

To
The Registrar
Visva-Bharati

Sub: Handing over the charge of Adhyaksha, Siksha-Bhavana, Visva-Bharati.
(Ref. No. Est/E-II/AOP&VP/2015-16/ 21, dated 18-01-2016)

I hereby hand over the charge of Adhyaksha, Siksha-Bhavana to Professor Dulal Pal today
i.e. on **29-02-2016 (afternoon)**.

Sd/-

(Professor V. C. Joy) 29-02-2016

I hereby take over the charge of Adhyaksha, Siksha-Bhavana from Professor V. C. Joy today
i.e. on **29-02-2016 (afternoon)**.

Sd/-

(Prof. Dulal Pal) 29-02-2016
Principal, Siksha-Bhavana
Visva-Bharati, Santiniketan

Memo No. Est/E-II/AOP&VP/2015-16/ 23

SANTINIKETAN

Date: 07-03-2016

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Professor Dulal Pal, Adhyaksha, Siksha-Bhavana
- 4) Prof. V. C. Joy, former Professor, Department of Zoology, Siksha-Bhavana
- 5) Joint Registrar-(Examination) / Deputy Registrar- (Academic Research)
- 6) Proctor & Chairman, (HMC)
- 7) Dean / Deputy Dean of Students Welfare
- 8) Librarian, Central Library
- 9) Finance Officer
- 10) Deputy Registrar-(Accounts)
- 11) Chief Medical Officer, P.M. Hospital
- 12) Hindi Officer- [With a request to translate it into Hindi and arrange to upload in the University Website]
- 13) C.S to Upacharya
- 14) P.A. to Registrar
- 15) Section Officer, Meeting
- 16) University Web-Master- Please upload it in the University Website
- 17) Personal file of Prof. Dulal Pal and Prof. V. C. Joy

Joint Registrar (Establishment)
Visva-Bharati