

विश्वभारती  
VISVA-BHARATI



**OFFICE ORDER**

The Upacharya, subject to ratification by the Karma-Samiti (E.C.), has been pleased to approve the promotion of the following officers of the library cadres from Assistant Librarian (Academic Level 11) in the pay of Rs. 68,900/- to Assistant Librarian (Academic level 12) in the Pay of Rs. 79,800/- as per 7th CPC Pay Matrix with effect from the date as mentioned below under Career Advancement Scheme of UGC-Regulations. The promotion is personal to the incumbents concerned.

Sl. No.	Name and Department	Promotion		Date of effect of promotion
		From	To	
1	<b>Dr. Sabahat Nausheen</b> Assistant Librarian, Rabindra Bhavana Library, Rabindra Bhavana ID No. 2012010	Assistant Librarian (Stage-2) (Academic Level-11 Pay of Rs. 68,900/)	Assistant Librarian (Stage-3) (Academic Level-12 Pay of Rs. 79,800/-)	06/04/2021
2	<b>Dr. Sanat Bhattacharya</b> Assistant Librarian Siksha Bhavana Library, Siksha Bhavana ID No. 2000069	Assistant Librarian (Stage-2) (Academic Level-11 Pay of Rs. 68,900/)	Assistant Librarian (Stage-3) (Academic Level-12 Pay of Rs. 79,800/-)	26/05/2023

The incumbents are requested to submit an **acceptance of promotion** under Career Advancement Scheme to the undersigned **within 10 days from** the date of issue of this order and in case of any discrepancy to inform the undersigned.

In case of any excess payment made on account of incorrect calculation of fixation or otherwise, necessary adjustment will be made by the Accounts Office.

Memo No. Est./E-1/CAS/2024-25

Date: 03/01/2025

Place: Santiniketan

To,  
Persons concerned (2)

03/01/2025  
Registrar (Acting)  
Visva-Bharati  
कुलसचिव (कार्यवाहक)  
विश्वभारती  
Registrar (Acting)  
Visva-Bharati

**Copy forwarded for information & necessary action to:**

1. Directors/ Principals of all Bhavanas / Vibhagas
2. Heads of all Departments / Centers / Sections
3. Finance Officer
4. All Joint Registrars / Deputy Registrars / IAO / Assistant Registrars
5. Chief Medical Officer / In-Charge of Security / University Engineer/ Librarian (Central Library)
6. Joint Registrar & C.S. to Upacharya
7. Assistant Registrar (Meeting)-for placing it for ratification of the E.C.
8. In-Charge Hindi Cell -with a request to translate it into Hindi and arrange to upload in the University Website.
9. P. A. to Registrar
10. In-Charge, Computer Centre: Please upload it in the University website
11. Pay Cell -with a request for pay-fixation.
12. Personal File of Dr. Sabahat Nausheen & Dr. Sanat Bhattacharya