

VISVA-BHARATI
SANTINIKETAN



NOTICE

An urgent meeting of the Academic Council (Siksha-Samiti) will be held on **Tuesday, the 29th August, 2023 at 4.00 p.m. in the Conference Hall, Central Library, Visva-Bharati, Santiniketan.**

Members and Invitees are requested to kindly attend the meeting.

HODs are requested to inform the Academic Council members of their department.

Agenda: Procedure of admission to Ph.D. programme at Visva-Bharati.

Memo no. Aca/S-19.2/2185/2023-24

Date: 22.08.2023

M. n. Jaha
Registrar (Acting) 22/8/23
Visva-Bharati

Memo no. Aca/S-19.2/2185/2023-24

Santiniketan, Dated: 22.08.2023

Copy forwarded for information and necessary action to:

1. All members of the Academic Council (Siksha-Samiti), Visva-Bharati.
2. Joint Registrar (Exams.), Visva-Bharati. – Invitee.
3. Joint Registrar (Academic & Research), Visva-Bharati – Invitee.
4. All faculties of Department of Anthropology, Visva-Bharati – Special Invitee.
5. In-charge, Guesthouses, Visva-Bharati. – He is requested to kindly ensure arrangement for accommodation of the outstation members of the Academic Council at Rathindra Atithi Griha/Ratan Kuthi.
6. Joint Registrar (Accounts), Visva-Bharati – He is Requested to arrange for payments of TA/DA etc., of the external Members of the Academic Council.
7. Librarian, Visva-Bharati – He is requested to make the Conference Hall of Central Library available for the meeting.
8. Teacher In-charge Security, Visva-Bharati – He is requested for ensuring appropriate security arrangements in the meeting premises.
9. University Engineer, Visva-Bharati – He is requested to ensure proper functioning of electrical systems and generator in the Conference Hall of Central Library on the date of meeting.
10. Superintendent, Garden Section, Visva-Bharati – He is requested to arrange flower-vase with flower sticks at the venue.
11. In-Charge Transport Section, Visva-Bharati – He is requested to arrange transport for the external members of the Academic Council (Siksha-Samiti) as and when required.
12. Assistant Registrar, Meeting Section, Visva-Bharati – He is requested to arrange the venue as well as water, tiffin, tea & snacks, refreshments, writing pad, pen etc. for the member and invitees of the meeting.
13. CS to the Vice-Chancellor, Visva-Bharati.
14. P.A. to the Registrar, Visva-Bharati.
15. In charge, Computer Centre, V.B. – He is requested to upload the Notice in the University Website.

M. n. Jaha
Registrar (Acting) 22/8/23
Visva-Bharati