

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Visva-Bharati: Santiniketan 731235



## Notification for CAS applications

Faculty members/Library Cadres who wish to be considered for promotion under Career Advancement Scheme (CAS) of UGC are invited to apply to the Head of the concerned Department/Centre or University Librarian stating that he/she fulfils all qualifications and criteria under CAS along with the duly filled in prescribed proforma for Performance Based Appraisal System (PBAS). It may be noted that as per UGC Gazette Notification (18<sup>th</sup> July, 2018) faculty members/library cadres have been given a choice for being considered for promotion under either UGC Regulations 2016 or 2018. Both these proforma are available in the University Website. Library cadres, who wish to be considered under UGC Regulations 2018 are advised to use the revised PBAS proforma as updated on the Visva-Bharati website.

Requirements of minimum eligibility and/or score for promotion to any stage/level shall be as per the applicable UGC Regulations 2016 or 2018. Candidates are requested to read the rules carefully before filling up the form. Candidates who do not fulfill the minimum eligibility and/or score requirements (as per the respective Regulations) on the due date may apply later upon fulfillment of the requirements. Candidates who do not succeed in the first assessment will be **reassessed only after a period of one year**.

While CAS promotions from a lower grade to higher grade (up to Stage 3/Academic Level 12) of Assistant Professor/Assistant Librarian shall be decided by a Screening-cum-Evaluation Committee, those to the grades of Associate Professor/Deputy Librarian (Stage 4/Academic Level 13A) and Professor/Deputy Librarian (Stage 5/Academic Level 14) shall be decided by respective Selection Committees adhering to the criteria laid down for API/Academic and Research score (under respective Regulations) in PBAS.


**Candidates must submit appropriate evidence in support of eligibility requirements and items wherever scores are claimed. They must also submit printout of the relevant webpage(s) as a proof of Peer-reviewed/UGC listed journal. In case of claim for augmentation of score for publications having Impact factor, the same will be considered only as per Thomson Reuters List as clearly mentioned in the UGC Regulations.**

Furthermore, three sets of reprints of three significant research publications (made during the entire period as Assistant Professor) shall be required to be submitted by the candidate in a separate cover (for expert evaluation) for consideration of promotion from Assistant Professor to Associate Professor. Similarly, three sets of reprints of five significant research publications shall be required to be submitted separately by the candidate applying for the grade of Professor, *provided* that such publications have been published since the period from which the teacher has been placed in the Assistant Professor Stage 3. Candidates may be required to submit soft copies of the same publications prior to interview.

Candidates are required to **submit one copy of application** with duly filled PBAS proforma and supporting documents to the respective Head of the Department/In-charge of the Centre/Librarian along with a **duplicate set to IQAC office within 15<sup>th</sup> January, 2021.**

No. IQAC/014/2020-21

Date: 25.11.2020

  
Director, IQAC  
Visva-Bharati

Copy to:

1. The Adhyaksha, Bhasha-Bhavana - for circulation among departments and centres
2. The Adhyaksha, Kala-Bhavana - for circulation among departments and centres
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9. The Adhyaksha, Vinaya-Bhavana - for circulation among departments and centres
10. The Librarian, Visva-Bharati - for circulation among sectional libraries of the departments
10. The CS to Upacharya, Visva-Bharati
11. The Registrar, Visva-Bharati
12. Office file, IQAC
13. Webmaster for uploading in the University website