹87,00,000/- (Rupees eighty seven lakh only) under the item 'Other Infrastructure' respectively accorded by the competent authority out of annual allocation approved by UGC under Capital Assets for the year 2017-2018, detailed break-up & general instructions thereof as shown at **Annexure**.

As directed, it may please be noted further that respective purchase proposal should be vetted by the Internal Audit Office, based on which suitable financial sanction may be issued by the Finance Office accordingly commensurate with the respective allocation to ensure proper compliance of relevant rules/norms/procedures/guidelines etc.

In order to ensure timely utilisation of such grant, all concerned are requested to complete entire procurement procedure by January, 2018, failing which competent authority may consider reallocation of available/unspent balance, deems appropriate.

Yours sincerely,

Soumya Banerjee

05.12.17

**Section Officer
Development Section
Visva-Bharati**

Encl.: **Annexure** as referred above.

Copy forwarded for kind information to:

1. The Registrar, V.B.
2. The Finance Officer, V.B.
3. The Internal Audit Officer, V.B.
4. The Accounts Officer, V.B.
5. The Deputy Registrar & C.S. to Vice-Chancellor, V.B.
6. The Assistant Registrar, Office of the Pro- Vice-Chancellor, V.B.
7. File: Annual Allocation 2017-2018 (Capital Assets).

**Allocation for the items 'Equipment' & 'Other Infrastructure'
under Capital Assets for the year 2017-2018**

(Rupees in lakh)

Sl. no.	Name of the Bhavana/Department/Centre/Office	'Equipment' [essential laboratory/ classroom/office equipment only]	'Other Infrastructure' [essential laboratory/ classroom/office furniture only]
	Siksha-Bhavana		
1	Siksha-Bhavana Office	0.50	0.50
2	Department of Physics	1.50	1.00
3	Department of Botany	1.50	1.00
4	Department of Zoology	1.50	1.00
5	Department of Chemistry	1.50	1.00
6	Department of Mathematics	1.50	1.50
7	Department of Biotechnology	1.50	1.00
8	Department of Statistics	1.50	1.00
9	Department of Computer and System Sciences	1.50	1.00
10	Department of Environmental Studies	1.50	1.50
11	Integrated Science Education & Research Centre	1.50	1.00
	Bhasha-Bhavana		
12	Bhasha-Bhavana Office	0.50	0.50
13	Department of Chinese Language & Culture	1.00	1.00
14	Department of Bengali	1.00	1.00
15	Department of Odia	1.00	1.00
16	Department of Sanskrit, Pali and Prakrit	1.00	1.00
17	Department of English	1.00	1.00
18	Department of Arabic, Persian, Urdu and Islamic Studies	1.00	1.00
19	Department of Santali	1.00	1.00
20	Centre for Comparative Literature	1.00	0.50
21	Department of Japanese	1.00	1.50
22	Department of Indo-Tibetan Studies	1.00	1.00
23	Department of Hindi	1.00	1.00
24	Centre for Modern European Languages, Literature and Culture Studies	1.00	1.00
25	Assamese, Marathi & Tamil Language Units	1.00	1.00
	Vidya-Bhavana		
26	Vidya-Bhavana Office	0.50	0.50
27	Department of Economics and Politics	1.00	1.00
28	Department of Geography	1.00	1.00
29	Department of Philosophy and Comparative Religion	1.00	1.00
30	Department of Ancient Indian History, Culture & Archaeology	1.00	1.00
31	Department of History	1.00	1.00
32	Department of Anthropology	1.00	1.00
33	Centre for Journalism and Mass Communication	1.00	1.00
	Kala-Bhavana		
34	Kala-Bhavana Office	0.50	0.50
35	Department of Design	1.00	1.00
36	Department of Sculpture	1.00	1.00
37	Department of History of Art	1.00	1.00
38	Department of Graphic Arts	1.00	1.00
39	Department of Painting	1.00	1.00
	Sangit-Bhavana		
40	Sangit-Bhavana Office	0.50	0.50
41	Department of Rabindra Sangit, Dance and Drama	1.00	1.00
42	Department of Hindusthani Classical Music (Vocal & Instrumental)	1.00	1.00
	Vinaya-Bhavana		
43	Vinaya-Bhavana Office	0.50	0.50
44	Department of Physical Education	1.00	1.00
45	Department of Education	1.00	2.50
46	Department of Yoga	0.50	0.50
	Palli Siksha Bhavana (PSB)		
47	Palli Siksha Bhavana Office	0.50	0.50
48	Department of Agronomy	1.50	1.00
49	Department of Soil Science & Agricultural Chemistry	1.50	1.00
50	Department of Agricultural Engineering	1.50	1.00
51	Department of Animal Science	1.50	1.00
52	Department of Genetics, Plant Breeding & Crop Physiology	1.50	1.00
53	Department of Horticulture & Post Harvest Technology	1.50	1.00
54	Department of Agricultural Extension	1.50	1.00
55	Department of Agricultural Economics & Agricultural Statistics	1.50	1.00
56	Department of Plant Protection	1.50	1.00
57	Agriculture Farm	0.50	0.50

	Palli Samgathana Vibhaga (PSV)		
58	Palli Samgathana Vibhaga Office	0.50	0.50
59	Silpa Sadana	2.00	1.00
60	Department of Social Work	1.00	1.00
61	Palli Charcha Kendra	1.00	1.00
62	Department of Lifelong Learning and Extension	1.00	1.00
63	Music Unit, PSV	0.50	0.50
64	Community College & B.Voc. Programme	0.50	0.50
65	Patha-Bhavana	1.00	1.00
66	Siksha-Satra	1.00	1.00
	Other Offices/Centres		
67	Director, PSNS & DSW	1.00	0.50
68	Director, SEI & RR	1.00	0.50
69	Director, V.B. Granthan Vibhaga	1.00	0.50
70	Director, CCR & Adhyaksha, Rabindra Bhavana	2.00	1.00
71	Women's Studies Centre	0.50	0.50
72	Proctor (includes student hostels)	2.00	3.00
73	Librarian, Central Library (for upgradation of reading rooms, reception, conference room, etc.)	7.50	5.00
74	Visva-Bharati Sports Board (includes all Nodal Sports Complex)	1.00	0.50
75	Indira Gandhi Centre	1.00	0.50
76	Computer Centre (improvement/upgradation of computer laboratory)	3.00	0.50
77	P.M. Hospital	1.50	0.50
78	Vice-Chancellor's Office	1.00	0.50
79	Pro-Vice-Chancellor's Office	0.50	0.00
80	Registrar's Office	1.00	0.00
81	Joint Registrar (Establishment)'s Office	0.50	0.00
82	Joint Registrar (Administration)'s Office	0.50	0.00
83	Estate Office	0.50	0.50
84	Joint Registrar SC/ST Cell's Office	0.50	0.00
85	Academic & Research Office	0.50	0.00
86	Development Office	0.50	0.00
87	Finance Office	0.50	0.00
88	Accounts Office	0.50	0.00
89	Internal Audit Office	0.50	0.00
90	Examinations Office	0.50	0.00
91	Public Relations Office & Guest Houses	1.00	1.00
92	Garden Office	0.50	0.50
93	Chief Security Officer (includes installation & operation of CCTV systems, fire fighting systems, etc. as a part of safety and security measure)	4.00	0.50
94	Engineering Department	1.00	0.00
95	Legal Cell	0.50	0.00
96	Santiniketan Press	1.00	0.00
97	Central Transport Cell (for procurement of new vehicles on replacement basis)	15.00	0.50
98	Common Services/Central Facilities and emergent purposes		
	a) Joint Registrar (Estate) for improvement of essential facilities at Lipika & Natya Ghar	10.00	4.00
	b) In-Charge, Computer Centre to facilitate Wi-Fi facilities at the campus	5.00	2.00
	c) Emergent purposes (to be considered by the competent authority as appropriate)	15.00	2.00
	GRAND TOTAL	152.50	87.00
		(Rupees one crore fifty two lakh & fifty thousand only)	(Rupees eighty seven lakh only)

General instructions

- i) Limit of the respective allocation should be maintained by utilising only for the specified purposes as above and no reappropriation of allocation (i.e. 'Equipment' to 'Other Infrastructure' and vice-versa) be allowed in any circumstances. Further, priority should be made on procurement of essential laboratory/classroom equipments/instruments under the item 'Equipment' & classroom furniture under the item 'Other Infrastructure' for academic pursuits rather than items like computer(s)/Air Conditioner(s), etc.
- ii) Respective purchase proposal should be vetted by Internal Audit Office, based on which suitable financial sanction may be issued by the Finance Office accordingly commensurate with the respective allocation to ensure proper compliance of relevant rules/norms/procedures/guidelines etc.
- iii) In order to ensure timely utilisation of such grant, entire procurement procedure should be completed by January, 2018, failing which competent authority may consider reallocation of available/unspent balance, deems appropriate.






VISVA-BHARATI
SANTINIKETAN
DEVELOPMENT SECTION

URGENT

Memo no. Dev./Annual Allocation/ 26 /2018-2019

Dated: 11/01/2019

1. Directors/Adhyakshas of Bhavana/Vibhaga, Visva-Bharati.
2. Heads of Academic and Administrative Departments, Centres, Offices, Visva-Bharati.

Sir/Madam,

The undersigned is directed to convey the administrative approval of allocation not exceeding ₹ 400.00 lakh (Rupees four hundred lakh only) under the item 'Equipment/Laboratories', ₹ 200.00 lakh (Rupees two hundred lakh only) under the item 'Other Infrastructure including furniture & fixture' and ₹ 100.00 lakh (Rupees one hundred lakh only) under the item 'Books & Journals' respectively accorded by the competent authority, detailed break-up & general instructions thereof as shown at **Annexure**, out of limit of the item-wise annual allocation approved by UGC under Capital Assets for the year 2018-2019 vide D.O. no.F.1-3/2018(CU), dated 24-12-2018.

As directed, it may please be noted that respective purchase proposal should be vetted by the Internal Audit Office, Visva-Bharati, based on which suitable financial sanction may be issued by the Finance Office, Visva- Bharati accordingly commensurate with the respective allocation to ensure due observance of General Financial Rules, 2017 and UGC guidelines, as applicable.

Further, as far as timely utilisation of such grant is concerned, entire procurement procedure (includes submission of bills to the Accounts Office, Visva-Bharati) should be completed by 28th February, 2019 positively to facilitate the University for onward transmission of Utilisation Certificate (UC) to the funding authority in due time.

This is issued with the approval of the competent authority, subject to ratification by the Planning Board of the University in its next meeting.

Regards,

Yours sincerely,

Encl.: **Annexure** as referred above.

Soumya Banerjee
11.01.19
Section Officer
Development Section
Visva-Bharati

Copy forwarded for kind information to:

1. The Registrar, V.B.
2. The Finance Officer, V.B.
3. The Internal Audit Officer, V.B.
4. The Joint Registrar(Accounts), V.B.
5. The Deputy Registrar & C.S. to Vice-Chancellor, V.B.
6. File: Annual Allocation 2018-2019 (Capital Assets).

Allocation for the items 'Equipment/Laboratories', 'Other Infrastructure including Furniture & Fixture' and 'Books & Journals' under Capital Assets for the year 2018-2019

