

বিশ্বভারতী
বিশ্বভারতী
VISVA-BHARATI



Ref. No: ACE-1604

Date: 29.11..2022

To
Dr. Moumita Laha
Assistant Professor
Department of Social Work
Visva-Bharati

Sub: Acceptance of your resignation from the post of Assistant Professor, Department of Social Work, Visva-Bharati

Ref: Your resignation letter dated 28th November, 2022

Madam,

The undersigned is directed to convey :

- (1) That the Upacharya, subject to ratification or otherwise, by the Executive Council (Karma Samiti), is pleased to accept your resignation from the post of Assistant Professor, Department of Social Work, Visva-Bharati w.e.f. 29.11.2022.
- (2) That your dues will be cleared after adjustment of your unauthorized absence since 18th August, 2022.
- (3) That you are requested to surrender Staff Identity Card, Library Card, Medical Card & dues clearance certificate as per rules.

Thanking you,


Registrar(Acting)

Visva-Bharati

Copy to:

1. Principal, Palli Sangathana Vibhaga
2. Head, Department of Social Work
3. Finance Officer
4. C.S. to the Vice-Chancellor
5. Joint Registrar (Accounts)
6. Dy. Registrar (Estab)
7. Assistant Registrar (Meeting) – for ratification by the Executive Council
8. P. A to Registrar
9. Section Officer (E-I, E-II, E-III, P.F, R.B., SCT)
10. Personal File
11. University Web Master – Please upload in the University Website