4.2.1 Integrated Library Management System (ILMS) and has digitisation facility.

Digitization Initiatives
Libsys Screen Shots
Library website Screen Shots
Usage Details Screen Shots
Library network Newsletter

DIGITISATION INITIATIVES BY VISVA-BHARATI LIBRARY NETWORK

1. Introduction and background



Visva-Bharati situated in Santiniketan is a Central University and an institution of national importance. Visva-Bharati, originally established by Rabindranath Tagore in 1921, had already a collection of books to which his personal collection was added on his death in 1941. Ten years later in 1951 Visva-Bharati was declared as Central University by an Act of the Parliament. Thus, the Library of Visva-Bharati came to inherit a collection of very valuable and rare books over the period of 94 years. It has a collection of over 8 lakh books today (vide **Enclosure -1** for Brochure on the Library Network).

Following is a project proposal for digitization of rare books at various libraries under the Visva-Bharati Library Network. So far 29,687 copyright books from Central Library, Sangit, Rabindra and Kala Bhavana Libraries have been digitized as action taken on this issue proposed in the meeting held by the President of India, in his capacity as the Visitor of Visva-Bharati on 1 October 2004. The task has been taken up in 2005 as part of the Mega Digital Library Project of India through an agreement of Preferred Partnership Programmed between C-DAC and Visva-Bharati. All these digitized books have been uploaded in the server of the Library Network and are accessible to all through intranet under 'Digital Library' Link: http://172.16.2.5/xmlui. The creation of Digital Library with separate DNS to link with NDLI is under progress, hope execution will be done very soon.

1. Objectives:

The objectives of the digitization and there by Digital Library may be noted as:

- i. To archive rare and copyright free available in various libraries at Visva-Bharati in electronics media i.e. in CDs / DVDs as well as Web hosting at Visva-Bharati Library Network using WebOPAC / Open Source Software (DSpace).
- ii. To make the digitized materials available to the users throughout the world for promotion of scholarship.
- iii. To preserve to cultural heritage of Visva-Bhaarti, Santiniketan in particular and Knowledge in general.

2. Initiatives taken so far:

- a) As part of mega digital library project 29687 number of old and rare copy right free books of Central Library, Rabindra Bhavana, Kala Bhavana and Sangeet Bhavana Library Visva-Bharati have been digitized. Initially, received DVD of digitised books received from C-DAC (.tiff format), Kolkata who was responsible for the work by GOI. Thereafter, all the DVDs have been uploaded in the library local server and made accessible to the users through Intranet (http://172.16.2.5/xmlui) and Internet (http://14.139.211.2/xmlui).
- b) There are around 40000 thousand more old and rare copy right free books which needs to be digitised and proposal has been sent to Indian Archives for necessary consideration during 2015-16.
- c) For digitization of 1600+ old PhD theses necessary proposal has been sent to UGC through INFLIBNET during 2015-16. On principle UGC accepted the proposal and grant amounting to Rs. 17.97 Lakh, but amount has not yet been reached to VB Accounts. Library is with regular communication with UGC through INFLIBNET.
- d) On requirements of the Academics through the year library has trying to digitize few books without having any basic infrastructure. All these books are also made available through Intranet (http://172.16.2.5/xmlui) and Internet (http://14.139.211.2/xmlui).

3. The specifications of the Digitalisations are as follows:

A. Input Specification:

- i. Majority of the documents are of A4 size, and the rest are of Legal, A3 to A2.
- ii. Documents are old, fragile, deteriorating, rare and brittle and may include charts diagrams, photographs, illustrations etc. Some of the pages of the old books/documents have stain-marks and worm marks.
- iii. The pages of some books/documents have become translucent due to aging.

B. Modalities of Digitization:

- a. The entire work of digitisation has been done through outsourced external agency deployed by GOI to CDAC and CDAC to Pearl Informatics.
- b. The designated agency will setup the scanning infrastructure and labs in the premises of the Visva-Bharati Library Network, Visva-Bharati, Santiniketan.
- c. The documents for digitisation are identified basically published on and by Tagore and others old and rare books published on are before 1923 and physical conditions & content value of the book(s).
- d. The books should be appropriately prepared for image capture, cleaning, sequencing and numbering etc.
- e. The original pagination format of each type of book/ document will be retained.

- f. Proper editing has to be done to the images to straighten the orientation of the content matter if there is any disorientation existing in the pages of the book/ documents.
- g. The minimum resolution of the digitised images should be 300/600 dpi, centred to within 6 points (1/12 of an inch.) In case of certain documents, which are in precarious condition or brittle in nature, the system and processes should be well defined to ensure that there is no damage to the documents after the image capturing.
- h. If required, the agency/consortium should have the capability to do a high resolution scan of appropriate dpi and then do a loss-less compression and deliver appropriate output resolution of image as specified based on the condition of the documents subject to approval
- i. Coloured charts, diagrams, photos, illustration etc. will be scanned separately wherever applicable.
- j. The images captured will be converted to 1:1 ratio, with uniformity of borders and the content matter will be vertically and horizontally centred on the page.
- k. All images should be captured by face-up book scanning technology or using prism scanner, as deemed appropriate to avoid any damage to the book/ document.
- I. It is also preferred that the latest state-of-art equipment will be used to meet the requirements.

