



VISVA-BHARATI  
SANTINIKETAN

OFFICE ORDER

The Competent Authority has approved following re-arrangement of official duties in the interest of the University with immediate effect.

Sl. No.	Name & Designation	From	To
1.	Smt. Sucharita Sadhu Section Officer	Administration Section	Proctor Office
2.	Shri Ledem Hembram Section Officer	Watch & Ward	Administration Section

Heads of the Offices concerned are requested to release the above incumbents immediately to enable them to join the new places of postings. The joining reports may be sent to the undersigned through the Head(s) of the Office(s) concerned.

No. Estab/E-III/O.2  
Date: 26/03/2024

To,  
Officials concerned

Through Head of the Office/  
Department concerned

26/03/2024  
Registrar (Acting)  
विश्वभारती (कार्यवाहक)  
विश्वभारती  
Registrar (Acting)  
Visva-Bharati

**Copy forwarded for information and necessary action to:**

1. Joint Registrar (Administration)
2. In-Charge, Security / *Proctor*
3. Finance Officer
4. Joint Registrar (Accounts)
5. Joint Registrar (Establishment)
6. Internal Audit Officer
7. Joint Registrar & C.S. to Upacharya
8. In-Charge, Hindi Cell – to translate into Hindi and arrange to upload in the University website
9. University Web Master – To upload in the University Web site
10. P.A. to Registrar
11. File