

বিশ্বভারতী  
বিশ্বভারতী  
VISVA-BHARATI



**NOTIFICATION**

**Sub.: Maintaining punctuality in attending duty**

The undersigned is directed to request all employees (both teaching and non-teaching) of the University to maintain punctuality in attending office/ duty. All faculty members are requested to maintain punctuality and regularity in attending classes and other academic work.

No. REG/Notify/156/ 447 /2024-25  
Dated: 21/03/2025

Registrar (Acting)  
Visva-Bharati

Copy to :

- 1) Directors/ Adhyakshas/HoDs of Academic and Administrative Bhavanas/Departments/Sections etc
- 2) Joint Registrar & C. S. to Vice-Chancellor
- 3) P. A. to Registrar
- 4) University webmaster - to upload it in the University website.
- 5) In-charge, Rajbhasha Cell - To translate it into Hindi and upload on the University Website.

**IMPORTANT**  
**URGENT**