

**ESTATE OFFICE****Office Memo**

Memo no: -Estate.QT- 8/ 415 /16-17

Date: 20<sup>th</sup> January 2017**Sub: Allotment of Quarters.**

The undersigned is directed to notify that the following allotments have been approved by the authority on the recommendation of the Accommodation Allotment Sub- Committee. Allottees are requested to contact this office for clarifications, if any and also to send the duly filled-in and signed information sheet (as enclosed) as a token of acceptance within seven days from the date of receipt of this memo. The allottees are requested also to contact the Assistant Engineer (Electrical), Santiniketan / Sriniketan for finalization of the electric metre reading before occupying / vacating quarters.

**A. Academic Quarters.**

Sl.no	Name of allottees	Designation & Dep't /Office	Particulars of Quarters
1	Sri Senthil Prakash.S.	Assistant Professor, Dep't of Tamil	B type qtrs no-11 at Sripalli
2	Prof Yaikhom Hemanta Kumar	Professor, Dep't of Sangit-Bhavana	B type qtrs no-43- at Andrewspalli
3	Dr. Nihar Ranjan Chakraborty	Assistant Professor, P.S.B, Sriniketan	B type qtrs no-50- at Andrewspalli
4.	Sri Tapan Soren,	Assistant Professor, Dep't of Santali	B type qtrs no-17- at Ratanpalli
5.	Dr. Biplab Biswas	Assistant Professor, Dep't of Sangit-Bhavana	B type qtrs no-52(S.C) at Andrewspalli
6.	Smt Deblina Dalal	Assistant Lecturer,Patha-Bhavana	A type qtrs no-17 at Nichubunglow

**B. Non-Academic Quarters.**

Sl.no	Name of allottees	Designation & Dept /Office	Particulars of Quarters
1	Sri Koushik Ghosh	Assistant Librarian, Central Library, V.B	B type qtrs no-15 at Ratanpalli
2	Sri Anshuman Banerjee	Professional Assistant.Siksha-Bhavana.	C type qtrs no-33 at Dakshinpalli
3	Sri Ramesh Meher	Preservation,Assistant,Rabindra-Bhavana.	C type qtrs no-21 at Gurupalli
4	Sri Shakti Prasad Chakraborty	Accompanist,Sangit-Bhavana	C type qtrs no-15 at Sripalli
5	Sri Birup Kumar Chatterjee	Office Assistant, Registrar's Office.	C type qtrs no-14 at Nichubunglow
6	Sri Deb Sankar Das	Accounts Assistant, Accounts Office.	C type qtrs no-38(SC) at Dakshinpalli
7	Sri Sandip Kolay	Sr. Assistant, Finance Office	C type qtrs no-22 at Sevapalli
8.	Sri Tanup Kr. Nath	Jr. Preservation Asset. Kala-Bhavana	C type qtrs no-22 at Dakshinpalli
9.	Sri Jadab Mondal	Jr. Office Assistant.Registrar's Office.	D type qtrs no-13 at Dakshinpalli
10.	Sri Ashok Kumar Das	Skilled Labour, P.S.B	L.S.S qtrs no-14 at P.S.V area
11.	Sri Susanta Hazra	Peon, P.M.Hospital	L.S.S qtrs no-32 at Seva-Palli
12.	Sri Jagadish Harijan	Temporary Status, Rabindra-Bhavana.	L.S.S qtrs no-12 at DakshinPalli

P-1/2

*20/1/17*  
**Joint Registrar**  
**Estate Office**  
**Visva-Bharati**

**Relevant portion of the Rules:-**

1. If an employee fails to accept the allotment of residence made to him under the rules, within SEVEN days or fails to take possession of the residence after acceptance, within 30 days from the date of receipt of the letter of allotment, he/she shall not be eligible for another allotment for a period of one year from the date of issue of allotment letter and the residence shall be allotted to the next eligible employee
2. Where an employee who is in occupation of a residence is allotted another residence and he/ she occupies that residence, the allotment of the former residence shall be deemed to be cancelled from the date of occupation of the new residence. He may, however retain the former residence without payment of licence-fee for the day and the subsequent day of shifting.
3. Provided that if the former residence is not vacated by the subsequent day as aforesaid, the employee shall be liable to pay damage for use and occupation of the residence equal to the market licence-fee to be determined by the Accommodation Committee from time to time or double the penal licence-fee under FR-45-B with effect from the date he/she takes possession of the latter residence.

**Copy to:**

1. All allottees.
2. Chairman and members of Accommodation (Allotment) Sub- Committee.
3. Principal, Siksha Bhavana
4. Principal, Bhasha- Bhavana
5. Principal, Sangit- Bhavana
6. Principal, P.S.B
7. Principal, Patha-Bhavana
8. Finance Officer, V.B
9. Chief Medical Officer.V.B
10. University Engineer- with request to arrange for white-washing/minor repairing of the qtrs. allotted.
11. Accounts Officer, V.B.
12. Assistant Engineer (Electrical) Santiniketan/ Sriniketan.
13. P.A to the Registrar.
14. **Email Administrator, Computer Centre, VB - Kindly upload the allotment on Visva-Bharati web-site for wide circulation.**
15. File- QT-8.

  
**Joint-Registrar(Estate)**  
**Visva-Bharati**  
S-120004  
20/01/17