C. Output Specifications for Digital Image:

- a. The final output should be a in 2 formats viz., a) CCITT Group 4 TIFF for black and white images and no compression for grey scale and colour TIFF images, b) composite PDF / A Only one file for each document or book should be collected in cleaned TIFF and PDF / A format with the pages collated as per the original sequence and page integrity.
- b. Uncompressed cleaned TIFF or PDF / A files will be devoid of digital noise, centering, skew, collating, and touch up (as is where basis is).
- c. The removal of digital noise will include removal of worm-marks and stain marks to the maximum possible extent, while keeping the colour information intact. This component of digital restoration will aim at attaining a relatively high level of noise-free state of the digital images.
- d. Relevant metadata will be available for all books/documents in all file formats viz. TIFF, and PDF/A.
- e. The output of the images should be original size of documents 8" x 10" print with 100% scaling factor, i.e. 1:1 ratio.
- f. The output images will be archived on DVDs

D. Storage Specifications:

Images will be archived in duplicate on reliable and best quality DVD. One DVD will be used as service copy and another one as master copy for preservation.

- E. *Metadata:* There will be Administrative / Technical metadata and Descriptive metadata:
 - a. Administrative or technical metadata will incorporate details on original source, date of creation, version of digital object, file format used, compression technology used, object relationship, etc.
 - b. Administrative metadata may reside within or outside the digital object. The administrative metadata with appropriate documentation will be maintained.

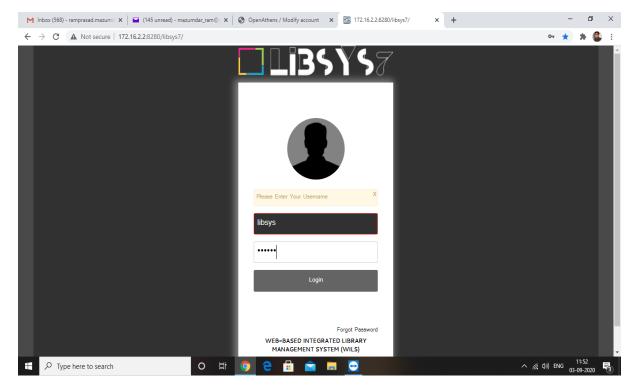
- c. Descriptive metadata describing the content of scanned document will be assigned for each chapter / sub-chapter as per Dublin Core for field structure. It will be created on the fields like: Author, Title, Subject, keywords, Language, Year of Publication, Accession Number, Physical condition of the book, Call Number, Location etc. Catalogue description shall be according to AACR II.
- d. Metadata and indexing of the digitized materials: A thesaurus of keywords / phrases of metadata will be maintained so as to support the searching features. All search features will automatically use the thesaurus for locating the records for not only the word / phrase typed by the user but also all its synonyms.
- e. Standards compliance: Stores item Metadata in Dublin core Metadata Schema. This ensures data can be exchanged with other standards compliant system such as MARC21. MARC is an acronym for Machine-Readable Cataloguing. The five MARC21 Communication formats, Bibliographic Data, Authority Data, Holdings Data, Classification Data and Community information are widely used standards for the representation and exchange of bibliographic, authority, holdings, classification and community information data in machine-readable form.

F. Database and Retrieval Specifications:

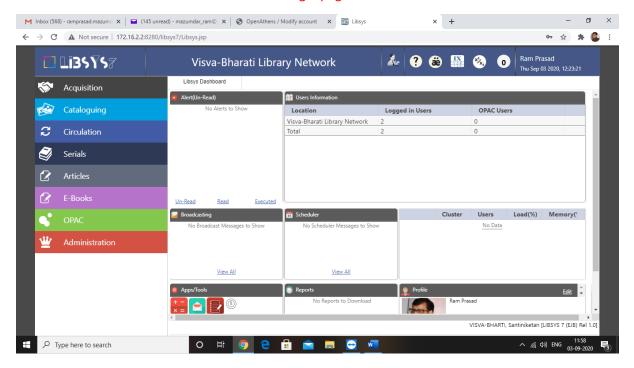
- a. Database as per the existing Schema will be created for all Metadata and corresponding data file identifiers for all files are also to be created. One complete and individual database entry per document will be made for all appropriate fields for which information is available on the documents. Appropriate software will be configured to suit the specific requirement of Visva-Bharati Library Network, Visva-Bharati, Santiniketan along with embedded book reader for the search and retrieval of the database with all digitized material loaded in it.
- b. Indices for searching on various identified parameters (for retrieving documents by Metadata and different combinations of Metadata) will be built.
- c. The data and indices are required to be ported to and integrated with the existing database of the Application.

4. Summary

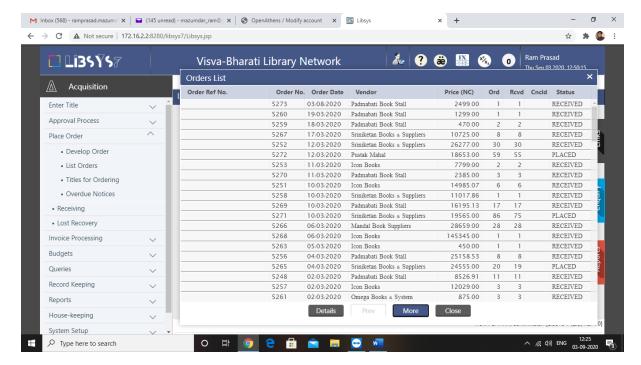
Visva-Bharati Library Network that holds over 8.55 lakh books in various libraries spread over at different libraries at Santiniketan and Sriniketan. It had inherited very rich and rare collection of books from very inception of the Visva-Bharati 94 years back. An initiative was made in 2005 to digitise books under the prompting of the President of India, the Visitor. Twenty nine thousand six hundred and eighty seven (29,687) were since digitized and uploaded for public access. All those digitized books have been uploaded in the library local server and are accessible to the readers through Intranet (http://172.16.2.5/xmlui) and Internet (http://14.139.211.2/xmlui). For easy and quick retrieval metadata has been created for digital library. Moreover, all the digitized documents are also searchable and downloadable through OPAC / WebOPAC interface of the ILMS named, LibSys. The linking of digitized books with NDLI is under progress, library is waiting from separate DNS to develop an exclusive link for Digital Library.



