

বিশ্বভারতী
विश्वभारती
VISVA-BHARATI



OFFICE ORDER

The undersigned is directed to convey that the following re-arrangement in the deployment of outsourced workers engaged for Sweeping/Cleaning works will be effective on immediate basis. The Administration Section will issue orders, if required, for further clarification:

Sl. No.	Present Deployment	Number of workers	New Deployment	Budget head for wages, only for F.Y. 2025-26
1	Proctor's office	2 (two)	Sanitation Section (Under the control of the Sanitation Committee)	Additional provision for payment of Wages for contract workers incurred from Recurring Head
2	Rajbhasha Cell	1 (one)	Termites/Pest Control Committee (Under the control of Prof. Hirak Chatterjee)	Revenue budget of Rajbhasha Cell
3	Santiniketan Guest House	3 (three)	Agricultural Farm, PSB	Additional provision for payment of Wages for contract workers incurred from Recurring Head
4	Vidya-Bhavana	1 (one)		Revenue budget of Vidya-Bhavana
5	Bhasha-Bhavana	1 (one)		Revenue budget of Bhasha-Bhavana
6	Rabindra Sangit Gabesana Kendra	1 (one)	Sriniketan Guest House (Under the control of Prof. B.K. Saren)	Revenue budget of Rabindra Sangit Gabesana Kendra
7	Siksha Bhavana	1 (one)	Central Transport Cell	Revenue budget of Siksha Bhavana
		2 (two)	Bio-consortium for vermicomposting (Under the control of Prof. B. K. Saren)	
8	Dep't of Biotechnology	1 (one)	Heritage Walk (Under the control of Prof. Anil Kumar)	Revenue budget of Biotechnology
9	Dep't of Zoology	2 (two)	Dairy & Poultry Farm, PSB	Revenue budget of Zoology
10	Garden Section (Mahadal worker)	1 (one)	Dep't of Botany (for plant selecting)	House keeping of Bhavanas and Campus Common Area
11	Accounts Office (Shri Sushil Das)	1 (one)	Dep't of Agricultural Extension	Additional provision for payment of Wages for contract workers incurred from Recurring Head

The Heads of the Departments/Offices/Sections concerned are requested to release the above outsourced workers immediately so as to enable them to report to the offices they have been deployed. This is also to clarify that the budget heads mentioned will be applicable for FY 2025-26 only. For the next FY, the Finance Office will make appropriate budget provisions for the concerned Bhavanas/Dep'ts/Offices, for sl. Nos. 2, 4, 5, 6, 7, 8, 9 and 10.

Ref. No. Admn/G/G-15
Date: 18.06.2025

To,
Heads of Departments/Offices/Sections concerned

Registrar (Acting)
 Visva-Bharati
 कुलसचिव (कार्यवाहक)
 विश्वभारती
 Registrar (Acting)
 Visva-Bharati

Copy forwarded for information and necessary action to:

1. Directors/ Adhyakshas of all Bhavanas/Vibhagas
2. Heads of all Academic & Administrative Departments/Centres/Offices etc.
3. Finance Officer
4. Joint Registrar & C.S. to the Vice-Chancellor
5. Deputy Registrar (Administration)
6. PA to Registrar
7. University Webmaster – to upload in the University Website.
8. File