



## Office Order

### Formation of World Heritage Cell in the University

- A. In view of the memo no CLT/ WHC/ NOM/ 23/122 dated 25 October 2023, issued by Mr L E Assomo, Director, Culture Sector, World Heritage Centre of UNESCO, to the Ambassador and Permanent Delegate of India to UNESCO, as received by the University through the World Heritage Section of the ASI, regarding inscription of Santiniketan (C 1375) on the World Heritage List as per decision taken by the World Heritage Committee at its extended 45<sup>th</sup> session (Riyadh, 2023), the Vice Chancellor, subject to ratification by the *Karma Samiti* (Executive Council) of Visva-Bharati, has decided to form a World Heritage Cell in the University.
- B. The Cell will effectively be a technical working group (e.g. Admission Cell). Subject to the overall administrative supervision and control of the Registrar, the Cell will have the following responsibilities:
- Documentation as well as preservation of all correspondences, files, maps, plans and other records related to (a) declaration of Santiniketan as a World Heritage Site by the UNESCO, (b) implementation of the “*Operational Guidelines for the Implementation of the World Heritage Convention*” of the UNESCO and (c) other heritage matters of the University.
  - Coordination with various committees and offices of the university on all matters related to the World Heritage Site and other heritage matters.
  - Maintaining records of the Heritage Committee, Site Management Committee, Apex Advisory Committee and other committees related to the World Heritage Site and other heritage matters.



- iv) Correspondences with the World Heritage Centre, UNESCO, Ministry of Education/ Culture, ASI, State Govt Departments/ Offices, West Bengal Heritage Commission, district administration, local bodies, agencies dealing with conservation, preservation etc.
- v) Other matters as would be entrusted to the Cell by the University authorities, as and if required.

C. Office space for the Cell: The Cell will be housed in the building vacated by the Academic & Research Section (adjacent to Central Library and Computer Centre).

D. Staffing of the Cell: One Section Officer/ equivalent, one Sr. Assistant/ Office Assistant, one Draughtsman-cum-DEO and two MTS.

E. Members of the Cell:

- i. Prof. Swati Ganguly, Department of English – Coordinator
- ii. Prof. Anil Kumar, Department of AIHC& Archaeology- Joint Coordinator
- iii. Registrar
- iv. Principal, Patha Bhavana
- v. University Engineer
- vi. Special Officer, Rabindra Bhavana
- vii. JR/ DR in-charge Estate/ Estate Officer
- viii. Dr. Suken Shah, Assistant Professor, Dep't of AIHC& Archaeology
- ix. Dr. S. Santosh, Assistant Professor, History of Art, Kala Bhavana
- x. Curator, Rabindra Bhavana
- xi. Curator/ Faculty in-Charge, Nandan Museum, Kala Bhavana
- xii. In-charge Security/CSO/Security Officer
- xiii. Shri. Sourav Chakraborty, Reprographer cum Photographic Officer, Rabindra Bhavana
- xiv. Dr. Bhaskar Das, Cartographer, Department of Geography
- xv. Shri. Trisith Debnath, Draughtsman, Eng'g Department
- xvi. Dr Sanjib Mondal, Superintendent, Garden Section
- xvii. Shri. Subrata Paul, JE, Estate Office
- xviii. Shri. Samit Dasgupta, Audio Visual Operator, PSV, Sriniketan

F. The Cell will meet on regular basis and assist the University authority in speedy disposal of matters assigned to it, as a 'single window' planning, implementation and facilitation centre.

Ref. No- REG/UNESCO/15/275/2023-24  
Date: 15.03.2024

  
15/3/2024  
Registrar (Acting)  
Visva-Bharati  
कुलसचिव (कार्यवाहक)  
विश्वभारती  
Registrar (Acting)  
Visva-Bharati