



## **NOTIFICATION**

## BOOKING VISVA-BHARATI GUEST HOUSE THROUGH SAMARTH PORTAL

This is to notify that the following Guest Houses of Visva-Bharati are now synched with SAMARTH online booking facility.

- 1. Purba Palli Guest House
- 2. Ratan Kuthi Guest House

Employees of Visva-Bharati can book accommodation through their SAMARTH account. Employees may 'Sign in' their SAMARTH account and follow the steps below to book rooms in the above two Guest Houses.

Go to Campus Services  $\rightarrow$  Essential Services  $\rightarrow$  Guest Houses  $\rightarrow$  Request to Guest House

If any employee is unable to see the 'Campus Services' option, he/she may immediately contact <u>nodalsamarthyb@visva-bharati.ac.in</u>

This is issued with the approval of the Competent Authority.

Ref. No: VB/GH-30/57/2024-25 Dated: 31.05.2024 দিনিফিলন / Santiniketan In-charge, Guest House Visva-Bharati, Santiniketan प्रभारी / In-charge अतिथि गृह / Guest House विश्वभारती / Visva-Bharati शान्तिनिकेतन / Santiniketan

Copy to:

- 1. Directors and Principals of Bhavanas/Vibhagas
- 2. Heads of Academic and Administrative Departments/Centres/Units/Sections
- 3. Joint Registrar and C.S. to the Vice-Chancellor
- 4. P.A. to Registrar
- 5. University Webmaster: with request to upload it in the University Website.