



**VISVA-BHARATI
SANTINIKETAN
OFFICE ORDER**

The undersigned is to convey that the Upacharya, on the recommendations of the Departmental Promotion Committee made in the meetings dated 21/09/2020 & 13/01/2021 is pleased to pass the following order of promotion with immediate effect, subject to ratification by the Karma Samati (E.C.).

Promotion from Office Assistant & eqv. to Senior Assistant & eqv.

Sl. No.	Name of the employee	Present Designation	Promoted as	Authority of the post	Pay scale on Promotion	Remarks
01.	Shri Swapan Chakraborty (E.C. No. 1999006)	Office Assistant	Senior Assistant	Vice Shri Amitava Dutta	Level-6 of 7 th CPC (PB-2, Rs. 9300-34800/- with GP-4200/-) PR	Panel- A (Unreserved)
02.	Smt Tanusri Bhowmick (E.C. No. 2000017)	Semi Professional Assistant	Senior Assistant	Vice Smt Samapti Samanta	Level-6 of 7 th CPC (PB-2, Rs. 9300-34800/- with GP-4200/-) PR	Panel- B (Unreserved)
03.	Shri Tapas Chandra Ghosh (E.C. No. 2001028)	Office Assistant	Senior Assistant	Vice Shri Rajesh Chattaraj	Level-6 of 7 th CPC (PB-2, Rs. 9300-34800/- with GP-4200/-) PR	Panel- B (Unreserved)

The pay of the promotees will be fixed as per rules. Promotion will be effective from the date of joining the promotional post. The joining reports should be sent to the undersigned through proper channel. Separate transfer/posting order will be issued shortly, if necessary.

Estab/E-III/P-40
Dated 15/09/2021

Registrar (Acting)
Visva-Bharati

To, All the above incumbents | Through Head of the Department (s)

Copy forwarded for information and necessary action to:-

01. All Directors/All Principals
02. All Heads of Academic and Non-teaching Departments/Centre
03. Finance Officer (Offg.)
04. University Librarian (Offg.)
05. Joint Registrar (Accounts)
06. All Joint Registrars/JFO/Deputy Registrars/Internal Audit Officer/Assistant Registrars
07. CMO/CSO/UE
08. Deputy Registrar & C.S. to Upacharya
09. Assistant Registrar (Meeting)- for ratification by Karma-Samati
10. P.A. to Registrar
11. Pay Fixation Cell
12. University Web Master – To upload in the University Web site
13. Hindi Officer – To translate in to Hindi and arrange to upload the Hindi version in the website
14. P. Files