

**VISVA-BHARATI
SANTINIKETAN**

ADVERTISEMENT NO : 1/2019

Visva-Bharati is a Central University and an 'institutions of national importance' invites applications for the following posts.

Sl. No.	Name of the posts	Department / Bhavana	Category
1.	Director of Studies, Educational Innovations and Rural Reconstruction	Visva-Bharati	UR
2.	Director of Culture and Cultural Relations	Rabindra Bhavana	UR
3.	Director of Physical Education, Sports, National Service and Student Welfare	Visva-Bharati	UR
4.	Director, Indira Gandhi Centre	Indira Gandhi Centre	UR
5.	Librarian(Granthagarika)	Visva-Bharati	UR
6.	Parichalaka (Director), Publishing Department	Granthana Vibhaga Kolkata	UR
7.	Registrar (Karma-Sachiva)	Visva-Bharati	UR
8.	Finance Officer (Vitta-Adhikari)	Visva-Bharati	UR
9.	Chief Security Officer	Visva-Bharati	UR

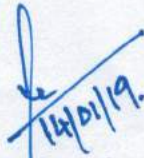
PAY SCALE for SI. No. 1 to 8 : Level 14 with Entry Pay of Rs. 1,44,200/- as per 7th CPC Pay Matrix.

PAY SCALE for SI. No. 9 : Level 12 with Entry Pay of Rs. 78,800/- as per 7th CPC Pay Matrix. [Pay Band -3 of Rs. 15,600 – 39,100/- with Grade Pay of Rs. 7,600/- (Pre Revised)]

AGE LIMIT

For SI. No. 1 to 4: Preferably below 60 years.
For SI. No. 5 & 6: Preferably below 55 years
For SI. No. 7 & 8: Preferably below 57 years
For SI. No. 9: Preferably below 50 years

(i) For SI. No. 1 to 4: The tenure of the post of Directors is of five years or the incumbent attaining the age of 65 years whichever is earlier.


कुलसचिव (कार्यवाहक)
विश्वभारती
Registrar (Acting)
Visva-Bharati

(ii) For Sl. No. 6: It's a senior management level, fixed tenure, administrative post; no teaching/research liability is attached. Tenure for the post is **5 (five)** years or the incumbent attaining the age of **60 (sixty years)**, whichever is earlier. The retirement age for the post is **60 (sixty years)**.

(iii) For Sl. No. 7 & 8: The tenure of the post of Registrar and Finance Officer is of five years duration, or the incumbent attaining the age of 62 years whichever is earlier.

Essential qualifications for Sl. No. 1 to 4 :-

Eminent scholar with published work of high quality, actively engaged in research, with ten years of experience in post-graduate teaching and / or experience in research in university/ national level institutions, including experience of guiding research at doctoral level. The teachers with 15 years of U.G. teaching / research experience may also be considered at the discretion of the university.

OR

An outstanding scholar with established reputation who has made significant contribution to knowledge.

Desirable Qualification For Sl. No. 3

He / She should have certificate in NSS / NCC (C-Certificate). He / She should be able to oversee the NCC / NSS activity.

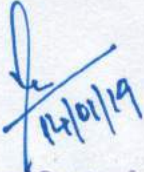
Job Requirement for Sl. No. 1

The candidate should be an eminent personality and distinguished educationist with knowledge, experience and expertise in the field of Agriculture/Rural Extension activities / Social Work and should have experience in Educational Administration.

The person shall be responsible for organizing studies, educational innovations and academic programmes in the rural area adjacent to University and also programmes of rural reconstruction and thereby foster a link between the University and rural area. He /She shall also act as the Adhyaksha of the Vinaya Bhavana.