Sl. no.	Name of the Bhavana/Department/Centre/Office	(Rupees in lakh)	
		'Equipment/Laboratories' [essential laboratory/classroom/office equipment only]	'Other Infrastructure including Furniture & Fixture' [essential laboratory/classroom/office furniture & fixture only]
	<i>Siksha-Bhavana (Institute of Science)</i>		
1	Siksha-Bhavana Office (including Siksha Bhavana Canteen)	1.50	1.00
2	Department of Physics	4.00	2.00
3	Department of Botany	4.00	2.00
4	Department of Zoology	4.00	2.00
5	Department of Chemistry	4.00	2.00
6	Department of Mathematics	4.00	2.00
7	Department of Biotechnology	4.00	2.00
8	Department of Statistics	4.00	2.00
9	Department of Computer and System Sciences	4.00	2.00
10	Department of Environmental Studies	4.00	2.00
11	Integrated Science Education & Research Centre	4.00	2.00
12	Centre for Mathematics Education	1.00	0.50
	<i>Bhasha-Bhavana (Institute of Languages, Literature & Culture)</i>		
13	Bhasha-Bhavana Office	1.50	1.00
14	Department of Chinese Language & Culture	2.50	2.00
15	Department of Bengali	2.50	2.00
16	Department of Odia	2.50	2.00
17	Department of Sanskrit, Pali and Prakrit	2.50	2.00
18	Department of English	2.50	2.00
19	Department of Arabic, Persian, Urdu and Islamic Studies	2.50	2.00
20	Department of Santali	2.50	2.00
21	Centre for Comparative Literature	2.00	1.00
22	Department of Japanese	2.50	2.00
23	Department of Indo-Tibetan Studies	2.50	2.00
24	Department of Hindi	2.50	2.00
25	Centre for Modern European Languages, Literature and Culture Studies	2.50	1.50
26	Assamese Language Unit	1.00	0.50
27	Marathi Language Unit	1.00	0.50
28	Tamil Language Unit	1.00	0.50
	<i>Vidya-Bhavana (Institute of Social Sciences)</i>		
29	Vidya-Bhavana Office	1.50	1.00
30	Department of Economics and Politics	2.00	2.00
31	Department of Geography	3.50	2.00
32	Department of Philosophy and Comparative Religion	2.00	2.00
33	Department of Ancient Indian History, Culture & Archaeology	2.00	2.00
34	Department of History	2.00	2.00
35	Department of Anthropology	2.50	2.00
36	Centre for Journalism and Mass Communication	2.00	2.00
	<i>Kala-Bhavana (Institute of Fine Arts)</i>		
37	Kala-Bhavana Office (including Museum & Canteen)	1.50	1.00
38	Department of Design	3.50	2.00
39	Department of Sculpture	3.50	2.00
40	Department of History of Art (including Benode Behari Archieve)	3.50	2.00
41	Department of Graphic Art	3.50	2.00
42	Department of Painting	3.50	2.00
	<i>Sangit-Bhavana (Institute of Music, Dance & Drama)</i>		
43	Sangit-Bhavana Office	1.50	1.00
44	Department of Rabindra Sangit, Dance and Drama	2.00	2.00
45	Department of Hindusthani Classical Music (Vocal & Instrumental)	2.00	2.00
	<i>Vinaya-Bhavana (Institute of Education)</i>		
46	Vinaya-Bhavana Office	1.50	1.00
47	Department of Physical Education	4.00	2.00
48	Department of Education	2.00	2.00
49	Department of Yoga	2.00	1.00
	<i>Palli Siksha Bhavana (Institute of Agriculture)</i>		
50	Palli Siksha Bhavana Office (including PSB Canteen)	1.50	1.00
51	Department of Agronomy	4.00	2.00
52	Department of Soil Science & Agricultural Chemistry	4.00	2.00
53	Department of Agricultural Engineering	4.00	2.00
54	Department of Animal Science	4.00	2.00
55	Department of Genetics, Plant Breeding & Crop Physiology	4.00	2.00
56	Department of Horticulture & Post Harvest Technology	4.00	2.00
57	Department of Agricultural Extension	4.00	2.00
58	Department of Agricultural Economics & Agricultural Statistics	4.00	2.00
59	Department of Plant Protection	4.00	2.00
60	Agriculture Farm	1.00	1.00
61	Soil Testing Laboratory	2.00	0.50



VISVA-BHARATI
SANTINIKETAN
DEVELOPMENT SECTION

URGENT

Memo no. Dev./Annual Allocation/ 32 /2019-2020

Dated: 18/11/2019

1. Directors/Adhyakshas of Bhavana/Vibhaga, Visva-Bharati.
2. Heads of Academic and Administrative Departments, Centres, Offices, Visva-Bharati.

Sir/Madam,

Pursuant to the resolution adopted by the Planning Board of the University at its meeting dated 17/11/2019, the undersigned is directed to convey the administrative approval of allocation accorded by the competent authority out of the items 'Equipment/Laboratories' (₹ 200.00 lakh), 'Other Infrastructure including furniture & fixture' (₹ 200.00 lakh) and 'Books & Journals' (₹ 100.00 lakh) respectively under Capital Assets for the year 2019-2020 as approved by UGC, detailed break-up & general instructions specified thereon as shown at Annexure. It may please be noted that limit of respective allocation should be maintained strictly and no re-appropriation of allocation (i.e. 'Equipment/Laboratories' to 'Other Infrastructure including furniture & fixture' and vice-versa) be allowed in any circumstances.

As directed, it may please be noted further that purchase/procurement should be made in observance of procurement rules & procedures so specified by the Finance Office, Visva-Bharati vide notification no. AS/N-14/2018-19/652, dated 02/02/2019 and/or concerned rules & procedures as specified by the Government of India.

