



विश्वभारती  
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Visva-Bharati



आचार्य: श्री नरेंद्र मोदी  
ACHARYA (CHANCELLOR)  
SHRI NARENDRA MODI

संस्थापक: रवीन्द्रनाथ ठाकुर  
Founder: Rabindranath Tagore

उपाचार्य: प्रोफेसर विद्युत चक्रवर्ती  
UPACHARYA (VICE-CHANCELLOR)  
PROF. BIDYUT CHAKRABARTY

**OFFICE OF THE DIRECTOR, PSNS  
VISVA-BHARATI**


**NOTICE**

Applications are invited in the prescribed format from the regular bonafide students of the University for getting need-based financial assistance out of the **"Students' Aid Fund"** of the University. Duly filled-in forms may be forwarded through the HOD and the Adhyaksha of the concerned Bhavana/ Vibhaga/ Sadana etc. and to be submitted to the office of the undersigned on or before **30<sup>th</sup>, December 2022**.

Students who have benefited from the **"Students' Aid Fund"** last year should not apply for the same this year, others are allowed to submit their application form through proper channel.

Students who are willing to apply for the same should furnish according to required documents.

Ref. No. Dir/PSNS'/SAF/212/2022-23  
Date: 12.12.2022

  
Director, PSNS (Officiating)  
Visva-Bharati

**Copy to:**

1. The Adhyaksha of all Bhavanas, V.B.
2. The Head of all Departments, V.B.
3. The Proctor, V.B.
4. The Finance Officer, V.B.
5. The Accounts Officer, V.B.
6. C.S. to Upacharya, V.B.
7. P.A. to Registrar, V.B.
8. University Webmaster- with a request to upload same in the University website.

**OFFICE OF THE DIRECTOR, PSNS**



**VISVA-BHARATI, SANTINIKETAN  
STUDENTS' AID FUND**

**APPLICATION FOR FINANCIAL ASSISTANCE FOR THE YEAR 2022-23**

(To be submitted to the Dean of Students' Welfare, Visva-Bharati)  
Through the Head of the Department and the Adhyaksha of the Bhavana  
**(TO BE FILLED IN BY THE STUDENT)**

1. Name of the Applicant (in Capital) :
2. Student ID No :
3. Contact No :
4. Bhavana :
5. Department:
6. Course:
7. Category(Gen/EWS/SC/ST/OBC):
8. Aadhaar Number:
9. Resident/Day Scholar:
10. Name of the Hostel (if, resident)-
11. Father's /Mother's/ Guardian's Name and Address:
12. Mother's occupation and name of the organisation, (if any):
13. Father's occupation and name of the organization:
14. Average monthly income of the family:
15. Are you belong to the BPL category,( if yes, attached a copy of your BPL certificate) :
16. Financial Assistance sought for **(Medical Aid / Book Grant / Admission Fee/ Instruments/ Counsumable Stationaries/Hostel Fees):**
17. Are you getting any other financial assistance (Fellowship/ Scholarship etc.) from any other sources (if so, mention the following):
  - a. Name of the assistant :
  - b. Amount of assistance:
  - c. Free studentship Y/N:
  - d. Free Hostel Seat: Y/N:
18. Bank details (Attach a copy of the front page of Pass Book) :

Name of the Accounts Holder:

Name of Bank : Branch Name:

Account No : IFS Code :
19. The total amount for which reimbursement was claimed:  
(Attach proper bills)

.....  
**Signature of the Student**

.....  
**Signature of the Head**  
(with Seal)

.....  
**Signature of the Principal**  
(with Seal)

- The total amount for reimbursement (Enclose proper bill in original)

## **TERMS AND CONDITIONS**

1. No documents will return afterwards.
2. Admission fees will be reimbursed, only to the Candidate who belongs to BPL Category.
3. Without the original Bill/Vouchers/Money Receipt Application will not be considered.
4. Students who have already received the students' aid fund against the last notification will not be considered for the students' aid fund this time.
5. Any incomplete application form will be treated as cancelled.
6. Attach the Photocopy of the Student's I.D. Card.
7. Only class textbooks will be considered. Reference books are not accepted. The books should be recommended by the Head of the Department/Principal.
8. Endorsement of books is mandatory.
9. If any Medical reimbursement is not entertained by the Insurance Company, then it will be considered in this process (the claim declined certificate by the Insurance provider is to be attached).
10. Attach income certificate issued by Panchayet Pradhan/Chairman of the Municipality/Corporation.
11. Attached copy of the Aadhaar card.
12. Attached copy of the BPL certificate.
13. Attached admission fee receipt.
14. Attached copy of front page of the Bank Passbook.

**Note:** (i) Any other relevant information may be given in a separate sheet and attached to this application form.

## **DECLARATION / UNDERTAKING**

I, ....., declare that-

- i. I am not availing any other financial benefit/fund/grant/fellowship/scholarship etc. of Govt. of West Bengal/ Govt. of India or Visva-Bharati and others for the period that I applied for the Students Aid Fund.
  
- ii. At any stage, if it is found to the satisfaction of the sanctioning authority concerned that, the information given by me is false or if I violate the terms and conditions of the Student Aid Fund, the amount sanctioned to me, may be cancelled and the entire amount will be refunded by me or recovered from me.

Signature and Date:

Name:

Present Course of Study & Year:

Contact Number: