



2nd Notice

विश्वभारती / VISVA-BHARATI
केंद्रीय पुस्तकालय / CENTRAL LIBRARY
विश्वभारती लाइब्रेरी नेटवर्क / (Visva-Bharati Library Network)

Memo No. CL/ 273 /2024-25/(RPE)

Date 18/07/2024

**Research Publication Ethics (RPE): Paper – IV
Common Paper for the Ph. D. Course Work – 2023-24**

NOTICE: Internal Assessment (last date of submission 31 July 2024)

All the Ph.D. Course Work candidates those are supposed to attend Course Work Examination during 2024 are requested to submit a research proposal based on the following guideline on their tentative research topic or any interested topic within 2000 words through hardcopy for the evaluation of internal marks of the Common Course Work paper (IV). On request from the candidate the last date of submission of the internal assessment has been extended and there will be no more extension on any situation.

Place of Submission – Physically by the candidate at the Office of the Central Library, Visva-Bharati, Santiniketan.

Date of Submission – from 27 May 2024 (Monday, 10.30am) to 31 July 2024 (Wednesday 6.00pm) (No submission will be entertained after the last date and any other mode i.e. mail/courier/post, etc. as candidate have to sign for this submission)

Full Marks of Internal Assessment – 10 (ten)

Principals of the Bhavana and HODs are requested to intimate to the concerned candidates of the respective Bhavanas and Departments.

The intimation on Internal Assessment has already been communicated to all the candidates through individual mail and concerned WhatsApp group on 02 May 2024.

The entire issue of examination [Internal Assessment (10 marks) and Written Examination (40 marks)] on RPE (Paper-IV) has been communicated to the prospective candidates during the classes.

Coordinator
'Research Publication Ethics' (RPE: Paper – IV)
(Common paper for PhD Course Work) and
Librarian, Central Library
Visva-Bharati, Santiniketan

Internal Assessment (Full Marks: 10)
Paper – IV [Research Publication Ethics (RPE)]
Common Course Work Paper for the Ph. D. Scholar, Visva-Bharati
2023-24

Every scholar is required to submit a research proposal on their tentative research area or any interested topic within 2500 words **from 27 May 2024 (Monday) to 31 July 2024 (Wednesday 6.00pm)** through hardcopy for the evaluation of internal marks of the Common Course Work paper (IV). The guideline, as noted below, should be followed for writing the research proposal.

Guidelines to write an effective research proposal

A research proposal should clearly describe the idea or question and the expected outcomes of the study. It is a highly structured document that explains the research topic and presents the plan to investigate a specific inquiry.

1. **Cover Page:** This page having a heading “Research Proposal submitted for Internal marks for the Paper –IV (Research Publication Ethics) for PhD Course Work for the session 2023-24” and then this may contains, proposed Title of the Research Proposal, Name of the candidate, Department, Bhavana, Exam Roll No. and or Registration No. And or candidate application ID no. (eleven digit) and date of submission.
2. **Research synopsis:** It should include the following points -
 - i. **Introduction:** Discuss the concepts/ideas of your research inquiry. Include a summary of the current knowledge in your research area.
 - ii. **Background information:** Describe key details about the rationale of your research proposal and also provide the contextual information that may help others to understand your study more efficiently.
 - iii. **Literature review:** A summary of published literature, including journal articles, books, and other academic documentation related to your research work. This section should explain where gaps in knowledge are.
 - iv. **Develop research questions:** Research questions are concise statements in the form of a question aiming to study, and the said research study expects to provide answers.
 - v. **Statement of the problem:** It refers to an issue, difficulty, or gap in knowledge that will be addressed in the study.
 - vi. **Objectives/ Aims of the study:** State a concise and clear outline that defines the purpose of the study to be undertaken. It is an essential part and central idea of the research work.
 - vii. **Significance of the study:** It is a statement that explains why your research work is needed, i.e., the anticipated benefits of conducting the study. It describes the justification of your study's importance and impact on the research field.
 - viii. **Hypotheses:** It is a prediction statement and a tentative solution to a problem. It means before finding the study's final results, we will formulate a hypothesis based on the issue of the research work. This is not compulsory for all research proposal.
 - ix. **Research methodology:** State how you will reach your objectives/ aims of the study. It is the outline of the process of the study to be undertaken; the equipment will be used, data collection strategies (including designing of questionnaires and data collection), and finally, data analysis techniques to be applied.

- x. **Tentative chapterization/ organization of the thesis:** present a tentative name of chapters and organize them in logical order.
- xi. **Scope and limitation:** Scope refers to the coverage to which the research area will be explored in the study, and limitation is used for constraints that impact the ability of the researcher to study the scope of the study effectively.
- xii. **Conclusion:** Summarize all previous information and highlight the importance of your proposal.
- xiii. **References:** References and citations to any sources used in the proposal must be enlisted following any International standard referencing and citation style.

Proposal will be in hand writing or typed in 'Times New Roman' as font type with 12 size text (Heading size 16, subheading size 14). Line spacing will be 1.5 with all size 1" (one inch) margin. Reference will be based on any International Style of Citation (APA, MLA, Chicago or others) and need to be mentioned clearly in the methodology. Use A4 size general paper with channel file and not to use any costly paper or file. As stated in the classes, during evaluation methodology, presentation and arrangement of text will be given priority.

Each and every candidate physically needs to come to the Central Library and put their signature in the concerned list after submission of the same with date. Therefore, sending copy through post/courier/messenger/friend will not be accepted.

Submission may be done **from 27 May 2024 (Monday, 10.30am) to 31 July 2024 (Wednesday 6.00pm).**

This is part of the course evaluation and submission physically by the candidate is compulsory as they have to sign in the office record against the submission. No excuse will be entertained after the extended last date (31/07/2024) for 'non-submission'. Further, if any candidate is failed to submit Internal Assessment within the extended date, then he/she will not be allowed to attend in the final examination.



Course Coordinator, 'Research Publication Ethics'
(Common Course for PhD Course Work) and
Librarian, Central Library
Visva-Bharati, Santiniketan