As far as procurement/purchase under the items Books & Journals are concerned, OM of Ministry of Finance, Govt. of India, dated 07/02/1984 and notification of Finance Office, V.B. vide no. AS/N-4/2962 dated 22/03/2013 should be observed. Priority should be made towards procurement of text books under the allocation 'Books & Journals'. Stacking facilities should be ensured properly within the allocated grant as per provisions under UGC guidelines.

In order to ensure timely & optimum utilisation of approved grant, entire procurement procedure (includes submission of bills to the Accounts Office, Visva-Bharati) should be completed by 31st January, 2020 positively, failing which competent authority may consider reallocation of unutilised portion of allocated grant following review of the same.

This is issued with the approval of the competent authority.

Regards,

Yours sincerely,

Soumya Banerjee

Section Officer 18.11.19
Development Section
Visva-Bharati

Encl.: Annexure as referred above.

Copy forwarded for kind information to:

1. The Registrar, V.B.
2. The Finance Officer, V.B.
3. The Internal Audit Officer, V.B.
4. The Joint Registrar (Accounts), V.B.
5. The Deputy Registrar & C.S. to Vice-Chancellor, V.B.
6. File: Annual Allocation 2019-2020 (Capital Assets).

**ALLOCATION FOR THE ITEMS 'Equipment/Laboratories',
'Other Infrastructure including Furniture & Fixture' and
'Books & Journals' under Capital Assets for the year 2019-2020**

(₹ in lakh)

Sl. no.	Name of the Bhavana/Department/Centre/Office	'Equipment/Laboratories' [essential laboratory/ classroom/office equipment only]	'Other Infrastructure including Furniture & Fixture' [essential laboratory/ classroom/office furniture & fixture only]
	<i>Siksha-Bhavana (Institute of Science)</i>		
1	Siksha-Bhavana Office	0.50	1.00
2	Department of Physics	2.00	2.00
3	Department of Botany	2.00	2.00
4	Department of Zoology	2.00	2.00
5	Department of Chemistry	2.00	2.00
6	Department of Mathematics	2.00	2.00
7	Department of Biotechnology	2.00	2.00
8	Department of Statistics	2.00	2.00
9	Department of Computer and System Sciences	2.00	2.00
10	Department of Environmental Studies	2.00	2.00
11	Integrated Science Education & Research Centre	2.00	2.00
12	Centre for Mathematics Education	1.00	0.50
	<i>Bhasha-Bhavana (Institute of Languages, Literature & Culture)</i>		
13	Bhasha-Bhavana Office	0.50	1.00
14	Department of Chinese Language & Culture	1.50	2.00
15	Department of Bengali	1.50	2.00
16	Department of Odia	1.50	2.00
17	Department of Sanskrit, Pali and Prakrit	1.50	2.00
18	Department of English	1.50	2.00
19	Department of Arabic, Persian, Urdu and Islamic Studies	1.50	2.00
20	Department of Santali	1.50	2.00
21	Centre for Comparative Literature	1.50	2.00
22	Department of Japanese	1.50	2.00
23	Department of Indo-Tibetan Studies	1.50	2.00
24	Department of Hindi	1.50	2.00
25	Centre for Modern European Languages, Literature and Culture Studies	1.50	2.00
26	Assamese Language Unit	0.50	0.50
27	Marathi Language Unit	0.50	0.50
28	Tamil Language Unit	0.50	0.50
	<i>Vidya-Bhavana (Institute of Social Sciences)</i>		
29	Vidya-Bhavana Office	0.50	1.00
30	Department of Economics and Politics	1.50	2.00
31	Department of Geography	2.00	2.00
32	Department of Philosophy and Comparative Religion	1.50	2.00
33	Department of Ancient Indian History, Culture & Archaeology (includes museum & excavation programme)	2.00	2.00
34	Department of History	1.50	2.00
35	Department of Anthropology	1.50	1.50
36	Centre for Journalism and Mass Communication	1.50	1.50
37	Women's Studies Centre	0.50	0.50
	<i>Kala-Bhavana (Institute of Fine Arts)</i>		
38	Kala-Bhavana Office	0.50	1.00
39	Department of Design	2.00	2.00
40	Department of Sculpture	2.00	2.00
41	Department of History of Art (includes Benode Behari Archieve)	2.00	2.00
42	Department of Graphic Art	2.00	2.00
43	Department of Painting	2.00	2.00
44	Kala Bhavana Museum	1.00	1.00

Cont'd.... P/2