



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following re-arrangement of official duties is made in the interest of the University with immediate effect.

| Sl. No. | Name & Designation | From | To |
|---------|---|----------------------------|-------------------------|
| 1. | Shri Sourav Ganguly Senior Assistant | Patha Bhavana | Department of Education |
| 2. | Shri Mrityunjoy Das Senior Assistant | Department of Chemistry | Establishment Section |
| 3. | Shri Milan Modak Office Assistant | Cheena Bhavana | Department of Chemistry |

Head(s) of the Department(s) concerned is/are requested to release the above incumbent(s) immediately to enable them to join the new place of posting(s). The joining report may be sent to the undersigned through the Head(s) of the Department concerned.

No. Estab/E-III/O.2

Date: 20/12/2021

Ashish
Registrar (Acting)
Visva-Bharati

To,

Officials concerned

Through Head of the
Department concerned

Copy forwarded for information and necessary action to:

1. Directors/ Principals of Bhavanas / Vibhagas
2. Heads, of Academic and Administrative Departments/Centres/Sections
3. Head, Department of Chemistry
4. Head, Department of Chinese Language & Culture
5. Principal, Patha-Bhavana
6. Finance Officer
7. Joint Registrar (Accounts)/Legal Cell
8. Deputy Registrar (Establishment)
9. Joint Registrar & C.S. to Upacharya
10. In-Charge, Hindi Cell – to translate into Hindi and arrange to upload in the University website
11. University Web Master – To upload in the University Web site
12. P.A. to Registrar
13. File