

বিশ্বভারতী  
বিশ্বভারতী  
VISVA-BHARATI

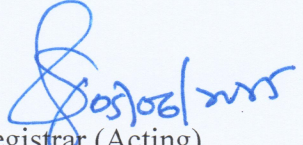


**NOTIFICATION**

This is to notify for information of all concerned that in terms of the minutes of the meeting held on 16-05-2025 duly approved by the Vice-Chancellor read with the memo issued by the Development Section for allocation of capital grants for the year 2025-26, indents for bulk purchases of capital goods and also for purchases of goods valued more than Rs. 5.00 lakh are to be submitted to the Registrar, by 15<sup>th</sup> June, 2025 positively, for timely processing and completion of the purchases within 31<sup>st</sup> December, 2025.

In view of the aforesaid decision taken by the authority, all Directors/ Principals of Bhavanas/ Heads/in-charge of Academic Departments/ Centres etc and controlling officers of offices/ section etc are requested to submit indent for bulk purchases of capital goods such as air conditioner, desktop/ laptop, photocopier, printer etc, and also for purchases of capital goods worth more than Rs. 5 lakh, to the undersigned by 15<sup>th</sup> June, 2025 positively so as to facilitate procurement of these items within 31<sup>st</sup> December, 2025.

No. CPS/697/2025-26  
Date: 05-06-2025

  
Registrar (Acting)  
Visva-Bharati  
কুলসচিব (কার্যবাহক)  
বিশ্বভারতী  
Registrar (Acting)  
Visva-Bharati

To

1. All Directors, Principals of Bhavanas/ Vibhagas
2. All Heads of Academic Departments/Centres/ Units/Cells etc
3. Chairman, Central Purchase Committee
4. Chairman, GeM Committee
5. Finance Officer
6. Controlling officers of all offices/ sections etc
7. Joint Finance Officer, Internal Audit
8. Joint Registrar (Accounts)
9. Joint Registrar & CS to Vice-Chancellor
10. Joint Registrar (CPS)
11. PA to Registrar
12. University Webmaster- to upload it in the University website.