

The Registrar  
Visva-Bharati  
Santiniketan

**Sub: Handing over and Taking over the Charge of the Department of Palli Charcha Kendra, PSV, Visva-Bharati, Sriniketan**

As per Memo No. Est / E-I / AOH & IC / 2015-16/ 23 dated 27-08-2015, I Prof. Sankar Majumder, Head, Department of Palli Charcha Kendra, Visva-Bharati, Sriniketan, am handing over the charges of the Department of Palli Charcha Kendra, Visva-Bharati, Sriniketan to Dr. Rathindra Nath Pramanik, Associate Professor, Department of Palli Charcha Kendra, Visva-Bharati, Sriniketan along with all the equipments, furnitures as per register and Board of Studies resolution book from 14-02-2010 in the forenoon of **1<sup>st</sup> September, 2015**.

Sd/-  
( Professor Sankar Majumder ) 01-09-2015  
Department of Palli Charcha Kendra, PSV, Sriniketan

I am taking over the charges of the Department of Palli Charcha Kendra, Visva-Bharati, Sriniketan, from Prof. Sankar Majumder, Palli Charcha Kendra, Visva-Bharati, Sriniketan, in the forenoon of **1<sup>st</sup> September, 2015**.

Sd/-  
( Rathindra Nath Pramanik ) 01-09-2015  
Associate Professor  
Department of Palli Charcha Kendra, PSV, Sriniketan

**Forwarded By:**

Sd/- Principal, PSV  
Visva-Bharati, Sriniketa  
Date: 04-09-2015

**Memo No. Est / E-I / AOH & IC / 2015-16/ 25**

**SANTINIKETAN**

**Date: 07-09-2015**

**Copy forwarded for information & necessary action to:-**

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Prof. Sankar Majumder, Department of Palli Charcha Kendra (PCK), PSV
- 4) Dr. Rathindra Nath Pramanik, Associate Professor, Department of PCK, PSV
- 5) Joint Registrar- Academic, Research & Examination ( AR & E )
- 6) Proctor & Chairman, ( HMC )
- 7) Dean / Deputy Dean of Students Welfare
- 8) Finance Officer
- 9) All Joint Registrars / Deputy Registrars / Assistant Registrars
- 10) Deputy Registrar ( Accounts )
- 11) Chief Medical Officer / Chief Security Officer / University Engineer
- 12) Internal Audit Officer
- 13) Hindi Officer- [ With a request to translate it into Hindi and arrange to upload in the University Website ]
- 14) C.S to Upacharya
- 15) P.A. to Registrar
- 16) Section Officer, Meeting
- 17) University Web-Master- Please upload it in the University Website
- 18) Personal file

**Joint Registrar ( Establishment )  
Visva-Bharati**