Job Requirement for Sl. No. 2

The person shall co-ordinate teaching and research on the ideals and works of Rabindranath Tagore, Indian Culture and its relation with the cultures of other countries, organize dissemination, through various media, of the cultural treasures of Rabindranath Tagore in the field of Art, Literature and Music, be responsible for relationships with institutions and agencies of culture of India and abroad, be responsible for getting the works of Rabindranath Tagore translated into the languages of India and other countries and co-ordinate between the activities at Santiniketan and Sriniketan in respect of culture and cultural relations. He / She shall be responsible for maintenance of land and its buildings and also for administration and finances of Rabindra Bhavana, Uttarayana Complex and Ashrama area. He /She shall be responsible to create a complete Archives at the Tagore Memorial relating to Tagoreana and to work with the concerned departments of the University. He / she shall also act as the Adhyaksha of Rabindra Bhavana.


कुलसचिव (कार्यवाहक)
विश्वभारती
Registrar (Acting)
Visva-Bharati

Job Requirement for Sl. No. 3

The candidate should be an eminent sports person or personality in the field of higher level planning and coordination of annual sports and athletic activities in school and university in the environment with experience of student welfare activities / management of residential students and counseling of students in University / equivalent Institution and should have experience in educational administration.

The person shall co-ordinate the activities at different campuses in respect of Physical Education, Sports, National Service and other activities where the students participate. He / She shall also act as the Dean of Student Welfare and oversee all the concerned field.

Essential Qualification & experience for Sl. No. 5

i. A Master's Degree in Library Science /Information Science/documentation Science with at least 55% marks or its equivalent grade in a point-scale wherever the grading system is followed.

ii. At least ten years as Librarian at any level in University Library or ten years of teaching as Assistant/Associate Professor in Library Science or ten years experience as a College Librarian.

iii. Evidence of innovative library services, including the integration of ICT in a library.

iv. A Ph.D. Degree in Library Science/Information Science/Documentation /Archives and Manuscript-keeping.

Note : For the post of the University Librarian(Sl. No. 5) A minimum score in the academic performance based on the UGC Regulation-2018(In Appendix-2 -Table 2 & 4) shall have to be submitted in the specified format.

Essential Qualification for Sl. No. 6:

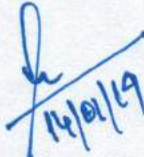
Master's Degree, with at least 55% marks or equivalent grading, in any subject preferably English/ Bengali/ Linguistics/ Mass Communication/ Journalism/ Media and Culture/ Sociology/ Psychology/ Printing Technology/ Advertizing;

Desirable Qualification for Sl. No. 6 :

- (I) Ph.D or at-least 7-8 standard national/ international publications in publishing or related field.
 (II) P.G degree / diploma in publishing / book publishing/ editing/ publishing software (e.g. In Design)

Minimum Experience:

- i) **Essential:** Minimum 10 years of teaching (UG/PG)/ research/ professional / industrial experience in publishing and related fields. In case of a candidate serving Gov't/ autonomous body/ PSU/ University, at least 3 (three) years out of 10 (ten) years of experience as stated above, shall be in the Pay Band -3 of Rs.15600-39100 with G.P of Rs.7600(Pre-revised) (Pay Matrix level 12 of 7th CPC).


 कुलसचिव (कार्यवाहक)
 विश्वभारती
 Registrar (Acting)
 Visva-Bharati

Note: Only senior management level experience in book editing/ production and/ or sales/marketing/promotion in a publishing house (public/private sector) of national/ international repute, shall qualify as 'professional / industrial experience' as referred to above.

In addition to normal employer's certificate(s), at least 2(two) references from distinguished writers/ editors/ publishers shall be necessary for substantiating such experience, if obtained from working in private publishing house(s).

ii) Desirable:

Proven knowledge on the life and works of Rabindranath Tagore and experience in publishing Tagore literature.

Job Requirements: *Granthana Vibhaga*, set up in 1923, is an important arm of Visva-Bharati. It is in the process of rejuvenation with active support from Ministry of HRD and UGC.

Parichalaka (Director) shall be responsible for overall supervision and control of its administration including editorial/ production, sales/ promotion functions. He/she is expected to enhance the image and value of the titles of Visva-Bharati's publications, maintaining a close liaison with Visva-Bharati's academic, research and outreach activities at the same time.

