

বিশ্বভারতী  
বিশ্বভারতী

**VISVA-BHARATI**

(A Central University and an "Institution of National Importance"  
established by the Visva-Bharati Act, 1951)



**NOTICE**

**Sub: Coordination Meeting on Pous Utsava 2024, to be organized by the Santiniketan Trust, in association with Visva-Bharati**

A coordination meeting with the District Administration/ Local Bodies/ Line Departments etc will be held on 25-11-2024 at 11.00 a.m. in the Conference Hall of Central Library (First Floor), Visva-Bharati to discuss matters related to organization of Pous Utsava-2024 to be held in Visva-Bharati campus.

The dignitaries/officials as mentioned below are requested to make it convenient to attend the meeting. Vice-Chancellor, Visva-Bharati will chair the meeting. Trustee, Santiniketan Trust will co-chair. Agenda note will be circulated shortly.

**Dignitaries/ Officials from State Government/ Local Bodies:**

1. Shri Chandranath Sinha –Minister-in-Charge, Dep'ts of MSME, Textiles and Correctional Administration, Gov't of West Bengal and Chairperson, SSDA
2. Sabhadhipati, Birbhum Zilla Parishad
3. Secretary, West Bengal Pollution Control Board
4. Sri Jolly Chaudhuri, Additional Secretary, Urban Development Dep't
5. District Magistrate, Birbhum
6. Superintendent of Police, Birbhum
7. SDO, Bolpur
8. CMOH, Birbhum
9. Additional Superintendent of Police, Bolpur
10. SDPO, Bolpur
11. Environmental Engineer, WBPCB, Durgapur Regional Office
12. Chairperson, Bolpur Municipality
13. Divisional Engineer and Divisional Manager, WBSEDCL, Bolpur
14. Executive Officer, SSDA
15. Executive Engineer, SSDA
16. ACMOH, Bolpur
17. Divisional Fire Officer, Birbhum
18. SDO (T), BSNL, Bolpur
19. C.I. Bolpur
20. I/C, Bolpur Police Station
21. O/C, Santiniketan Police Station
22. O/C, Traffic, Birbhum District Police
23. Station Manager, Bolpur-Santiniketan Railway Station
24. Station Manager/ Assistant Engineer, WBSEDCL, Santiniketan
25. O/C, Bolpur Fire Station, Santiniketan
26. Assistant Engineer, P.W.D. (Civil/Electrical), Bolpur
27. Assistant Engineer, P.H.E. (Mechanical/Civil), Bolpur

*[Handwritten signature]*



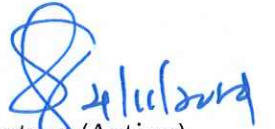
(Contd. P-2)

**Officials from Visva-Bharati/ Santiniketan Trust:**

1. Vice-Chancellor
2. All Directors/ Adhyakshas/ Principals of Bhavanas / Vibhagas/ Centres
3. Registrar
4. Finance Officer
5. University Engineer
6. Librarian, Central Library
7. Proctor
8. Prof Pratap Kr Padhy, Head, Department of Environmental Studies
9. Professor in-charge, Computer Centre
10. Chief Medical Officer, Pearson Memorial Hospital
11. Trustees of Santiniketan Trust
12. Joint Registrar & C.S. to Vice-Chancellor.
13. Joint Registrars/Deputy Registrars/Assistant Registrars
14. Special Officer, Rabindra Bhavana
15. Joint Registrar in-Charge Estate / Legal
16. Information Scientist and Chief Information Security Officer
17. System Programmer, Computer Centre
18. In-charge, Security
19. Faculty-in-charge, NCC/NSS
20. Public Relations Officer
21. In-charge, Garden Section/Sanitation Section/Guest House/Central Transport Cell
22. Honorary Secretary, Santiniketan Trust
23. Assistant Director of Physical Education (Sports Board)
24. Security Officer
25. Assistant Engineers/Junior Engineers of Engineering Dep't and Estate Office
26. Superintendent, Garden Section
27. All Joint Secretaries of different Sub-Committees of Karmi-Parishad

Memo No. REG/Notice/156/292/2024-25  
Date: 21.11.2024



  
Registrar (Acting)  
Visva-Bharati

To: Dignitaries/Officials concerned

Copy to:

1. Joint Registrar and C.S. to Vice-Chancellor
2. Assistant Registrar (Meetings) – *With a request to arrange for refreshments.*
3. P.A. to Registrar
4. University Webmaster: *To upload it in the University Website.*