



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the Upacharya has been pleased to pass order that Shri Supriya Gangopadhyay, Security Officer will look after the duties of Chief Security Officer temporarily in addition to his normal duties until further order.

Shri Ashok Kumar Mahato, Joint Registrar (In-charge of Estate & Legal) and presently looking after the duties of Chief Security Officer is requested to handover the charge of the office of Chief Security Officer to Shri Supriya Gangopadhyay, Security Officer to with an intimation to the undersigned.

**No. Estab/DR/O.O./171
Date: 09/08/2016**

**Registrar (Acting)
Visva-Bharati**

To,

1. Shri Ashok Kumar Mahato, Joint Registrar (In-charge of Estate & Legal)
2. Shri Supriya Gangopadhyay, Security Officer

Copy forwarded of information and necessary action to:

1. All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/. Sections
3. Proctor
4. Finance Officer
5. Accounts Officer
6. All Joint Registrars/ Deputy Registrars/IAO/Assistant Registrars
7. C.M.O./C.S.O/U.E.
8. CS to Vice-Chancellor
9. PA to Registrar
10. Hindi Officer – to translate into Hindi and arrange to upload in the University website
11. Section Officer (Meeting) – to report to Karma-Samiti
12. University Webmaster – to upload in the University Website
13. File