

विश्वभारती
VISVA-BHARATI



OFFICE ORDER

The Competent Authority has approved the following re-arrangement of official duties in the interest of the university, with immediate effect :

Sl. No	Name & Designation	From	To
01.	Shri Sumanta Kumar Paul, Section Officer (ID. No. 1997028)	Accounts Office, Santiniketan	Granthana Vibhaga Shop No. 3 (Chatak, Santiniketan)
02.	Shri Uttam Das, Senior Compositor, (ID No. 20008030)	P.M. Hospital, Santiniketan	Granthana Vibhaga, Kolkata
03.	Miss. Sumona Addhya, MTS (ID No. 2023046)	Establishment Section -II	Granthana Vibhaga, Kolkata
04.	Miss Srijani Mukherjee, MTS (ID No. 2023304)	Administration (General Section)	Granthana Vibhaga, Kolkata
05.	Shri Bane Singh Meena, MTS, (ID. No. 2023101)	Granthana Vibhaga, Kolkata	Administration (General Section)

The concerned Head / In-charge are requested to release the above incumbents immediately to enable them to join their new place of posting. The joining reports may be sent to the undersigned through the Head / In-charge of the Office concerned.

No. Estab./E-III/0.2
Date : 02/04/2024


Registrar (Acting)
Visva-Bharati

To : Persons(s) concerned (05)

कुलसचिव (कार्यवाहक)
विश्वभारती
Registrar (Acting)
Visva-Bharati

Copy forwarded for information and necessary action to :

01. Directors /Principals of all Bhavanas /Vibhaga
02. Head of all Departments / Centres / Sections
03. Finance Officer / Joint Registrar (Accounts) /Internal Audit Officer
04. Joint Registrar(Establishment) / Joint Registrar & CS to Upacharya
05. Proctor/Dean/Deputy Dean of Student Welfare / Chief Medical Officer / In- charge of Security / University Engineer(Offig.)
06. Assistant Registrar (Meeting) /Assistant Registrar (Establishment) /Assistant Registrar (SC/ST Cell)
07. Section Officer (E-I/II/III/ File Section/ SC/ST Cell)
08. In-charge, Hindi Cell – With a request to translate it into Hindi and arrange to upload in the University Website
09. P.A. to Registrar
10. In-charge, Computer Centre – You are requested to upload the order in the Website
11. Personal files (05)