# VISVA-BHARATI CENTRAL LIBRARY



Memo No. CL/ 187 /2016-17/(36)

## **NOTICE**

Sub: New Library Card

It may please be noted that the process of issuing of **Library Card** to the newly admitted students of UG / PG / Certificate / Diploma, M. Phil / Ph. D. and Ph.D. course work programmes of different Bhavanas will commence from **July 18 (Monday)** according to the guidelines given below. The process will be folded up on 30 Sept. 2016.

#### • Online registration:

Click on: <a href="http://172.16.2.2:8380/opac/">http://14.139.211.2:8380/opac/</a> and fill-up online registration form from anywhere. Computers are available at Central and Sectional Libraries too. (Guidelines for filling-up online registration, see next page).

### • Document verification & photo session:

Report at the Circulation Counter, **Central Library** along with the following documents on Mondays/Tuesdays/Wednesdays.

- a) Visva-Bharati Identity Card (original)
- b) Enrollment Card (original), and
- c) Proof of permanent address

[The documents will be verified and returned on the spot]

#### • Issue of Library Cards:

Library Cards may be collected (in person) on the following Thursday/Friday/Saturday of the week.

[Timings: 8.00 am to 7.00 pm except Wednesdays during 11.00 am to 4.00 pm.]

**N.B.** Students should **register their names** in the respective Bhavana Libraries immediately after collecting the Library Cards from the Central Library.

All the newly admitted scholars/students are invited to attend **Library Orientation Programme** to be conducted by the Central Library, Visva-Bharati as and when announced.

(Dr. V. K. Thomas) University Librarian, Central Library Visva-Bharati, Santiniketan

Date: July 14, 2016.

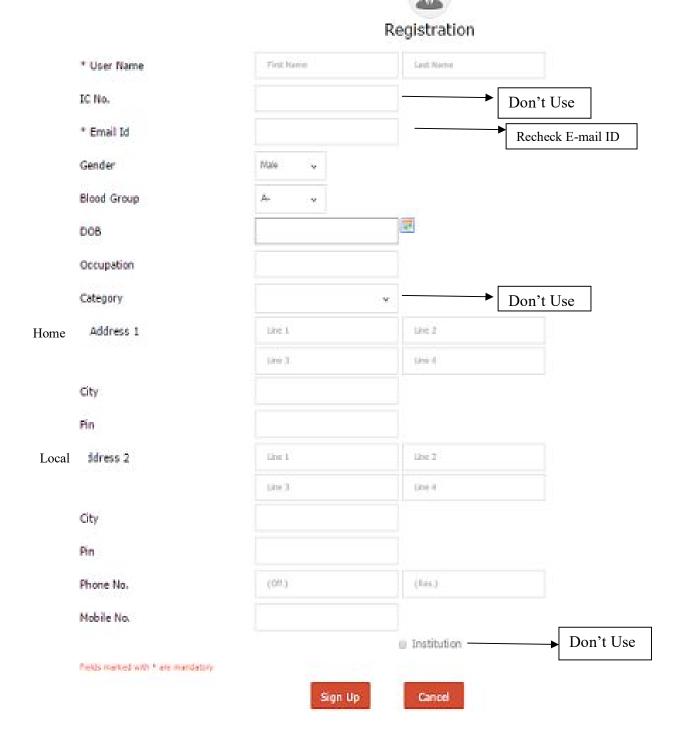
# **Online Registration**

Open WebOPAC: <a href="http://172.16.2.2:8380/opac/">http://172.16.2.2:8380/opac/</a> or <a href="http://14.139.211.2:8380/opac/">http://14.139.211.2:8380/opac/</a>

Click on: 'My Account'

Click on: 'New User? Sign up here'

Fill up only mandatory fields marked with \*



Click on 'Sign Up' button to complete the registration.