



**VISVA-BHARATI  
SANTINIKETAN**

Ref.No. V.B./EST-II/33

Date: 18/01/2023

The Joint Registrar (Accounts)  
Visva-Bharati

Sub: Administrative approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employees.

It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (03) months from the date of completion of journey.


Details are given below:-

Sl.N	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Abbasuddin Mullick, Senior Technical Assistant, Accounts Office, V.B.	2005016	Chennai	12/12/2022-16/12/2022
2.	Sri Ajit Dhatri, Mali, Vinaya-Bhavana, V.B.	1992024	Kolkata	30/11/2022-30/11/2022
3.	Smt. Alpana Kundu, Senior Assistant, Establishment-III, V.B.	1992015	Kolkata	16/12/2022-16/12/2022
4.	Smt. Amrita Mukherjee, P.A. to Director, Publishing Department, V.B.	2014032	Puri	26/11/2022-02/12/2022
5.	Sri Anirban Sircar, Assistant Registrar, Publishing Department, V.B.	2014031	Havelock Island	19/11/2022-26/11/2022
6.	Sri Anup Prasad, Office Assistant, Publishing Department, V.B.	2011045	New Delhi	02/12/2022-09/12/2022
7.	Smt. Arpita Chatterjee (Ganguly), Professional Assistant, PSB Library, V.B.	2000006	Kolkata	22/10/2022-25/10/2022
8.	Sri Basudev Bhattacharya, Junior Office Assistant, Academic & Research, V.B.	1997076	Narayan Dighi, Burdwan	18/11/2022-22/11/2022
9.	Sri Bhagirath Mondal, Senior Assistant, Publishing Department, V.B.	1987027	Jaisalmer	06/10/2022-20/10/2022
10.	Sri Bikash Kumar Mukherjee, Work Assistant, Engineering Department, V.B.	1985049	Asansol	15/12/2022-18/12/2022
11.	Sri Biswajit Som, Senior Assistant, Finance Office, V.B.	1997108	Chennai	12/12/2022-14/12/2022
12.	Sri Chittasarathi Chakraborty, Office Assistant, Vinaya-Bhavana, V.B.	2002090	Kolkata	29/11/2022-29/11/2022
13.	Sri Deb Kumar Hazra, Office Assistant, Accounts Office, V.B.	1999044	Kolkata	12/12/2022-13/12/2022
14.	Sri Jiban Dalui, Attendent, Department of Geography, Vidya-Bhavana, V.B.	2002024	Kolkata	28/11/2022-29/11/2022
15.	Sri Jisnu Mitra, Office Assistant, Academic & Research, V.B.	2001023	Uttar Ramnagar, Burdwan	06/12/2022-08/12/2022
16.	Sri Kakali Hazra, Nursing Officer, P.M. Hospital, V.B.	1997063	Kathgodam	27/09/2022-08/10/2022
17.	Sri Kallol Dattamandal, Junior Engineer, Engineering Department, V.B.	1988025	Asansol	15/12/2022-18/12/2022
18.	Sri Krishna Bahadur Khatri, Office Assistant, Establishment-III, V.B.	1990025	Jogbani	22/10/2022-29/10/2022
19.	Sri Manabendu Pal, Office Assistant, Vinaya-Bhavana, V.B.	2000025	Kolkata	30/11/2022-30/11/2022
20.	Sri P. Mukunda Kumar, Assistant Professor, Sangit Bhavana, V.B.	2004056	Palakkad, Kerala	02/10/2022-18/10/2022
21.	Sri Paresch Patra, Senior Assistant, Department of Environmental Studies, Siksha-Bhavana, V.B.	1997027	Kolkata	21/11/2022-22/11/2022

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Sl.N	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
22.	Sri Partha Sarathi Chatterjee, Assistant Lecturer, Siksha-Satra, V.B.	1988037	Kolkata	22/10/2022-25/10/2022
23.	Sri Prasanta Kumar Ghosh, Associate Professor, Sangit Bhavana, V.B.	2001121	Puri	18/11/2022-22/11/2022
24.	Sri Pulak Kumar Sarkar, Junior Engineer , Engineering Department, V.B.	2001084	Kolkata	12/12/2022-15/12/2022
25.	Sri Purna Chandra Das, Peon, Academic & Research, V.B.	2000043	Kolkata	01/12/2022-04/12/2022
26.	Smt. Rubi Soren, Senior Assistant, SC/ST Cell, V.B.	1993036	Kharagpur	05/11/2022-07/11/2022
27.	Smt. Saswati Karmakar, Research Assistant , Rabindra-Bhavana, V.B.	2011028	Bengaluru	15/11/2022-24/11/2022
28.	Sri Sharvan Kumar Roy, Section Officer, Examination Section, V.B.	1998041	Katra	21/11/2022-30/11/2022
29.	Sri Subrata Sinha, Assistant Lecturer, Siksha-Satra, V.B.	1997004	Ooty	11/10/2022-18/10/2022
30.	Sri Sukumar Bauri, Office Assistant, Indira Gandhi Centre, V.B.	1992072	Kolkata	09/12/2022-12/12/2022
31.	Sri Suman Sarkar, Professional Assistant, Central Library, V.B.	2012031	Araku	14/10/2022-19/10/2022
32.	Sri Somenath Biswas, Senior Assistant, Establishment-III, V.B.	1995040	Havelock Island	10/12/2022-18/12/2022
33.	Sri Swapan Kumar Hazra, Senior Assistant, Garden Section, V.B.	1992005	Kolkata	02/12/2022-03/12/2022
34.	Sri Swapan Kumar Saha, Senior Assistant, Proctor Office, V.B.	1996005	Kanyakumari	28/11/2022-10/12/2022
35.	Sri Swarupendu Biswas, Section Officer, Examination Section, V.B.	2012027	Dawki, Meghalaya	07/10/2022-14/10/2022
36.	Sri Tapas Kumar Saha, Section Officer, Administration Section, V.B.	1993026	Kanyakumari	28/11/2022-10/12/2022

Necessary steps may please be taken accordingly.

 18/11/2023  
Deputy Registrar (Establishment)  
Visva-Bharati

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