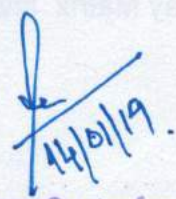
Granthana Vibhaga being a public funded publishing house, controlling of its purchase, stores, accounts and finances as per Gov't rules / orders/ policy will be an important aspect of the job requirements. Job requirements may change any time in accordance with the Visva-Bharati Act /Statutes/Regulations and office orders/ circulars in force.

Essential Qualification for SI. No. 7 & 8

- a) Master's degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.
- b) At least 15 years of experience as Assistant Professor in the academic level 11 and above or with 8(eight) years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration.
- OR
- c) Comparable experience in research establishment and / or other institutions of higher education.
- OR
- d) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

Desirable Qualification & Experience of Finance Officer :-

- i. ACA / AICWA / ACS/MBA (Finance)/ member of any organized Audit and Accounts Service (Group-A) of State or Central Government.
- ii. Experience of working in University system, in a senior administrative capacity.


 कुलसचिव (कार्यवाहक)
 विश्वभारती
 Registrar (Acting)
 Visva-Bharati

Essential Qualification for Sl. No. 9

Post Graduate degree with at least 55% marks or its equivalent. At least 8 (Eight) years experience as officer in Army/Police /Central Para-Military Force /Watch & Ward or Security Service of any Govt./autonomous organization /PSU, of which minimum 5 years in the Pay Band -3 of Rs. 15,600 – 39,100/- with Grade Pay of Rs. 5,400/- (Pre-revised VIth CPC)

Desirable Qualification for Sl. No. 9

- (i) Officers having experience in Infantry/State Police/CPMF/CRPF/CISF may be given preference.
- (ii) Applicants having at least one year training in fire safety from Govt. Institute may be given preference.

GENERAL CONDITIONS FOR THE RECRUITMENTS :

1. Visva-Bharati reserves the right not to fill up the vacancies if circumstances so warrant. Selection for the posts may not be confined to candidates who apply formally.
2. Candidates must fulfill essential qualification and experience on the date of application. All educational qualifications must have been obtained from recognized University/ Institute which are approved / recognition by the UGC / MHRD.
3. Essential qualification and experience prescribed are the minimum and mere possession of them will not entitle an applicant to be called in for interview. If the number of applications received is large and it is not convenient for the University to interview all applicants, the number of candidates shortlisted for interview may be subjected to a reasonable limit based on qualification and experience.
4. Age relaxation may be given as per Govt. of India rules.
5. Candidates belonging to reserved categories will be eligible for relaxation in percentage of marks, as per rules/ order applicable.
6. The post of Registrar and Finance Officer may also be filled up by deputation from employees serving in Govt. of India/State Govt./Autonomous bodies/Educational Institutions(Central or State funded) fulfilling the essential and desirable qualifications, following the Govt. of India guidelines for deputations.
7. University strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.


 कुलसचिव (कार्यवाहक)
 विश्वभारती
 Registrar (Acting)
 Visva-Bharati

8. Selected candidates are required to go through police verification before or after joining.
9. Appointees shall reside within the territorial jurisdiction of the University as declared in Visva-Bharati Act, 1951.
10. Candidates should enclose self attested copies of certificates towards the evidence of Age, Educational Qualifications, Caste Certificate, Physical Disability, Experience etc. with the applications.
11. Candidates already in employment of Gov't / autonomous body/ University/other Gov't funded bodies shall apply through proper channel (or submit formal '**No Objection Certificate**' during interview, if called for). They may however send an advance copy of the application.
12. Counting of past service, wherever applicable, as per Govt. India rule for candidates already in service will not be allowed if application is not received through proper channel and release order, last pay certificate etc, are not submitted at the time of joining Visva-Bharati's service, if appointed.

