



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following re-arrangement of official duties is made in the interest of the University with immediate effect.

Sl. No.	Name & Designation	From	To
1.	Shri Joydev Mukherjee Junior Office Assistant cum-Typist	Internal Audit Office	Rabindra Bhavana

Head of the Department/Office concerned is requested to release the above incumbent immediately to enable him to join the new place of posting. The joining report may be sent to the undersigned through the Head of the Department concerned.

No. Estab/E-III/O.2
Date: 05/12/2022


Registrar (Acting)
Visva-Bharati

To,
Officials concerned Through Head of the
Department concerned

Copy forwarded for information and necessary action to:

1. Directors, Rabindra Bhavana
2. Finance Officer
3. Joint Registrar (Accounts)
4. Deputy Registrar (Establishment)
5. Internal Audit Officer
6. Joint Registrar & C.S. to Upacharya
7. In-Charge, Hindi Cell – to translate into Hindi and arrange to upload in the University website
8. University Web Master – To upload in the University Web site
9. P.A. to Registrar
10. File