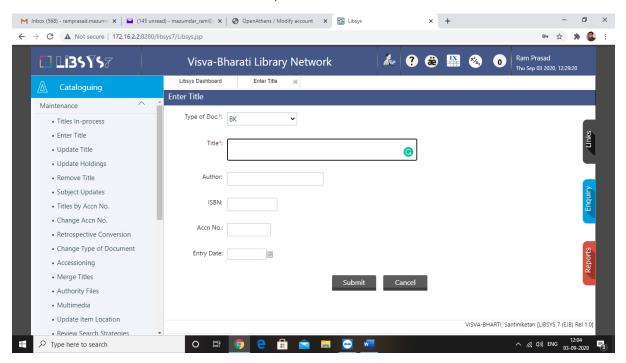
Login page



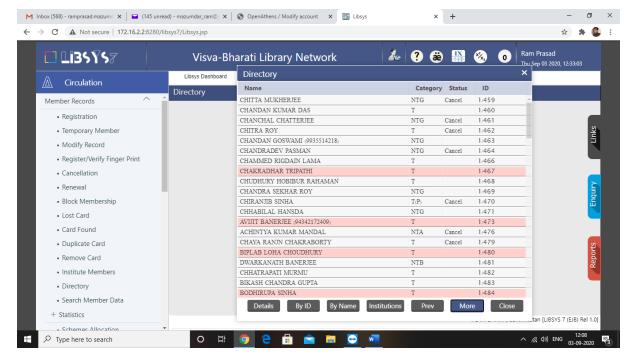
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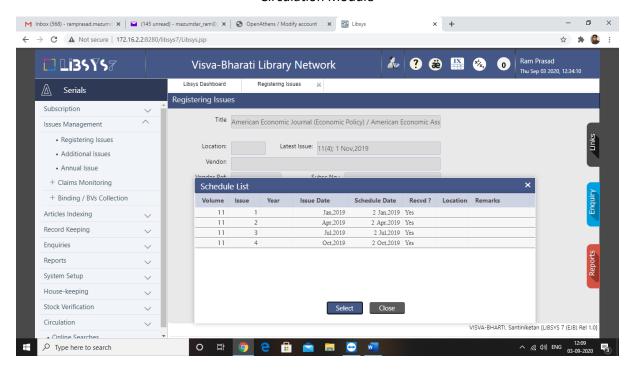
Acquisition Module