13. Availability of Application Forms:

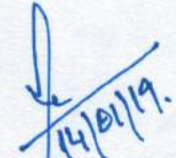
a) Application form can be downloaded from University website : (www.visva-bharati.ac.in) Prescribed application fee should be sent through online through SBI Collect Module under State Bank of India(See guideline given below). Generated receipt should be enclosed with filled up application form.

b) By hand: Available from Assistant Registrar(Recruitment), Visva-Bharati, Santiniketan on submission of receipt generated after payment through SBI Collect module

* Note: IPO / M O / e-transfer/ CRFS/ postage stamp/ revenue stamp etc will not be accepted.

Guidelines to send money through online through SBI collect module under State Bank of India.

1. Step 1 : Please type <https://www.onlinesbi.com>
2. Step 2 : Click **SB Collect** Classic version from home page
3. Click Check box to proceed for payment
4. Select State " West Bengal"
5. Select Corporate/Institution – " Educational Institution" + Go
6. Select " VISVA BHARATI UNIVERSITY"
7. Select Payment Category – " Misc Receipt"
8. Fill up all details in CAPITAL and Select Purpose of Deposit "Others"


 कुलसचिव (कार्यवाहक)
 विश्वभारती
 Registrar (Acting)
 Visva-Bharati

9. Type at remarks in CAPITAL " APPLICATION ADVT 1/2019"
 10. Take print out of payment receipt and send us.

[OR]

1. Step 1 : Please type
<https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=767104>
 2. Click Check box to proceed for payment
 3. Select Payment Category – " Misc Receipt"
 4. Fill up all details in CAPITAL and Select Purpose of Deposit "Others"
 5. Type at remarks in CAPITAL " APPLICATION ADVT 1/2019"
 6. Take print out of payment receipt and send us.

14. Application fee (non refundable) : **Rs. 1000/-**

15. SC/ST candidates shall pay only 25% of the above application fee. Physically handicapped candidates (handicapped 40% or above) are exempted from paying fee. Attested copy of certificate issued by appropriate authority is to be submitted for such concession / exemption.

16. Application sent by post / courier must be super scribed with adv't number and name of the post.

17. Application incomplete in any respect will be rejected without any reference. Canvassing in any form is strictly forbidden.

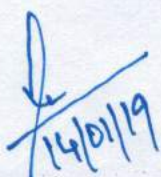
18. Candidates called for interview but staying abroad may attend interview through SKYPE.

19. Applicants are advised to read the advertisement very carefully and to ensure that they fulfill required qualification / experience etc.

20. Duly filled in original application (i) One set of self attested photocopies of mark sheet, certificates and other testimonials (ii) Two recent passport size photographs with applicants full signature at the bottom (iii) Receipt generated after payment through SBI Collect module of required value toward application fees (in case form is downloaded from website) shall be sent to the Assistant Registrar (Recruitment), Visva-Bharati, Santiniketan, Dist-Birbhum, Pin No. 731235, West Bengal.

21. In case of any disputes, any suites or legal proceedings against the University, the territorial jurisdiction shall be restricted to the Hon'ble High Court, Kolkata, West Bengal.

22. Addendum / deletion / corrigendum shall be posted on the University website only i.e. www.visva-bharati.ac.in


 कुलसचिव (कार्यवाहक)
 विश्वभारती
 Registrar (Acting)
 Visva-Bharati

23. Last date for submission of filled-in application forms is **5th February 2019 (before 6.00 P.M.)**. The University will not be responsible for any postal delay. Applications received after last date will not be accepted.

Santiniketan
Date: 14.01.2019


Registrar (Acting)
Visva-Bharati
कुलसचिव (कार्यवाहक)
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Website: www.visva-bharati.ac.in

Wednesday and Thursday are weekly holidays in Visva-Bharati.

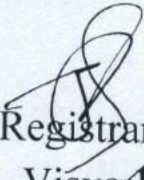




VISVA- BHARATI
SANTINIKETAN

Download Form

- i. For the post of Directors, Registrar, Finance Officer & Chief Security Officer- Please download form 'A' (attached below)
- ii. For the post of Librarian- Please download Form 'B' (attached below)


Assistant Registrar (Requirement)
Visva Bharati

APassport size
photograph**VISVA-BHARATI**

**APPLICATION FORM FOR EMPLOYMENT
(For Assistant Lecturer and other non-teaching staff)**

1. Advertisement No. :-
2. Name of the post and Sl. No. :-
3. Pay Scale :
4. Applicant's Name (in block letters) :-
5. Gender : Male / Female / Transgender
6. Date of Birth and age :-
7. Address for communication :-
8. E-mail : Mobile Number :
9. Nationality :-
10. Whether belonging to SC / ST / O.B.C. /PWD :-
(Copies of evidence to be enclosed)
11. Father's / Husband's / Mother's/Gurdian's Name, Address and Occupation :-
(if dead, state last address and occupation before death)
12. Permanent address (in full) :-
with nearest Railway Station
13. Educational qualifications :

Examinations	Name of the Board / University	Year of passing	Percentage of marks of GPA Obtained	Division / Class / Grade	Subject(s)
High School/ Secondary Education					
Intermediate/ Pre-Univ/Plus 2					
B.A./B.Sc./B.Sc(ag)/B.Com/ B.Mus/B.Fine etc.					
M.A./M.Sc./M.Sc.(Ag) M.Muse/M.Fine etc.					
Other Degrees/ Diploma if any					
NET/SET/JRF (Attach copy of Certificate)					

14. Research Degree(s)

Degrees	Title	Date of award	University
M.Phil			
Ph.D/D.Phil			
D.Sc/D.Lit/Any other degrees.			

15. Research Experience (Post-Doctoral) [Please attach relevant documents]

Name of University/College/Institution	Post held/Designation with pay	From	To	Experience	Title of Research

16. Details of publication

Date of Publication	Title of the article/book-chapter/full-book	Name of the Co-authors, if any	Name of the Journal(if journal-article)/Book(if book-chapter)	ISSN/ISBN	Publisher, Volume, Number of pages.	Remarks

17. Particulars of experience in reverse chronological order (starting from present employment).

Name of Organization/Institution	Position held	Scale of pay & other allowances	Duration		Nature of work	Reason for leaving
			From (Date)	To (Date)		

18. Specify additional qualifications / experience :-
(Sports, Music, Literary and Social Activities etc.)

19. Award/Project/any other academic achievements :-

20. Special interest or hobbies, if any :-

21. Give name of the two referees, not related to you, with full address.

Name :	Name :
Occupation :	Occupation :
Address :	Address :
Phone No. :	Phone No. :
Fax :	Fax :
e-mail :	e-mail :

22. What other voluntary work may be expected from you, if appointed :-

23. Are you willing to accept the minimum initial :-
pay, if offered ? If no, state what is the lowest
initial pay that you would accept.
In case of pay protection submit L.P.C.

24. If appointed what notice period you require for joining the post. :

I declare that the above particulars are true and correct. Should any of the information / documents / statements turn out to be incorrect or false, the appointment is liable to be terminated.

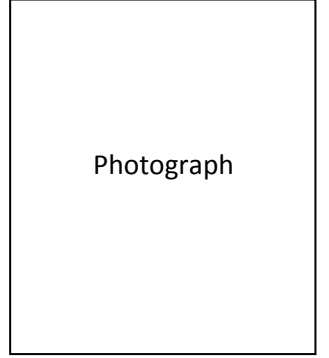
Date

Signature of the Applicant

Note:

1. Where space provided in the form is found to be inadequate, annexure may be given quoting serial numbers under which additional information is supplied.
2. Visva-Bharati does not hold itself responsible to fill up the post advertised if the post advertised is not filled up.
3. One set of self attested copies of academic certificates, mark-sheets, caste certificate , proof of birth and other testimonials and two copies of recent photographs (passport size) should accompany the application, in all cases.
4. The University may raise the standard of qualification, experience etc. at its discretion.

