



Estab./E-III/ Resignation/ACE-1513 (G-34)

Date: 28.11.2022

Shri Girish Chandra Dehury
Assistant Lecturer
Siksha-Satra
Visva-Bharati

Sub: Your resignation letter dated 28/10/2022

This is to inform you that your resignation from the post of Assistant Lecturer, Siksha-Satra, Visva-Bharati has been accepted subject to the following condition:

- i. Since you have not given three month's notice as per rules, you will be allowed to resign from the post by paying of salary for short fall of notice period.
- ii. Your resignation will be effective from 30.11.2022.
- iii. You are requested to clear the dues related to quarter and electricity bill.

Registrar (Acting)
Visva-Bharati

Copy forwarded for information and necessary action to :-

- (i) Principal, Siksha-Satra, Sriniketan, Visva-Bharati- She is requested to release Sri Dehury on submission of original receipt in respect of salary for short fall of notice period.
- (ii) C.S to Vice Chancellor
- (iii) Joint Registrar (Accounts)
- (iv) Deputy Registrar (Establishment)
- (v) Assistant Registrar (Meetings) – for ratification by the Executive Council
- (vi) P.A to Registrar.
- (vii) Section Officer (E-I, E-II, E-III, P.F, R.B, SC/ST).
- (viii) Personal file
- (ix) University Web-Master-Please upload it in the university Website