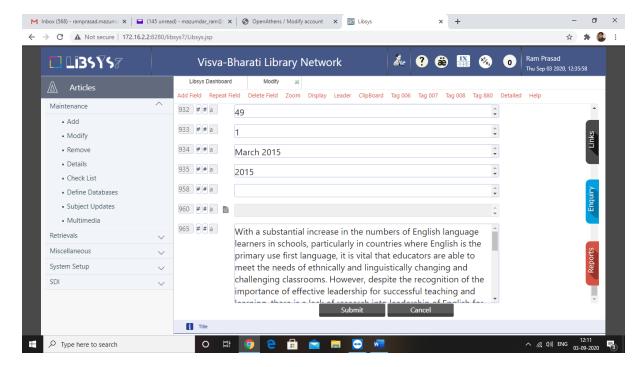
Cataloguing Module



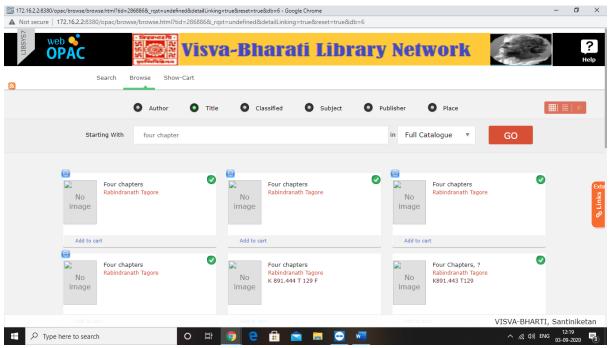
Circulation Module



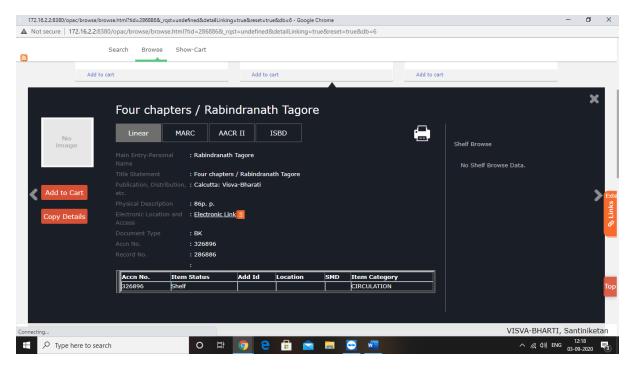
Journal Section



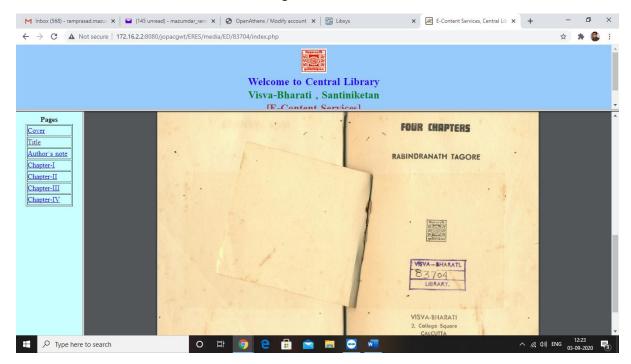
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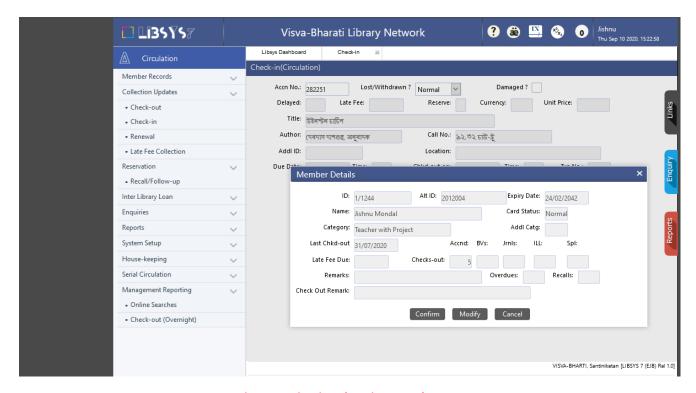
OPAC



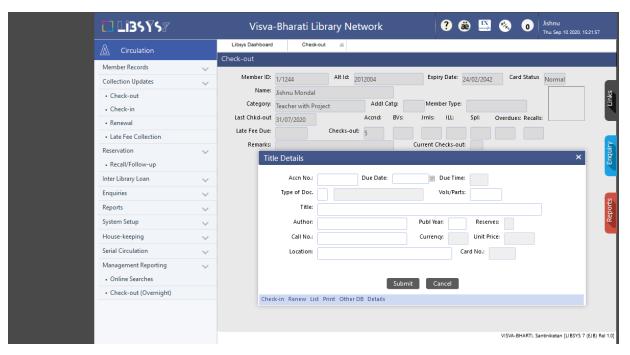
Digital Book link



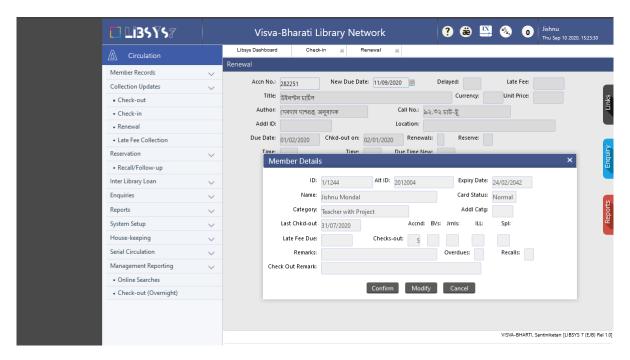
Digitised Book



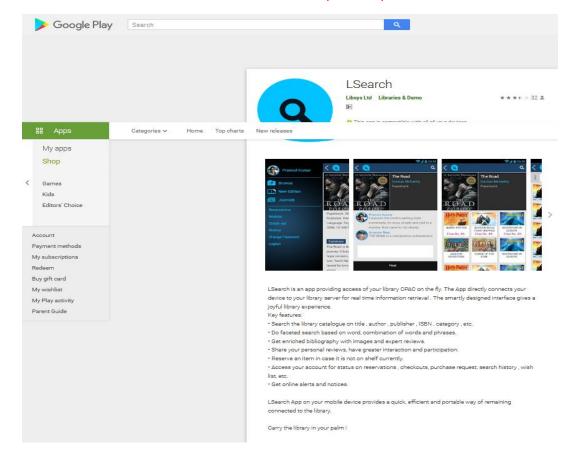
Circulation - Check in (Book Return)



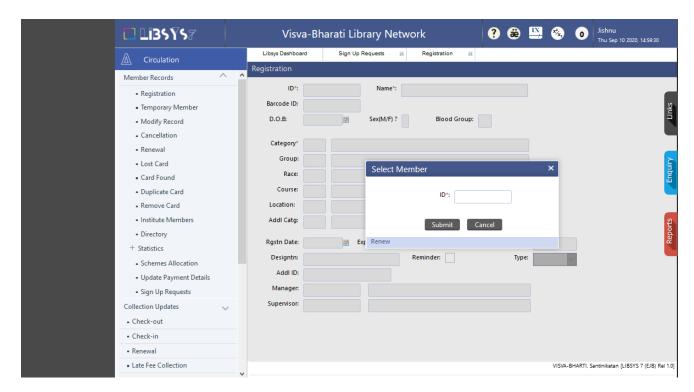
Circulation - Check Out (Book Issue)



Circulation - Renewal (Renewal)