B



VISVA-BHARATI



**APPLICATION FORM FOR EMPLOYMENT
(For Deputy Librarian / University Librarian)**

GENERAL AND ACADEMIC INFORMATION

1. Advertise No. :
2. Name of the Post and Sl. No. :
3. Pay Scale :
4. Applicant's Name (in block letters):
5. Gender : Male Female Transgender
6. Date of Birth and age:
7. Address for communication:
8. E-mail: Mobile Number:
9. Nationality:
10. Whether belonging to SC / ST / OBC / PWD:
11. Father's / Husband's /Guardian's Name, Address and Occupation:
(if dead, state last address and occupation before death)

12. Permanent address (in full with nearest Railway Station):

13. Educational Qualifications:

Examinations	Name of the Board/ University	Year of Passing	Percentage of marks or GPA	Division/Class/ Grade	Subject(s)
High School/ Secondary Education					
Intermediate/ Pre-Univ/Plus 2					
BLISc/B.A./B.Sc./ B.Sc.(Ag.)/ B.Com/ B.Mus/ B.Fine/ BPEd etc.					
MLISc/ M.A./M.Sc./ M.Sc.(Ag.) M.Mus/ M.Fine/MPed etc.					
Other Degrees/ Diplomas, if any					
NET/SET/JRF					

14. Research Degree(s)

Degrees	Title	Date of award	University
M.Phil			
Ph.D/D.Phil			
D.Sc./D.Litt			

15. Research Experience (Post-doctoral) [Please attach relevant documents]

Name of University/College/ Institution	Post held/designation with pay	From	To	Experience	Title of Research

16. Appointments held prior to joining this institution:

Designation	Name of Employer	Address	Date of Joining		Salary with Grade	Reasons for leaving
			Joining	Leaving		

17. Post held after appointment at this institution (if applicable):

Designation	Department	Date of actual Joining		Grade
		From	To	

18. Library Service / Teaching experience: P.G. level (in years) U.G. level (in years)

19. TRAINING RECEIVED: Academic Staff College or through MOOCs (SWAYAM) Orientation/ Refresher Courses/ Methodology Workshops/ Training/Teaching-Learning-Evaluation Technology Programmes/Soft-Skill Development Programmes & Faculty Improvement/Dev. Programmes, including Summer and Winter Schools and Faculty Development (ARPIT) attended:

Name of the Course/ Programme/Training/ Summer or Winter School	Place & Instt.	Duration (Dates)	Sponsoring Agency (UGC/ICAR/ICHR/ICSSR/ Academies/Universities etc)
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1.

2.

3.

20. Academic / Research Activities

I. Published papers in Journals (Printed and Electronic) (Peer-reviewed or UGC listed) including Online/E-form/E-journal

Faculty of Sciences/Engineering/Agriculture/Medical/Veterinary Sciences – 08 per paper
 Faculty of Languages/Humanities/Arts/Social Sciences/Library/Education/Physical Education/Commerce/Management& other related disciplines – 10 per paper
 (With augmentation by impact factor as per UGC guidelines)
 Editor of Journal (International) – 10
 Editor of Journal (National) – 08

Sl. No	Title with volume, number and page number	Journal Name	ISBN/ISSN/ Categorization Peer-reviewed/UGC listed	Impact Factor (Proof required)	No. of Co-authors	Whether you are the main author	Score
Total							

* **N.B.** (a) Scores for research papers would be augmented according to the impact factor of the journals (as per Thomson Reuters list) as follows:

- i) Paper in refereed journals without impact factor = 5 points
- ii) Paper with impact factor less than 1 = 10 points
- iii) Paper with impact factor between 1 and 2 = 15 points
- iv) Paper with impact factor between 2 and 5 = 20 points
- v) Paper with impact factor between 5 and 10 = 25 points
- vi) Paper with impact factor > 10 = 30 points

(b) Two authors – 70% of total value of publication for each author; More than two authors - 70% of total value of publication for the First author/Principal author/Corresponding author and 30% for each of the joint authors

