



VISVA-BHARATI
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date:14/01/2016

The Deputy Registrar(Accounts)
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employee.

It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Ananda Gopal Das, Laboratory Attendent, P.M.H., V.B.	1997088	Kolkata	05/12/2015-08/12/2015
2.	Sri Angshuman Biswas, Asstt. Engineer, Engg. Deptt., V.B.	2009046	Andaman	26/10/2015-01/11/2015
3.	Sri Anirban Sircar, Asstt. Registrar, V.C.Office, V.B.	2014031	Kharagpur	15/12/2015-17/12/2015
4.	Prof. Apurba Kumar Chattopadhyay, Deptt. of Economics & Politics, Vidya-Bhavana, V.B.	2007027	Tawang	24/12/2015-30/12/2015
5.	Sri Arun Adhikary, Driver, C.T.C., V.B.	1986101	Howrah	03/12/2015-12/12/2015
6.	Sri Babui Kisku, Sr.Asstt., R/O., V.B.	1993022	Kolkata	29/12/2015-30/12/2015
7.	Sri Bhramar Bhandari, Conservation Asstt., Sports Board, V.B.	2011017	Darjeeling-Gangtok	05/12/2015-12/12/2015
8.	Sri Buddhadev Mukherjee, Asstt. Professor, Deptt. of Physics, Siksha-Bhavana, V.B.	2005031	Puri	26/12/2015-02/01/2016
9.	Sri Durga Sankar Das, Section Officer, CFEL, V.B.	1988072	Bangalore	28/06/2015—10/07/2015
10.	Sri Gouri Sankar Roy, A.P.R.O., C.T.C., V.B.	1989053	Delhi-Haridwar	30/10/2015-11/11/2015

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Sub: Proposal for approval towards encashment of 10 days Earned Leave for LTC journey.

Sl. No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
11.	Prof. Goutam Das, Deptt. of Design, Kala-Bhavana, V.B.	1994021	Jangipur-Murshidabad	20/12/2015-22/12/2015
12.	Sri Palton Hembram, Office Asstt., Purchase & Store, V.B.	2001020	Kolkata	29/12/2015-30/12/2015
13.	Prof. Prasun Kanti Bhattacharya, Deptt. of Design, Kala-Bhavana, V.B.	1994027	Belghoria, Kolkata	15/12/2015-20/12/2015
14.	Sri Raj Kumar Das, Groundsman, Sports Board, V.B.	1980006	Kolkata	28/12/2015-31/12/2015
15.	Smt. Saswati Karmakar, Research Asstt., Rabindra-Bhavana, V.B.	2011028	Rajasthan	05/11/2015-13/11/2015
16.	Sri Senthil Prakash S., Asstt. Professor, Deptt. of Tamil, Bhasha- Bhavana, V.B.	2011030	Aluva-Ernaculam	13/10/2015-12/11/2015
17.	Sri Sourav Sen, Peon, Santiniketan Press, V.B.	2006034	Chennai	19/12/2015-30/12/2015
18.	Sri Shyamal Chakraborty, Electrician, Engg. Office, V.B.	1992071	Kolkata	29/12/2015-30/12/2015
19.	Sri Sisir Hazra, Pump Operator, Engg. Office, V.B.	2002042	J&K	28/10/2015-10/11/2015
20.	Smt. Siuli Sinha, Asstt. Lecturer, Siksha-Satra, V.B.	1989064	Hyderabad	05/01/2016-12/01/2016
21.	Sri Soumyadip Chattopadhyay, Asstt. Professor, Deptt. of Economics, Vidya-Bhavana, V.B.	2006008	Tawang	24/12/2015-30/12/2015
22.	Prof. Sudipta Bhattacharya, Deptt. of Economics, Vidya-Bhavana, V.B.	2001082	J&K	22/10/2015-04/11/2015
23.	Prof. Sukla Basu(Sen), DEOMEL, Bhasha-Bhavana, V.B.	1994009	Shillong	12/06/2015-19/06/2015
24.	Sri Swapan Kumar Mandal, Asstt. Professor, Deptt. of Physics, Siksha-Bhavana, V.B.	2004040	Kolkata	23/12/2015-27/12/2015

Necessary steps may please be taken accordingly.

Copy to:-

1. Person concerned(24)
2. Guard file
3. Personal file
4. Hindi Officer, Hindi Cell
5. University Webmaster- Kindly upload the office order in the University website

Joint Registrar
(Establishment)

14.01.16 14/01/16