

**PALLI SIKSHA BHAVANA
VISVA-BHARATI
SRINIKETAN**

Memo No. PSB/11-P/460/2015-16

Date: 29-10-2015

To
The Registrar
Visva-Bharati
Santiniketan

Sub: Handover & Takeover the charge of Vice-Principal, PSB

With reference to office order Memo No. Est/E-I/AOP&VP/2015-16/ 13 dated 15-10-2015, I, the undersigned hereby handover the charge of Vice-Principal, Palli Siksha Bhavana to Prof. Goutam Kumar Ghosh, Department of ASEPAN, PSB in the forenoon of 29th October, 2015.

Sd/-
(Arun Kumar Barik) 29-10-2015

Prof. Goutam Kumar Ghosh, Department of ASEPAN, PSB hereby takeover the charge of Vice-Principal, Palli Siksha Bhavana from Prof. Arun Kumar Barik, Department of ASEPAN, PSB in the forenoon of 29th October, 2015.

Sd/-
(Goutam Kumar Ghosh) 29-10-2015

Forwarded By:
Sd/- Principal, PSB
Date: 29-10-2015

Memo No. Est/E-I/AOP&VP/2015-16/ 16

SANTINIKETAN

Date: 31-10-2015

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Prof. Gautam Kumar Ghosh, Department of ASEPAN, Vice-Principal, PSB
- 4) Prof. Arun Kumar Barik, Department of ASEPAN, PSB
- 5) Joint Registrar- Academic, Research & Examination (AR & E)
- 6) Proctor & Chairman, (HMC)
- 7) Dean / Deputy Dean of Students Welfare
- 8) Finance Officer
- 9) All Joint Registrars / Deputy Registrars / Assistant Registrars
- 10) Deputy Registrar (Accounts)-[With a request to make payment of honorarium to Prof. Goutam Kumar Ghosh during his tenure as Vice-Principal, PSB w.e.f. 29-10-2015]
- 11) Chief Medical Officer / Chief Security Officer / University Engineer
- 12) Internal Audit Officer
- 13) Hindi Officer- [With a request to translate it into Hindi and arrange to upload in the University Website]
- 14) C.S to Upacharya
- 15) P.A. to Registrar
- 16) Section Officer, Meeting for noting to- E.C.
- 17) University Web-Master- Please upload it in the University Website
- 18) Personal file

Joint Registrar (Establishment)
Visva-Bharati