II. Publications (other than research papers)

(a) Books authored/Chapters in Edited Book/Editor of Books including Online/E-form/E-book

Score: International Publishers – 12
 National Publishers – 10
 Chapter in Edited Book - 05
 Editor of Book (International) – 10
 Editor of Book (National) – 08

Sl. No	Art/Chapter Title with page numbers	Book title, Editor & Publisher	ISBN/ISSN No/ (Or, Renowned publishers)	No of Co-authors (Points to be shared)	Whether you are the main author (Full points)	Score
Total						

***N.B.** Paper presented if part of edited book or proceeding then it can be claimed only once

(b) Translation works in Indian and Foreign Languages

Score – Chapter or Research Paper - 03
Book - 08

Sl. No	Title with page number	Type of Book/ and Authorship	Publisher & ISBN/ISSN/ Categorization	No of Co-authors (To be shared)	Whether you are the main author	Score
Total						

III. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula**A. Development of Innovative pedagogy [ICT and other technology applications (not covered under Category-1)]**

- a) Creation of website, blog, web2 etc: Score - Leader- 05, Assistant-03 (for assessment period)
- b) Creation and maintenance Institutional repository: Score- Leader- 05, Assistant-03 (for assessment period)
- c) Innovative assignments undertaken and carried out in software, meta data creation, customization of open access resources, Creation of QR code, content creation for digitization, Networking etc. Score - Leader-05, Assistant- 03 (for assessment period)
- d) Others (Organization and running of remote access, content organization, anti-plagiarism software, OCR software, utilization of cloud computing, etc.) Score - Leader-05, Assistant- 03 (for assessment period)

Sl. No.	Title of application	Nature of service	Score during assessment period (Maximum – 10)
1.			
2.			
Total			

B. Application of standards (National and International) for quality assurance in library services and organization

Score - Leader-05, Assistant-03 (for the Assessment Period)

Sl. No.	Title of standards	Field of application	Score during assessment period
1.			
2.			
Total			

C. i) Creation of Course materials and uploading in MOOCs

- a) Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser Credits 05 marks/credit) – 20
- b) MOOCs (Developed in 4 quadrants) - 05
- c) Content writer / Subject matter expert for Each module of MOOCs (at least one quadrant) – 02
- d) Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser Credits 02 marks/credit) - 08

Sl. No.	Name of the Course and Paper	Marks of the paper	Score during the Assessment period
1.			
2.			
Total			

C. ii) Undertaking course(s) as a candidate through MOOCs (other than courses under Table – 1, point 19)

Score – For Certificate - 4; For Diploma – 08; For UG - 12, For PG - 16

Sl. No.	Name of the Course	Duration of the course		Year of completion	Score
		From	To		
1.					
2.					
Total					

D. i) E-Content (for UG/PG/M.Phil)

Development of E-content in 4 quadrants for a complete course/e-book – 12

E-content (developed in 4 quadrants) per module – 05

Contribution to development of E-content module in complete course/paper/e-book (at least one quadrant) – 02

Editor of e-content for complete course/ paper/ e-book – 10

Sl. No.	Name of the Course	Title of the course content and my contribution as	Score during the Assessment period
1.			
2.			
Total			

D. ii) Contribution to consortia development / management and organization of INFLIBNET’s Sodhganga and ShodhGongotri projects, NDL, ETD, Indcat etc.

Score - Leader-12, Assistant-08 (for the Assessment Period)

Sl. No.	Nomenclature of projects	Extent of contribution	Score

Total			

IV. (a) Research Guidance/Supervision

Score: Ph.D. degree awarded – 10; Ph.D. Thesis submitted – 05

M.Phil./P.G. Dissertation awarded/completed – 02

Sl. No.	Number Enrolled	Thesis Submitted	Degree awarded	Score
Ph.D.				
M. Phil/ P.G. Dissertation				

N.B. : For joint supervision of research students, Supervisor and Co-supervisor shall get 70% each of the total score

(a) Best Practices (As marketing tools preparation of library profile, brochure, FAQ, User's Manual, list of subscribed Journals, and service to disabled users, etc.)

