



**VISVA BHARATI
SANTINIKETAN**

गणित्र सदन / Computer Centre
विश्वभारती / Visva-Bharati
सारांश सं./Docket No. 230
तिथि/Date 16.12.22

The undersigned is to convey that the Upacharya, on the recommendation of the Departmental Promotion Committee in the meeting dated 16/11/2022 and subject to ratification by the Karma-Samiti, is pleased to pass the following order with immediate effect.

Promotion from Matron, Hostel to Chief Matron, Hostel

Sl. No.	Name of the employee	Present Designation	Promoted as	Authority of the post	Pay scale on Promotion	Remarks
01.	Smt Gita Singha (E.C. No.2012029)	Matron, Hostel	Chief Matron, Hostel	Vice Smt Indira Banerje	Level-4 [PB- 1, Rs. 5200- 20200/- with GP- 2400/- (PR)]	Panel- (SC)

The pay of the promote(s) will be fixed as per rules. Promotion will be effective from the date of joining in the promotional post.

The joining report should be sent to the undersigned through Proctor.

Estab/E-III/P-40
Dated 15/12/2022

Registrar (Acting)
Visva-Bharati

To,
Smt Gita Singha | Through Head of the Department (s)

Copy forwarded for information and necessary action to:-

1. Proctor
2. Finance Officer
3. Internal Audit Officer
4. Joint Registrars(Accounts)
5. Deputy Registrar (Establishment)
6. C.S. to Upacharya
7. In-charge, (SC/ST Cell)
8. Assistant Registrar (Meeting)- for ratification by Karma-Samati
9. P.A. to Registrar
10. Pay Fixation Cell
11. University Web Master – To upload in the University Web site
12. Hindi Officer – To translate in to Hindi and arrange to upload the Hindi version in the website
13. File