Mobile OPAC (MOPAC)



Circulation Membership Registration

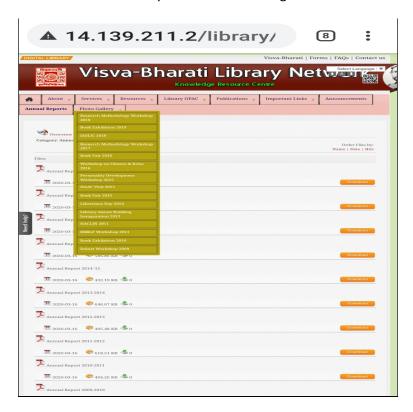
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Opac : http://172.16.2.2:8380/opac

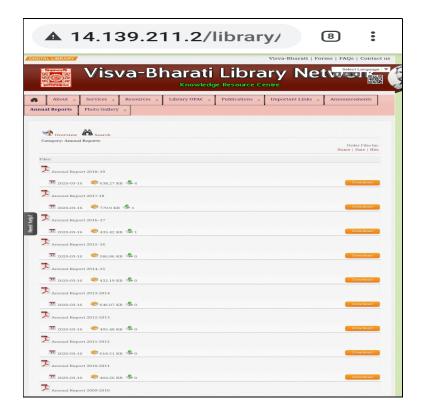
Library webpage: 14.139.211.2/library/index.php



Library Website: Home Page



Library Website: Forms



Library Website Annual Reports



Library Website: OPAC



Library Website: Services



Library Website : Announcement



Library Website: Important Links



Library Website: Photo Gallery



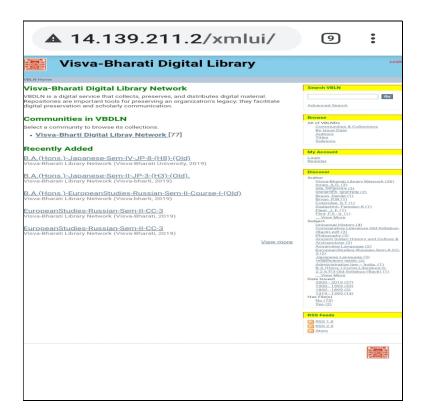
Library Website: About Us



Library Website: Discovery Service

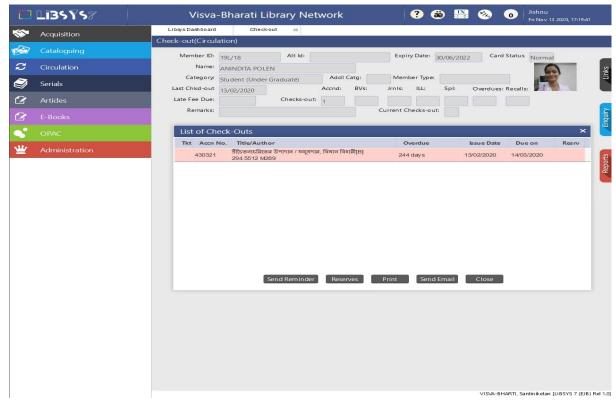


Library Website: Resources

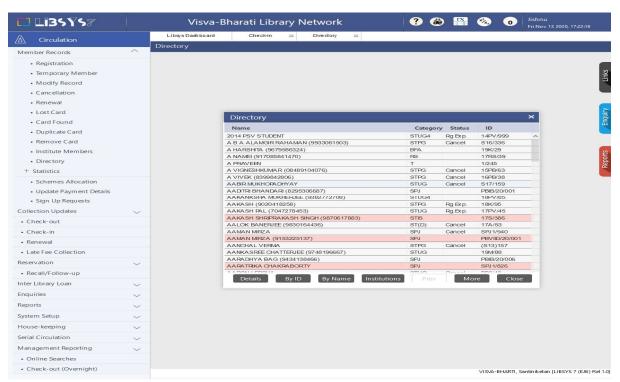


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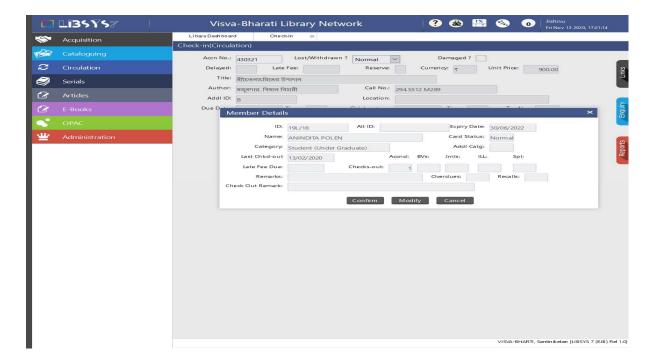
Screenshots: Circulation Module



