

विश्वभारती  
VISVA-BHARATI



Ref. No. EST/E-II/20

Date: 06/01/2025

**Office Order**

Sub: Administrative approval of Compensatory Leave against detention during Winter Vacation, 2024

The undersigned is directed to convey that the competent authority has been pleased to accord administrative approval of compensatory leave against the detention during the period of Winter Vacation, 2024 in favour of the following faculty member.

Sl. No.	Name, Designation, Department & I.D. No.	Brief Description of work	Period of detention	No. of days
01	Sedup Tenzin Asst. Professor (Stage -III) Deptt of Indo-Tibetan Studies Bhasha-Bhavana ID No: 2002066	Official administrative activities during Winter Vacation	26.12.2023- 30.12.2023 Total- 05 days	01 Day

*H/A* 06/01/2025  
Deputy Registrar (Establishment)  
Visva-Bharati

Copy forwarded for information and necessary action to:

- 1) Principal, Bhasha-Bhavana
- 2) Head, Deptt of Indo-Tibetan Studies, Bhasha-Bhavana
- 3) University Webmaster – Kindly upload it in the University website
- 4) Personal file (01)
- 5) Guard File

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Office Order

Sub: Sanction of Compensatory Leave against detention during Autumn Recess, 2024.

The undersigned is directed to convey that the competent authority has been pleased to accord administrative approval of compensatory leave against the detention during the period of Autumn Recess, 2024 in favour of the following faculty members.

Sl. No.	Name, Designation, Department, I.D. No.	Brief Description of work	Period of detention	Total	No. of Com Leave
1	Shri Debdas Kundu Assistant Professor Deptt. of Chinese Language and Culture I.D No.-2009037 Mobile No.-9064223292	As a Head of the Deptt	19.10.2024- 08.11.2024	21 Days	07 days
2	Dr. Subrata Mandal Department of Botany Siksha-Bhavana ID No; 1998001 Mob : 9434633845	To oversee the Department	13.10.2024- 16.10.2024	04 Days	He is not entitled to any Compensatory Leave for the period of 13.10.2024 to 16.10.2024, because that period was completely closed for puja holidays.
3	Prof. Narayan Chandra Mondal Adhyaksha Siksha-Bhavana Visva-Bharati ID No: 1993046 Mob: 9434016026	As adhyaksha Siksha-Bhavana	19.10.2024- 08.11.2024	21 Days	07 days

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Copy forwarded for information and necessary action to:

- 1) Adhyaksha, Siksha-Bhavana V.B.
- 2) Adhyaksha, Bhasha-Bhavana, V.B.
- 3) Head, Chinese / Botany
- 4) Personal file (03)
- 5) University Webmaster to upload it in the University Website.

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Office Order

Sub: Administrative approval of Compensatory Leave against detention during Summer Vacation, 2024

The undersigned is directed to convey that the competent authority has been pleased to accord administrative approval of compensatory leave against the detention during the period of Summer Vacation, 2024 in favour of the following faculty member.

Sl. No.	Name, Designation, Department. I.D. No.	Brief Description of work	Period of detention	No. of Compensatory Leave
1	Prof.Narayan Chandra Mandal Siksha-Bhavana ID NO:1993046 Mob:9434016026	To look after day to day official activities as Principal	04.06.2024- 04.07.2024 Total -30 days	Total- 10 Days

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Copy forwarded for information and necessary action to:

- 1) Principal, Siksha-Bhavana,VB
- 2) Head , Deptt of Botany ,Siksha-Bhavana VB
- 3) University Webmaster – Kindly upload it in the University website
- 4) Personal files (01)
- 5) Guard File