

VISVA BHARATI
SANTINIKETAN



Ref No: EST/E-II/29

Date:26.07.2024

To
The Joint Registrar (Accounts)
Visva-Bharati

Sub: Realisation of Transport Allowance

This is to inform you that the following staff members were on long leave during last two years. Hence, transport allowance as mentioned against each may be realised from their salary.

SL. No	Name of the Employee with designation, Department & I.D.	Period of absence	Transport Allowance to be deducted for the period
1.	Sri Durga Sankar Das , Section Officer, Rabindra Bhavana (I.D No. 1988072)	20/02/2023 to 19/04/2023	March, 2023
2.	Smt. Rubi Soren, Sr. Assistant, ST & ST Cell (I.D.No. 1993036)	12/05/2023 to 16/07/2023 & 15/10/2023 to 15/12/2023	June, 2023 & November, 2023
3.	Sri Nepal Ganguly, Driver , Registrar Office (I.D. No. 1996006)	15/07/2023 to 10/09/2023	August, 2023
4.	Smt. Rakhee Sarkar, Assistant Lecturer, Patha Bhavan (I.D. No. 2003013)	28/08/2023 to 12/10/2023	September, 2023
5.	Sri Rajarshi Biswas, Associate Professor, Kala Bhavana (I.D. No. 2006032)	04/07/2023 to 07/12/2023	August & September 2023 , OCT-2023 ,NOV-2023.
	Sri Sandeep Kr. Bhakat, Assistant Lecturer, Siksha Satra (I.D. No. 1989063)	28/03/2023 to 09/05/2023	April,2023
6.	Sri Amal Kumar Mondal, Senior Assistant, Central Library (I.D. No. 1999020)	29/11/2023 to 20/01/2024	December, 2023

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7.	Sri Sudan Hazra, Skilled labour , Bhasha Bhavana(I.D. No.1995083)	13/11/2023 02/01/2024	to	December, 2023
8.	Sri Ambarish Nandan, Assistant Professor, Kala Bhavana. (I.D. No.2001125)	28/03/2024 28/05/2024	to	April,2024
9.	Sri Shyamali Sengupta, Assistant Professor, Silpa Sadana (I.D. No. 1998029)	24/11/2024 05/02/2024	to	December, 2023 & January, 2024
10.	Sri Bam Hazra, Sweeper Health & Sanitation Section (I.D. No. 2002021)	22/02/2024 to 08/04/2024		March, 2024
11.	Srimoyee Ghosh, Assistant Lecturer, Patha Bhavana(I.D. No. 2006018)	10/06/2023 16/10/2023	to	July,2023, August, 2023 & September,2023
12.	Smt. Shilpi Ghosh, Assistant Professor, Vinaya Bhavana (I.D. No. 2013042)	27/12/2023 21/04/2024	to	January,2024, February, 2024 & March, 2024
13.	Dr. Bhaskar Das, Cartographer, Dept. of Geography (I.D. No. 2014042)	13/05/2024 11/07/2024	to	June, 2024
14.	Ashok Kumar Mahato I.D.No.- 2005034	20/04/2023 31.05.2023	to	May, 2023


 Deputy Registrar (Establishment)
 Visva-Bharati

Copy forwarded for information and necessary action to:

1. Adhyaksha, Kala-Bhavana / Palli Samgathana Vibhaga / Vidya-Bhavana/Bhasha-Bhavana/Vinaya-Bhavana/ Patha-Bhavana/Siksha-Satra V.B
2. In charge, Central Library V.B
3. Head, Department of Geography/Silpa-Sadan. V.B
4. Director: Rabindra - Bhavana V.B
5. P.A.to Registrar V.B
6. Joint Registrar: SC&ST Cell
7. In charge: Sanitation Section
8. Person Concern (13)
9. Personal File (13)
10. University Webmaster – Kindly upload it in the University website