



**Visva-Bharati
Santiniketan**

NOTICE

The Second meeting with the District Administration will be held on 19.12.2018 at 03:30 p.m. at the Conference Hall of Central Library (First Floor), Visva-Bharati for a discussion regarding Poush Utsava-2018 of Visva-Bharati.

All concerned are requested to kindly make it convenient to attend the meeting.

Members:-

1. Vice-Chancellor - Chairman
2. All Directors
3. All Principals of the Bhavanas / Vibhaga
4. Registrar
5. Finance Officer
6. Professor In-Charge, Central Library
7. Professor In-Charge of Security
8. Proctor
9. Head, Department of Environmental Studies
10. Chief Medical Officer, Pearson Memorial Hospital
11. In-Charge, Computer Centre
12. Joint Registrar(Accounts)
13. Joint Registrar(Administration)
14. Joint Registrar(Establishment)
15. Joint Registrar(Estate) & IC Legal Cell
16. Joint Registrar (In-Charge, Garden)
17. University Engineer
18. Chief Security Officer
19. Assistant Registrar (Public Relations)
20. Assistant Engineer, Electrical and Water Supply
21. Secretaries, Karmi-Parishad
22. Shri Debabrata Sarkar, President, Karmi-Sabha
23. Shri Bidyut Sarkar, Secretary, Karmi-Sabha
24. Dr. Atanu Sasmal, President, Adhyapaka Sabha
25. Dr. Goutam Saha, Secretary, Adhyapaka Sabha
26. Honorary Secretary and all Trustees of Santiniketan Trust
27. Shri Chandranath Banerjee, CJMC
28. Shri Subrata Mondal, Junior Engineer (Electrical)
29. All Conveners of existing Poush Mela Committee

Memo No. REG/Notice/93/725

Date: 14th Dec, 2018

To: All Members Concerned

Copy to:

1. C.S. to Vice-Chancellor
2. Assistant Registrar (Meetings) – *With a request to arrange for Water, Coffee, Tiffin & Snacks*
3. P.A. to Registrar
4. University Webmaster : *To upload it in the University Website*

Registrar (Meeting)
Visva-Bharati