



OFFICE ORDER

The Upacharya, subject to ratification by the Karma- Samiti (Executive Council), is pleased to approve the continuation of Prof. Gita A. Keeni as Head, Department of Japanese, Bhasha Bhavana, Visva-Bharati, till her date of retirement i.e **31.07.2025**.

Prof. Gita A. Keeni is requested to continue as Head, Department of Japanese, Bhasha Bhavana, Visva-Bharati.

Memo No. Estab./E-1/AOH&IC/2025-26
Date: 17.04.2025

Registrar (Acting)
Visva-Bharati

To,

- 1) Prof. Gita A. Keeni, Department of Japanese, Bhasha Bhavana.
- 2) Principal, Bhasha Bhavana

Copy forwarded for information & necessary action to:

01. All Directors/ All Principals of Bhavana / Vibhaga
02. All Heads of Departments / Centres / Sections.
03. Finance Officer/Joint Registrar(Accounts)/JFO-IA
04. Proctor / Dean / Deputy Dean of Student Welfare.
05. Chief Medical Officer / In-charge of Security / University Engineer
06. All Joint Registrar / Deputy Registrar / All Assistant Registrar
07. Joint Registrar & C.S to Upacharya
08. Assistant Registrar (Meeting)- for placing it for ratification of the E.C.
09. In-Charge, Hindi Cell- with a request to translate it into Hindi and arrange to upload in the University Website
10. PA to Registrar / Section Officer (E-I, E-II, E-III & File)
11. In-Charge Computer Centre –with a request to upload it in the University Website
12. Personal Files. (2)