



VISVA-BHARATI  
ESTATE OFFICE



Memo no: - Estate.QT- 3/279/ 22-23

Date:- 28-10-2022

**NOTICE INVITING APPLICATIONS FOR QUARTERS**

This is to inform all concerned that as per approval of the Administration, the following Non-Academic University quarters are available for temporary allotment in favour of **Academic staff of Visva Bharati, initially for one year if no application from non-academic staff is received in this notice / circular.**

Permanent employees of Visva Bharati who enjoy the rank and scale of pay as mentioned below against the qtrs may apply for the same.

An employee, who is already in occupation of quarters, may apply for change of quarters, if no change in the same type has been made earlier. However, no change is allowed within a year of allotment

Applications through proper channel should reach the office of the undersigned within **30/11/2022.**

**Tentative date of Meeting of Allotment (Sub-Committee):- 1<sup>st</sup> week of December.**

- Allotments will be made on the basis of seniority in service as detailed below.
- Seniority will be calculated on the basis of date of joining in the eligible post only.
- Seniority for a particular type of qtrs. will be calculated on the basis of date of joining in an eligible post only.
- Allotment will be made on, as is where basis is.
- Applicants may visit the quarters they wish to apply for & satisfy them selves before submitting their applications.
- For any query, please contact Estate Office.

**Non-Academic Quarters**

Sl. No	Quarter no	Quarter Type	Location	Minimum Eligibility Criteria		Reservation Category	Remarks
				Academic	Non-Academic		
1	New Flat no 25, Block - G, Ground Floor	Type III	Andrewspalli	Assistant Lecturer & above	Section Officer and equivalent grade & above	Unreserved	
2	New Flat no 26, Block - first Floor	Type III	Andrewspalli	Assistant Lecturer & above	Section Officer and equivalent grade & above	Unreserved	

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Sl. No	Quarter no	Quarter Type	Location	Minimum Eligibility Criteria		Reservation Category	Remarks
3	New Flat no 27, Block - G, First Floor	Type III	Andrewspalli	Assistant Lecturer & above	Section Officer and equivalent grade & above	Unreserved	
4	New Flat no 28, Block - G, Ground Floor	Type III	Andrewspalli	Assistant Lecturer & above	Section Officer and equivalent grade & above	Unreserved	

*[Signature]*  
Joint Registrar (Estate)  
Visva-Bharati

*[Signature]*  
28/10/22

Copy to:

1. Chairperson, A.S.C, V.B
2. Principal/Directors/HOD of all Bhavanas/Dep'ts etc
3. Joint Registrar, Deputy Registrar, Assistant Registrar, of all administrative Office
4. University Engineer - with request to arrange minor repairing/ white washing of the quarters before these are occupied.
5. Email Administrator, Computer Centre, VB - Kindly upload the circular on Visva-Bharati web-site for wide circulation.



*[Signature]*  
Joint Registrar (Estate)  
Visva-Bharati

*[Signature]*  
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