

गणित सदन / Computer Centre  
विश्वभारती / Visva-Bharati  
सारांश सं./Docket No. .... 1168  
तिथि/Date ..... 9.3.18



VISVA-BHARATI  
SANTINIKETAN

NOTICE

All the members of faculty and other employees of the University are requested to visit the Establishment Section on any working day (between 3:30 p.m. to 5:30 p.m.) within 20<sup>th</sup> March'2018 to see the entries made in their Service Book and put their initial as a token of acknowledgement.

They are also requested to bring with them a self attested stamp size photograph of their own to paste the same on their Service Book and a copy of "AADHAAR" Card if not submitted earlier.

No. : Estab./File Section/2017-18  
Date : 09-03-2018

Joint Registrar (Establishment)  
Visva-Bharati

Copy forwarded for information and necessary action to :

1. All Directors/All Principals
2. Heads of all academic and administrative Departments/Offices/Centres
3. C. S. to Upacharya
4. P. A. to Registrar
- ✓ 5. University Webmaster – to upload it on the University Website
6. Guard File