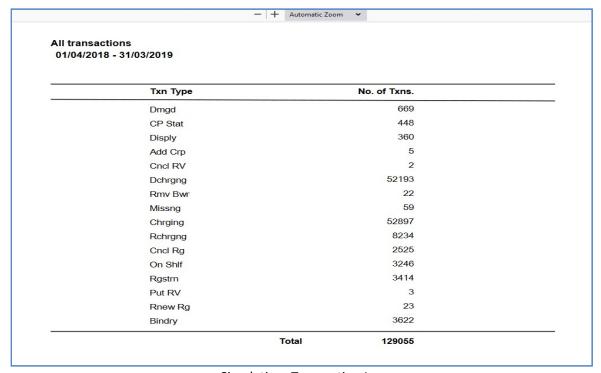
Circulation: CheckOut



Circulation: Membership Directory

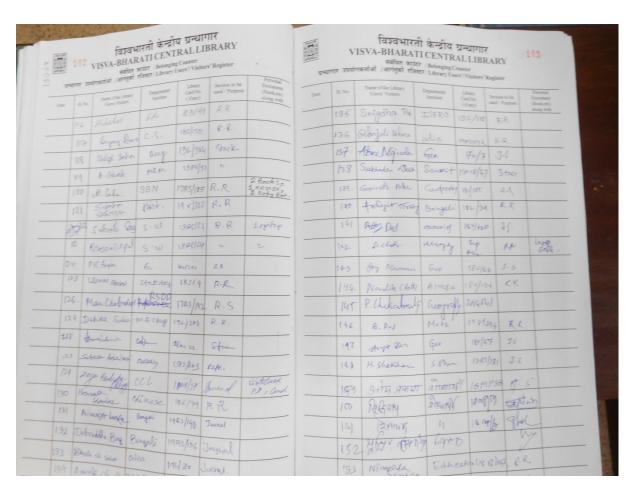


Circulation: Check In



Circulation: Transaction Log

Screenshots: Library Usage Register



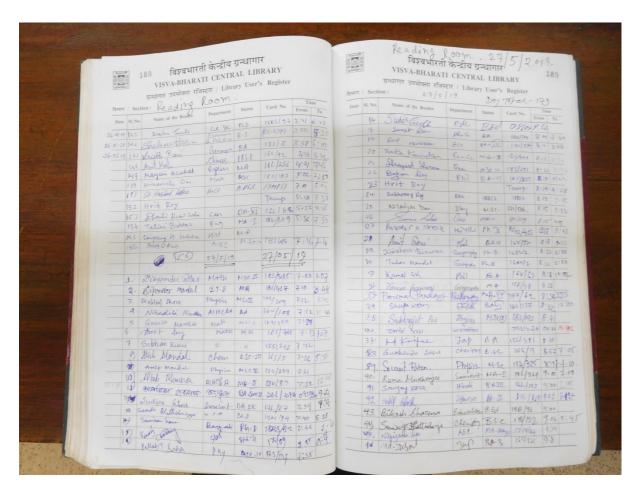
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Reference Section

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Journal Section



Reading Room

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Visva-Bharati

(Where the world makes its home in a single nest)

Library Network e-Newsletter



VBLN

2020: Volume-7, Issue-8, August

News at a Glance 3rd & 4th VBLN National Webinar - 2020 Laraban Sadana Library Announcement Recent Library Activities Developments Central New Arrivals Conferences Cheena Bhavana Library Library Library L

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3rd and 4th VBLN National Webinar - 2020

In light of the current pandemic due to covid-19, following the directives of Government of India and also subsequent notifications by the University authority, Visva-Bharati Library Network (VBLN) has taken several innovative to keep update and to assist academics for the Research and Academic activities as far as practicable. As part of the initiatives and based on the feedback from the participants of 1st and 2nd VBLN National Webinar, VBLN under the leadership of University Librarian (Acting), has organized 3^{rd} and 4^{th} National Webinar during 31.07.2020 to 04.08.2020 & 14th August 2020 respectively. Dr Nimai Chand Saha, University Librarian (Acting) was the Organizing Secretary and Dr Tapas Kumar Das, Deputy Librarian and Sri Ajay Kumar Sharma, Assistant Librarian (Stage-III) acted as Assistant Organizing Secretary for 3rd Webinar and Mr Sujit Kujur, Assistant Librarian (Stage-II) and Dr Koushik Ghosh, Assistant Librarian (stage-II) acted as Assistant Organizing Secretary for 4th Webinar for hosting the Webinar on Cisco Webex Meeting platform with joining capacity 1000 candidates in each session.

As instructed by UGC and University authority, a series of 5 lectures under the caption "3rd VBLN National Webinar on "Gandhiji" has been arranged during 31 July and 03-04 August 2020 to pay homage to great luminary Mahatma Gandhi. This 3rd Webinar was highly appreciated where six hundred and thirty four (634) candidates registered through the link: https://forms.gle/AK8jaWKgwdC1LFZn6 from the 18 states of India and abroad too. Maximum participants were from West Bengal (83%), from Uttar Pradesh and Bihar (3%), from Assam (2%), from Gujrat and Maharashtra (2%) and so on.

Registration was open till 31st July Morning (9 am), i.e. just before the starting of the first session. We are very glad to note that, the Webinar was started with the illustrious lecture on "How to Conceptualize Gandhi?" by Prof. Bidyut Chakrabarty, Hon'ble Vice-Chancellor on 31st July. Rest of the resource persons were from Visva-Bharati family. Prof. Asha Mukherjee, Registrar (Acting) and Professor & Head, Dept. of Philosophy and Comparative Religion, Visva-Bharati presented on "Gandhi's Vaishnava Vedanta and Concern to Other" (03.08); Ms. Harsha Tiwary, Research Scholar, Dept. of Economics & Politics, Visva-Bharati, presented on "Gandhian idea of Rural Reconstruction and the MGNREGP of India"

on (03/08); Prof. Saumya Chakrabarti, Dept. of Economics & Politics, Visva-Bharati presented on "The Condition of the Informal Sector in India & Some Post-covid Exigencies: A Gandhian Perspective" on (04/08) and Prof. Biswajit Roy, Dept. of Bengali, Visva-Bharati presented on "The Idea of Ahimsa: Gandhiji Rabindranath Comparison" (04/08).