Score during the Assessment Period– Leader- 10; Assistant - 05

Sl. No.	Title of publication	Library subject area	University/ subject related	Score
1.				
2.				
Total				

(b) Attached as Guest / Visiting Lecturer in any Institute/University

Maximum Score - 10 per year: for BLIS – at least 20hrs lecture; MLIS – 15hrs lecture; M.Phil / Ph.D. Course Work –10hrs lecture.

Sl. No.	Name of the University / Institute	Course	Number of lectures with date	Score during the Assessment period
1.				
2.				
Total				

d) Consultancy (discharging expertise to other Institute Library for application of ICTs)

Score – University Library: -05; College /Institute Library - 03 per year; School / Public Library - 02

Sl. No.	Nature of automation works	Name of the Library	Date of visit	Score during the Assessment period
1.				
2.				

Total	
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V. (a) Patents (Patent / Technology Transfer / Product / Process)

Score: International - 10

National - 07

Sl. No	Details of the Patent/Technology transfer/Product/Process	Document No.	International/National	Score
Total				

(b) Policy Document (submitted to an international body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Govt. or State Govt.)

Score: International – 10; National – 07; State/University - 04

Sl. No	Nature of Document	Submitted to International/National/State organization	Score
Total			

(c) Award/ Fellowships :

Score –International – 07

National – 05

Name of Fellowship / Award	Body Awarding the Fellowship / Award	Date of Award	Amount, if Any	Score
Total				

VI. Invited lectures/Resource Person /Paper presentation in Seminars/Conferences/Full paper in Conference Proceedings*

Score: International (Abroad) – 07

International (within country) - 05

National - 03

State/University – 02

S. No.	Title of the Invited Lecture/ Paper presented	Title of Conference / Seminar	Organized by	Whether International (Abroad)/ International (within country) National/State/ University	Score

Total					

* Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once

Note: For the purpose of calculating research score of the University Library Officers, the combined research score from the categories 5(b). Policy Document and 6. Invited Lectures/Resource Person/Paper Presentation shall have an upper capping of 30% of the total research score of the teacher concerned

TOTAL SCORE (Table 2)

Sub-Category	Total Score	Total Score claimed in Sub-categories
1. Research papers (Journals etc.)		
2. Research publications (Books etc.)		
3. Creation of Teaching Learning pedagogy and development of new curricula etc.		
4. Research Guidance and Projects		
5. a) Patents c) Award/Fellowships		
5. b) Policy Document 6. Conferences/Seminars /lectures		(After capping)
Total Score (Academic & Research)		
Note: The score under category 5. b) and 6. shall be under capping of 30% of the total research score for any assessment period		

The candidate will have to submit all necessary documents in support of the score claimed.

21. Give names of two referees, not related to you, with full address

Name:

Name:

Occupation:

Occupation:

Address:

Address:

Phone No:

Phone No:

Fax:

Fax:

E-mail:

E-mail:

22. Are you willing to accept the minimum initial pay, if offered? If no, state what is the lowest initial pay that you would accept. In case of pay protection submit L.P.C.
23. If appointed, what notice period you would require for joining the post?

I declare that the above particulars are true and correct. Should any of the information/ documents/statements turn out to be incorrect or false, the appointment is liable to be terminated

Date

Signature of the Applicant

-
- N.B:** 1. Where space provided in the form is found to be inadequate, annexure may be given quoting serial numbers under which additional information is supplied.
2. Visva-Bharati does not hold itself responsible to fill up the post advertised if the post is not filled up.
3. One set of self-attested copies of academic certificates, mark-sheets, caste certificate, proof of date of birth and other testimonials and two copies of recent photographs (passport size) should accompany the application in all cases.
4. The University may raise the standard of qualification, experience etc. at its discretion.