

VISVA-BHARATI  
SANTINIKETAN



NOTIFICATION  
SUMMER VACATION, 2023

Patha Bhavana and Siksha Satra (both the school section) will remain closed for Summer Vacation, 2023 from 11<sup>th</sup> May, 2023 to 9<sup>th</sup> June, 2023 (both days inclusive) and will reopen on 10<sup>th</sup> June, 2023 ( Sikha Satra will reopen on 12<sup>th</sup> June, 2023 as 10<sup>th</sup> & 11<sup>th</sup> June, 2023 are weekly off day).

The Academic Departments of the University will remain closed for Summer Vacation, 2023 from 29<sup>th</sup> May, 2023 to 30<sup>th</sup> June, 2023 (both days inclusive) and will reopen on 3<sup>rd</sup> July, 2023 (as 31<sup>st</sup> July, 2022 & 2<sup>nd</sup> July, 2023 are weekly off days).

The Directors/ Adhyakshas of Bhavanas / Vibhagas and the Heads / In-Charges of the Academic Departments /Centres are requested to make necessary arrangements for deploying /detaining of **one academic staff for each Department** during Summer Vacation, 2023, if required.


Faculty members who will be detained during vacation period under order of the Vice - Chancellor are eligible for Earned Leave to the extent of 1/3<sup>rd</sup> of the period of detention.

The Directors/ Adhyakshas of Bhavanas / Vibhagas and the Heads / In-Charges of the Academic Departments/ Centres are requested to send Bhavana wise single proposal with appropriate justification for such detention.

Proposal for detention in prescribed proforma (attached) should reach the Establishment Section within 30/04/2023 positively for prior approval of the Vice-Chancellor.

**Ex post facto and individual department wise proposals may not be entertained.**

Memo No EST/E-II/V.7  
Date: 24/04/2023

  
24/04/2023  
Registrar (Acting)  
f Visva-Bharati

Copy to:

- 1) Directors/ Adhyakshas of all Bhavanas / Vibhagas / Sadanas
- 2) Heads/ In-Charges of all Academic Departments /Centres
- 3) Finance Officer
- 4) Deputy Registrar(Establishment)
- 5) Internal Audit Officer
- 6) CS to VC
- 7) PA to Registrar
- 8) University Webmaster – to upload it on the University Website

**PROFORMA FOR DETENTION OF TEACHERS DURING SUMMER VACATION, 2023**  
(To be submitted through proper channel)

Sl.No.	Name (in full) of the teacher with Department, Designation, I. D. Number & Mobile Number	Brief description of the work to be performed	Period of detention	of	Detailed justification for such inevitable detention
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Signature  
with Seal of the Head /In-Charge of the Department / Centre & Mobile Number