



VISVA-BHARATI
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date: 13/12/2024

The Joint Registrar (Accounts)
Visva-Bharati

Sub: Administrative approval towards encashment of 10 days earned leave for LTC journey

This is to inform you that the competent authority has been pleased to approve encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employees.


It may please be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances of these employees are to be adjusted within a maximum period of three (03) months from the date of completion of journey.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment	Previously Availed (No.)
1.	Sri Arghya Priya Majumdar, Associate Professor, Department of Painting, Kala-Bhavana, V.B.	1997074	Indore	28/10/2024-04/11/2024	04
2.	Sri Arka Das, Section Officer, R.B. Section, V.B.	1998044	New Jalpaiguri	22/10/2024-26/10/2024	03
3.	Sri Debasish Bhakat, Office Assistant, Patha-Bhavana, V.B.	2000045	Kanyakumari	14/10/2024-29/10/2024	03
4.	Smt. Dipali Ghosh, Assistant Lecturer, Patha-Bhavana, V.B.	1995030	Kanyakumari	09/10/2024-19/10/2024	04
5.	Sri Lawanshaibha Kharmawlong, Assistant Professor, Department of Sculpture, Kala-Bhavana, V.B.	2012054	Mairang	11/10/2024-07/11/2024	03
6.	Smt. Mahasweta Nandi, Assistant Professor, Department of Integrated Science Education & Research, Siksha-Bhavana, V.B.	2009002	Mumbai	09/10/2024-20/10/2024	01
7.	Sri Subir Bhattacharya, Senior Assistant, Examination Section, V.B.	2001094	New Jalpaiguri	18/11/2024-21/11/2024	00
8.	Sri Tapan Mukherjee, Section Officer, Examination Section, V.B.	2001108	Kanyakumari	19/10/2024-30/10/2024	04

Necessary steps may please be taken accordingly.


13/12/2024
Deputy Registrar (Establishment)
Visva-Bharati

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1. Persons concerned(08)
2. Guard file
3. Personal files
4. University Webmaster- Kindly upload it in the University website