

विश्वभारती
VISVA-BHARATI



Office Order

Sub: Administrative approval of Compensatory Leave against detention during Autumn Vacation, 2024

The undersigned is directed to convey that the competent authority has been pleased to accord administrative approval of compensatory leave against the detention during the period of Autumn Vacation, 2024 in favour of the following faculty members.

Sl. No.	Name, Designation, Department, I.D. No.	Brief Description of work	Period of detention	Total	No. of Com Leave
1	Prof. Dipak Kumar Mandal Prof & Head Deptt of Zoology Siksha-Bhavana ID : 1997053 Mob :9474166574	To perform day to day work to run the department as head of the Department	19.10.2024- 10.11.2024	23 days	07 Days
2	Dr.Sutapa Mukherjee Assistant Professor Deptt of Zoology Siksha-Bhavana ID : 2012062 Mob :8159800118	To carryout official work as nodal officer (CPGRAMS) as well as academic activities during vacation	21.10.2024 & 25.10.2024 - 28.10.2024	1+4 05 days	01 Days

Ref. No.EST / E-II / 20

Date: 18 / 03 /2025


18/03/2025
Deputy Registrar (Establishment)
Visva-Bharati

Copy forwarded for information and necessary action to:

- 1) Principal, Siksha-Bhavana,VB
- 2) Head , Deptt of Zoology ,Siksha-Bhavana VB
- 3) University Webmaster – Kindly upload it in the University website
- 4) Personal files (02)
- 5) Guard File