After the successful completion of the 3rd webinar certificates have been sent to the registered participants through mail based on their interaction, feedback and others. Certificate sent to the speakers of the Webinar too through mail. The certificates have been generated by using software which was highly appreciated by the participants and bearing no cost.

On the last day, feedback form has been generated by using Google Form https://forms.gle/sAdWk2xsogvtCQTe7 and has been disseminated among the participants through mail. The response was very positive and encouraging. Most of the participants requested to organize similar kinds of webinar more and more in near future.

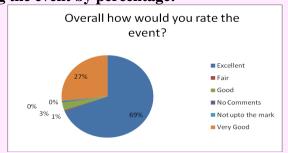
Those who are unable to attend the session(s), for their view all the recordings have been uploaded in the VBLN YouTube Channel: https://www.youtube.com/channel/UCfv9MHVyWy0b0g_rcOFaHpw/
On the last day of the 3rd Webinar, University Librarian (Acting) has extended warm thanks to all the participants.

Some of the feedbacks of 3rd Webinar are shown graphically below:

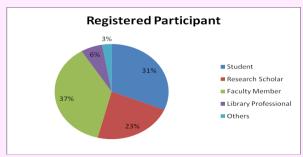


From the above presentation it is seen that, out of 634 participants from Visva-Bharati community, 30 % and rest 70 % were from other than VB community.

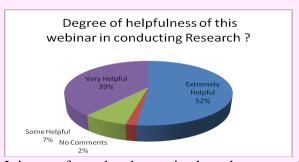
Rating the event by percentage:



It is seen from the above pie chart that, more than 95% of the participants marked the entire event as Excellent and Very Good.



From the above it is seen that, among the total number of participants, 37 % were from faculty 31 % were from students, 23 % were from scholars; 6% were from library professionals and rest 3% from others.



It is seen from the above pie chart that, more than 91% of the participants marked as degree of helpfulness the entire event as extremely helpful and very helpful.

Moreover, Visva-Bharati Library Network (VBLN) was organized its **4**th **National Webinar-2020** on **"New Education Policy-2020 of Govt. of India"** on 14 August 2020. It was a matter of great pride that, Hon'ble Human Resource Development Minster of India, Shri Ramesh Pokhriyal 'Nishank' Ji has delivered Inaugural Address as a CHIEF GUEST and Prof. D. P. Singh, Chairman; UGC delivered SPECIAL ADDRESS as a GUEST OF HONOUR of the event and Prof. Bidyut Chakrabarty, Vice Chancellor, Visva-Bharati delivered his WELCOME ADDRESS.

Prof. Asha Mukherjee, Registrar (Acting), Visva-Bharati, Santiniketan, WB delivered word of thanks after inaugural session.

All the resource persons of the thematic sessions are very reputed in their field. Followings were the resources persons of the thematic session.

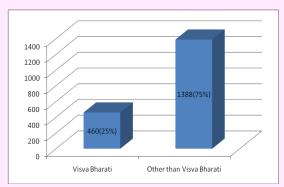
Prof. Bidyut Chakrabarty, Vice-Chancellor, Visva-Bharati, Santiniketan, WB; Prof. Asha Shukla, Vice-Chancellor, Dr B. R. Ambedkar University of Social Sciences, Dr Ambedkar Nagar, Indore, MP; Prof. Ajay P. Singh, Director General, RRRLF (Ministry of Culture), Kolkata, WB; Prof. Sanat Kumar Ghosh, Formerly Professor, Rabindra Bharati University, Kolkata, WB; Prof. Bharatendu K. Singh, Professor, Dept. of Physics, BHU, UP; Prof. Amrit Sen, Professor, Dept. of English and Director (Acting), Granthan Vibhaga, Visva-Bharati delivered on New Education Policy-2020 with their own views.

Dr. Nimai Chand Saha, University Librarian (Acting), Visva-Bharati has extended word of thanks at the end of the thematic session to all the participants for bear with the adverse technical situation. Finally, VBLN would like to record its deep sense of gratitude to the Visva-Bharati authority for allowing and inspiring to organize such a mega event.

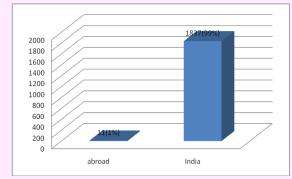
This 4th Webinar was highly appreciated where One thousand eight hundred and forty nine (1849) candidates registered through the link:

https://docs.google.com/forms/d/e/1FAIpQLSfaSkuSRyDToArhqB3pCxySHyxKHntEhgpEXeotzth0No0itw/view form from 29 states of India and abroad too. Maximum participants were from West Bengal (67%), from Assam (6%), from Uttar Pradesh (5%), from Bihar (4%), from Jharkhand (2%), from Odisha (2%), from Delhi, Haryana, Jammu and Kashmir, Karnataka, Madhya Pradesh, Maharashtra, Manipur, Rajasthan, Tamil Nadu, Tripura, Uttarakhand (1%) and so on. To avoid any noise and other problems during webinar, the program streamed live through YouTube. (Link: https://youtu.be/EpL9TCuCGqg).

