



## Examination Department

## NOTIFICATION

1. All the Adhyakshas of Bhavanas/Vibhaga, Visva-Bharati
2. All the Heads of the Departments/Centres of Bhavanas / Vibhaga, Visva-Bharati
3. The Proctor (Chhatra Parichalaka), Visva-Bharati
4. The Dean of Students' Welfare, Visva-Bharati
5. The Foreign Students' Advisor, Visva-Bharati

**Sub : Online registration and examination form fill-up for the students of Certificate/Diploma, Adv. Diploma, etc. for the academic session-2023-2024 (for Regular & Back students)**

The undersigned is directed to convey the following decisions were taken unanimously in the meeting with the Adhyakshas, the HOD, Environmental Studies & officials in the Conference Room (2<sup>nd</sup> Floor), New Administrative Building, Visva-Bharati on 12-07-2024 and as approved by the Competent Authority that :


1.	<p>Online Registration and Examination Form Fill-up for the following courses will be done through the Examination Web Portal (<a href="http://vbu.ucanapply.com">http://vbu.ucanapply.com</a>) for the academic session (2023-24) [for regular and back candidates, subject to the availability of the chance(s)] :</p> <p>(i) 2-Year Certificate Course in Design,  (ii) 2-Year Certificate Course in Music &amp; Dance,  (iii) Certificate/Diploma/ Advance Diploma in Languages,  (iv) 1-Yr Casual Course for Foreign students / Indian students,  (v) PG Diploma in [Yoga(PGDY)/Disability Studies (PGDDS) / Social Exclusion and Inclusive Policies (PGDSEIP)]</p>	<p><u>Online Registration</u> 22-07-2024 to 31-07-2024</p> <p><u>Examination Form Fill-up</u> 22-07-2024 to 31-07-2024</p>
2.	<p><b>Broad Examination schedule/period</b> for the following courses [for regular and back candidates, subject to the availability of the chance(s)] :</p> <p>(i) 2-Year Certificate Course in Design,  (ii) 2-Year Certificate Course in Music &amp; Dance,  (iii) Certificate/Diploma/ Advance Diploma in Languages,  (iv) 1-Yr Casual Course for Foreign students / Indian students,  (v) PG Diploma in [Yoga(PGDY)/Disability Studies (PGDDS) / Social Exclusion and Inclusive Policies (PGDSEIP)]</p>	<p>12-08-2024 to 30-08-2024</p>
<p><b>N.B. : Those students who have already registered in the examination portal (<a href="http://vbu.ucanapply.com">http://vbu.ucanapply.com</a>) as cited above need not register again</b></p>		

It is hereby requested to all Adhyakshas of Bhavanas/Vibhaga as well as Heads of the Departments/Centre(s) and all concerned to kindly bring the above information to all the eligible students.

The Heads/In-Charge(s) of the Departments/Centre(s) are also requested to send the detailed examination schedules of the above examinations directly to the In-Charge, Computer Centre for uploading on the University website with a copy thereof to the Examination Department as intimation.

- **Filling up of the Examination form along with deposit of Examination/Mark-sheet fees shall not be a claim for a student to sit for the examination. Only those students who fulfill the minimum requirement for attendance as per University rules will be allowed to sit for the particular examination.**
- In case of any difficulty with regard to filling up of examination forms, the eligible students may visit the Examination Department, Visva-Bharati

Memo. No. Exam. E.8.9/2024-25  
Date: 18-07-2024

  
Joint Registrar (Examinations)  
Visva-Bharati *S. Roy*

Copy forwarded for information and necessary action to :-

1. The Joint Registrar(Academic & Research), Visva-Bharati
2. The Joint Registrar & C.S. to Vice-Chancellor, Visva-Bharati
3. The In-Charge, Computer Centre, Visva-Bharati – He is requested to upload the notification on the University Website at the earliest.
4. The Assistant Registrar (Examinations), Visva-Bharati
5. All Section officers (Examinations), Visva-Bharati
6. The P.A. to Registrar, Visva-Bharati