

Minutes of the urgent meeting of the IQAC, Visva-Bharati on Academic and Administrative Audits of the University for 2021-2022 held on 13.07.2022 at 4:00 p.m. at the Conference Hall, Central Library, Visva-Bharati

Members present:

1. Prof. Anil Kumar, Professor and HoD, AIHC&A
2. Prof. Amit Kumar Hazra, Professor and Principal, PSV
3. Prof. Avijit Banerjee, Professor and HoD, Dept. of Chinese Language and Culture
4. Prof. Adinath Majee, Professor, Dept. of Chemistry
5. Dr. Nimai Chand Saha, Librarian (I/C), Central Library
6. Dr. Surjya Kumar Saikia, Assistant Professor, Dept. of Zoology
7. Dr. Kishore Chandra Swain, Assistant Professor, Dept. of Agricultural Engineering
8. Smt. Bhavna Khajuria Basumatary, Assistant Professor, Dept. of Design, Textile, Ceramics and Glass
9. Mr. Koustav Karmakar, Assistant Professor, Dept. of Rabindra Sangit, Dance and Drama

External members present:

1. Justice Jayanta Kumar Biswas, Former Judge, Calcutta High Court (attended the meeting online)
2. Prof. (Rtd.) Asha Mukherjee.

Prof. Anil Kumar, the Director, IQAC, Visva-Bharati informed the members that the Vice-Chancellor (Acting) could not attend the meeting due to some unavoidable reasons and that she authorized him to go ahead with the meeting.

He welcomed the members and referred to the **Resolution No. 18** adopted in the meeting of the Academic Council, Visva-Bharati held on 26.05.2022 (copy enclosed) which reads:

"It was resolved that, the Director (IQAC) shall propose the Academic and Administrative Audit Committees and their scope as per the NAAC guidelines to the Vice-Chancellor for approval in consultation with IQAC."

He then opened the meeting for discussion on the agenda.

Having discussed the agenda in detail, members unanimously recommended the following:


निर्देशक/संचालक
Director/Co-ordinator
IQAC
Visva-Bharati, Santiniketan

Resolutions:

Academic Audit Committee

1. The Principals of the all Bhavanas may be authorized to form the Academic Audit Committee for the Bhavana concerned with one/two expert-members. The Committee shall conduct the Academic Audit of the University in consultation with IQAC, Visva-Bharati and submit its Report to the IQAC by September 30, 2022. The IQAC, Visva-Bharati shall provide the NAAC guidelines to the Committee.

Administrative Audit Committee

2. The members shall send the names of persons of the Administrative Audit Committee to the IQAC, Visva-Bharati by 15.07.2022. Justices Jayanta Kumar Biswas Former Judge, Calcutta High Court suggested for a downsized Committee with internal members and external expert-members for this purpose. After collection of the names, the proposed names may be sent to the Chairman, IQAC for approval to proceed further, in this regard and for submission of report to IQAC same date line as one above, may be followed.

Miscellaneous

3. Dr. Saran Ishika Maiti, Dept. of Statistics shall be included in the team for preparing the format for Academic and Administrative Audits of the University, as proposed in the meeting of the IQAC held on 30.03.2022.

The meeting concluded with the vote of thanks delivered by Smt. Bhavna Khajuria Basumatary, Assistant Professor, Dept. of Design, Textile, Ceramics and Glass.


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