

विश्वभारती
VISVA-BHARATI



Visva-Bharati
Granthana Vibhaga
6, A.J.C Bose Road, Kolkata 700017

Quotation Notice

Notice Inviting Quotation

Memo no. : VBGV. Quotation-CCTV/01/24-25

Dated: 03.06.2024

Quotations are invited in sealed envelope super scribed as "QUOTATION FOR INSTALLATION OF CCTV" addressed to:

The Director (Officiating)
Visva-Bharati Publishing Department
6, A.J.C Bose Road
Kolkata-700017

Requirements: Five (05) Day and Night High Definition Cameras (colour) with minimum storage capacity of one month and one year warranty. Other specifications as required.

Note: Terms & Conditions will also be available in the Visva-Bharati website and in the notice board of the Visva-Bharati Granthana Vibhaga, 6, A.J.C Bose Road, Kolkata 700017. Submission of hardcopy of Quotations along with the documents will be taken into consideration only.

→Terms and Conditions of the Quotation:

1. It is mandatory for the interested parties to visit Visva-Bharati Granthana Vibhaga, 6, A.J.C Bose Road, Kolkata 7000017 within the prescribed date and time before quoting their price including GST separately.
2. Three consecutive working days & time (05.06.2024 to 07.06.2024) is allotted for interested parties for their visit and collecting the Quotation format from Visva-Bharati Granthana Vibhaga, 6, A.J.C Bose Road, Kolkata 7000017 before submission of their best quote.
3. Interested parties must submit filled up Quotation forms correctly otherwise Quotation form will not be accepted.
4. **Submission of Quotations:** → Quotation papers will be available on and from **05th June 2024 to 14th June 2024** from the Sales Counter of Visva-Bharati Granthana Vibhaga, 6, A.J.C Bose Road, Kolkata 7000017. Quotations will be submitted to the **reception counter** from **10th June 2024 to 14th June 2024** (from 11 am to 5 pm). Closed envelope **containing the hard copies of relevant Quotation documents** should be reached to the office of the Director (Officiating), Visva-Bharati Granthana Vibhaga, 6, A.J.C Bose Road, Kolkata 700017 within the stipulated time failing which the Quotation application will be treated as cancelled.

5. Lowest party will be called for verification of relevant documents such as **Identity Proof, PAN Card, Income Tax Certificate, Income Tax Returns, GST Registration, Experience Certificate** in original to the office of the **Director (Officiating), Visva-Bharati Granthana Vibhaga, 6, A.J.C Bose Road, Kolkata 700 017** within three consecutive working days from **19th - 21st June, 2024 within 11am to 5pm.**

6. Documents to be submitted along with Quotation form:
 - a. GST IN Registration:
 - b. Valid trade license (relevant for the work):
 - c. Recent Income Tax and Service Tax return:
 - d. PAN No:
 - e. Details of experience in CCTV installation (submit copy of supporting documents)


7. Parties shall execute the work order within the stipulated date **05/07/2024** up to 5 pm

8. Visva-Bharati reserves the right to cancel any or all the Quotations without assigning any reason.

9. Judicial Jurisdiction: Bolpur / Suri Court, Metropolitan Court, Kolkata, and the Calcutta High Court.

10. Disputers arising out of the contract shall be subject to the arbitration of a three-member committee comprising one representative of Party, one representative of the Visva-Bharati and a senior lawyer / professional arbitrator agreed upon by both parties.

Date: 03.06.2024


Section Officer
Granthana Vibhaga
Visva-Bharati

विश्वभारती
VISVA-BHARATI



Memo no.: VBGV. Quotation-CCTV/01/24-25, Date: 28.05.2024

Quotation form for installation of CC TV at the Visva-Bharati
Granthana Vibhaga, Kolkata

Recent colour Passport photograph

Signature

1. Name of the Quotationer:
(in block letters)
2. Father's / Husband's Name (s):
(if applicable)
3. Address & telephone no (s)
Including mobile
(attach photocopy of address proof) (*):
4. Email Id:
5. PAN No:
(attach photocopy of PAN card):
6. Details of Trade Licence:
(relevant for the work)
7. Details of GST Registration
(attach photocopy):
8. Details of experience in CC TV installation
(submit copy of supporting documents):
9. Quotation amount (in number and words):

Undertaking

I / (we) have read the terms and conditions of the Quotation and contract printed overleaf and I/(we) shall abide by them. I/(we) also understand that my/(our) earnest money deposit may be forfeited in part or full, if I/(we) fail to abide by the terms and conditions.

Date:

Signature of the Party/Quotationer