

**Minutes of the meeting of IQAC held on 27.07.2022 at 4:00 p.m. at the Conference Room, Central Administrative Building, Visva-Bharati**

**Members present:**

1. Prof. Anil Kumar, Professor and HOD, AIHC&A
2. Registrar (Acting), Visva-Bharati
3. Prof. Amit Kumar Hazra, Professor and Principal, PSV
4. Prof. Ansuman Chattopadhyay, Professor and HOD, Dept. of Zoology
5. Prof. Avijit Banerjee, Professor and HOD, Dept. of Chinese Language and Culture
6. Dr. Ashis Mitra, Associate Professor, Silpa-Sadana
7. Dr. Nimai Chand Saha, Librarian, Central Library
8. Dr. Surjya Kumar Saikia, Assistant Professor, Dept. of Zoology
9. Dr. Kishore Ch Swain, Assistant Professor, Dept. of Agricultural Engineering
10. Smt. Bhavna Khajuria Basumatary, Assistant Professor, Dept. of Design (Ceramics and Glass)
11. Dr. Saran Ishika Maiti, Assistant Professor, Dept. of Statistics
12. Dr. Md. Aliul Azim, Assistant Professor, Dept. of Japanese
13. Mr. Lawanshaibha Kharmawlong, Assistant Professor, Dept. of Sculpture
14. Mr. Koustav Karmakar, Assistant Professor, Dept. of Rabindra Sangit, Dance and Drama

**Invitee present:** Prof. Sarbajit Sengupta, Dept. of Economics & Politics

Prof. Anil Kumar, the Director of IQAC, Visva-Bharati welcomed the members. He referred to the Minutes of the meeting of IQAC, Visva-Bharati held on 13.07.2022 at 4:00 p.m. at the Conference Hall, Central Library, Visva-Bharati which was submitted to the Honorable Vice-Chancellor, Visva-Bharati for his information and approval and apprised them of the names/persons nominated/approved by him for the Academic and Administrative Audits of the University for 2021-2022. He then opened the meeting for suggestions of the members as to how to go about it.

After a threadbare discussion, the members unanimously recommended the followings:

**Recommendations:**

1. The persons nominated/approved by the Honorable Vice-Chancellor, Visva-Bharati for Academic and Administrative Audits of the University for 2021-2022 shall be approached for their consent, and the members have authorized the Director, IQAC for necessary action in this regard.
2. The Format for Academic Audit of the University for 2020-2021 & 2021-2022 shall be sent to all Departments of the University for their necessary action in this regard before arrival of the members of the Academic Audit Committee in Santiniketan.

3. The Format for Administrative Audit of the University for 2020-2021 & 2021-2022 shall be sent to the Registrar, Visva-Bharati for his perusal and scrutiny and after due scrutiny the same shall be sent to all Administrative Units of the University for their necessary action in this regard before arrival of the members of the Administrative Audit Committee in Santiniketan.
4. The letter received from the Indira Gandhi National Centre for Arts was placed in the meeting and it was unanimously recommended that the Principal, Kala Bhavana may be approached for organizing the proposed events by IGNCA in collaboration with the IQAC.

The meeting concluded with the vote of thanks of the Director, IQAC.

  
निर्देशक/ संचालक  
Director/Co-ordinator  
IQAC  
Visva-Bharati, Santiniketan