



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Visva-Bharati: Santiniketan 731235

Proceedings of the meeting of the Committee constituted (under IQAC) for clarification of assessment process of CAS promotion of faculty members held at Office of the IQAC, Visva-Bharati on 26.03.2021 at 4 pm.

Members Present:

1. Prof. Rup Kumar Kar, Director, IQAC
2. Prof. Debasis Bhattacharya, Dept. of Agricultural Statistics, Palli Siksha Bhavana
3. Prof. Amit Hazra, Dept. of Life Long Learning and Extension, Palli Samgathan Vibhaga
4. Prof. Swapan Raha, Dept. of Mathematics, Siksha Bhavana
5. Prof. Amrit Sen, Dept. of English, Bhasha Bhavana
6. Prof. Sarbajit Sengupta, Dept. of Economics & Politics, Vidya Bhavana
7. Prof. Sabyasachi Sarkhel, Dept. of Hindustani Classical Music, Sangit Bhavana
8. Prof. Sanjoy Kumar Mallik, Dept. of History of Art, Kala Bhavana
9. Prof. Sumanta Kumar Mandal, Dept. of Physical Education, Vinaya Bhavana
10. Mr. Pradip Kumar Saha, Assistant Registrar (Recruitment) [Invitee Member]

At the outset, the Director, IQAC discussed about the necessity for calling the meeting to address certain issues of dispute relating to CAS promotions and to set clear guidelines regarding calculation of academic scores following UGC Regulations (2016 and 2018).

Following resolutions have been taken:

- 1) Candidates applying for promotion for any stage (2016 Regulations) or academic level (2018 Regulations) should present the self appraisal data under Category I & II (2016 Regulations) or Table I (2018 Regulations) year wise on a date-to-date basis according to date of joining / last promotion, even though such assessment year overlaps with two consecutive academic sessions.
- 2) Scores claimed under Direct teaching (Category -1a of 2016 format) or Teaching (Table- 1a of 2018 format) will be calculated on the basis of allocated classes and be supported by the copies of class schedules/routines of respective years. Such year wise calculations of class load duly endorsed by the HOD need to be attached by the candidate. This subcategory also includes tutorials, project/research supervision, calculation of which is to be supported by self declaration. Unless there are adverse reports maintained by the Department earlier, self declaration by the candidate in this regard should be considered as valid. HODs are requested to ensure that UGC stipulated class/ duty hours are allocated to every faculty member of the department.

Rup Kumar Kar
30.3.21

Debasis Bhattacharya
30/3/21

Amit Hazra
30/3/21

Sarbajit Sengupta
30/3/21

Swapan Raha
30.03.2021

Sanjoy Kumar Mallik
30.3.21

Pradip Kumar Saha
30/03/2021

Sumanta Kumar Mandal
(As an Invitee)

- 3) Workshop/ Refresher courses/FIP/Short term courses conducted online by UGC-HRDC, State and Central Universities recognised by the UGC will be considered for fulfilment of eligibility requirements as per the respective UGC Regulations.
- 4) Impact factor for a journal will be considered only according to the Thomson Reuters list for augmentation of score for research publications. Also, Impact factor for a particular journal will be considered for the year when the publication was made.
- 5) In case of selection for the post of Professor under CAS promotion the selected publications provided by the applicant shall be sent to the subject experts who will be invited and be present at the time of interview. In case an expert is unable to attend under certain circumstances, the documents shall be sent to the next available expert(s). In the case of visual and performing arts the candidates may be permitted to submit other forms of their academic credentials in addition to the publications made.
- 6) In case of selection of Associate Professor under CAS promotion, as per UGC guidelines (2018) no such stipulation is there regarding evaluation of publications by Expert(s) prior to interview. Therefore, applicant may be directly called for interview and they may present their publications before the Experts in the Interview board.

Anil Kumar Das 30.3.21
 Anil 30/3/21
 Anant Chavhan 30/3/21
 Anil 30.03.2021
 Anil (as an invitee) 30/3/21
 Santosh Sagar 30/3/21
 Santosh 30.3.21
 Santosh 30-03-2021