



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following re-arrangement of official duties is made in the interest of the university with immediate effect.

Sl.No.	Name & Designation	From	To
1.	Shri Ravi Gautam MTS (ID No. 2023100)	Central Library	Department of Physics
2.	Shri Sefatul Ansari MTS (ID No. 2023194)	Central Library	Department of Physics
3.	Shri Ankit Shivhare MTS (ID No. 2023370)	Central Library	Department of Chemistry
4.	Shri Aniruddha Banerjee MTS (ID No. 2023348)	Central Library	Department of Chemistry

The Librarian (Acting) is requested to release the above incumbents immediately to enable them to join their new place of posting(s). The joining reports may be sent to the undersigned through the Head of the Office concerned.

No. Estab/E-III/O.2

Date: 09.01.2024

Registrar (Acting)
Visva-Bharati

To,

Person(s) Concerned, through Head of the Office concerned

Copy forwarded for information and necessary action to:

1. University Librarian (Acting), Visva-Bharati
2. Head, Department of Physics
3. Head, Department of Chemistry
4. Finance Officer
5. Joint Registrar (Accounts)
6. Deputy Registrar (Establishment)
7. Confidential Secretary to the Vice-Chancellor
8. In-Charge, Hindi Cell - To Translate into Hindi and upload in the University Website
9. PA to Registrar
10. Personal Files
11. University Webmaster - To upload in the University Website