



आचार्य: श्री नरेंद्र मोदी ACHARYA (CHANCELLOR) SHRI NARENDRA MODI

संस्थापक: रवीन्द्रनाथ ठाकुर Founder: Rabindranath Tagore उपाचार्य (स्थानापन्न): प्रोफेसर विनय कुमार सरेन UPACHARYA (VICE-CHANCELLOR) (Offg.) PROF. BINOY KUMAR SAREN

## OFFICE MEMORANDUM

Sub: Implementation of e-Office in the University

The undersigned is directed to convey for information of all concerned that as per direction made through email on 12/09/2024 by Ministry of Education, New Delhi, the University shall adopt e-office and subsequently all correspondences with the Ministry of Education, New Delhi shall be made through e-office only in future.

All concerned are requested to comply.

No. Admn./G/N-5/**511** 

Date: 25/09/2024

Deputy Registrar (Administration)
Visva-Bharati

Deputy Registrar (Administration) Visva-Bharati

## To:

- 1. All Directors, Adhyakshas of Bhavanas/Vibhaga
- 2. All Heads of both Academic & Administrative Departments/Centres/Offices
- 3. Joint Registrar & C.S. to Vice-Chancellor
- 4. P.A. to Registrar
- 5. University Webmaster To upload it in the University website