

Ref. Nil

Date: 01-01-2016

To
The Registrar
Visva-Bharati
Santiniketan

**Sub: Handover and Takeover of the Charge of Centre for Buddhist Studies,
Bhasha-Bhavana, Visva-Bharati, Santiniketan**

With reference to the Memo No. Est / E-I / AOH & IC / 2015-16/ 32 dated 18/22-12-2015 from the office of the Registrar, Visva-Bharati, I, Dr. Sanjib Kumar Das, HOD, Indo-Tibetan Studies, Bhavana, hereby, handover the charge of the Centre for Buddhist Studies to Prof. Aruna Ranjan Mishra, Head, Department of Sanskrit, Pali & Prakrit, Bhasha-Bhavana in the forenoon of today **01-01-2016**.

Sd/-
(Dr. Sanjib Kumar Das) 01-01-2016
Head, Department of Indo-Tibetan Studies
Visva-Bharati, Santiniketan

With reference to the Memo No. Est / E-I / AOH & IC / 2015-16/ 32 dated 18/22-12-2015 from the office of the Registrar, Visva-Bharati, I, Prof. Aruna Ranjan Mishra, Head, Department of Sanskrit, Pali & Prakrit, Bhavana, hereby, takeover the charge of the Centre for Buddhist Studies from Dr. Sanjib Kumar Das, HOD, Indo-Tibetan Studies, Bhasha-Bhavana in the forenoon of today **01-01-2016**.

Sd/-
(Prof. Aruna Ranjan Mishra) 01-01-2016
Head, Department of Sanskrit, Pali & Prakrit
Visva-Bharati, Santiniketan

Forwarded by:
Sd/- Principal, Bhasha-Bhavana
Date: 05-01-2016

Memo No. Est / E-I / AOH & IC / 2015-16/ 35

SANTINIKETAN

Date: 07-01-2016

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Prof. Aruna Ranjan Mishra, HOD, Sanskrit, Pali & Prakrit & In-Charge, Centre for Buddhist Studies
- 4) Dr. Sanjib Kumar Das, HOD, Indo-Tibetan Studies, Bhasha-Bhavana
- 5) Joint Registrar (Examination) / Deputy Registrar (Academic Research)
- 6) Proctor & Chairman, (HMC)
- 7) Dean / Deputy Dean of Students Welfare
- 8) Finance Officer
- 9) All Joint Registrars / Deputy Registrars / Assistant Registrars
- 10) Deputy Registrar (Accounts)
- 11) Chief Medical Officer / Chief Security Officer / University Engineer
- 12) Internal Audit Officer
- 13) Hindi Officer- [With a request to translate it into Hindi and arrange to upload in the University Website]
- 14) C.S to Upacharya
- 15) P.A. to Registrar
- 16) Section Officer, Meeting
- 17) University Web-Master- Please upload it in the University Website
- 18) Personal file of Prof. Aruna Ranjan Mishra and Dr. Sanjib Kumar Das

**Joint Registrar (Establishment)
Visva-Bharati**