



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following re-arrangement of official duties is made in the interest of the University with immediate effect and this will be valid until further order.

Sl. No.	Name & Designation	From	To
1.	Shri Jayanta Chatterjee Office Assistant	Kala-Bhavana Office	Accounts Office
2.	Sk Abu Masud Ali Senior Assistant	Retirement Benefit Section	Kala-Bhavana
3.	Shri Bamapada Nayak Senior Assistant	Granthana Vibhaga	Vinaya-Bhavana
4.	Sri Khokan Roy Peon	Patha-Bhavana	Establishment Section (File Section)

Heads of the Bhavanas/Offices concerned are requested to release the above incumbents immediately to enable them to join the new places of postings. The joining reports may be sent to the undersigned through the Head(s) of the Bhavana(s)/Office(s) concerned.

No. Estab/E-III/O.2
Date: 21/02/2023

Registrar (Acting)
Visva-Bharati
21/02/2023

To,
Officials concerned Through Head of the Office/
Department concerned

Copy forwarded for information and necessary action to:

1. Principal, Kala- Bhavana
2. Principal, Patha-Bhavana
3. Finance Officer
4. Joint Registrar (Accounts)
5. Deputy Registrar (Establishment)
6. Internal Audit Officer
7. Joint Registrar & C.S. to Upacharya
8. In-Charge, Hindi Cell – to translate into Hindi and arrange to upload in the University website
9. University Web Master – To upload in the University Web site