

VISVA - BHARATI  
SANTINIKETAN



NOTIFICATION

SUMMER VACATION, 2025

Patha Bhavana and Siksha-Satra (both the school sections) will remain closed for Summer Vacation, 2025 from 13<sup>th</sup> May, 2025 (Tuesday) to 11<sup>th</sup> June, 2025 (Wednesday) (both days inclusive) and will reopen on 12<sup>th</sup> June, 2025 (Thursday).

The Academic Departments of the University will remain closed for Summer Vacation, 2025 from 16<sup>th</sup> June, 2025 (Monday) to 11<sup>th</sup> July, 2025 (Friday) (both days inclusive) and will reopen on 14<sup>th</sup> July, 2025 (Monday) as 12<sup>th</sup> July 2025 is Saturday & 13<sup>th</sup> July 2025 is Sunday (weekly off days)

Directors/ Adhyakshas of Bhavanas / Vibhagas and Heads / In-Charges of the Academic Departments /Centres are requested to make necessary arrangements for deploying /detaining **one faculty member for each Department / Centre** during Summer Vacation, 2025, if required.

Faculty members, who need to be detained during vacation period under order of the Vice – Chancellor, are eligible for Compensatory Leave to the extent of 1/3<sup>rd</sup> of the period of detention.

The Directors / Adhyakshas of Bhavanas / Vibhagas and the heads / In-Charges of the academic Department / Centres are requested to send Bhavana wise single comprehensive proposal through proper channel with appropriate justification for such detention.

Proposal for detention in prescribed proforma (attached) should reach to the office of the Deputy Registrar (Establishment) within **30.04.2025** positively for taking prior approval of the Vice-Chancellor.

**Ex post facto approval and individual department wise proposal may not be entertained.**

Memo.No.EST/E-II/G.20  
Date: 22.04.2025  
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Registrar (Acting)  
Visva-Bharati  
कुलसचिव (कार्यवाहक)  
विश्वभारती  
Registrar (Acting)  
Visva-Bharati

Copy forwarded for information and necessary action to:-

1. Directors / Adhyakshas of all Bhavanas / Vibhagas
2. Heads / In-Charges of all the Academic Departments / Centres
3. Finance Officer
4. Internal Audit Officer
5. Joint Registrar (Accounts)
6. Deputy Registrar (Establishment)
7. C.S to VC
8. Librarian
9. Proctor
10. Dean of Students welfare
11. University Engineer
12. In- Charge, Security
13. Chief Medical Officer, P.M.Hospital
14. P.A. to Registrar
15. University Webmaster – to upload it on the University Website

**PROFORMA FOR DETENTION OF TEACHER DURING SUMMER VACATION, 2025**

(To be submitted through proper channel)

SL. No.	Name (in full) of the teacher with Department, Designation, I.D. Number & Mobile Number	Brief Description of the work to be performed during detention	Period of detention (From date - To date)	Detailed justification for such inevitable detention
1.				
2.				

Signature with seal of the Head / In-charge of the Department / Centre & Mobile Number