Some of the feedbacks of 4rd Webinar are shown graphically below:



From the above it is seen that, out of 1848 participants, from Visva-Bharati community 25 % and rest 75 % were from other than VB community.



From the above it is seen that, out of 184 participants, from India 99 % and from aboard 1 % participants participated the event.

SOME RECENT ACTIVITIES:

- ➤ Tribute to Dr S. R. Ranganathan Ayer: Visva-Bharati Library Network has arranged 128th Birth Anniversary of Dr S. R. Ranganathan Ayer on 10 August 2020 to pay tribute to the Indian father of Library and Information Science. His birth day is 09 August or 12 August in another opinion.
- ➤ E-workshop: As instructed by University authority, One-Week National e-Workshop on "Using Open Source Learning Management System for Online Teaching" has been arranged during 17th August to 25th August 2020. Detailed information will be placed in the next issue of the Newsletter.
- ➤ International Webinar: Visva-Bharati Library Network (VBLN) and Computer Centre jointly organized an International Webinar on "MAHATMA GANDHI" on 30th August 2020 in between 5:30 pm to 9:00 pm.
- ➤ Special session on Vidwan database among the faculty members: To take part in VIDWAN and linking with IRINS as well as to update the database of VIDWAN Central Library has circulated the second notice through university website, mail and WhatsApp group vide memo no. Memo No. CL/48/2020-21/(GNet) and Date: 12 July 2020. In addition to the notification, as follow-up action based on discussion in the meeting on NAAC at Bangladesh Bhavana, Visva-Bharati on 20 July 2020 special awareness program has been conducted to insist academics to participate in the Vidwan Expert database and subsequent linking with the Indian Research Information Network System (IRINS). Considering the issues social distancing it was decided to invite sample representative of faculties from each department under the Bhavana who will help to other colleagues in the department. The special drive has been arranged as below;

11.08.2020 Faculties of Siksha-Bhavana (Institute of Science) - No of participants- 07

It is fact that this program is of immense help to faculty members for registration and at present the total registration is around 274. The special awareness program for faculties of Siksha Bhavana will be arranged very soon.

- ➤ Creation YouTube Channel: Considering the growing demands of the recently organized lecture sessions through the webinar, VBLN has created its YouTube channel through which intending candidates of Visva-Bhararti and any one from India and abroad may view the videos for conducting smooth research and academics activities. The Link is:
 - https://www.youtube.com/channel/UCfv9MHVyWy0b0g rcOFaHpw. All are requested to subscribe, like the channel as well as post comments for betterment. Total 42 videos are available in the link.
- **Documents / Article Delivery Services:** During the month 11 no. of soft copies of the articles have been collected and delivered through mail as requested by the academics/scholars.
- **Exhibition and Celebration of Important Days:** No exhibition and celebration of important days has arranged due to Lockdown.
- ➤ Similarity Checking Through URKUND Software: On request from the academics 71 articles/ Files have been checked through URKUND software and report has been forwarded through mail.
- > Online Ph.D. Open Viva Voce: As discussed in a meeting and as instructed by the authority, VBLN has taken-up the initiative to offer necessary technical-support for arranging Online Ph.D. Open Viva Voce on different dates. Altogether, four candidates [Kala Bhavana (01, 06/08), Social Work (02, 12/08, 25/08), LLL&E (01, 13/08)] have appeared in the online viva to complete the Ph.D. program in this pandemic day when viva in physical mode is not possible.
- Remote Access Login/Password: On request from the academics 03 new Remote Access including Discovery Services have been opened and on request 13 existing expired accounts have been renewed for their accessibility. The name of the Remote Access platform is OpenAthens from the Ebsco Information Services.

New Arrivals (Books and Periodicals)

Books(click)

Journals (click)

IMPORTANT LINKS:

- ➤ Raja Rammohun Roy Library Foundation (RRRLF) (http://www.rrrlf.nic.in/Default.aspx):
 - RRRLF is a central autonomous organization established and fully financed by the Ministry of Culture, Government of India. RRRLF is registered under the West Bengal Societies Registration Act, 1961. It is the nodal agency of the Government of India to support public library services and systems and promote public library movement in the country commensurate with the objectives as embodied in its Memorandum of Association.
- ➤ Publications Division: (https://www.publicationsdivision.nic.in/index.php?route=common/home)
 Publications Division is a repository of books and journals highlighting subjects of national importance and India's rich cultural heritage. Established in 1941, Publications Division has emerged as a premier publishing house of the Government of India, enriching national knowledge repository in distinctive streams.

CONFERENCES/SEMINARS:

- ➤ International Conference on Knowledge Organisation in Academic Libraries (I-KOAL 2020) during October 16, 2020 at 9am to October 17, 2020 at 5pm Organized By: Library Professionals Association (LPA), New Delhi and Department of Library and Information Science, Tumkur University, Tumakuru. More details: http://www.lpaindia.in
- ➤ Online National Seminar on Online Teaching-Learning: Issues and Challenges, September 3-4, 2020 Organized by Women Librarians' Association of Assam (WLAA) A Division of Assam Library Association (ALA) In Association with LIS Links Academic Social Network for LIS Professionals. Seminar Brochure: https://bit.ly/2OAMjr2



National Webinar on 'New education Policy – 2020, GOI'



Floral Tribute to Dr S. R. Ramnganathan on his 128th Birth anniverasry



Week-long e-Workshop on 'Open Source Learning Managament System'